QSSUG Finance/Personnel Committee - Webinar

Payroll Overview

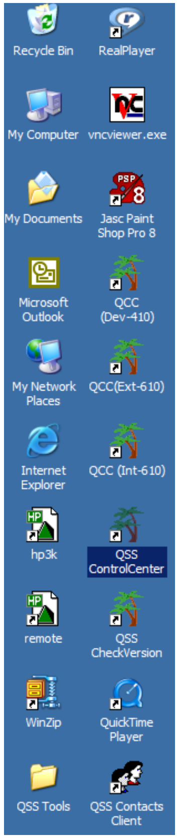
October 17, 2013

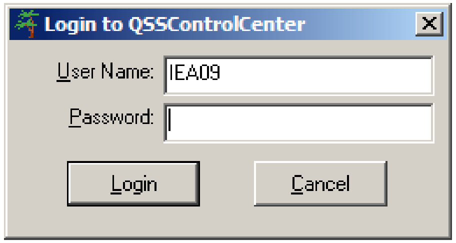
Duane Percox, QSS

Agenda

- Brief Exploration of Available Modules
- Using Code Maintenance (#1 and #2) to Maintain Payroll Related Master Tables
- Employee Maintenance for All Things Payroll
- Payroll Job Menu: Requesting Reports and Jobs
- Payroll History and Other Search / Lookups
- Payroll Data Import Functions

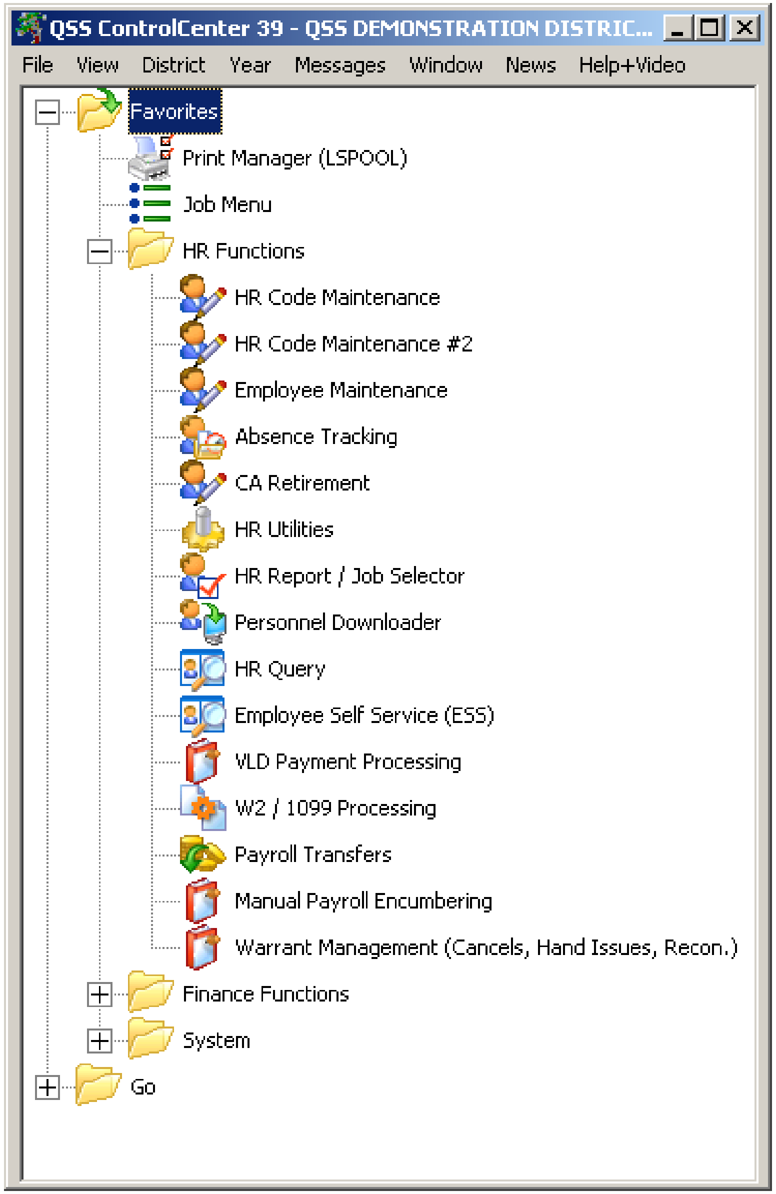
Accessing QCC/Payroll (Using Favorites)


Recycle Bin
RealPlayer
My Computer
vncviewer.exe
My Documents
Jasc Paint Shop Pro 8
Microsoft Outlook
QCC (Dev-410)
My Network Places
QCC(Ext-610)
Internet Explorer
QCC (Int-610)
hp3k
QSS ControlCenter
remote
QSS CheckVersion
WinZip
QuickTime Player
QSS Tools
QSS Contacts Client

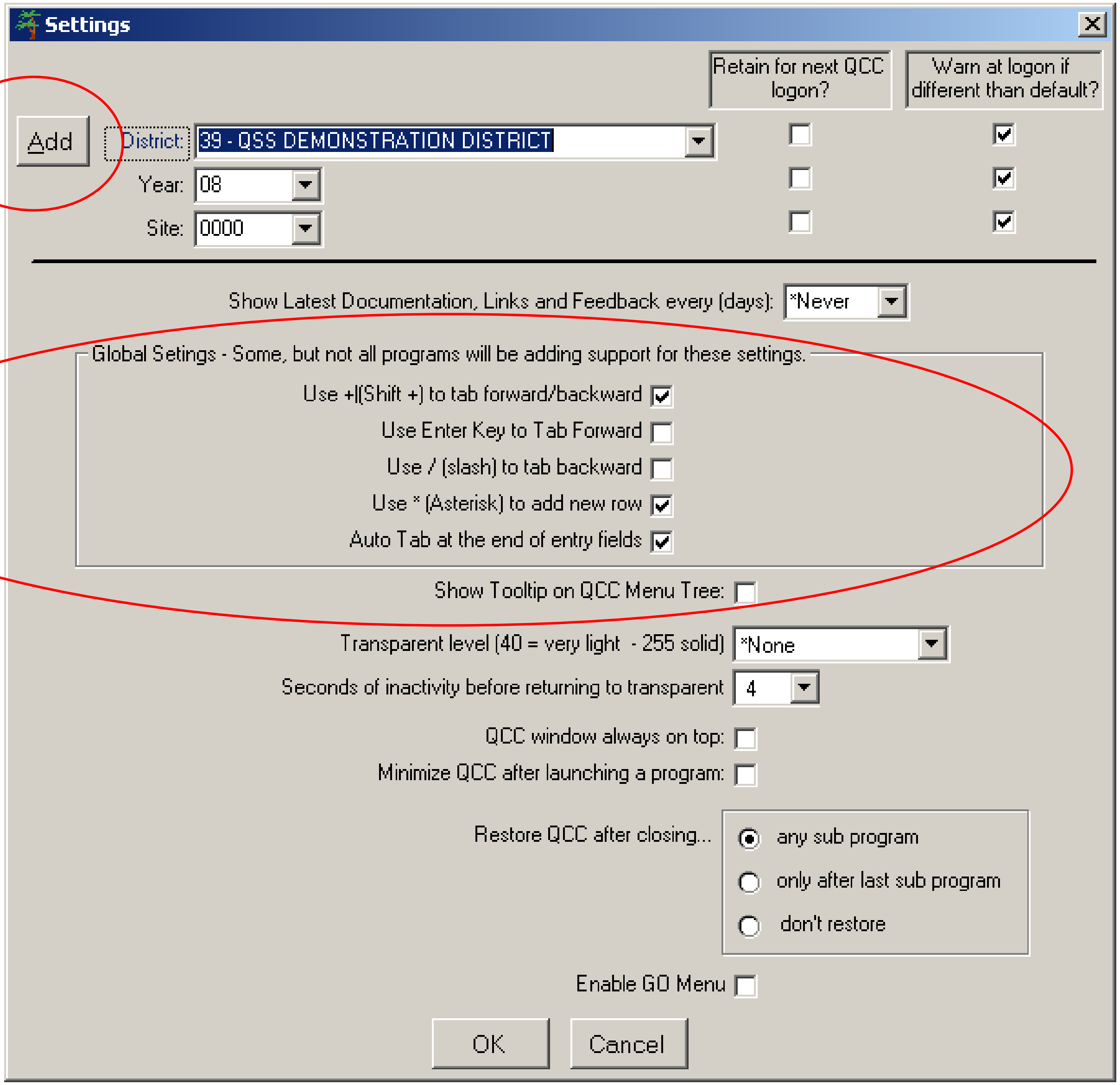

Login to QSSControlCenter
Login
Cancel

User Name: IEA09

Password:


QSS ControlCenter 39 - QSS DEMONSTRATION DISTRIC...
File
View
District
Year
Messages
Window
News
Help+Video
Favorites
Print Manager (LSPOOL)
Job Menu
HR Functions
HR Code Maintenance
HR Code Maintenance #2
Employee Maintenance
Absence Tracking
CA Retirement
HR Utilities
HR Report / Job Selector
Personnel Downloader
HR Query
Employee Self Service (ESS)
VLD Payment Processing
W2 / 1099 Processing
Payroll Transfers
Manual Payroll Encumbering
Warrant Management (Cancels, Hand Issues, Recon.)
Finance Functions
System
Go

QCC File | Settings…



Retain for next QCC logon? | Warn at logon if different than default?

District: 39 - QSS DEMONSTRATION DISTRICT ☐ ☑

Year: 08 ☐ ☑

Site: 0000 ☐ ☑

Show Latest Documentation, Links and Feedback every (days): *Never

Global Setings - Some, but not all programs will be adding support for these settings.

Use +|(Shift +) to tab forward/backward ☑

Use Enter Key to Tab Forward ☐

Use / (slash) to tab backward ☐

Use * (Asterisk) to add new row ☑

Auto Tab at the end of entry fields ☑

Show Tooltip on QCC Menu Tree: ☐

Transparent level (40 = very light - 255 solid) *None

Seconds of inactivity before returning to transparent 4

QCC window always on top: ☐

Minimize QCC after launching a program: ☐

Restore QCC after closing...

- ● any sub program
- ○ only after last sub program
- ○ don't restore

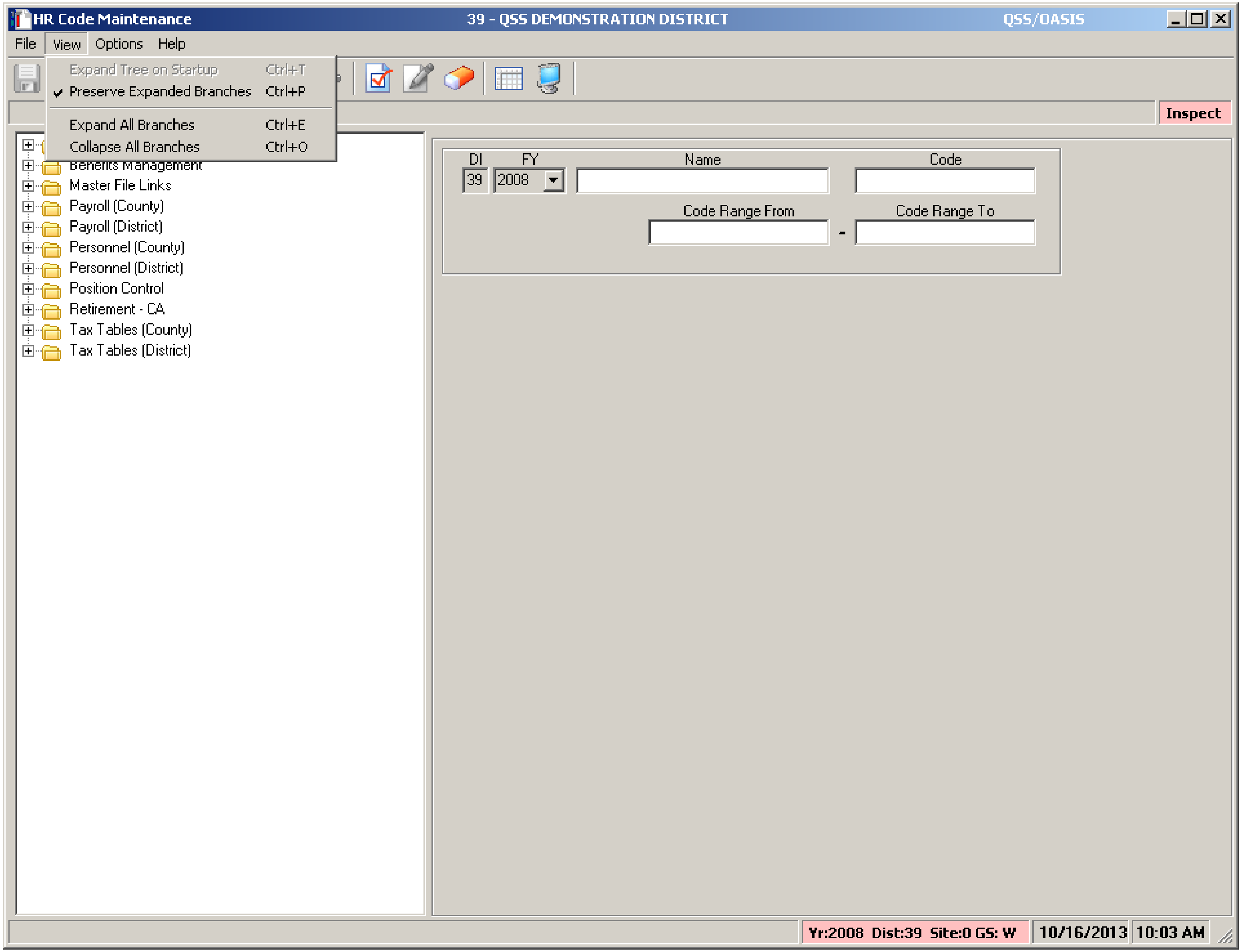
Enable GO Menu ☐

Code Maintenance #1 and #2

County and District Payroll Related Master Files

Tax Tables

HRCM – New Options


HR Code Maintenance
39 - QSS DEMONSTRATION DISTRICT
QSS/OASIS
File
View
Options
Help
Expand Tree on Startup Ctrl+T
Expand All Branches Ctrl+E
Collapse All Branches Ctrl+O
Inspect
Benefits Management
Master File Links
Payroll (County)
Payroll (District)
Personnel (County)
Personnel (District)
Position Control
Retirement - CA
Tax Tables (County)
Tax Tables (District)
Name
Code
Code Range From
Code Range To

✓ Preserve Expanded Branches Ctrl+P

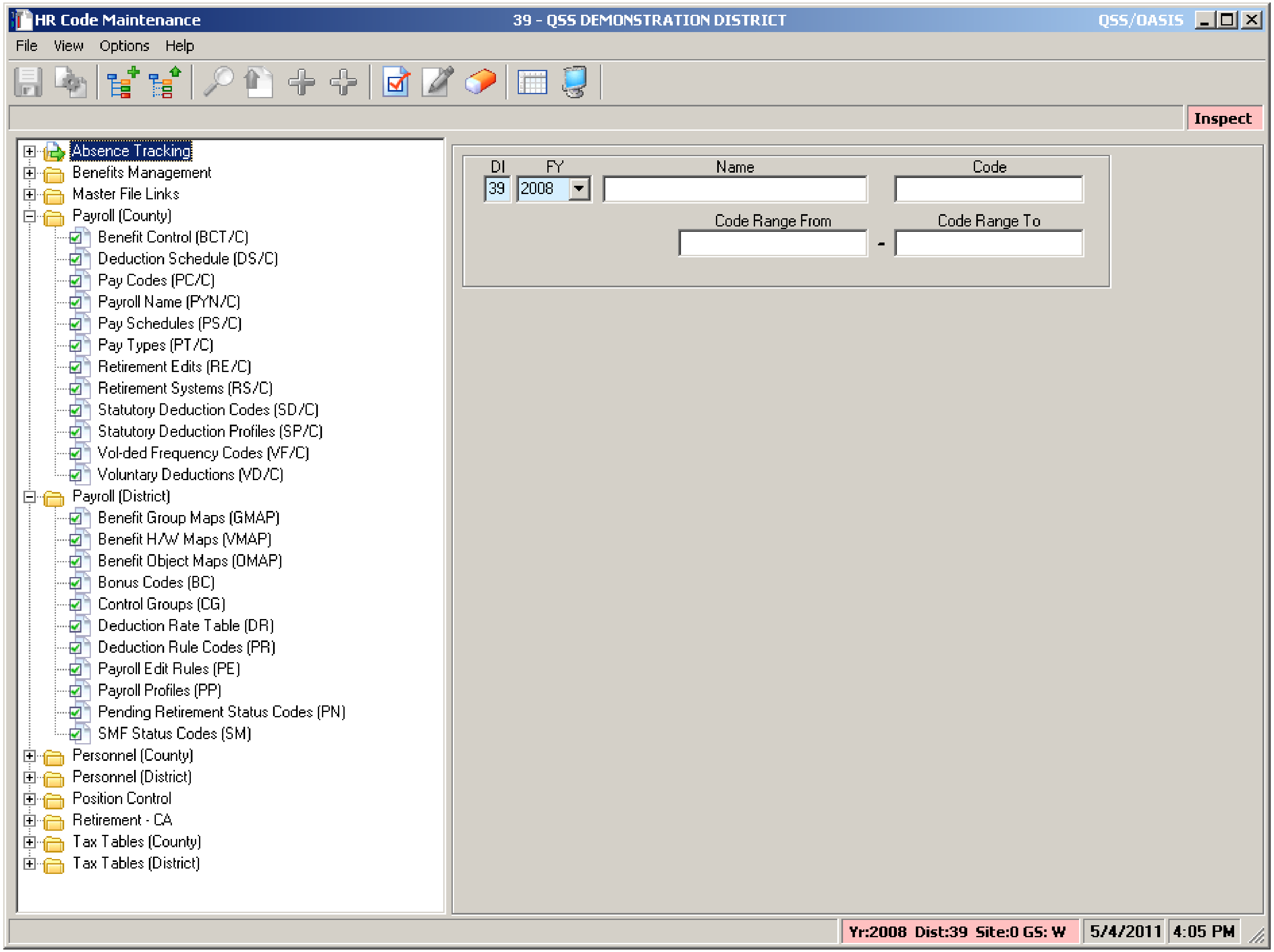
DI: 39

FY: 2008

Yr:2008 Dist:39 Site:0 GS: W

10/16/2013 10:03 AM

HRCM – Pay (County/District)

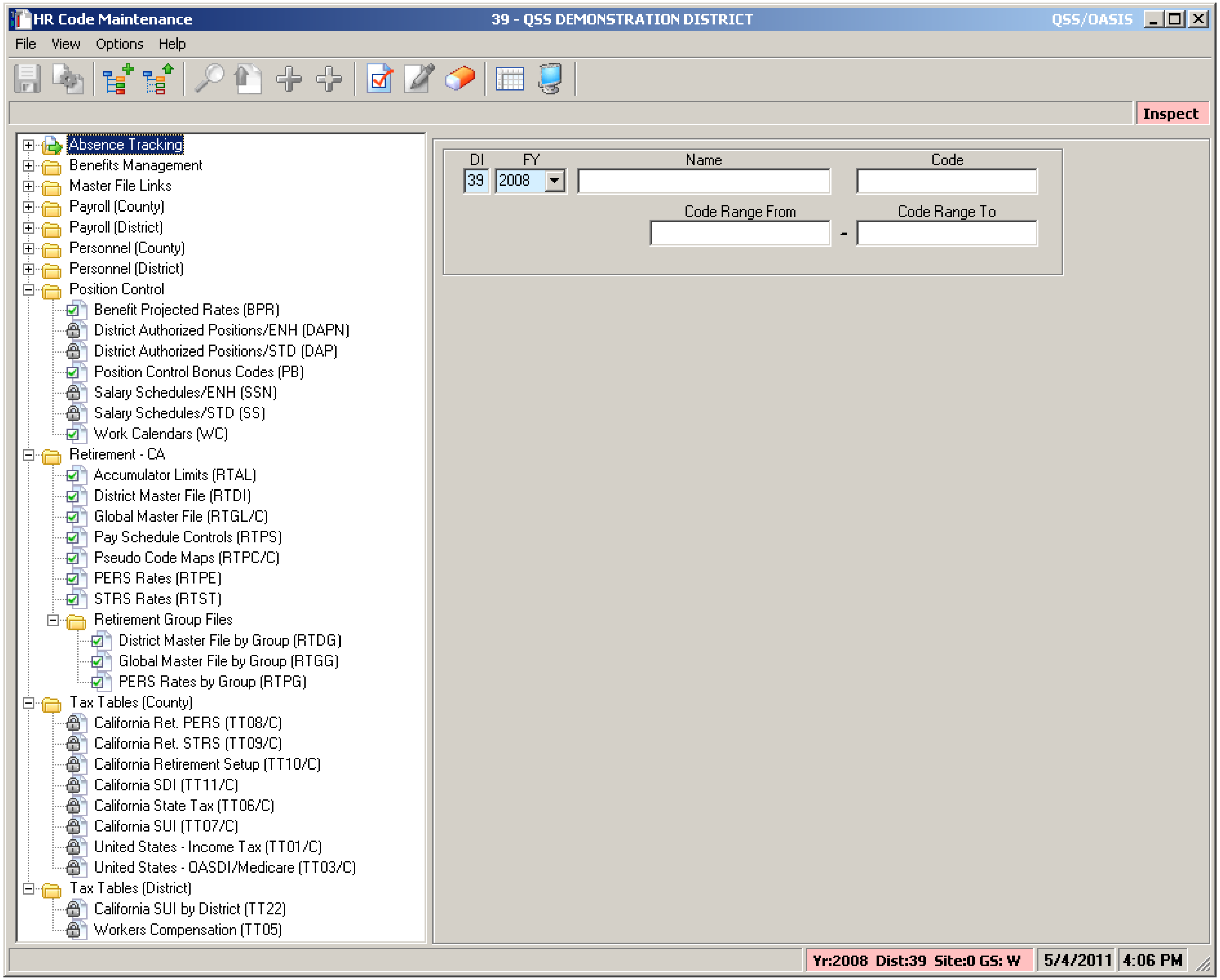


- Absence Tracking
- Benefits Management
- Master File Links
- Payroll (County)
  - Benefit Control (BCT/C)
  - Deduction Schedule (DS/C)
  - Pay Codes (PC/C)
  - Payroll Name (PYN/C)
  - Pay Schedules (PS/C)
  - Pay Types (PT/C)
  - Retirement Edits (RE/C)
  - Retirement Systems (RS/C)
  - Statutory Deduction Codes (SD/C)
  - Statutory Deduction Profiles (SP/C)
  - Vol-ded Frequency Codes (VF/C)
  - Voluntary Deductions (VD/C)
- Payroll (District)
  - Benefit Group Maps (GMAP)
  - Benefit H/W Maps (VMAP)
  - Benefit Object Maps (OMAP)
  - Bonus Codes (BC)
  - Control Groups (CG)
  - Deduction Rate Table (DR)
  - Deduction Rule Codes (PR)
  - Payroll Edit Rules (PE)
  - Payroll Profiles (PP)
  - Pending Retirement Status Codes (PN)
  - SMF Status Codes (SM)
- Personnel (County)
- Personnel (District)
- Position Control
- Retirement - CA
- Tax Tables (County)
- Tax Tables (District)

DI: 39
FY: 2008
Name:
Code:
Code Range From: -
Code Range To:

Yr:2008 Dist:39 Site:0 GS: W | 5/4/2011 | 4:05 PM

HRCM – PC / Ret(CA) / Tax Tables



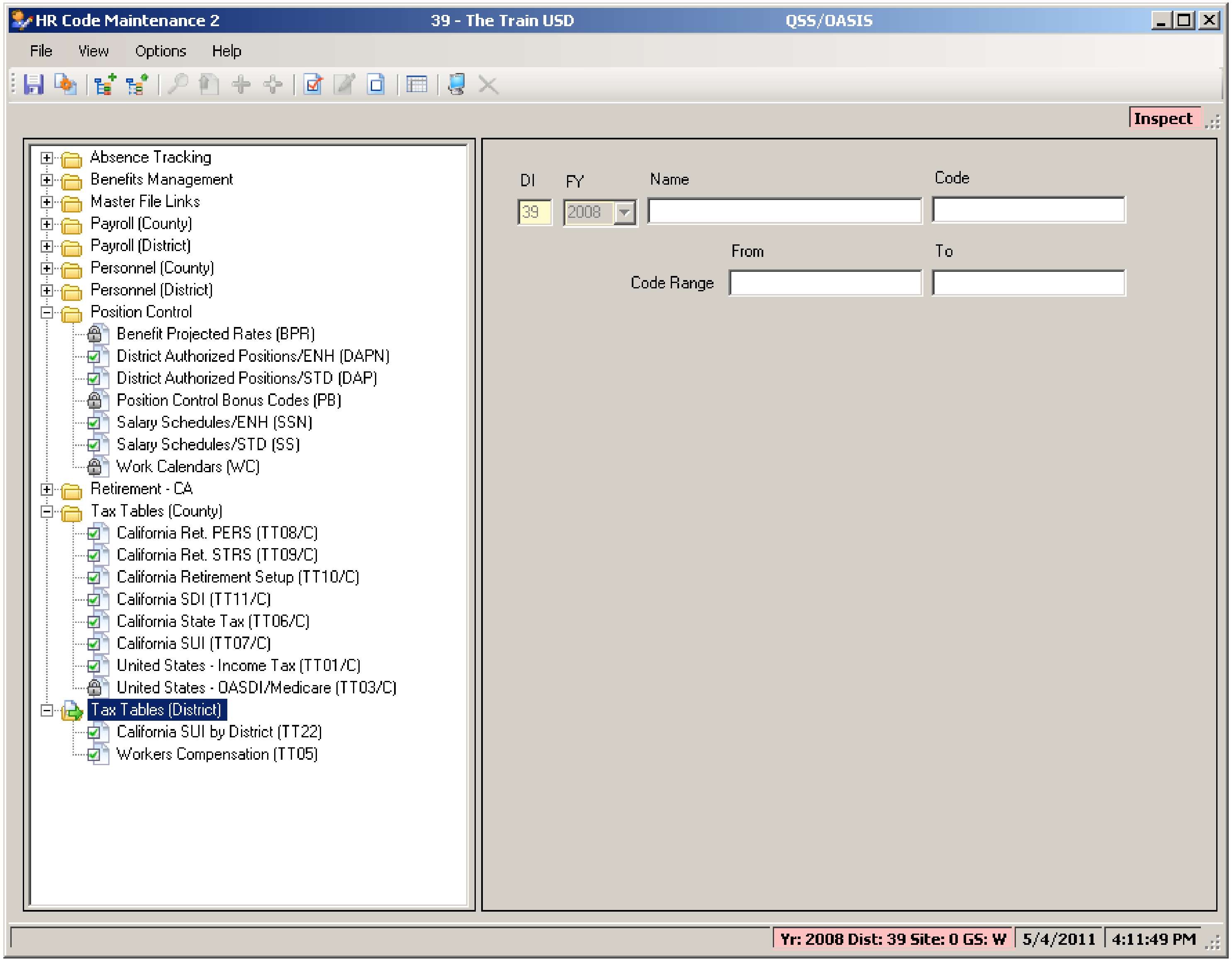
HR Code Maintenance — 39 - QSS DEMONSTRATION DISTRICT — QSS/OASIS

- ⊞ Absence Tracking
- ⊞ Benefits Management
- ⊞ Master File Links
- ⊞ Payroll (County)
- ⊞ Payroll (District)
- ⊞ Personnel (County)
- ⊞ Personnel (District)
- ⊟ Position Control
  - Benefit Projected Rates (BPR)
  - District Authorized Positions/ENH (DAPN)
  - District Authorized Positions/STD (DAP)
  - Position Control Bonus Codes (PB)
  - Salary Schedules/ENH (SSN)
  - Salary Schedules/STD (SS)
  - Work Calendars (WC)
- ⊟ Retirement - CA
  - Accumulator Limits (RTAL)
  - District Master File (RTDI)
  - Global Master File (RTGL/C)
  - Pay Schedule Controls (RTPS)
  - Pseudo Code Maps (RTPC/C)
  - PERS Rates (RTPE)
  - STRS Rates (RTST)
  - ⊟ Retirement Group Files
    - District Master File by Group (RTDG)
    - Global Master File by Group (RTGG)
    - PERS Rates by Group (RTPG)
- ⊟ Tax Tables (County)
  - California Ret. PERS (TT08/C)
  - California Ret. STRS (TT09/C)
  - California Retirement Setup (TT10/C)
  - California SDI (TT11/C)
  - California State Tax (TT06/C)
  - California SUI (TT07/C)
  - United States - Income Tax (TT01/C)
  - United States - OASDI/Medicare (TT03/C)
- ⊟ Tax Tables (District)
  - California SUI by District (TT22)
  - Workers Compensation (TT05)

DI: 39
FY: 2008
Name:
Code:
Code Range From: - Code Range To:

Yr:2008 Dist:39 Site:0 GS: W | 5/4/2011 | 4:06 PM

HRCM #2 - Pos-CTL / Tax Tables



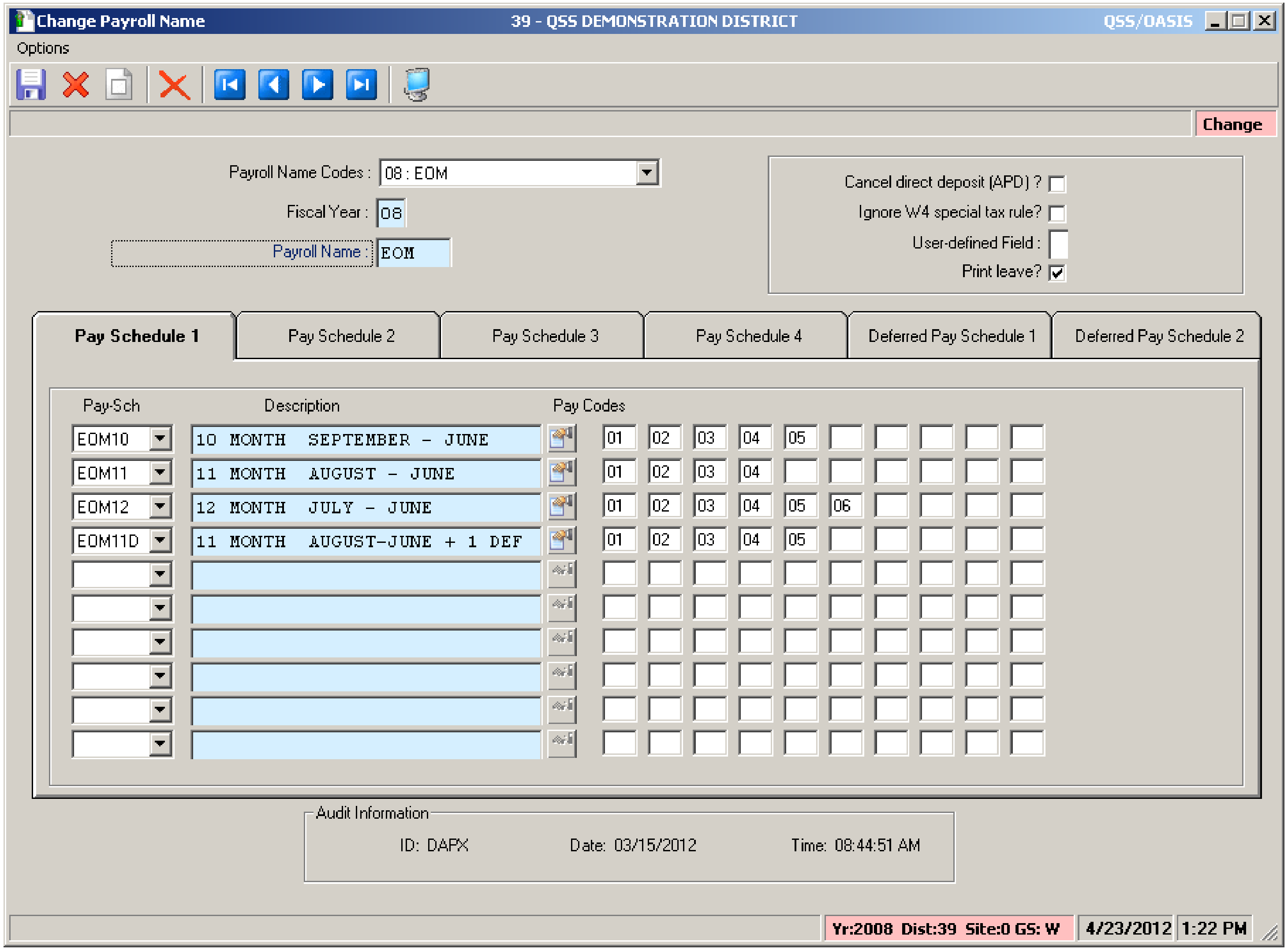
- Absence Tracking
- Benefits Management
- Master File Links
- Payroll (County)
- Payroll (District)
- Personnel (County)
- Personnel (District)
- Position Control
  - Benefit Projected Rates (BPR)
  - District Authorized Positions/ENH (DAPN)
  - District Authorized Positions/STD (DAP)
  - Position Control Bonus Codes (PB)
  - Salary Schedules/ENH (SSN)
  - Salary Schedules/STD (SS)
  - Work Calendars (WC)
- Retirement - CA
- Tax Tables (County)
  - California Ret. PERS (TT08/C)
  - California Ret. STRS (TT09/C)
  - California Retirement Setup (TT10/C)
  - California SDI (TT11/C)
  - California State Tax (TT06/C)
  - California SUI (TT07/C)
  - United States - Income Tax (TT01/C)
  - United States - OASDI/Medicare (TT03/C)
- Tax Tables (District)
  - California SUI by District (TT22)
  - Workers Compensation (TT05)

DI: 39
FY: 2008
Name:
Code:

Code Range From: To:

Yr: 2008 Dist: 39 Site: 0 GS: W | 5/4/2011 | 4:11:49 PM

Sample Payroll PAYNAM



Change Payroll Name
39 - QSS DEMONSTRATION DISTRICT
QSS/OASIS
Options
Change

Payroll Name Codes : 08 : EOM

Fiscal Year : 08

Payroll Name : EOM

Cancel direct deposit (APD) ? ☐

Ignore W4 special tax rule? ☐

User-defined Field :

Print leave? ☑

Pay Schedule 1
Pay Schedule 2
Pay Schedule 3
Pay Schedule 4
Deferred Pay Schedule 1
Deferred Pay Schedule 2

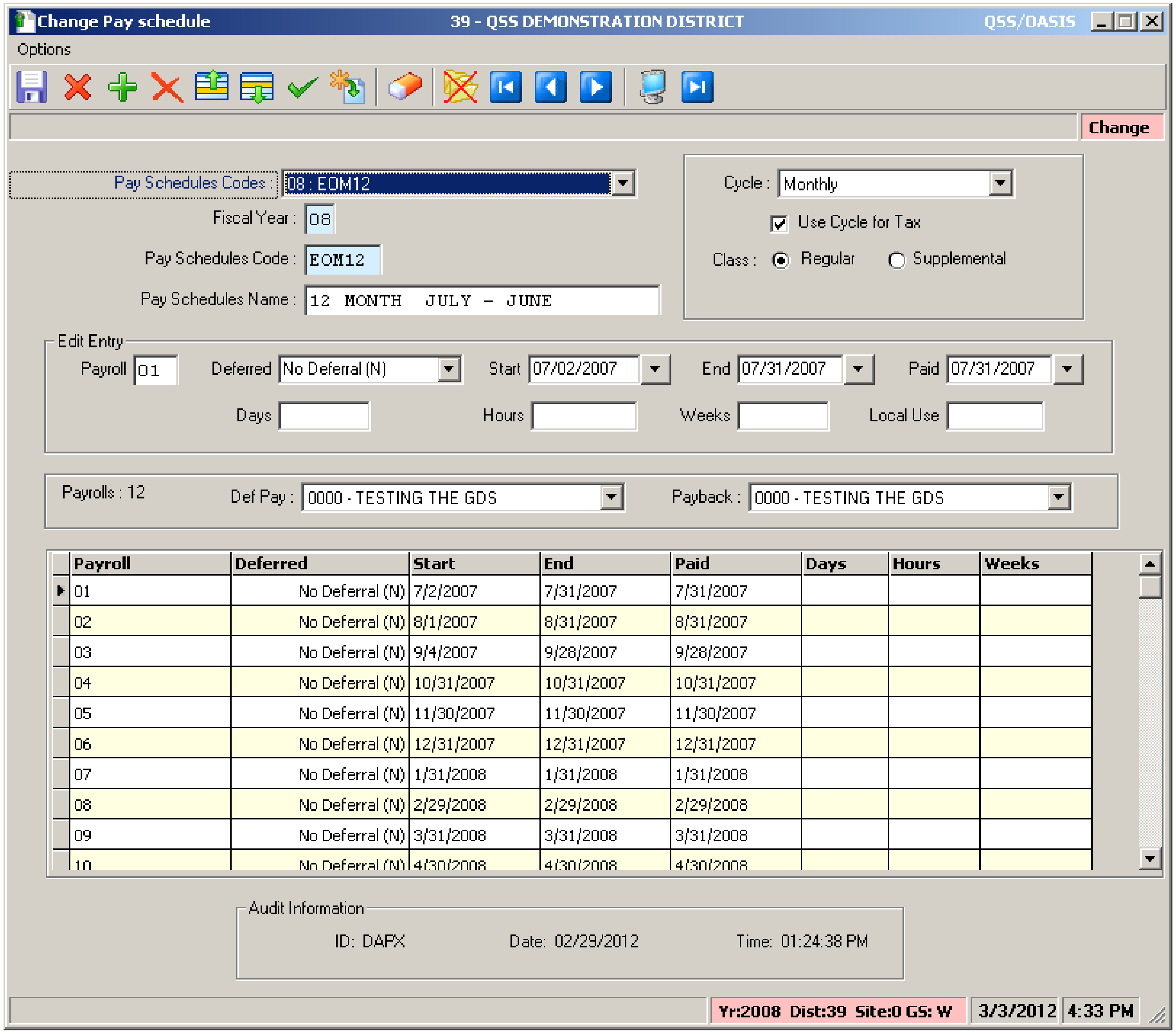
Pay-Sch	Description	Pay Codes									
EOM10	10 MONTH SEPTEMBER - JUNE	01	02	03	04	05					
EOM11	11 MONTH AUGUST - JUNE	01	02	03	04						
EOM12	12 MONTH JULY - JUNE	01	02	03	04	05	06				
EOM11D	11 MONTH AUGUST-JUNE + 1 DEF	01	02	03	04	05					

Audit Information

ID: DAPX Date: 03/15/2012 Time: 08:44:51 AM

Yr:2008 Dist:39 Site:0 GS: W | 4/23/2012 | 1:22 PM

Sample Pay Schedule



Pay Schedules Codes : 08 : EOM12

Fiscal Year : 08

Pay Schedules Code : EOM12

Pay Schedules Name : 12 MONTH JULY - JUNE

Cycle : Monthly

☑ Use Cycle for Tax

Class : ● Regular ○ Supplemental

Edit Entry

Payroll 01 Deferred No Deferral (N) Start 07/02/2007 End 07/31/2007 Paid 07/31/2007

Days Hours Weeks Local Use

Payrolls : 12 Def Pay : 0000 - TESTING THE GDS Payback : 0000 - TESTING THE GDS

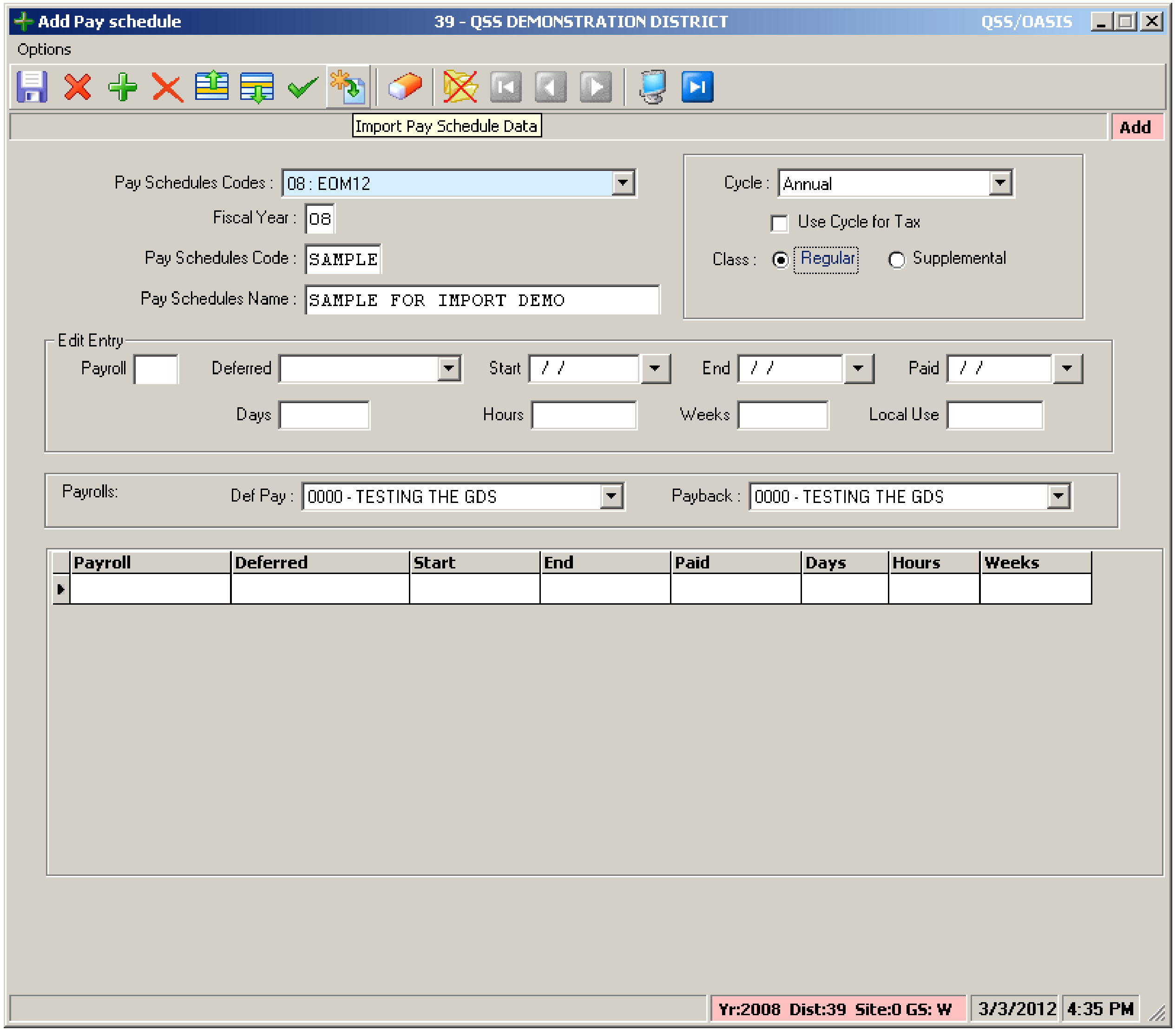
Payroll	Deferred	Start	End	Paid	Days	Hours	Weeks
01	No Deferral (N)	7/2/2007	7/31/2007	7/31/2007			
02	No Deferral (N)	8/1/2007	8/31/2007	8/31/2007			
03	No Deferral (N)	9/4/2007	9/28/2007	9/28/2007			
04	No Deferral (N)	10/31/2007	10/31/2007	10/31/2007			
05	No Deferral (N)	11/30/2007	11/30/2007	11/30/2007			
06	No Deferral (N)	12/31/2007	12/31/2007	12/31/2007			
07	No Deferral (N)	1/31/2008	1/31/2008	1/31/2008			
08	No Deferral (N)	2/29/2008	2/29/2008	2/29/2008			
09	No Deferral (N)	3/31/2008	3/31/2008	3/31/2008			
10	No Deferral (N)	4/30/2008	4/30/2008	4/30/2008			

Audit Information

ID: DAPX Date: 02/29/2012 Time: 01:24:38 PM

Yr:2008 Dist:39 Site:0 GS: W 3/3/2012 4:33 PM

Pay Schedule – Import Feature


Add Pay schedule
39 - QSS DEMONSTRATION DISTRICT
QSS/OASIS
Options
Import Pay Schedule Data
Add

Pay Schedules Codes : 08 : EOM12

Fiscal Year : 08

Pay Schedules Code : SAMPLE

Pay Schedules Name : SAMPLE FOR IMPORT DEMO

Cycle : Annual

☐ Use Cycle for Tax

Class : ● Regular ○ Supplemental

Edit Entry

Payroll

Deferred

Start / /

End / /

Paid / /

Days

Hours

Weeks

Local Use

Payrolls:

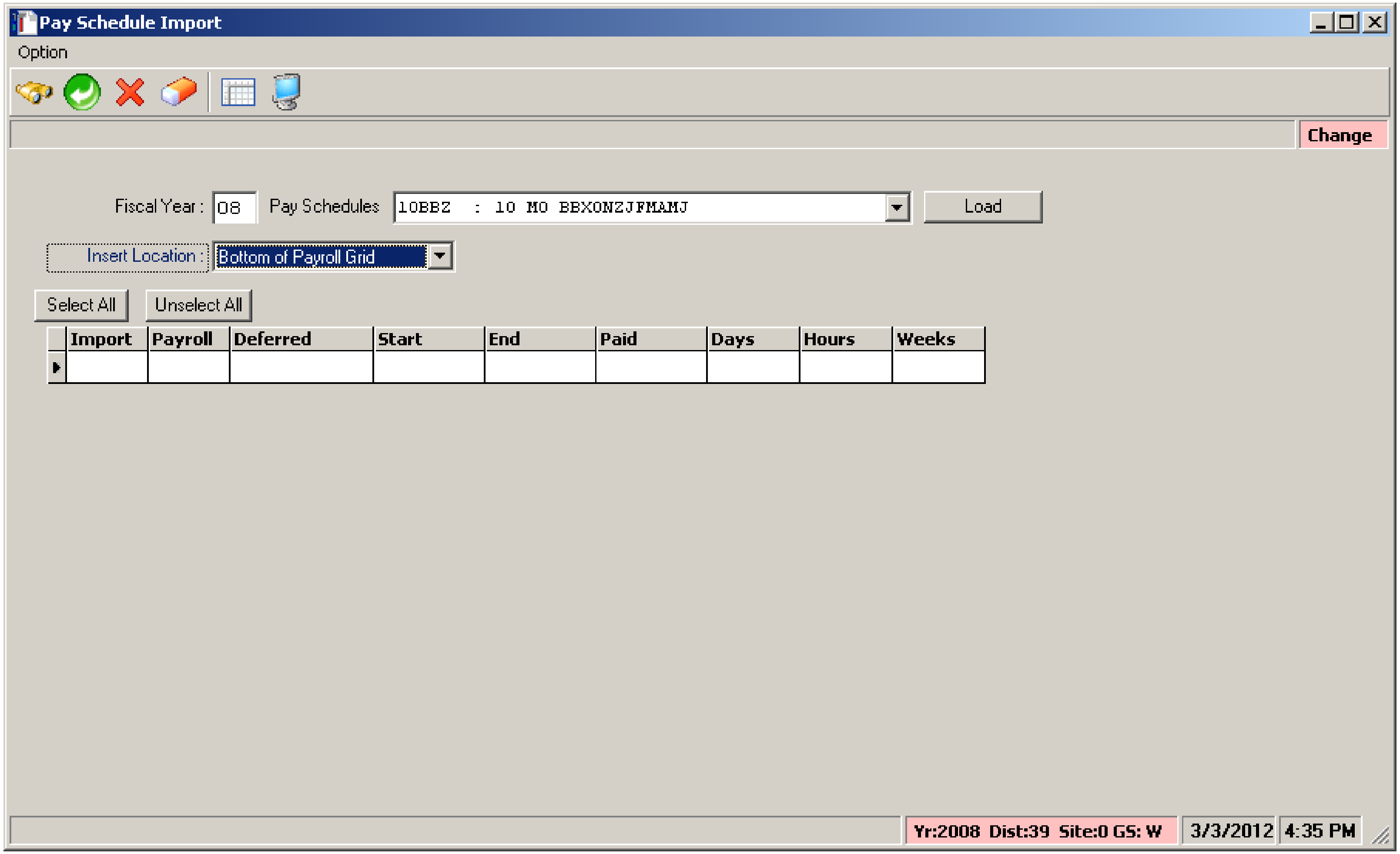
Def Pay : 0000 - TESTING THE GDS

Payback : 0000 - TESTING THE GDS

Payroll	Deferred	Start	End	Paid	Days	Hours	Weeks

Yr:2008 Dist:39 Site:0 GS: W 3/3/2012 4:35 PM

Pay Schedule – Import Screen


Pay Schedule Import
Option
Change
Load
Select All
Unselect All
Yr:2008 Dist:39 Site:0 GS: W
3/3/2012
4:35 PM

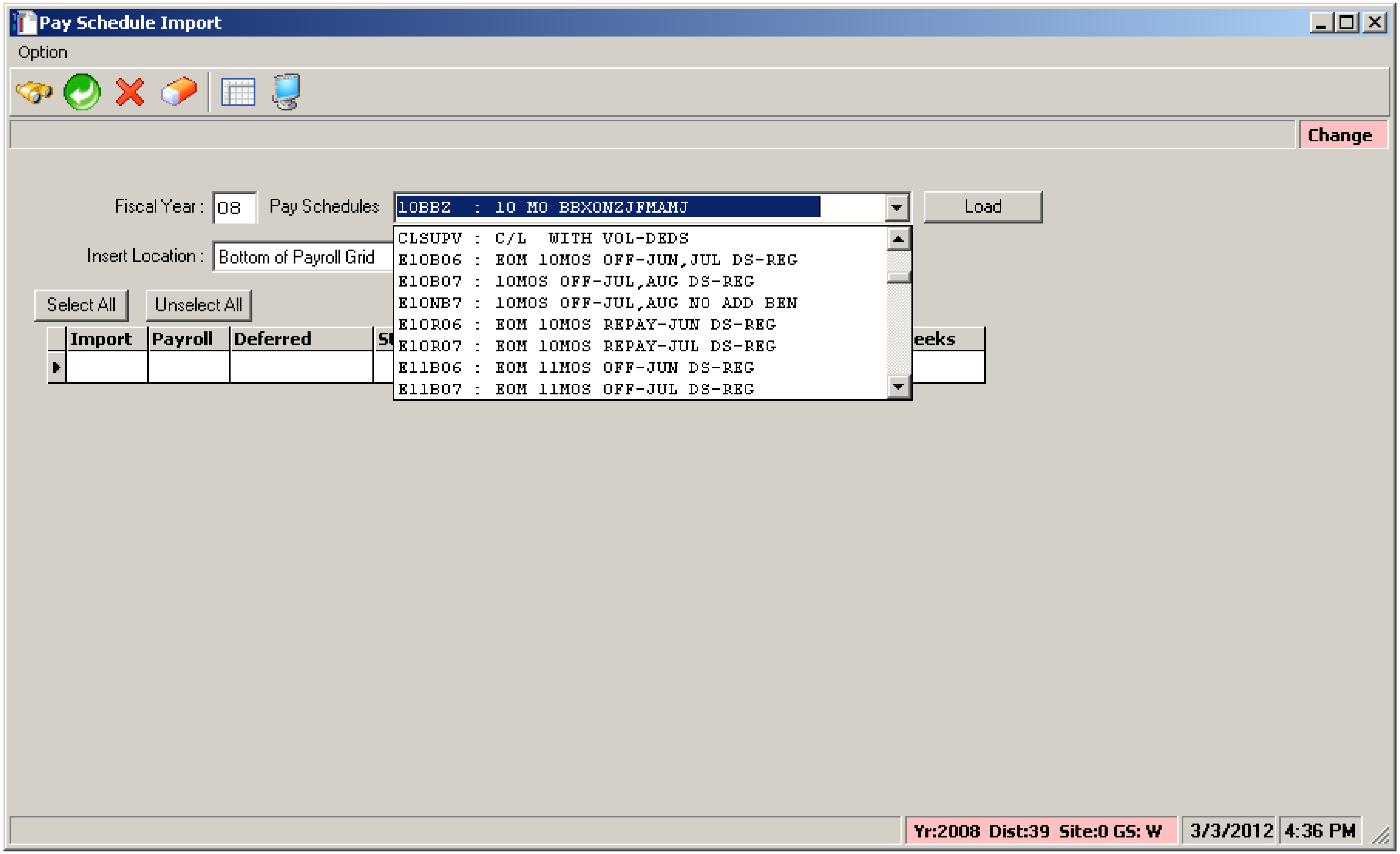
Fiscal Year : 08

Pay Schedules 10BBZ : 10 MO BBXONZJFMAMJ

Insert Location : Bottom of Payroll Grid

Import	Payroll	Deferred	Start	End	Paid	Days	Hours	Weeks

Pay Schedule – Select for Import


Pay Schedule Import
Option
Change
Fiscal Year :
Pay Schedules
Load
Insert Location :
Select All
Unselect All
Import
Payroll
Deferred
St
eeks

Fiscal Year : 08

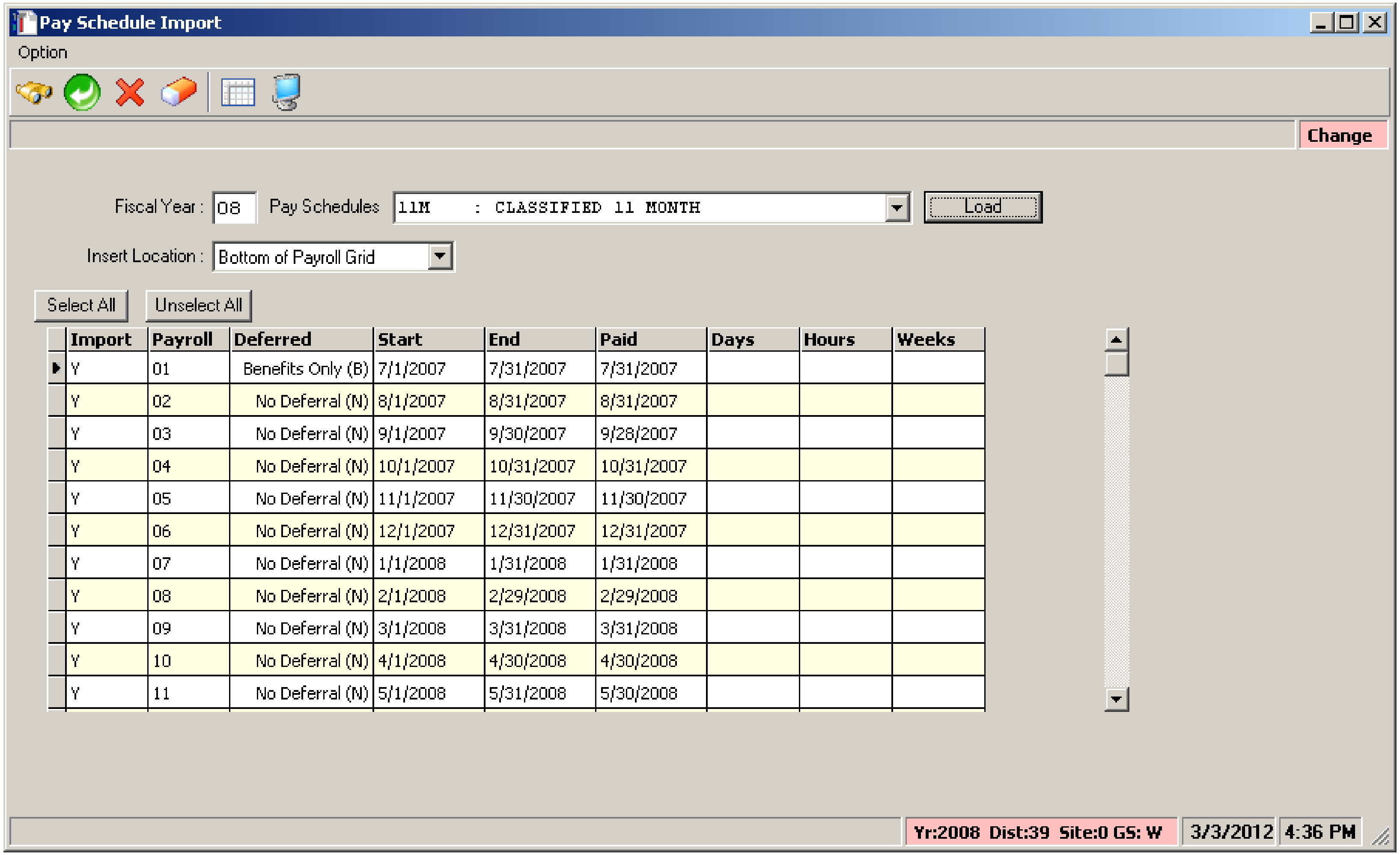
Pay Schedules: 10BBZ   : 10 MO BBXONZJFMAMJ

Insert Location : Bottom of Payroll Grid

```
CLSUPV  :  C/L   WITH VOL-DEDS
E10B06  :  EOM 10MOS OFF-JUN,JUL DS-REG
E10B07  :  10MOS OFF-JUL,AUG DS-REG
E10NB7  :  10MOS OFF-JUL,AUG NO ADD BEN
E10R06  :  EOM 10MOS REPAY-JUN DS-REG
E10R07  :  EOM 10MOS REPAY-JUL DS-REG
E11B06  :  EOM 11MOS OFF-JUN DS-REG
E11B07  :  EOM 11MOS OFF-JUL DS-REG
```

Yr:2008 Dist:39 Site:0 GS: W | 3/3/2012 | 4:36 PM

Grid Populated…



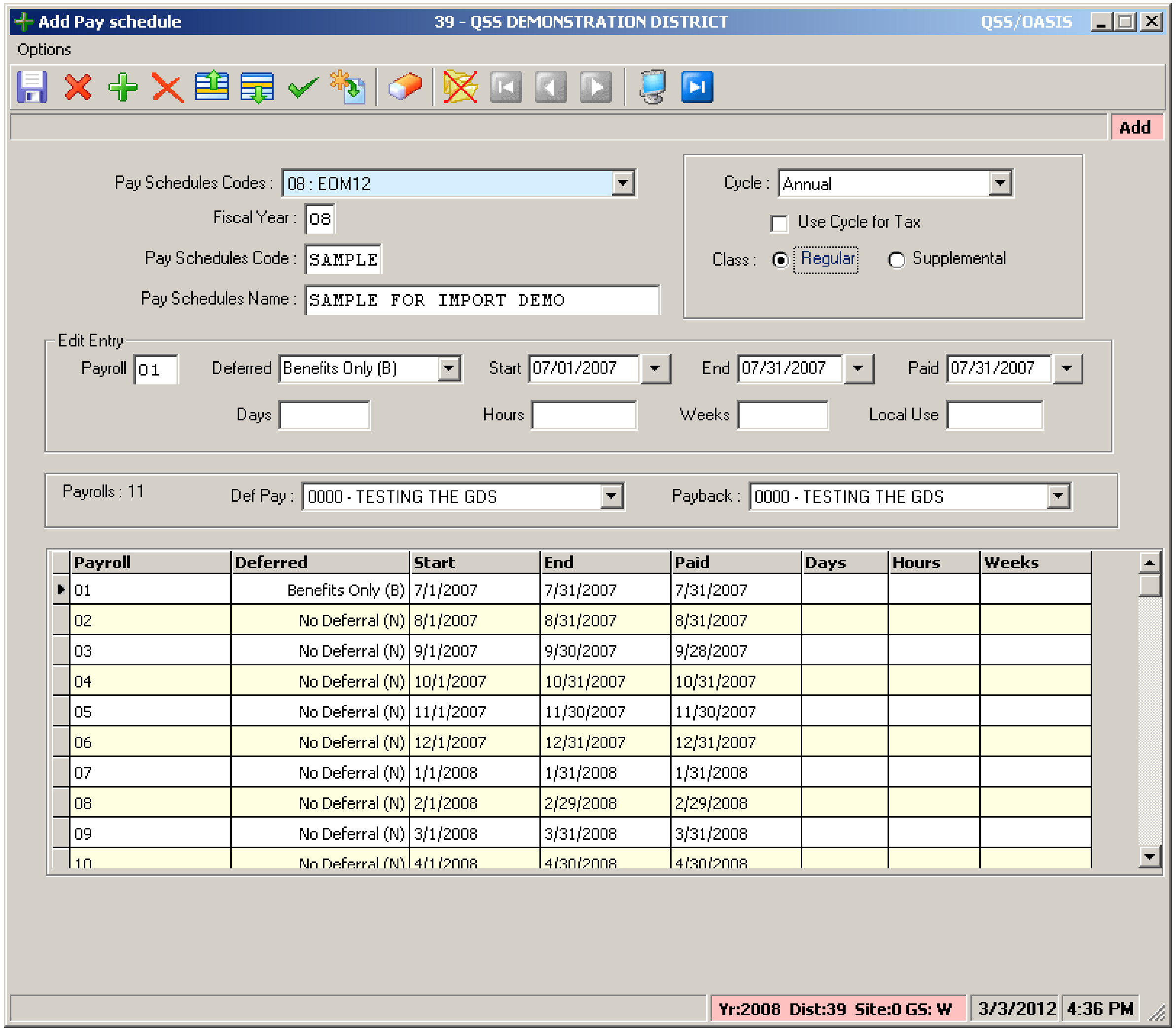
Fiscal Year : 08 Pay Schedules 11M : CLASSIFIED 11 MONTH

Insert Location : Bottom of Payroll Grid

Import	Payroll	Deferred	Start	End	Paid	Days	Hours	Weeks
Y	01	Benefits Only (B)	7/1/2007	7/31/2007	7/31/2007			
Y	02	No Deferral (N)	8/1/2007	8/31/2007	8/31/2007			
Y	03	No Deferral (N)	9/1/2007	9/30/2007	9/28/2007			
Y	04	No Deferral (N)	10/1/2007	10/31/2007	10/31/2007			
Y	05	No Deferral (N)	11/1/2007	11/30/2007	11/30/2007			
Y	06	No Deferral (N)	12/1/2007	12/31/2007	12/31/2007			
Y	07	No Deferral (N)	1/1/2008	1/31/2008	1/31/2008			
Y	08	No Deferral (N)	2/1/2008	2/29/2008	2/29/2008			
Y	09	No Deferral (N)	3/1/2008	3/31/2008	3/31/2008			
Y	10	No Deferral (N)	4/1/2008	4/30/2008	4/30/2008			
Y	11	No Deferral (N)	5/1/2008	5/31/2008	5/30/2008			

Yr:2008 Dist:39 Site:0 GS: W 3/3/2012 4:36 PM

Return Imported Rows…



Pay Schedules Codes : 08 : EOM12

Fiscal Year : 08

Pay Schedules Code : SAMPLE

Pay Schedules Name : SAMPLE FOR IMPORT DEMO

Cycle : Annual

☐ Use Cycle for Tax

Class : ● Regular ○ Supplemental

Edit Entry

Payroll 01 Deferred Benefits Only (B) Start 07/01/2007 End 07/31/2007 Paid 07/31/2007

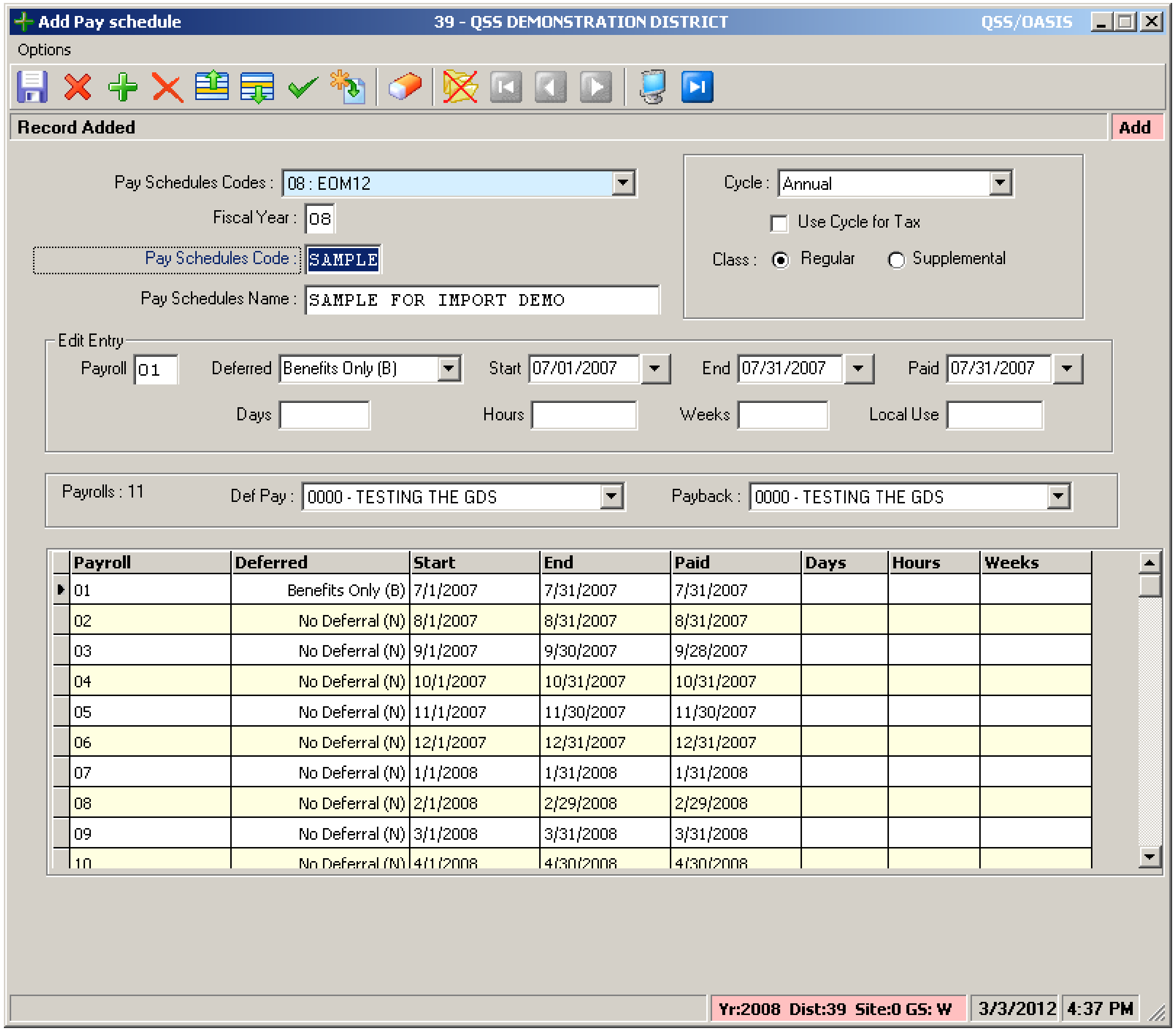
Days Hours Weeks Local Use

Payrolls : 11 Def Pay : 0000 - TESTING THE GDS Payback : 0000 - TESTING THE GDS

Payroll	Deferred	Start	End	Paid	Days	Hours	Weeks
01	Benefits Only (B)	7/1/2007	7/31/2007	7/31/2007			
02	No Deferral (N)	8/1/2007	8/31/2007	8/31/2007			
03	No Deferral (N)	9/1/2007	9/30/2007	9/28/2007			
04	No Deferral (N)	10/1/2007	10/31/2007	10/31/2007			
05	No Deferral (N)	11/1/2007	11/30/2007	11/30/2007			
06	No Deferral (N)	12/1/2007	12/31/2007	12/31/2007			
07	No Deferral (N)	1/1/2008	1/31/2008	1/31/2008			
08	No Deferral (N)	2/1/2008	2/29/2008	2/29/2008			
09	No Deferral (N)	3/1/2008	3/31/2008	3/31/2008			
10	No Deferral (N)	4/1/2008	4/30/2008	4/30/2008			

Yr:2008 Dist:39 Site:0 GS: W 3/3/2012 4:36 PM

Save Pay Schedule



Record Added

Pay Schedules Codes : 08 : EOM12
Fiscal Year : 08
Pay Schedules Code : SAMPLE
Pay Schedules Name : SAMPLE FOR IMPORT DEMO

Cycle : Annual
☐ Use Cycle for Tax
Class : ● Regular ○ Supplemental

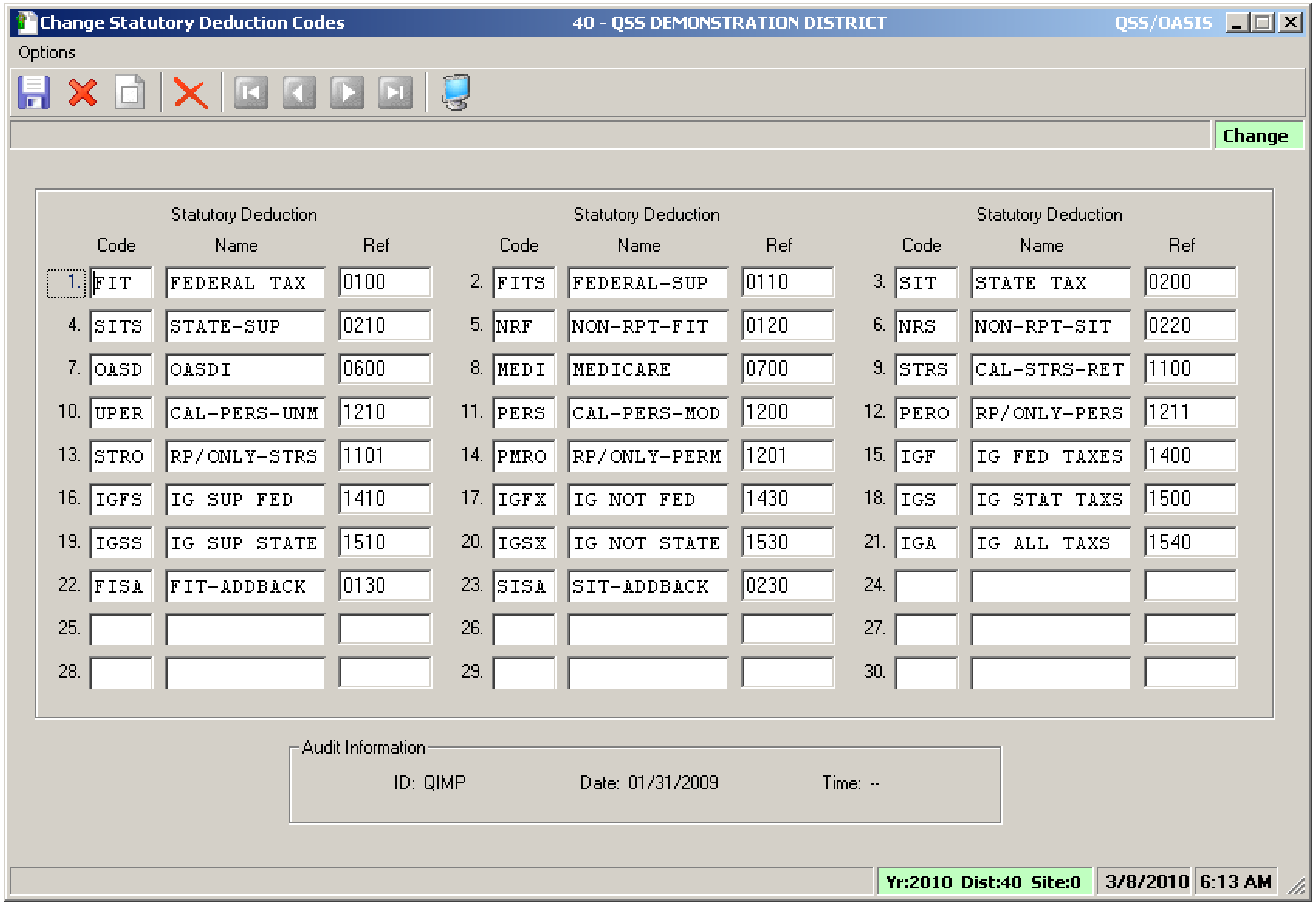
Edit Entry
Payroll 01
Deferred Benefits Only (B)
Start 07/01/2007
End 07/31/2007
Paid 07/31/2007
Days
Hours
Weeks
Local Use

Payrolls : 11
Def Pay : 0000 - TESTING THE GDS
Payback : 0000 - TESTING THE GDS

Payroll	Deferred	Start	End	Paid	Days	Hours	Weeks
01	Benefits Only (B)	7/1/2007	7/31/2007	7/31/2007			
02	No Deferral (N)	8/1/2007	8/31/2007	8/31/2007			
03	No Deferral (N)	9/1/2007	9/30/2007	9/28/2007			
04	No Deferral (N)	10/1/2007	10/31/2007	10/31/2007			
05	No Deferral (N)	11/1/2007	11/30/2007	11/30/2007			
06	No Deferral (N)	12/1/2007	12/31/2007	12/31/2007			
07	No Deferral (N)	1/1/2008	1/31/2008	1/31/2008			
08	No Deferral (N)	2/1/2008	2/29/2008	2/29/2008			
09	No Deferral (N)	3/1/2008	3/31/2008	3/31/2008			
10	No Deferral (N)	4/1/2008	4/30/2008	4/30/2008			

Yr:2008 Dist:39 Site:0 GS: W | 3/3/2012 | 4:37 PM

Statutory Deductions



Change Statutory Deduction Codes — 40 - QSS DEMONSTRATION DISTRICT — QSS/OASIS

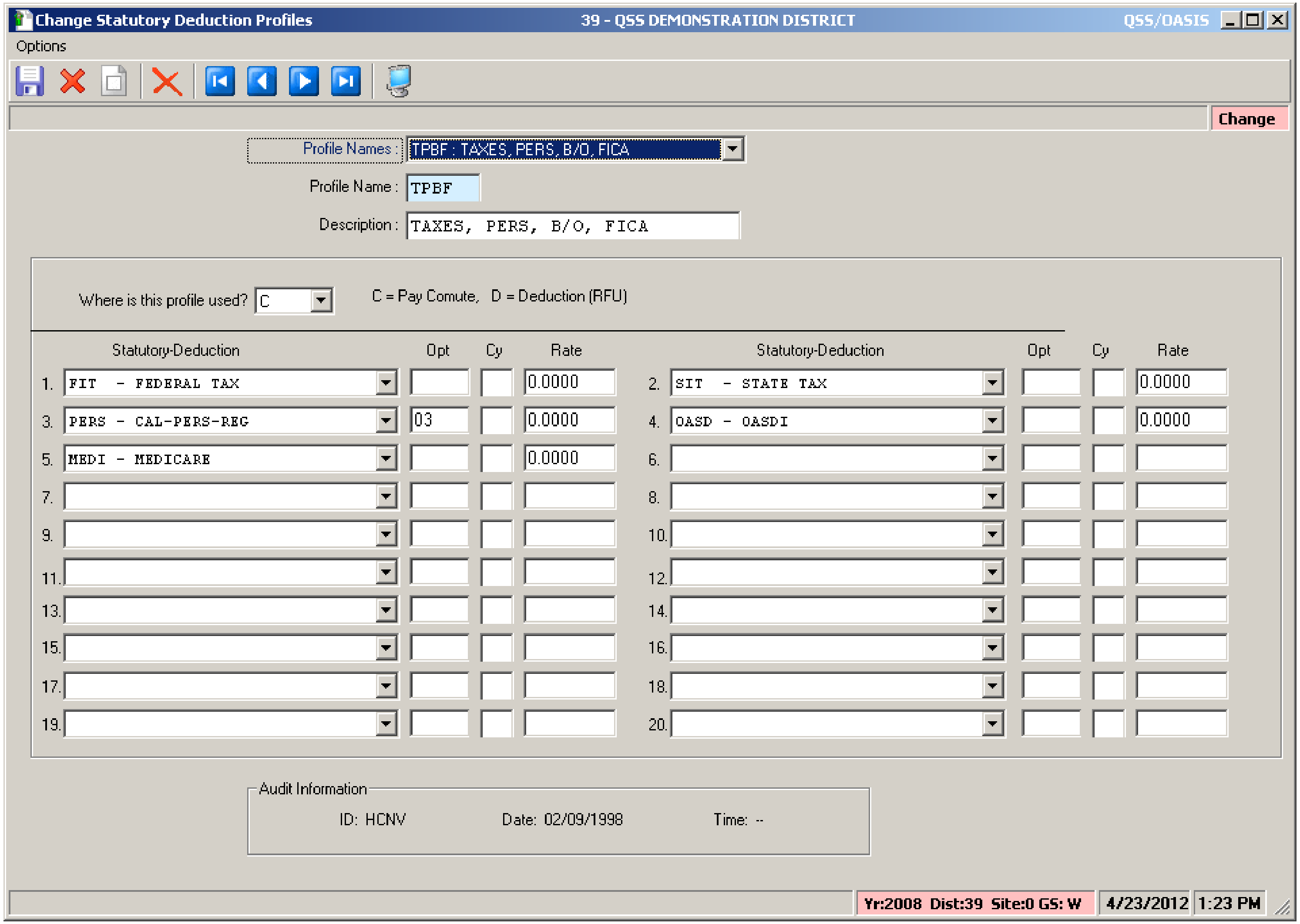
	Statutory Deduction Code	Statutory Deduction Name	Statutory Deduction Ref		Statutory Deduction Code	Statutory Deduction Name	Statutory Deduction Ref		Statutory Deduction Code	Statutory Deduction Name	Statutory Deduction Ref
1.	FIT	FEDERAL TAX	0100	2.	FITS	FEDERAL-SUP	0110	3.	SIT	STATE TAX	0200
4.	SITS	STATE-SUP	0210	5.	NRF	NON-RPT-FIT	0120	6.	NRS	NON-RPT-SIT	0220
7.	OASD	OASDI	0600	8.	MEDI	MEDICARE	0700	9.	STRS	CAL-STRS-RET	1100
10.	UPER	CAL-PERS-UNM	1210	11.	PERS	CAL-PERS-MOD	1200	12.	PERO	RP/ONLY-PERS	1211
13.	STRO	RP/ONLY-STRS	1101	14.	PMRO	RP/ONLY-PERM	1201	15.	IGF	IG FED TAXES	1400
16.	IGFS	IG SUP FED	1410	17.	IGFX	IG NOT FED	1430	18.	IGS	IG STAT TAXS	1500
19.	IGSS	IG SUP STATE	1510	20.	IGSX	IG NOT STATE	1530	21.	IGA	IG ALL TAXS	1540
22.	FISA	FIT-ADDBACK	0130	23.	SISA	SIT-ADDBACK	0230	24.			
25.				26.				27.			
28.				29.				30.			

Audit Information

ID: QIMP Date: 01/31/2009 Time: --

Yr:2010 Dist:40 Site:0 3/8/2010 6:13 AM

Stat-Ded Profile


Change Statutory Deduction Profiles
39 - QSS DEMONSTRATION DISTRICT
QSS/OASIS
Options
Change

Profile Names : TPBF : TAXES, PERS, B/O, FICA

Profile Name : TPBF

Description : TAXES, PERS, B/O, FICA

Where is this profile used? C

C = Pay Comute, D = Deduction (RFU)

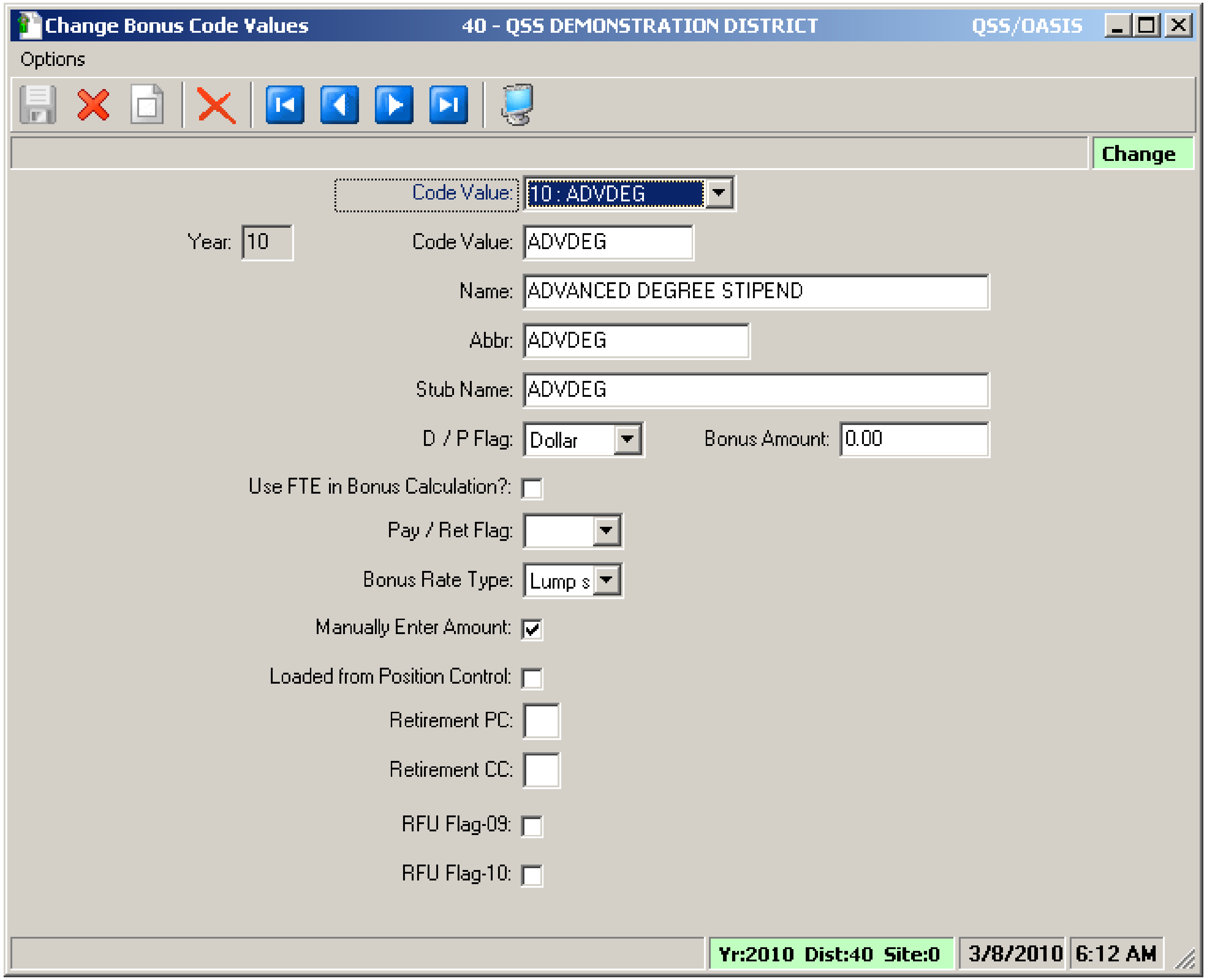
	Statutory-Deduction	Opt	Cy	Rate		Statutory-Deduction	Opt	Cy	Rate
1.	FIT - FEDERAL TAX			0.0000	2.	SIT - STATE TAX			0.0000
3.	PERS - CAL-PERS-REG	03		0.0000	4.	OASD - OASDI			0.0000
5.	MEDI - MEDICARE			0.0000	6.				
7.					8.				
9.					10.				
11.					12.				
13.					14.				
15.					16.				
17.					18.				
19.					20.				

Audit Information

ID: HCNV Date: 02/09/1998 Time: --

Yr:2008 Dist:39 Site:0 GS: W 4/23/2012 1:23 PM

Payroll Bonus Codes (ENH Only)



Change Bonus Code Values
40 - QSS DEMONSTRATION DISTRICT
QSS/OASIS
Options
Change

Code Value: 10 : ADVDEG

Year: 10

Code Value: ADVDEG

Name: ADVANCED DEGREE STIPEND

Abbr: ADVDEG

Stub Name: ADVDEG

D / P Flag: Dollar

Bonus Amount: 0.00

Use FTE in Bonus Calculation?: ☐

Pay / Ret Flag:

Bonus Rate Type: Lump s

Manually Enter Amount: ☑

Loaded from Position Control: ☐

Retirement PC:

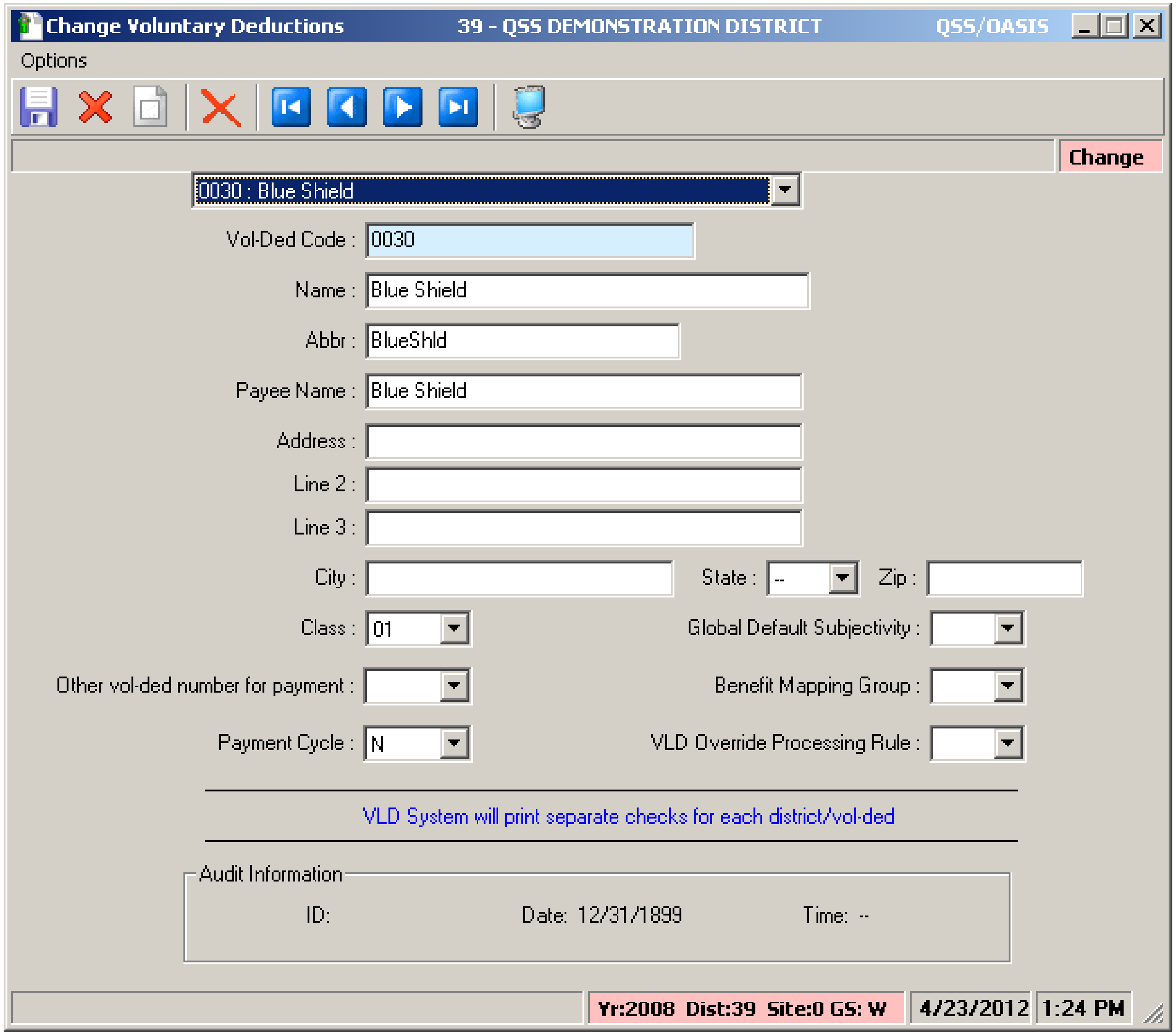
Retirement CC:

RFU Flag-09: ☐

RFU Flag-10: ☐

Yr:2010 Dist:40 Site:0 3/8/2010 6:12 AM

Voluntary Deduction



Change Voluntary Deductions
39 - QSS DEMONSTRATION DISTRICT
QSS/OASIS
Options
Change

0030 : Blue Shield

Vol-Ded Code : 0030

Name : Blue Shield

Abbr : BlueShld

Payee Name : Blue Shield

Address :

Line 2 :

Line 3 :

City :

State : --

Zip :

Class : 01

Global Default Subjectivity :

Other vol-ded number for payment :

Benefit Mapping Group :

Payment Cycle : N

VLD Override Processing Rule :

VLD System will print separate checks for each district/vol-ded

Audit Information

ID:

Date: 12/31/1899

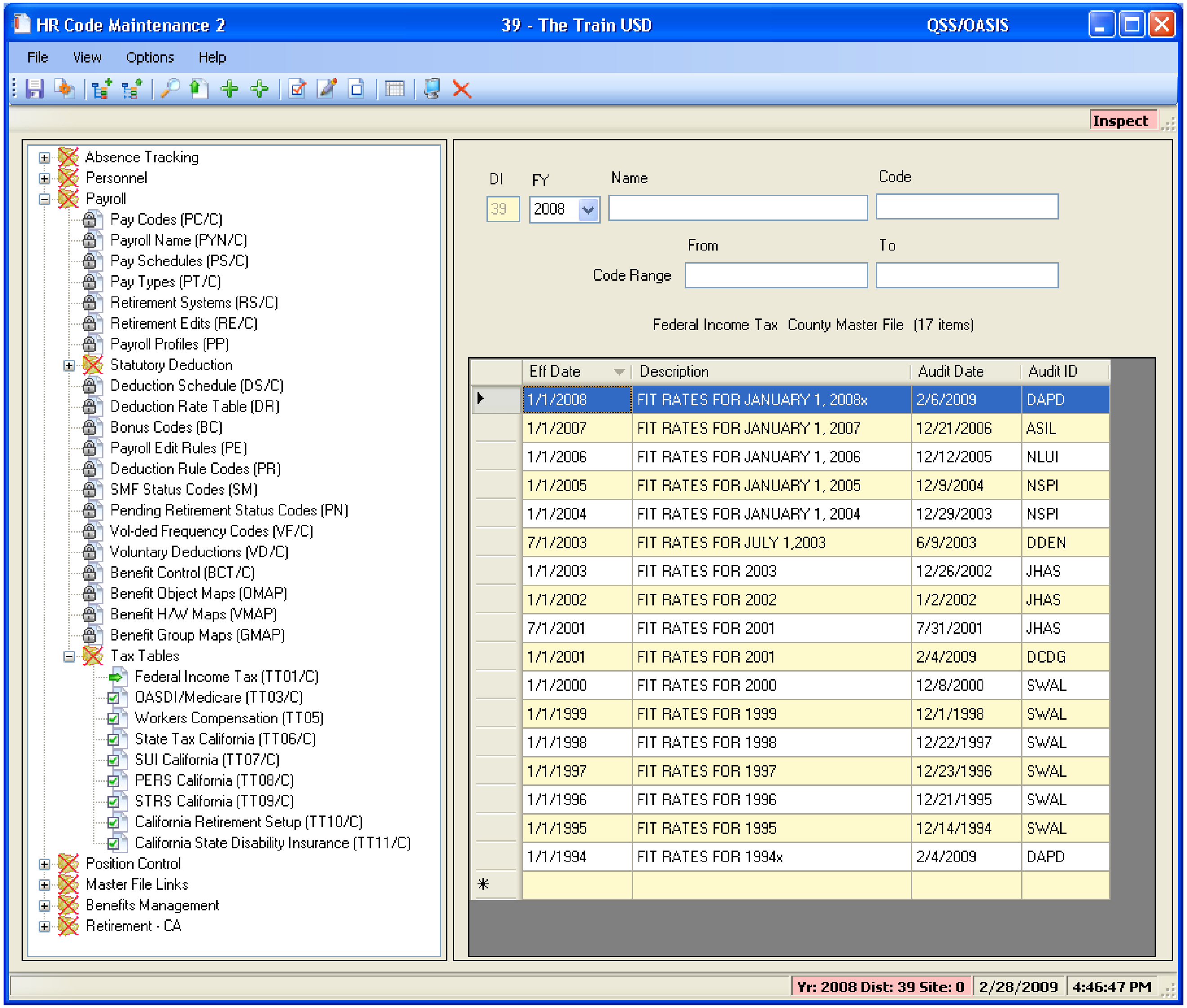
Time: --

Yr:2008 Dist:39 Site:0 GS: W

4/23/2012

1:24 PM

HR Code Maint#2 (Tax Tables)


HR Code Maintenance 2
39 - The Train USD
QSS/OASIS
File
View
Options
Help
Inspect
Absence Tracking
Personnel
Payroll
Pay Codes (PC/C)
Payroll Name (PYN/C)
Pay Schedules (PS/C)
Pay Types (PT/C)
Retirement Systems (RS/C)
Retirement Edits (RE/C)
Payroll Profiles (PP)
Statutory Deduction
Deduction Schedule (DS/C)
Deduction Rate Table (DR)
Bonus Codes (BC)
Payroll Edit Rules (PE)
Deduction Rule Codes (PR)
SMF Status Codes (SM)
Pending Retirement Status Codes (PN)
Vol-ded Frequency Codes (VF/C)
Voluntary Deductions (VD/C)
Benefit Control (BCT/C)
Benefit Object Maps (OMAP)
Benefit H/W Maps (VMAP)
Benefit Group Maps (GMAP)
Tax Tables
Federal Income Tax (TT01/C)
OASDI/Medicare (TT03/C)
Workers Compensation (TT05)
State Tax California (TT06/C)
SUI California (TT07/C)
PERS California (TT08/C)
STRS California (TT09/C)
California Retirement Setup (TT10/C)
California State Disability Insurance (TT11/C)
Position Control
Master File Links
Benefits Management
Retirement - CA

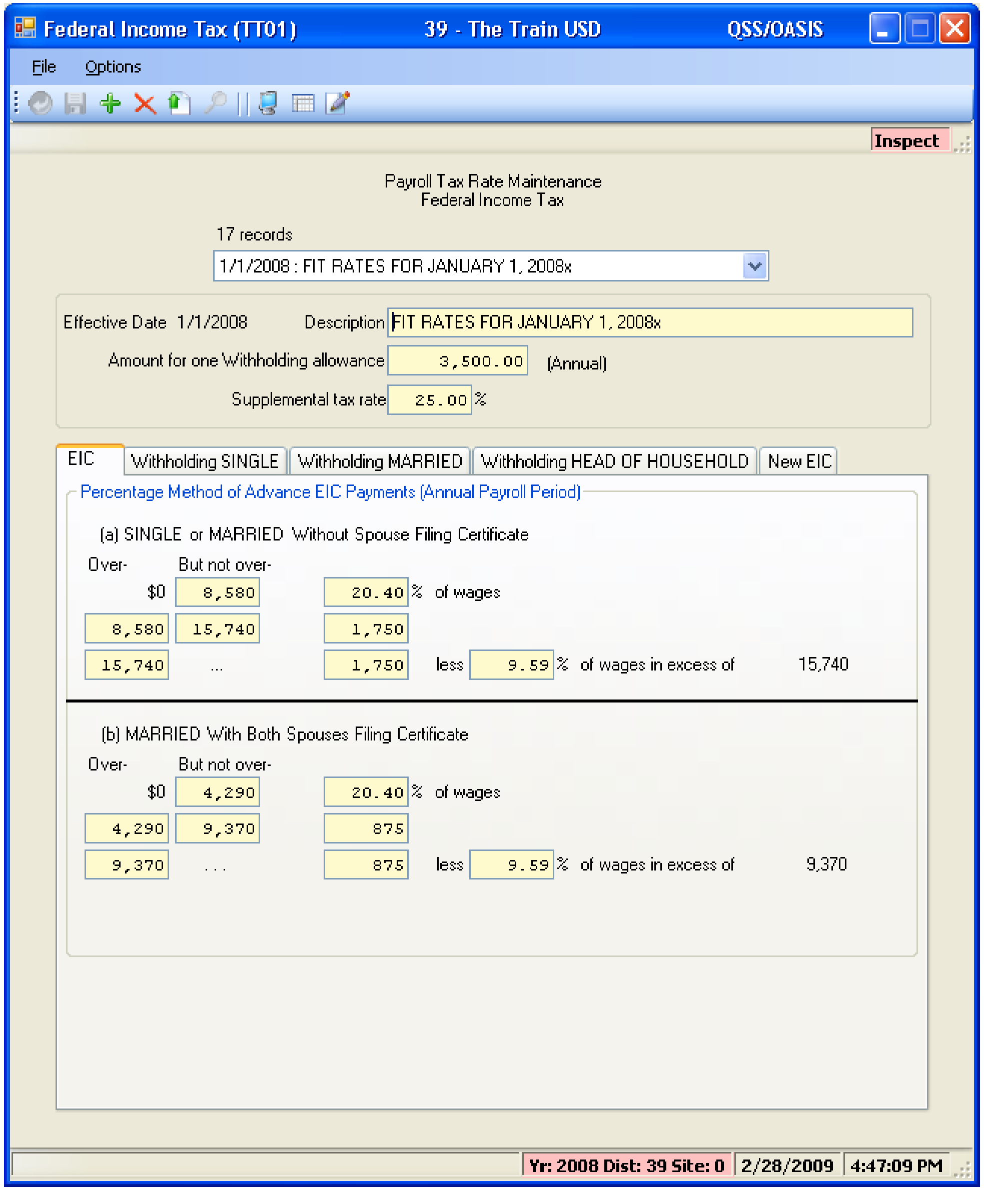
DI: 39
FY: 2008
Name:
Code:
Code Range From:
Code Range To:

Federal Income Tax County Master File (17 items)

Eff Date	Description	Audit Date	Audit ID
1/1/2008	FIT RATES FOR JANUARY 1, 2008x	2/6/2009	DAPD
1/1/2007	FIT RATES FOR JANUARY 1, 2007	12/21/2006	ASIL
1/1/2006	FIT RATES FOR JANUARY 1, 2006	12/12/2005	NLUI
1/1/2005	FIT RATES FOR JANUARY 1, 2005	12/9/2004	NSPI
1/1/2004	FIT RATES FOR JANUARY 1, 2004	12/29/2003	NSPI
7/1/2003	FIT RATES FOR JULY 1,2003	6/9/2003	DDEN
1/1/2003	FIT RATES FOR 2003	12/26/2002	JHAS
1/1/2002	FIT RATES FOR 2002	1/2/2002	JHAS
7/1/2001	FIT RATES FOR 2001	7/31/2001	JHAS
1/1/2001	FIT RATES FOR 2001	2/4/2009	DCDG
1/1/2000	FIT RATES FOR 2000	12/8/2000	SWAL
1/1/1999	FIT RATES FOR 1999	12/1/1998	SWAL
1/1/1998	FIT RATES FOR 1998	12/22/1997	SWAL
1/1/1997	FIT RATES FOR 1997	12/23/1996	SWAL
1/1/1996	FIT RATES FOR 1996	12/21/1995	SWAL
1/1/1995	FIT RATES FOR 1995	12/14/1994	SWAL
1/1/1994	FIT RATES FOR 1994x	2/4/2009	DAPD

Yr: 2008 Dist: 39 Site: 0 | 2/28/2009 | 4:46:47 PM

Federal Tax Tables


Federal Income Tax (TT01)
39 - The Train USD
QSS/OASIS
File
Options
Inspect
EIC
Withholding SINGLE
Withholding MARRIED
Withholding HEAD OF HOUSEHOLD
New EIC

Payroll Tax Rate Maintenance
Federal Income Tax

17 records

1/1/2008 : FIT RATES FOR JANUARY 1, 2008x

Effective Date 1/1/2008

Description: FIT RATES FOR JANUARY 1, 2008x

Amount for one Withholding allowance: 3,500.00 (Annual)

Supplemental tax rate: 25.00 %

Percentage Method of Advance EIC Payments (Annual Payroll Period)

(a) SINGLE or MARRIED Without Spouse Filing Certificate

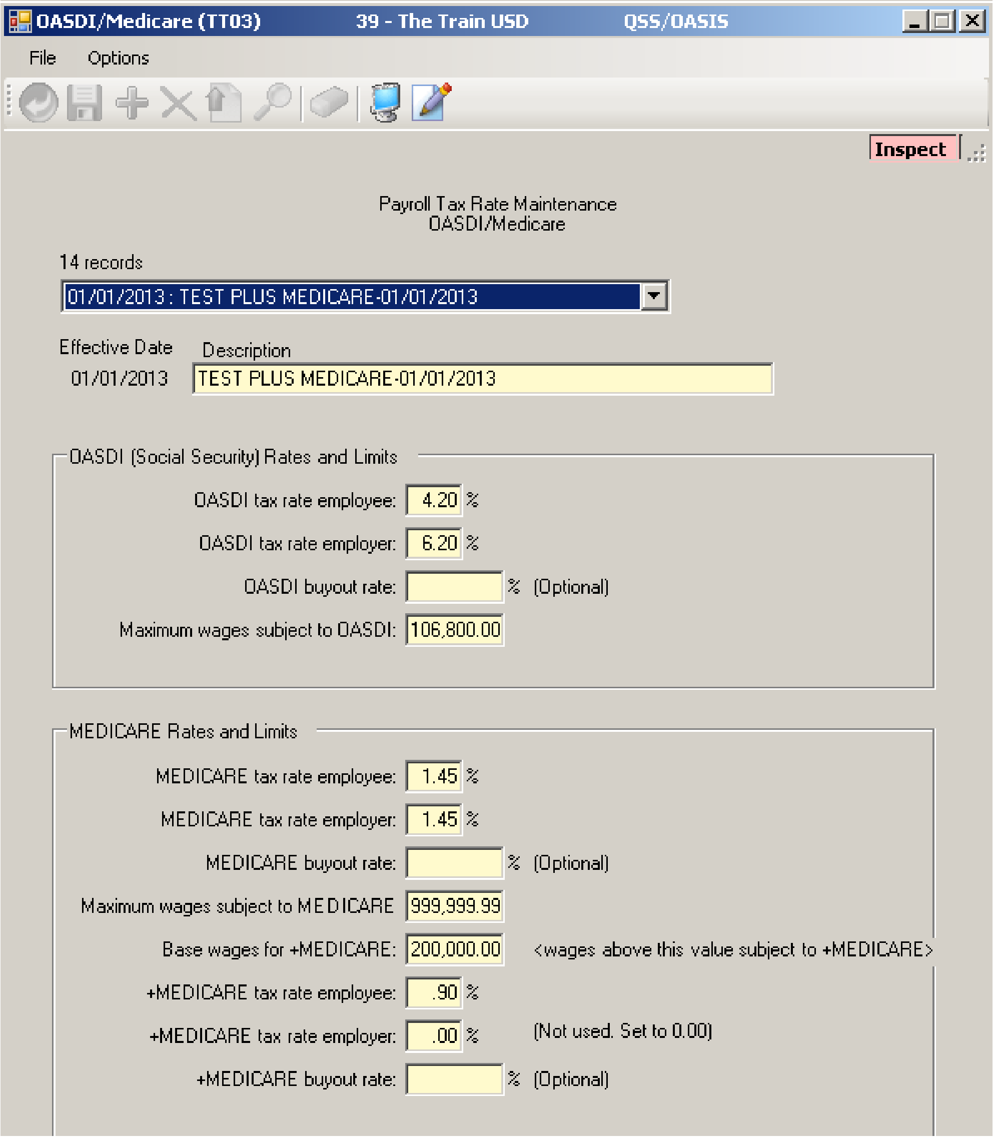
Over-	But not over-		
$0	8,580	20.40 % of wages	
8,580	15,740	1,750	
15,740	...	1,750 less 9.59 % of wages in excess of	15,740

(b) MARRIED With Both Spouses Filing Certificate

Over-	But not over-		
$0	4,290	20.40 % of wages	
4,290	9,370	875	
9,370	. . .	875 less 9.59 % of wages in excess of	9,370

Yr: 2008 Dist: 39 Site: 0 | 2/28/2009 | 4:47:09 PM

OASDI/Medicare Tax Tables



Payroll Tax Rate Maintenance
OASDI/Medicare

14 records

01/01/2013 : TEST PLUS MEDICARE-01/01/2013

Effective Date: 01/01/2013

Description: TEST PLUS MEDICARE-01/01/2013

OASDI (Social Security) Rates and Limits

OASDI tax rate employee: 4.20 %

OASDI tax rate employer: 6.20 %

OASDI buyout rate: % (Optional)

Maximum wages subject to OASDI: 106,800.00

MEDICARE Rates and Limits

MEDICARE tax rate employee: 1.45 %

MEDICARE tax rate employer: 1.45 %

MEDICARE buyout rate: % (Optional)

Maximum wages subject to MEDICARE 999,999.99

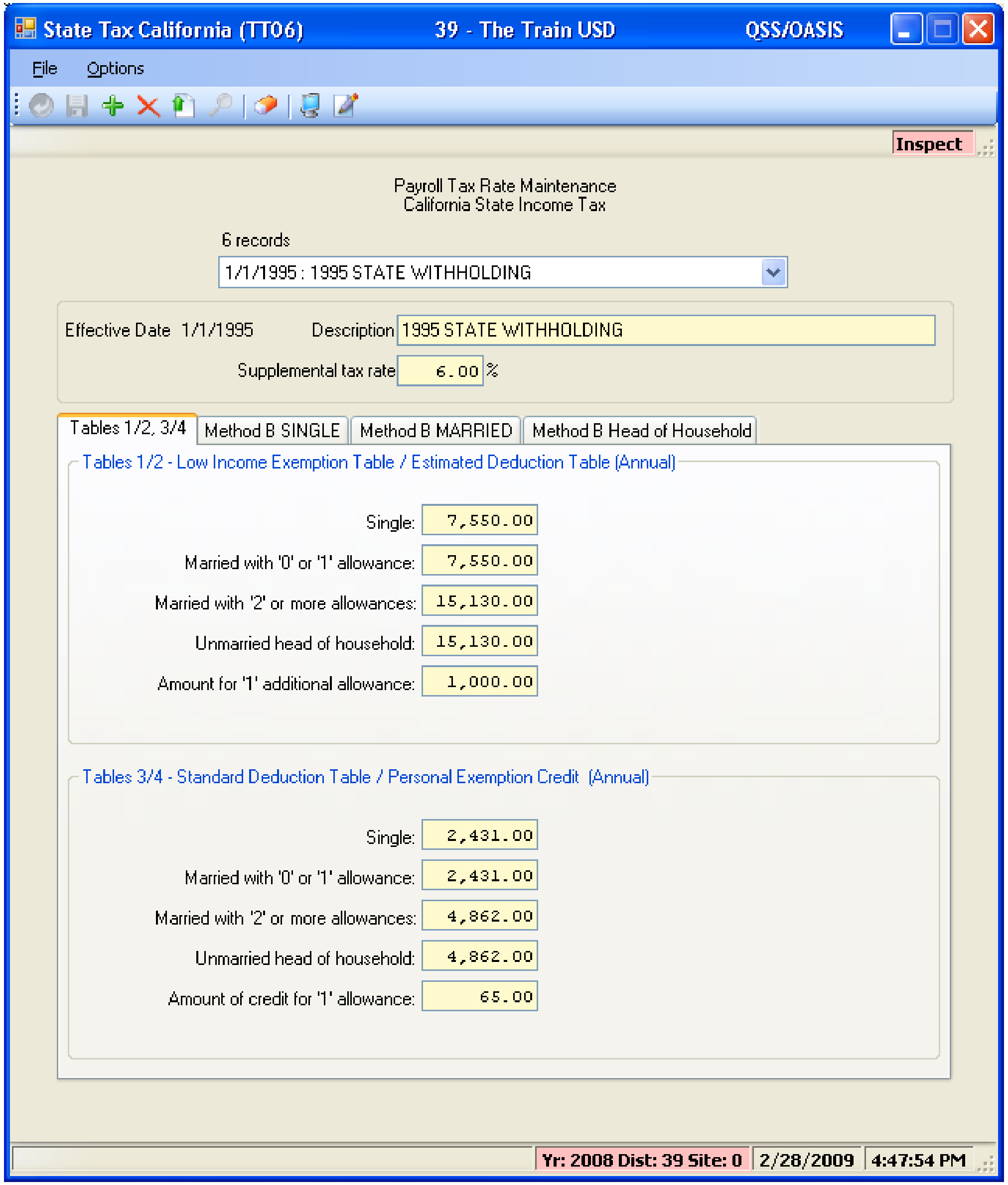
Base wages for +MEDICARE: 200,000.00 <wages above this value subject to +MEDICARE>

+MEDICARE tax rate employee: .90 %

+MEDICARE tax rate employer: .00 % (Not used. Set to 0.00)

+MEDICARE buyout rate: % (Optional)

CA State Tax Tables



State Tax California (TT06)
39 - The Train USD
QSS/OASIS
File
Options
Inspect

Payroll Tax Rate Maintenance
California State Income Tax

6 records

1/1/1995 : 1995 STATE WITHHOLDING

Effective Date 1/1/1995

Description: 1995 STATE WITHHOLDING

Supplemental tax rate: 6.00 %

Tables 1/2, 3/4
Method B SINGLE
Method B MARRIED
Method B Head of Household

Tables 1/2 - Low Income Exemption Table / Estimated Deduction Table (Annual)

Single:	7,550.00
Married with '0' or '1' allowance:	7,550.00
Married with '2' or more allowances:	15,130.00
Unmarried head of household:	15,130.00
Amount for '1' additional allowance:	1,000.00

Tables 3/4 - Standard Deduction Table / Personal Exemption Credit (Annual)

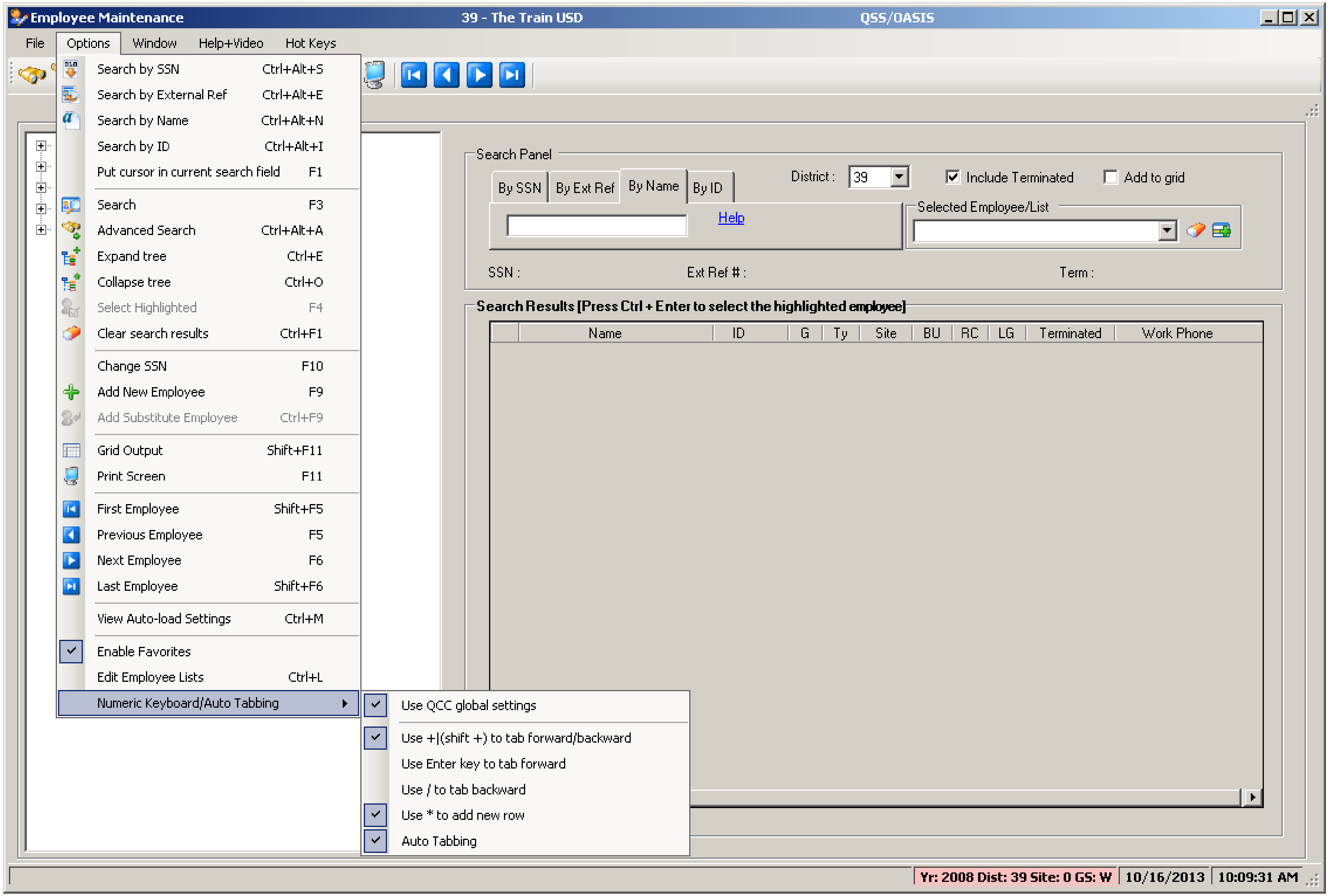
Single:	2,431.00
Married with '0' or '1' allowance:	2,431.00
Married with '2' or more allowances:	4,862.00
Unmarried head of household:	4,862.00
Amount of credit for '1' allowance:	65.00

Yr: 2008 Dist: 39 Site: 0 | 2/28/2009 | 4:47:54 PM

Employee Maintenance

Entering and Viewing Employee Related Payroll Data

Employee Maintenance - Options


Employee Maintenance
39 - The Train USD
QSS/OASIS
File
Options
Window
Help+Video
Hot Keys
Search by SSN Ctrl+Alt+S
Search by External Ref Ctrl+Alt+E
Search by Name Ctrl+Alt+N
Search by ID Ctrl+Alt+I
Put cursor in current search field F1
Search F3
Advanced Search Ctrl+Alt+A
Expand tree Ctrl+E
Collapse tree Ctrl+O
Select Highlighted F4
Clear search results Ctrl+F1
Change SSN F10
Add New Employee F9
Add Substitute Employee Ctrl+F9
Grid Output Shift+F11
Print Screen F11
First Employee Shift+F5
Previous Employee F5
Next Employee F6
Last Employee Shift+F6
View Auto-load Settings Ctrl+M
Enable Favorites
Edit Employee Lists Ctrl+L
Numeric Keyboard/Auto Tabbing
Use QCC global settings
Use +|(shift +) to tab forward/backward
Use Enter key to tab forward
Use / to tab backward
Use * to add new row
Auto Tabbing
Search Panel
By SSN
By Ext Ref
By Name
By ID
Help
Selected Employee/List
SSN :
Ext Ref # :
Term :
Search Results [Press Ctrl + Enter to select the highlighted employee]
Name
ID
G
Ty
Site
BU
RC
LG
Terminated
Work Phone

☑ Enable Favorites

Numeric Keyboard/Auto Tabbing:

- ☑ Use QCC global settings
- ☑ Use +|(shift +) to tab forward/backward
- ☐ Use Enter key to tab forward
- ☐ Use / to tab backward
- ☑ Use * to add new row
- ☑ Auto Tabbing

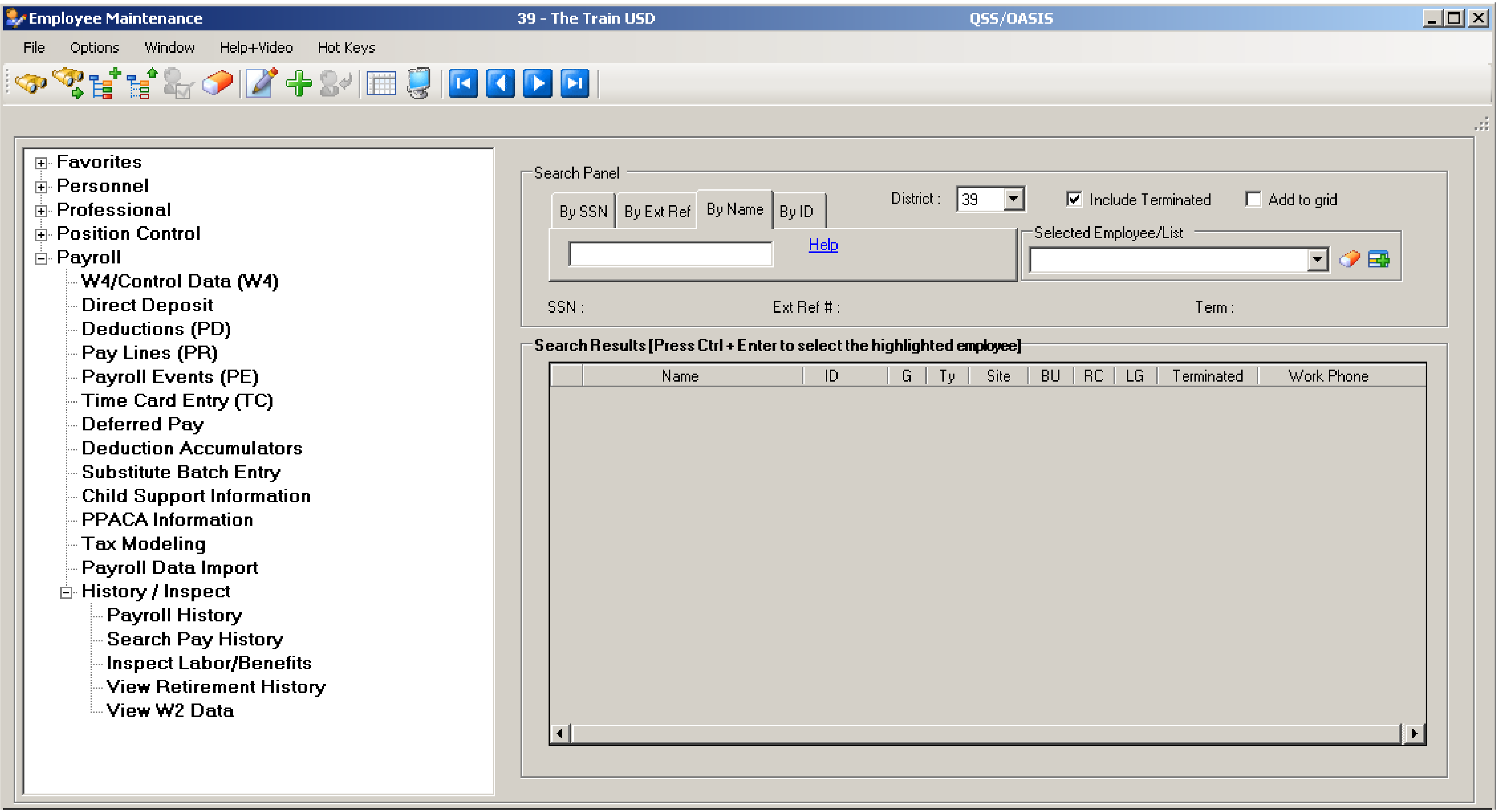
District : 39

☑ Include Terminated

☐ Add to grid

Yr: 2008 Dist: 39 Site: 0 GS: W | 10/16/2013 | 10:09:31 AM

Employee Maintenance


Employee Maintenance
39 - The Train USD
QSS/OASIS
File
Options
Window
Help+Video
Hot Keys
Favorites
Personnel
Professional
Position Control
Payroll
W4/Control Data (W4)
Direct Deposit
Deductions (PD)
Pay Lines (PR)
Payroll Events (PE)
Time Card Entry (TC)
Deferred Pay
Deduction Accumulators
Substitute Batch Entry
Child Support Information
PPACA Information
Tax Modeling
Payroll Data Import
History / Inspect
Payroll History
Search Pay History
Inspect Labor/Benefits
View Retirement History
View W2 Data
Search Panel
By SSN
By Ext Ref
By Name
By ID
Help
Selected Employee/List

District : 39

☑ Include Terminated

☐ Add to grid

SSN :

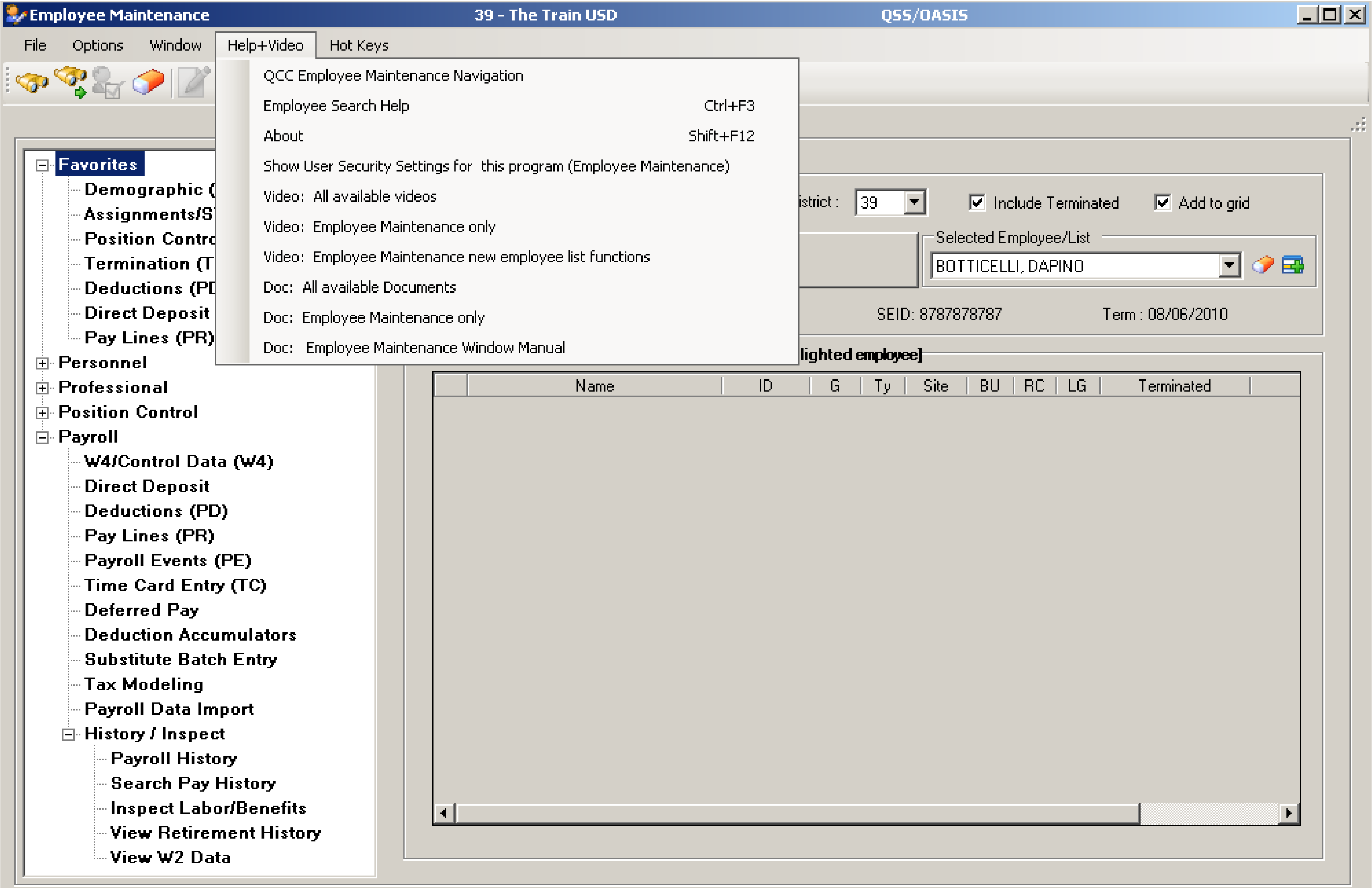
Ext Ref # :

Term :

Search Results [Press Ctrl + Enter to select the highlighted employee]

	Name	ID	G	Ty	Site	BU	RC	LG	Terminated	Work Phone

Help+Video Menu


Employee Maintenance
39 - The Train USD
QSS/OASIS
File
Options
Window
Help+Video
Hot Keys
QCC Employee Maintenance Navigation
Employee Search Help Ctrl+F3
About Shift+F12
Show User Security Settings for this program (Employee Maintenance)
Video: All available videos
Video: Employee Maintenance only
Video: Employee Maintenance new employee list functions
Doc: All available Documents
Doc: Employee Maintenance only
Doc: Employee Maintenance Window Manual
Favorites
Demographic (
Assignments/S
Position Contro
Termination (T
Deductions (PD
Direct Deposit
Pay Lines (PR)
Personnel
Professional
Position Control
Payroll
W4/Control Data (W4)
Direct Deposit
Deductions (PD)
Pay Lines (PR)
Payroll Events (PE)
Time Card Entry (TC)
Deferred Pay
Deduction Accumulators
Substitute Batch Entry
Tax Modeling
Payroll Data Import
History / Inspect
Payroll History
Search Pay History
Inspect Labor/Benefits
View Retirement History
View W2 Data
lighted employee]
Name
ID
G
Ty
Site
BU
RC
LG
Terminated

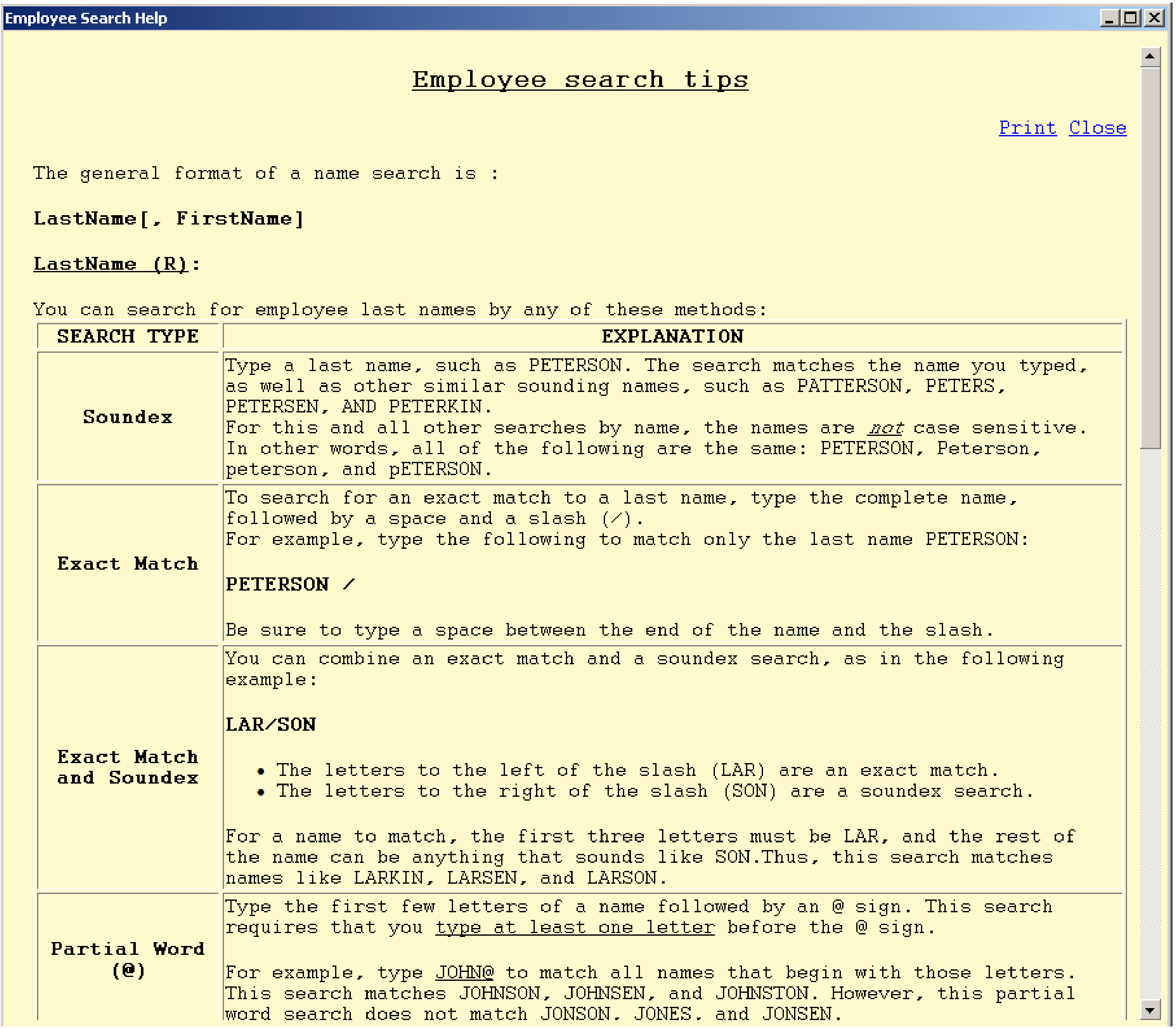
istrict : 39

☑ Include Terminated ☑ Add to grid

Selected Employee/List: BOTTICELLI, DAPINO

SEID: 8787878787 Term : 08/06/2010

Search Help – Page 1



Employee search tips

The general format of a name search is :

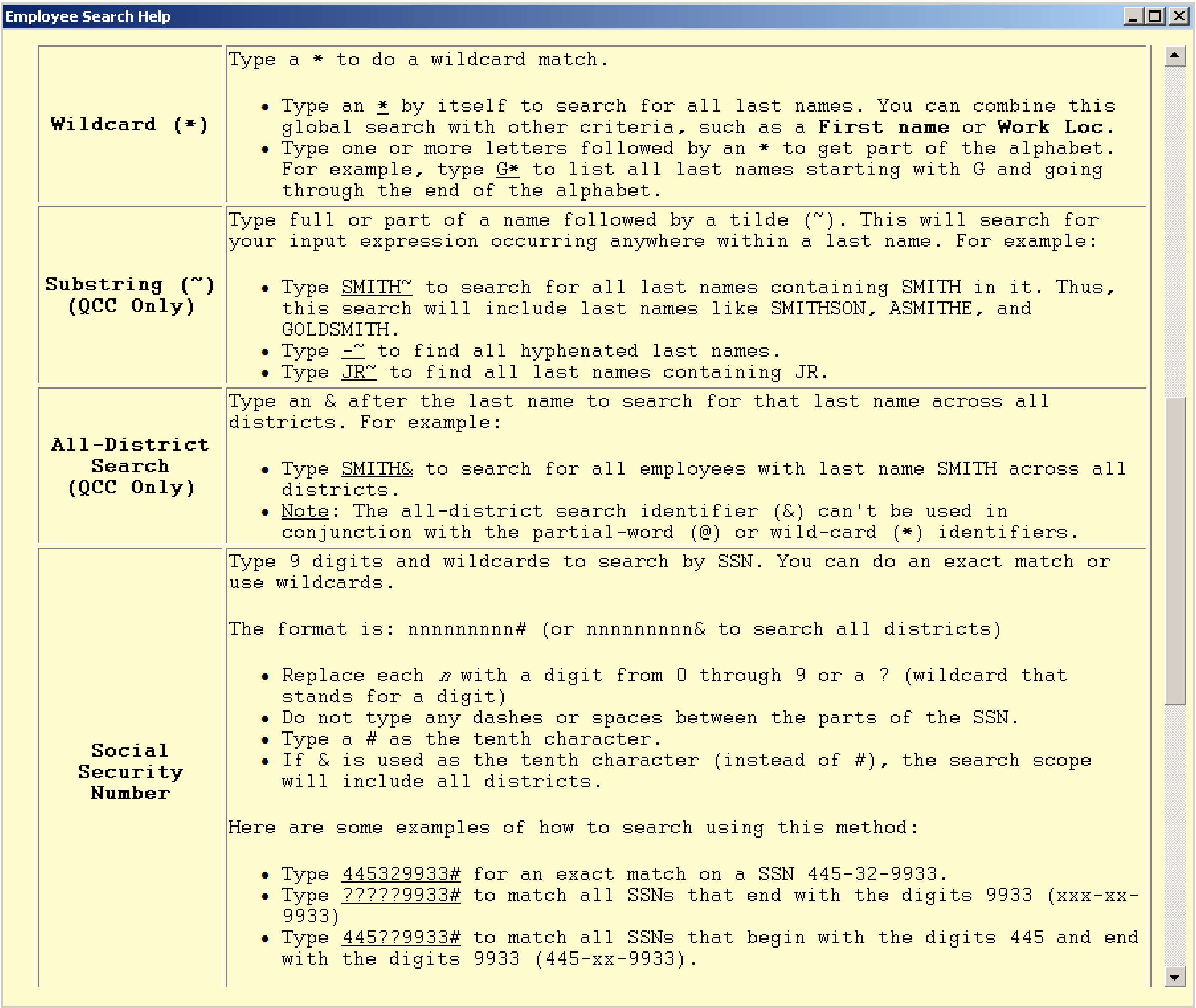
LastName[, FirstName]

LastName (R):

You can search for employee last names by any of these methods:

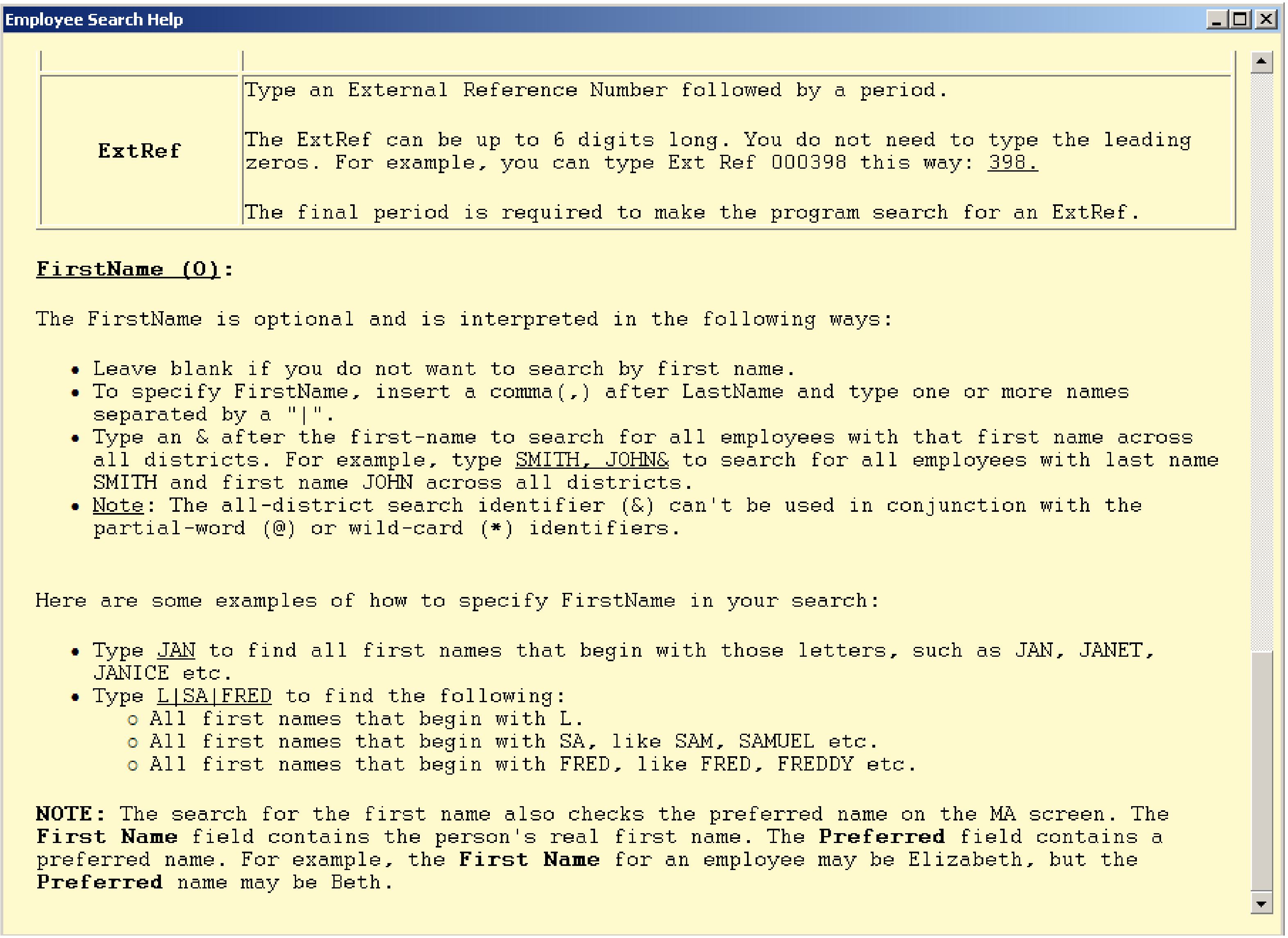
SEARCH TYPE	EXPLANATION
Soundex	Type a last name, such as PETERSON. The search matches the name you typed, as well as other similar sounding names, such as PATTERSON, PETERS, PETERSEN, AND PETERKIN. For this and all other searches by name, the names are *not* case sensitive. In other words, all of the following are the same: PETERSON, Peterson, peterson, and pETERSON.
Exact Match	To search for an exact match to a last name, type the complete name, followed by a space and a slash (/). For example, type the following to match only the last name PETERSON: **PETERSON /** Be sure to type a space between the end of the name and the slash.
Exact Match and Soundex	You can combine an exact match and a soundex search, as in the following example: **LAR/SON** • The letters to the left of the slash (LAR) are an exact match. • The letters to the right of the slash (SON) are a soundex search. For a name to match, the first three letters must be LAR, and the rest of the name can be anything that sounds like SON.Thus, this search matches names like LARKIN, LARSEN, and LARSON.
Partial Word (@)	Type the first few letters of a name followed by an @ sign. This search requires that you type at least one letter before the @ sign. For example, type JOHN@ to match all names that begin with those letters. This search matches JOHNSON, JOHNSEN, and JOHNSTON. However, this partial word search does not match JONSON, JONES, and JONSEN.

Search Help – Page 2



Wildcard (*)	Type a * to do a wildcard match. • Type an * by itself to search for all last names. You can combine this global search with other criteria, such as a **First name** or **Work Loc**. • Type one or more letters followed by an * to get part of the alphabet. For example, type G* to list all last names starting with G and going through the end of the alphabet.
Substring (~) (QCC Only)	Type full or part of a name followed by a tilde (~). This will search for your input expression occurring anywhere within a last name. For example: • Type SMITH~ to search for all last names containing SMITH in it. Thus, this search will include last names like SMITHSON, ASMITHE, and GOLDSMITH. • Type -~ to find all hyphenated last names. • Type JR~ to find all last names containing JR.
All-District Search (QCC Only)	Type an & after the last name to search for that last name across all districts. For example: • Type SMITH& to search for all employees with last name SMITH across all districts. • Note: The all-district search identifier (&) can't be used in conjunction with the partial-word (@) or wild-card (*) identifiers.
Social Security Number	Type 9 digits and wildcards to search by SSN. You can do an exact match or use wildcards. The format is: nnnnnnnnn# (or nnnnnnnnn& to search all districts) • Replace each *n* with a digit from 0 through 9 or a ? (wildcard that stands for a digit) • Do not type any dashes or spaces between the parts of the SSN. • Type a # as the tenth character. • If & is used as the tenth character (instead of #), the search scope will include all districts. Here are some examples of how to search using this method: • Type 445329933# for an exact match on a SSN 445-32-9933. • Type ?????9933# to match all SSNs that end with the digits 9933 (xxx-xx-9933) • Type 445??9933# to match all SSNs that begin with the digits 445 and end with the digits 9933 (445-xx-9933).

Search Help – Page 3



ExtRef	Type an External Reference Number followed by a period. The ExtRef can be up to 6 digits long. You do not need to type the leading zeros. For example, you can type Ext Ref 000398 this way: 398. The final period is required to make the program search for an ExtRef.

FirstName (O):

The FirstName is optional and is interpreted in the following ways:

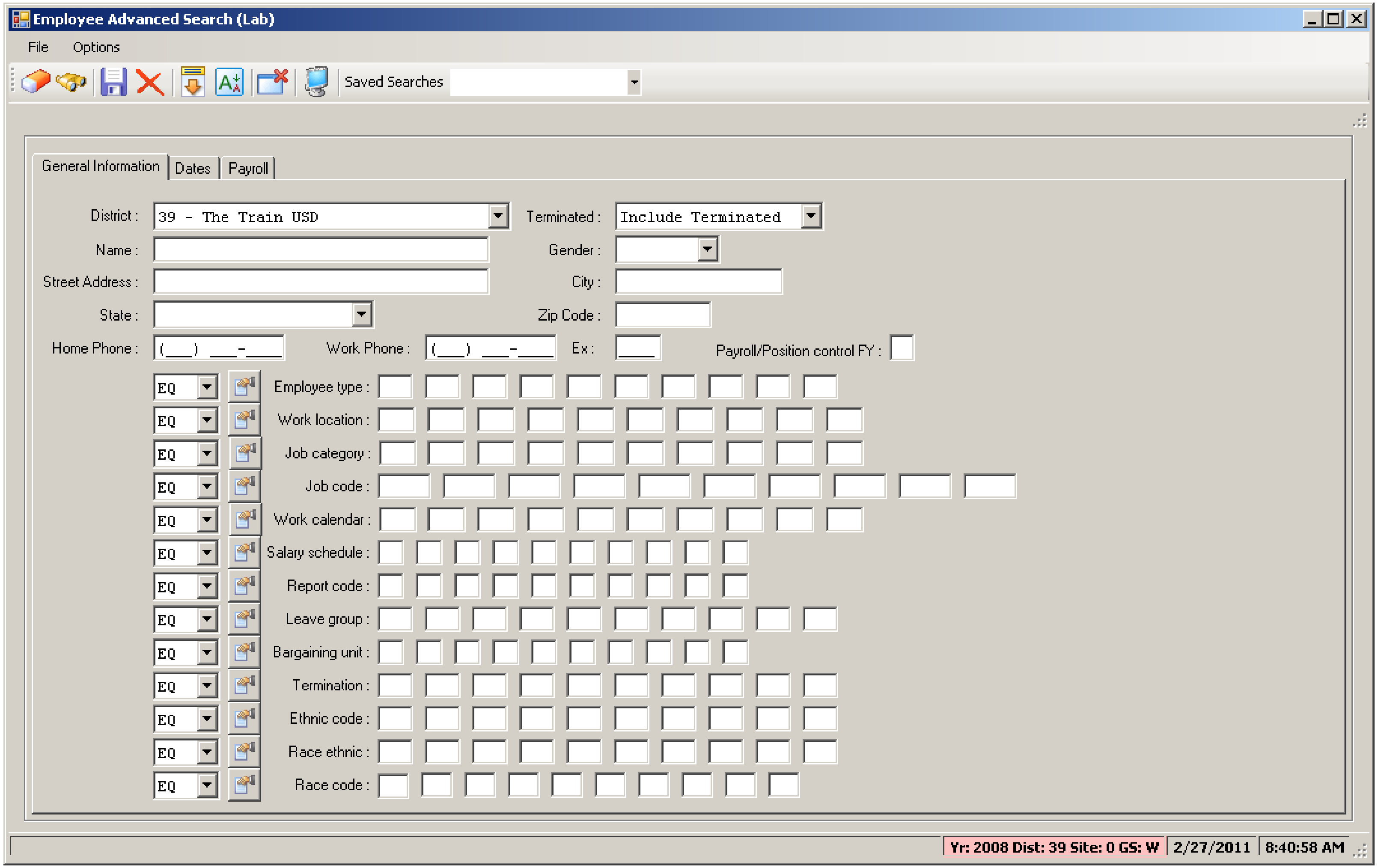
- Leave blank if you do not want to search by first name.
- To specify FirstName, insert a comma(,) after LastName and type one or more names separated by a "|".
- Type an & after the first-name to search for all employees with that first name across all districts. For example, type SMITH, JOHN& to search for all employees with last name SMITH and first name JOHN across all districts.
- Note: The all-district search identifier (&) can't be used in conjunction with the partial-word (@) or wild-card (*) identifiers.

Here are some examples of how to specify FirstName in your search:

- Type JAN to find all first names that begin with those letters, such as JAN, JANET, JANICE etc.
- Type L|SA|FRED to find the following:
  - All first names that begin with L.
  - All first names that begin with SA, like SAM, SAMUEL etc.
  - All first names that begin with FRED, like FRED, FREDDY etc.

NOTE: The search for the first name also checks the preferred name on the MA screen. The **First Name** field contains the person's real first name. The **Preferred** field contains a preferred name. For example, the **First Name** for an employee may be Elizabeth, but the **Preferred** name may be Beth.

Advanced Search Main Tab


Employee Advanced Search (Lab)
File
Options
Saved Searches
General Information
Dates
Payroll

District : 39 - The Train USD

Terminated : Include Terminated

Name :

Gender :

Street Address :

City :

State :

Zip Code :

Home Phone : (___) ___-____

Work Phone : (___) ___-____

Ex :

Payroll/Position control FY :

EQ Employee type :

EQ Work location :

EQ Job category :

EQ Job code :

EQ Work calendar :

EQ Salary schedule :

EQ Report code :

EQ Leave group :

EQ Bargaining unit :

EQ Termination :

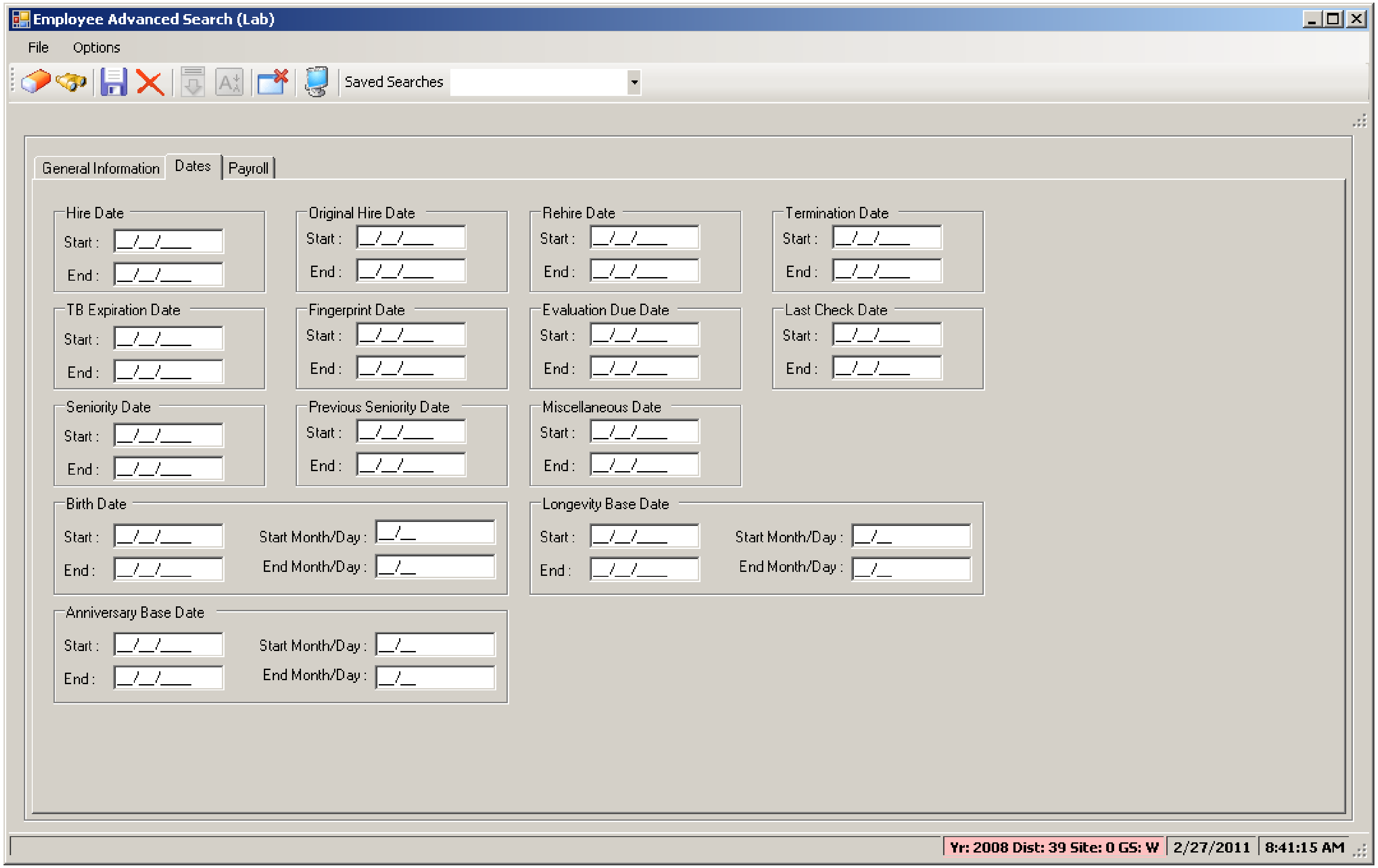
EQ Ethnic code :

EQ Race ethnic :

EQ Race code :

Yr: 2008 Dist: 39 Site: 0 GS: W | 2/27/2011 | 8:40:58 AM

Advanced Search Date Tab


Employee Advanced Search (Lab)
File
Options
Saved Searches
General Information
Dates
Payroll

Hire Date
Start : __/__/____
End : __/__/____

Original Hire Date
Start : __/__/____
End : __/__/____

Rehire Date
Start : __/__/____
End : __/__/____

Termination Date
Start : __/__/____
End : __/__/____

TB Expiration Date
Start : __/__/____
End : __/__/____

Fingerprint Date
Start : __/__/____
End : __/__/____

Evaluation Due Date
Start : __/__/____
End : __/__/____

Last Check Date
Start : __/__/____
End : __/__/____

Seniority Date
Start : __/__/____
End : __/__/____

Previous Seniority Date
Start : __/__/____
End : __/__/____

Miscellaneous Date
Start : __/__/____
End : __/__/____

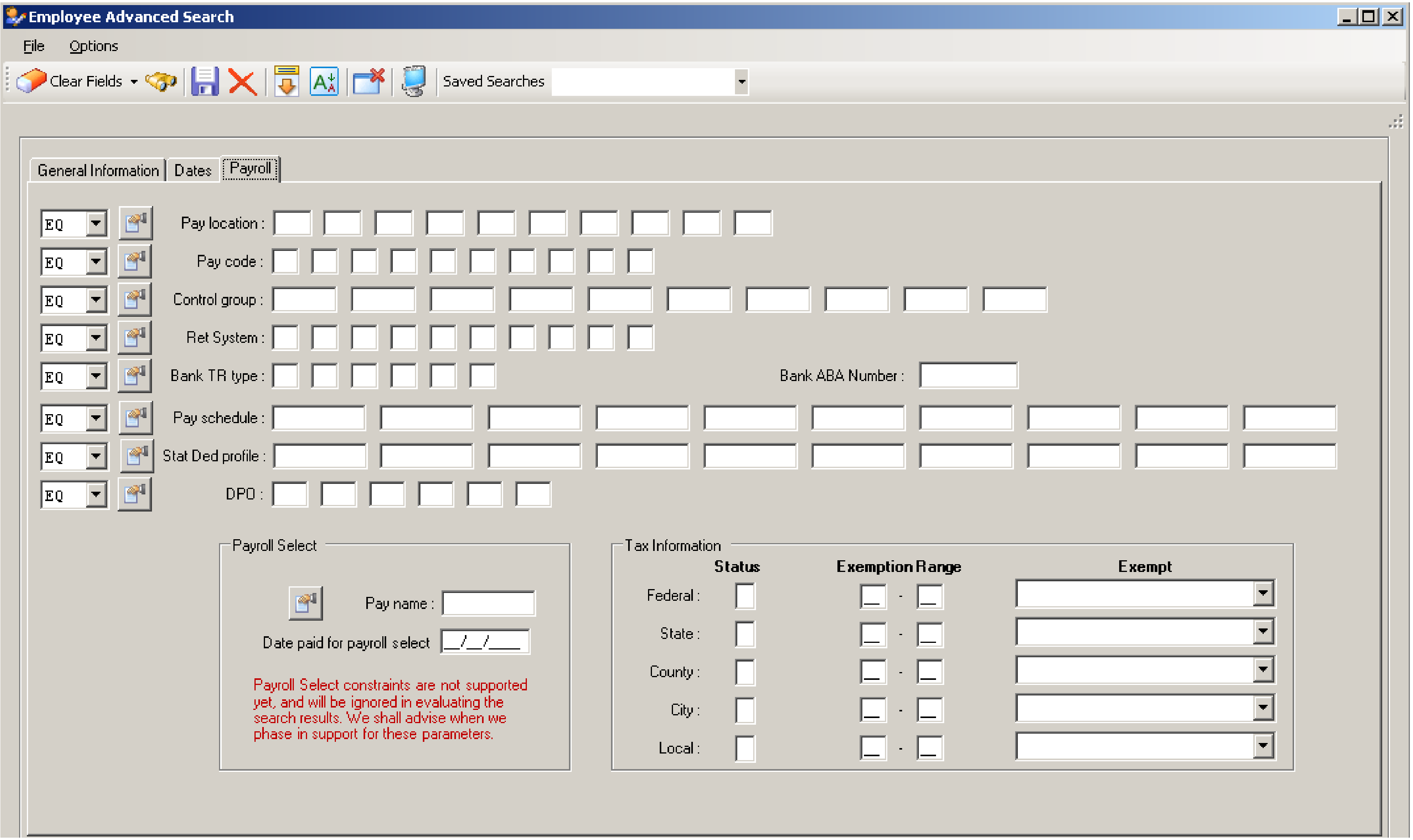
Birth Date
Start : __/__/____
End : __/__/____
Start Month/Day : __/__
End Month/Day : __/__

Longevity Base Date
Start : __/__/____
End : __/__/____
Start Month/Day : __/__
End Month/Day : __/__

Anniversary Base Date
Start : __/__/____
End : __/__/____
Start Month/Day : __/__
End Month/Day : __/__

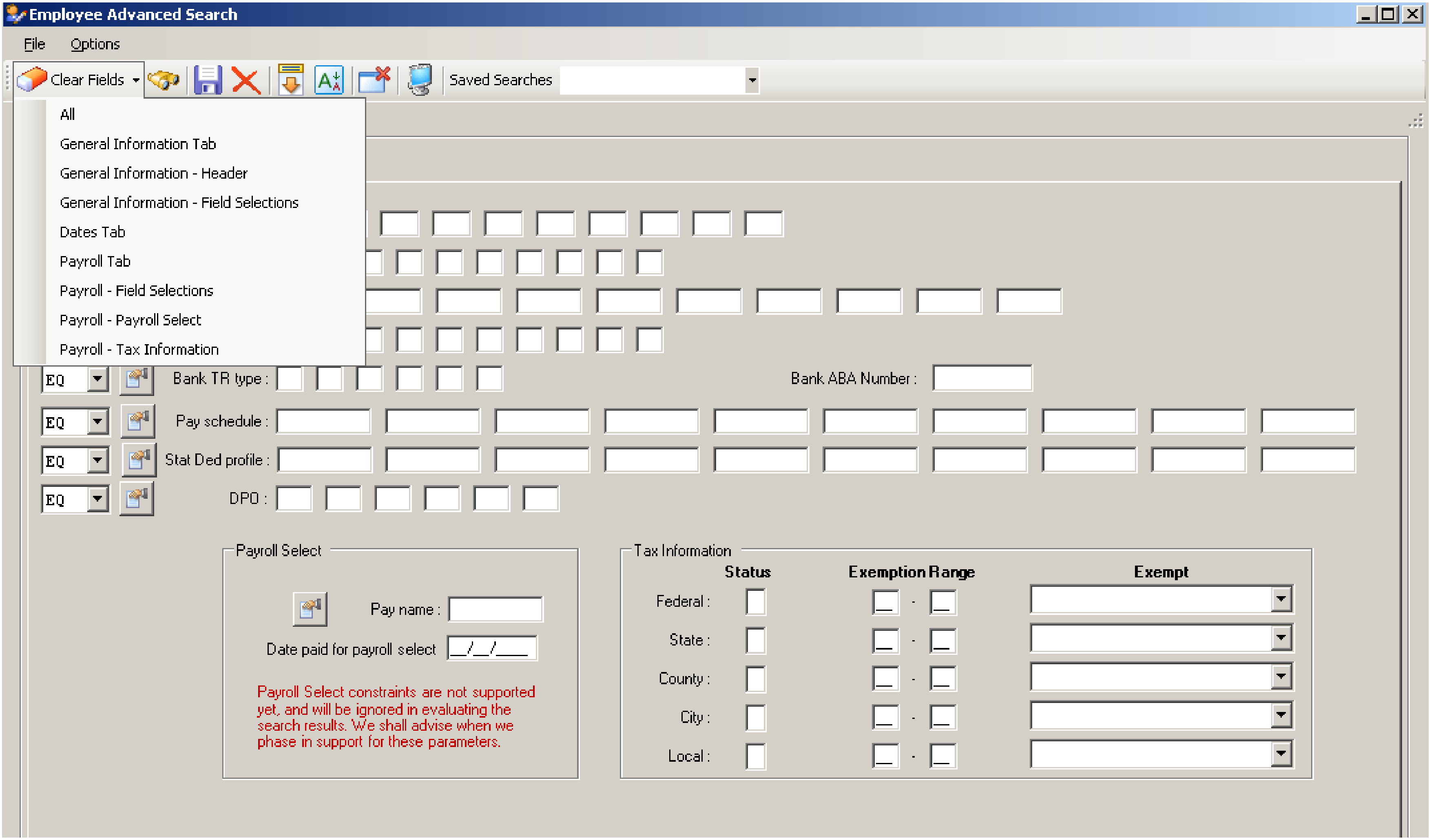
Yr: 2008 Dist: 39 Site: 0 GS: W | 2/27/2011 | 8:41:15 AM

Advanced Search Payroll Tab


Employee Advanced Search
File
Options
Clear Fields
Saved Searches
General Information
Dates
Payroll
EQ
Pay location :
Pay code :
Control group :
Ret System :
Bank TR type :
Bank ABA Number :
Pay schedule :
Stat Ded profile :
DPO :
Payroll Select
Pay name :
Date paid for payroll select
__/__/____
Tax Information
Status
Exemption Range
Exempt
Federal :
State :
County :
City :
Local :

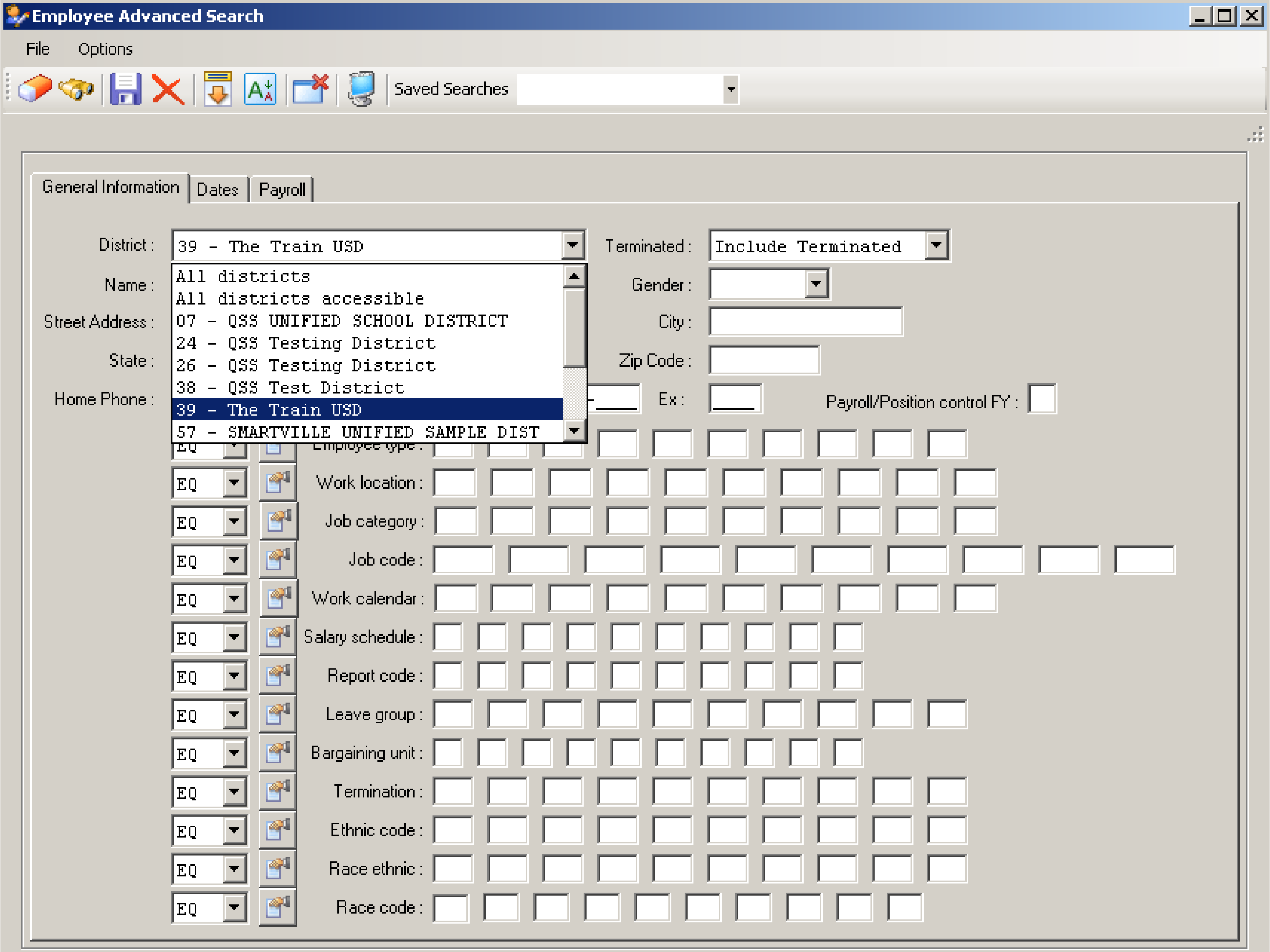
Payroll Select constraints are not supported yet, and will be ignored in evaluating the search results. We shall advise when we phase in support for these parameters.

Advanced Search – Clear Criteria


Employee Advanced Search
File
Options
Clear Fields
Saved Searches
All
General Information Tab
General Information - Header
General Information - Field Selections
Dates Tab
Payroll Tab
Payroll - Field Selections
Payroll - Payroll Select
Payroll - Tax Information
EQ
Bank TR type :
Bank ABA Number :
EQ
Pay schedule :
EQ
Stat Ded profile :
EQ
DPO :
Payroll Select
Pay name :
Date paid for payroll select
Tax Information
Status
Exemption Range
Exempt
Federal :
State :
County :
City :
Local :

Payroll Select constraints are not supported yet, and will be ignored in evaluating the search results. We shall advise when we phase in support for these parameters.

Multi-DI Search in Advanced Search

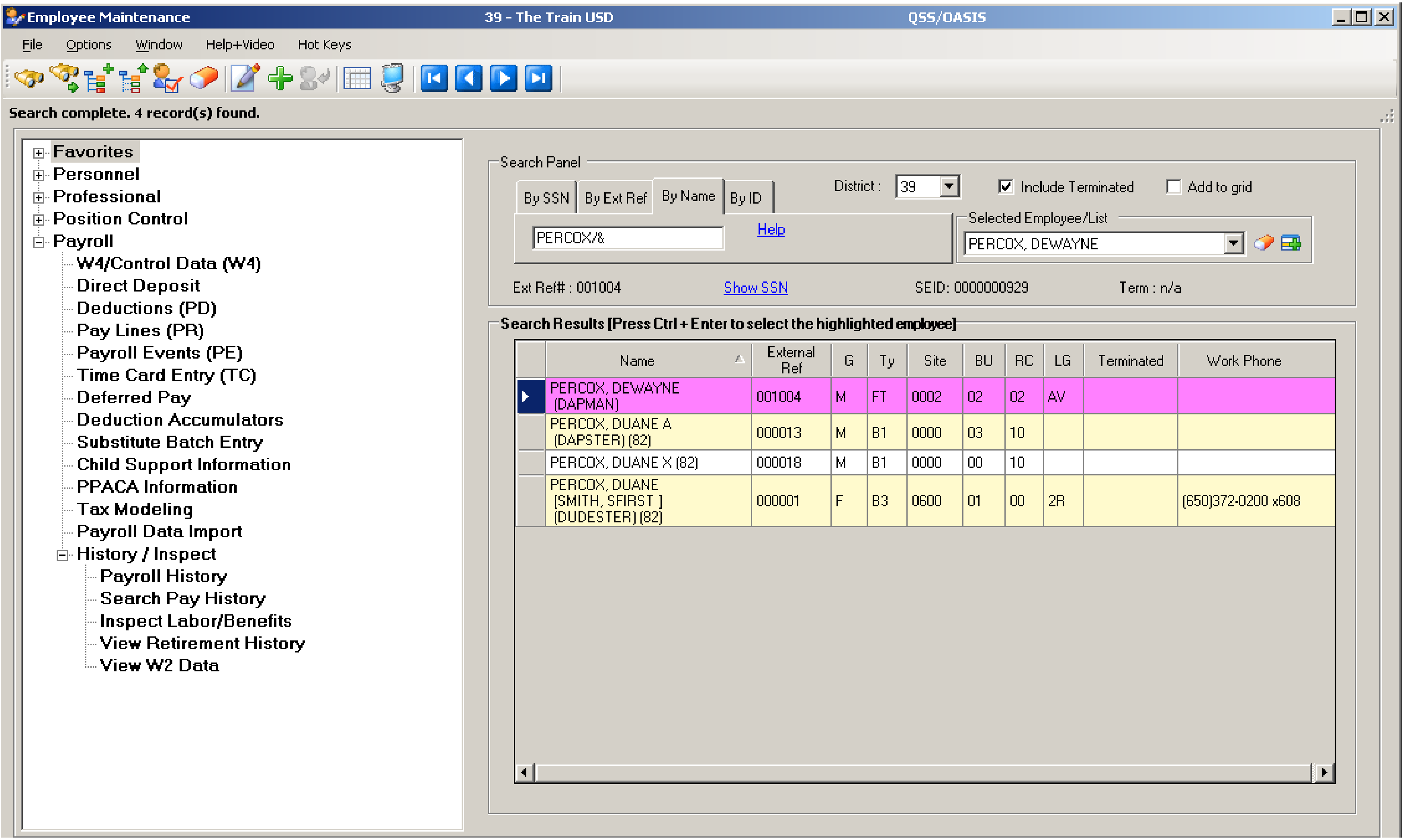

Employee Advanced Search
File
Options
Saved Searches
General Information
Dates
Payroll
Name :
Street Address :
State :
Home Phone :
Gender :
City :
Zip Code :
Ex :
Payroll/Position control FY :
Employee type :
Work location :
Job category :
Job code :
Work calendar :
Salary schedule :
Report code :
Leave group :
Bargaining unit :
Termination :
Ethnic code :
Race ethnic :
Race code :
EQ

District : 39 - The Train USD

Terminated : Include Terminated

- All districts
- All districts accessible
- 07 - QSS UNIFIED SCHOOL DISTRICT
- 24 - QSS Testing District
- 26 - QSS Testing District
- 38 - QSS Test District
- 39 - The Train USD
- 57 - SMARTVILLE UNIFIED SAMPLE DIST

Multi-DI Search in Main Window


Employee Maintenance
39 - The Train USD
QSS/OASIS
File
Options
Window
Help+Video
Hot Keys
Favorites
Personnel
Professional
Position Control
Payroll
W4/Control Data (W4)
Direct Deposit
Deductions (PD)
Pay Lines (PR)
Payroll Events (PE)
Time Card Entry (TC)
Deferred Pay
Deduction Accumulators
Substitute Batch Entry
Child Support Information
PPACA Information
Tax Modeling
Payroll Data Import
History / Inspect
Payroll History
Search Pay History
Inspect Labor/Benefits
View Retirement History
View W2 Data
Search Panel
By SSN
By Ext Ref
By Name
By ID
Help
Show SSN

Search complete. 4 record(s) found.

District : 39

☑ Include Terminated

☐ Add to grid

PERCOX/&

Selected Employee/List: PERCOX, DEWAYNE

Ext Ref# : 001004

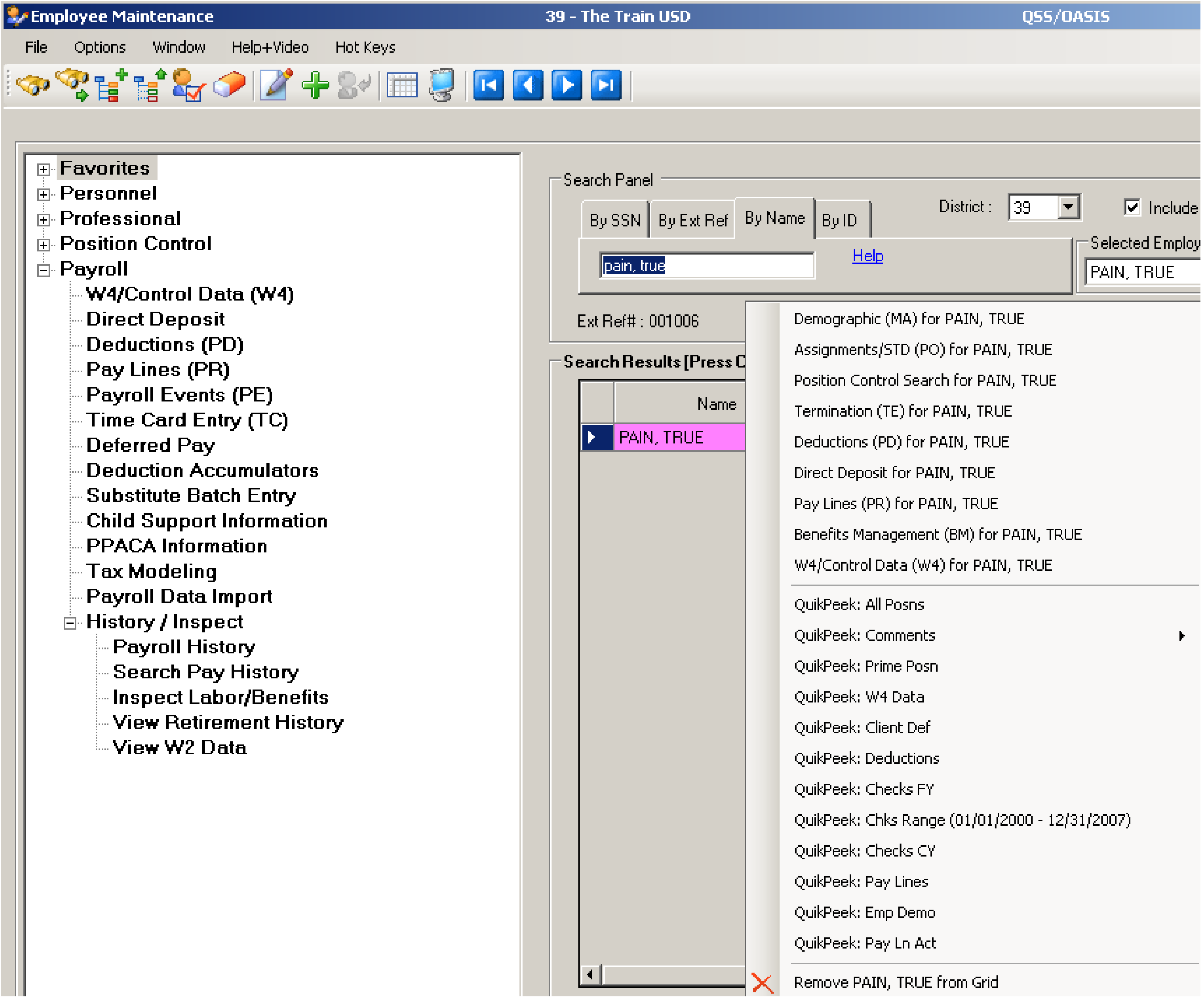
SEID: 0000000929

Term : n/a

Search Results [Press Ctrl + Enter to select the highlighted employee]

	Name	External Ref	G	Ty	Site	BU	RC	LG	Terminated	Work Phone
▶	PERCOX, DEWAYNE (DAPMAN)	001004	M	FT	0002	02	02	AV		
	PERCOX, DUANE A (DAPSTER) (82)	000013	M	B1	0000	03	10			
	PERCOX, DUANE X (82)	000018	M	B1	0000	00	10			
	PERCOX, DUANE [SMITH, SFIRST] (DUDESTER) (82)	000001	F	B3	0600	01	00	2R		(650)372-0200 x608

Right Click Context Menu


Employee Maintenance
39 - The Train USD
QSS/OASIS
File
Options
Window
Help+Video
Hot Keys
Favorites
Personnel
Professional
Position Control
Payroll
W4/Control Data (W4)
Direct Deposit
Deductions (PD)
Pay Lines (PR)
Payroll Events (PE)
Time Card Entry (TC)
Deferred Pay
Deduction Accumulators
Substitute Batch Entry
Child Support Information
PPACA Information
Tax Modeling
Payroll Data Import
History / Inspect
Payroll History
Search Pay History
Inspect Labor/Benefits
View Retirement History
View W2 Data
Search Panel
By SSN
By Ext Ref
By Name
By ID
Help
Include
Search Results [Press C
Name
Demographic (MA) for PAIN, TRUE
Assignments/STD (PO) for PAIN, TRUE
Position Control Search for PAIN, TRUE
Termination (TE) for PAIN, TRUE
Deductions (PD) for PAIN, TRUE
Direct Deposit for PAIN, TRUE
Pay Lines (PR) for PAIN, TRUE
Benefits Management (BM) for PAIN, TRUE
W4/Control Data (W4) for PAIN, TRUE
QuikPeek: All Posns
QuikPeek: Comments
QuikPeek: Prime Posn
QuikPeek: W4 Data
QuikPeek: Client Def
QuikPeek: Deductions
QuikPeek: Checks FY
QuikPeek: Chks Range (01/01/2000 - 12/31/2007)
QuikPeek: Checks CY
QuikPeek: Pay Lines
QuikPeek: Emp Demo
QuikPeek: Pay Ln Act
Remove PAIN, TRUE from Grid

pain, true

District : 39

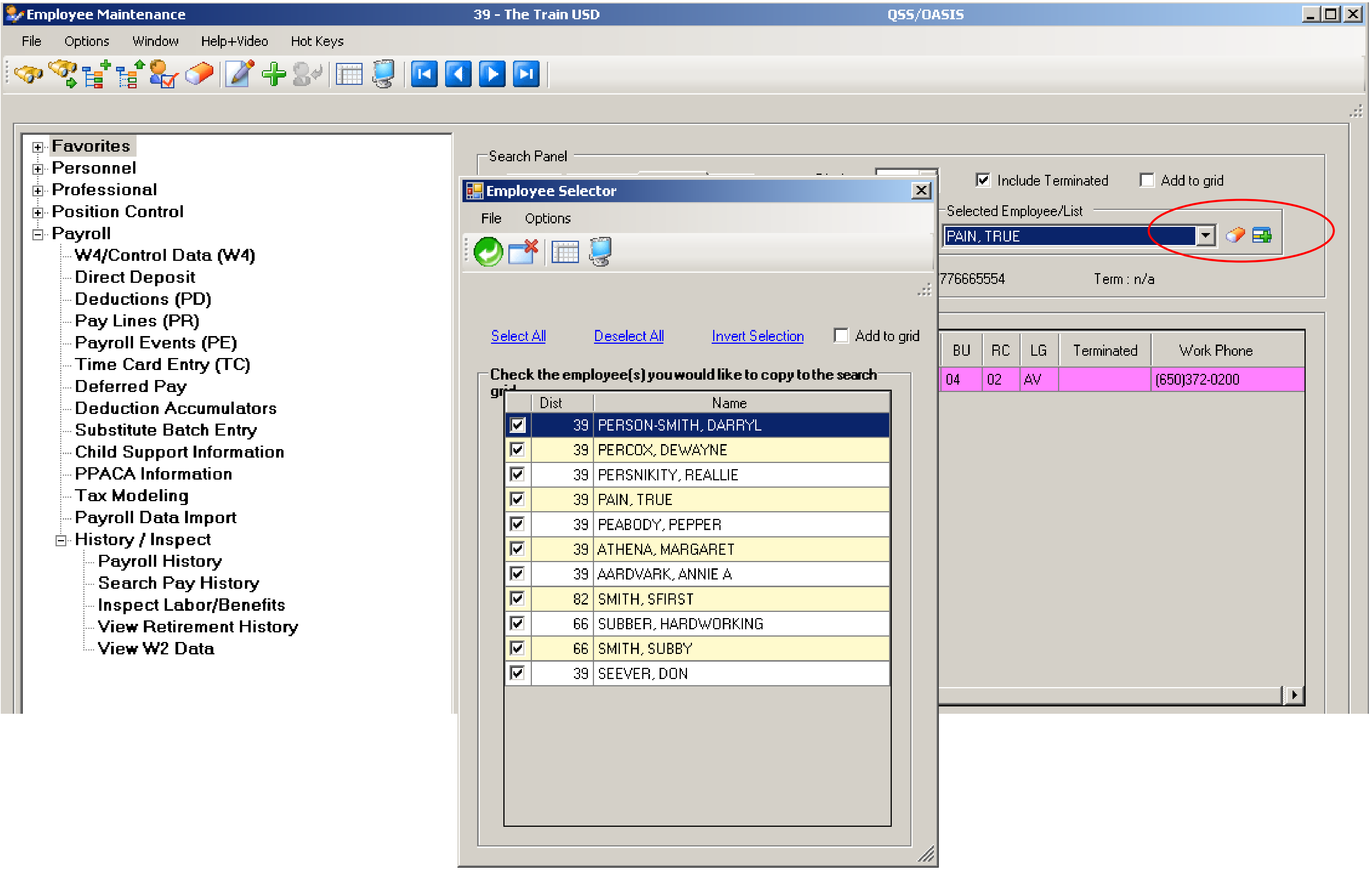
☑ Include

Selected Employ: PAIN, TRUE

Ext Ref# : 001006

PAIN, TRUE

Copy the History List to Grid


Employee Maintenance
39 - The Train USD
QSS/OASIS
File
Options
Window
Help+Video
Hot Keys
Favorites
Personnel
Professional
Position Control
Payroll
W4/Control Data (W4)
Direct Deposit
Deductions (PD)
Pay Lines (PR)
Payroll Events (PE)
Time Card Entry (TC)
Deferred Pay
Deduction Accumulators
Substitute Batch Entry
Child Support Information
PPACA Information
Tax Modeling
Payroll Data Import
History / Inspect
Payroll History
Search Pay History
Inspect Labor/Benefits
View Retirement History
View W2 Data
Search Panel
Employee Selector
File
Options
Select All
Deselect All
Invert Selection

☐ Add to grid

Check the employee(s) you would like to copy to the search grid

	Dist	Name
☑	39	PERSON-SMITH, DARRYL
☑	39	PERCOX, DEWAYNE
☑	39	PERSNIKITY, REALLIE
☑	39	PAIN, TRUE
☑	39	PEABODY, PEPPER
☑	39	ATHENA, MARGARET
☑	39	AARDVARK, ANNIE A
☑	82	SMITH, SFIRST
☑	66	SUBBER, HARDWORKING
☑	66	SMITH, SUBBY
☑	39	SEEVER, DON

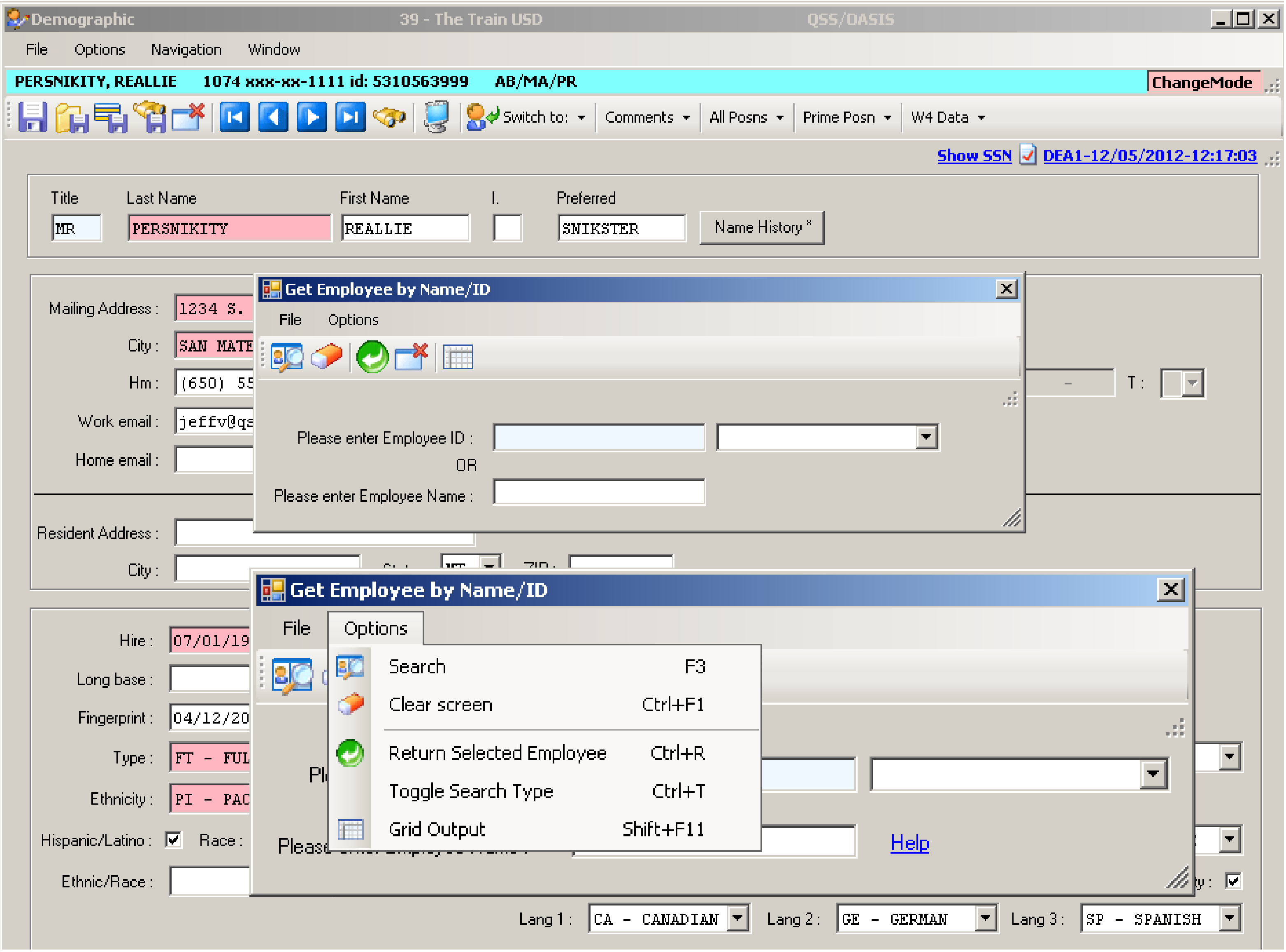
☑ Include Terminated ☐ Add to grid

Selected Employee/List: PAIN, TRUE

776665554 Term : n/a

BU	RC	LG	Terminated	Work Phone
04	02	AV		(650)372-0200

Data Form Lookup


Demographic
39 - The Train USD
QSS/OASIS
File
Options
Navigation
Window
ChangeMode
Switch to:
Comments
All Posns
Prime Posn
W4 Data
Show SSN
DEA1-12/05/2012-12:17:03
Name History
Get Employee by Name/ID
File
Options
Please enter Employee ID :
OR
Please enter Employee Name :
T :
Search F3
Clear screen Ctrl+F1
Return Selected Employee Ctrl+R
Toggle Search Type Ctrl+T
Grid Output Shift+F11
Help
Resident Address :
City :
Long base :
Hispanic/Latino : ☑
Race :
Ethnic/Race :

PERSNIKITY, REALLIE 1074 xxx-xx-1111 id: 5310563999 AB/MA/PR

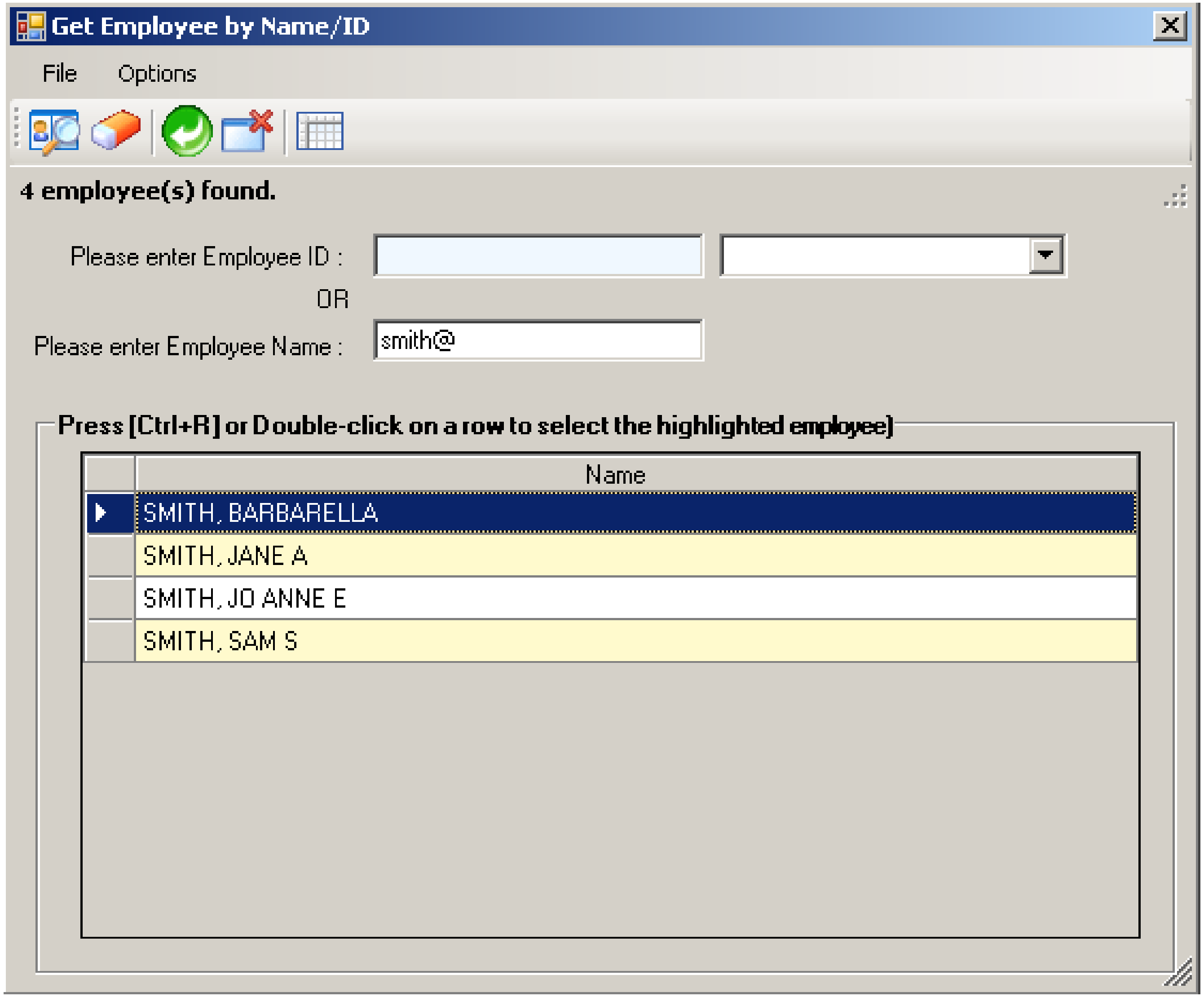
Title: MR
Last Name: PERSNIKITY
First Name: REALLIE
I.:
Preferred: SNIKSTER

Mailing Address : 1234 S.
City : SAN MATE
Hm : (650) 55
Work email : jeffv@qs
Home email :

Hire : 07/01/19
Fingerprint : 04/12/20
Type : FT - FUL
Ethnicity : PI - PAC

Lang 1 : CA - CANADIAN
Lang 2 : GE - GERMAN
Lang 3 : SP - SPANISH

Data Form Lookup – Name Search


Get Employee by Name/ID
File
Options

4 employee(s) found.

Please enter Employee ID :

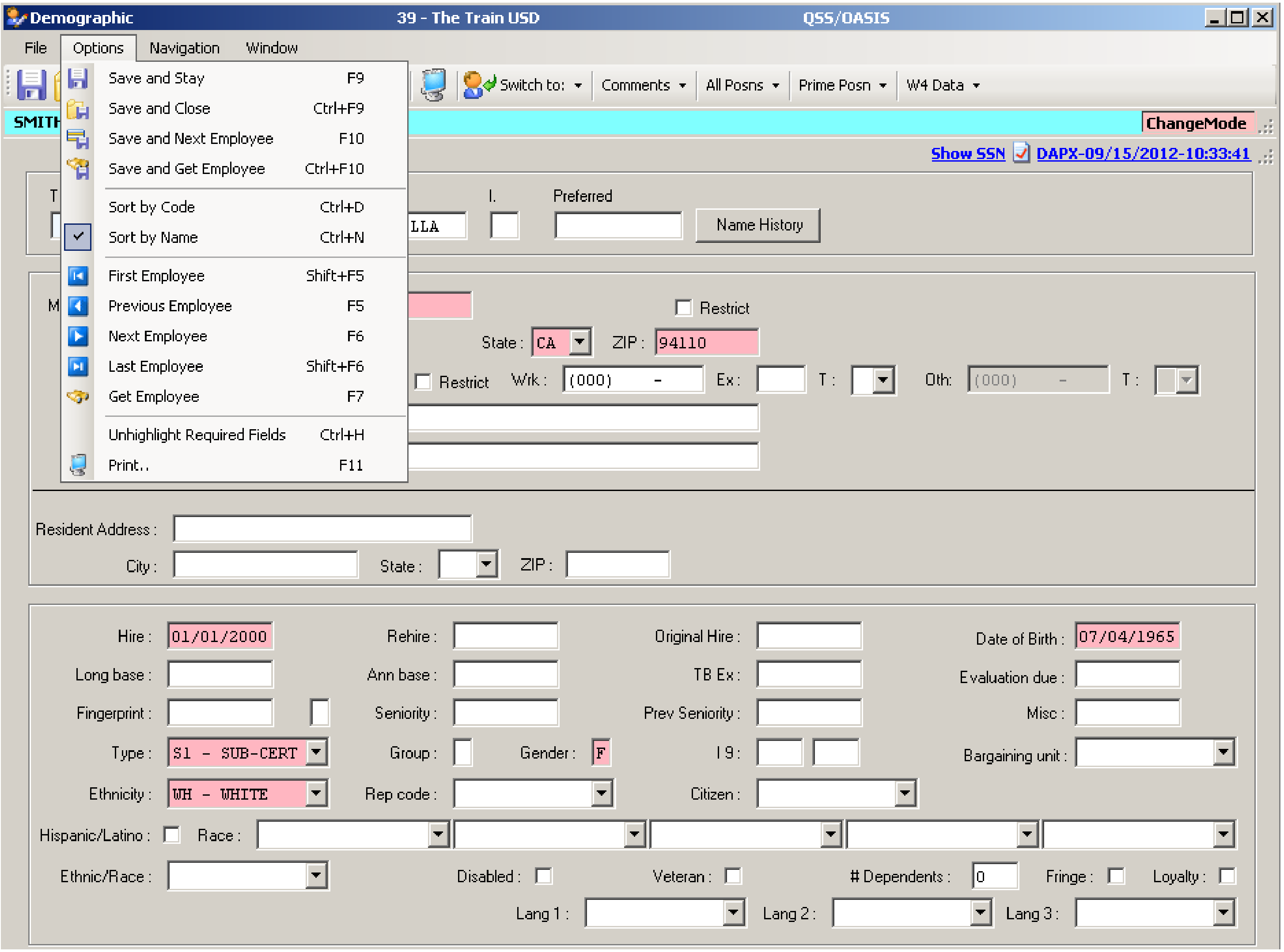
OR

Please enter Employee Name : smith@

Press [Ctrl+R] or Double-click on a row to select the highlighted employee]

	Name
▶	SMITH, BARBARELLA
	SMITH, JANE A
	SMITH, JO ANNE E
	SMITH, SAM S

Data Form Grid Navigation Options


Demographic
39 - The Train USD
QSS/OASIS
File
Options
Navigation
Window
Save and Stay F9
Save and Close Ctrl+F9
Save and Next Employee F10
Save and Get Employee Ctrl+F10
Sort by Code Ctrl+D
✓ Sort by Name Ctrl+N
First Employee Shift+F5
Previous Employee F5
Next Employee F6
Last Employee Shift+F6
Get Employee F7
Unhighlight Required Fields Ctrl+H
Print.. F11
Switch to:
Comments
All Posns
Prime Posn
W4 Data
ChangeMode
Show SSN
DAPX-09/15/2012-10:33:41
Name History

SMITH

I. Preferred

☐ Restrict

State : CA ZIP : 94110

☐ Restrict Wrk : (000) - Ex : T : Oth: (000) - T :

Resident Address :

City : State : ZIP :

Hire : 01/01/2000 Rehire : Original Hire : Date of Birth : 07/04/1965

Long base : Ann base : TB Ex : Evaluation due :

Fingerprint : Seniority : Prev Seniority : Misc :

Type : S1 - SUB-CERT Group : Gender : F I 9 : Bargaining unit :

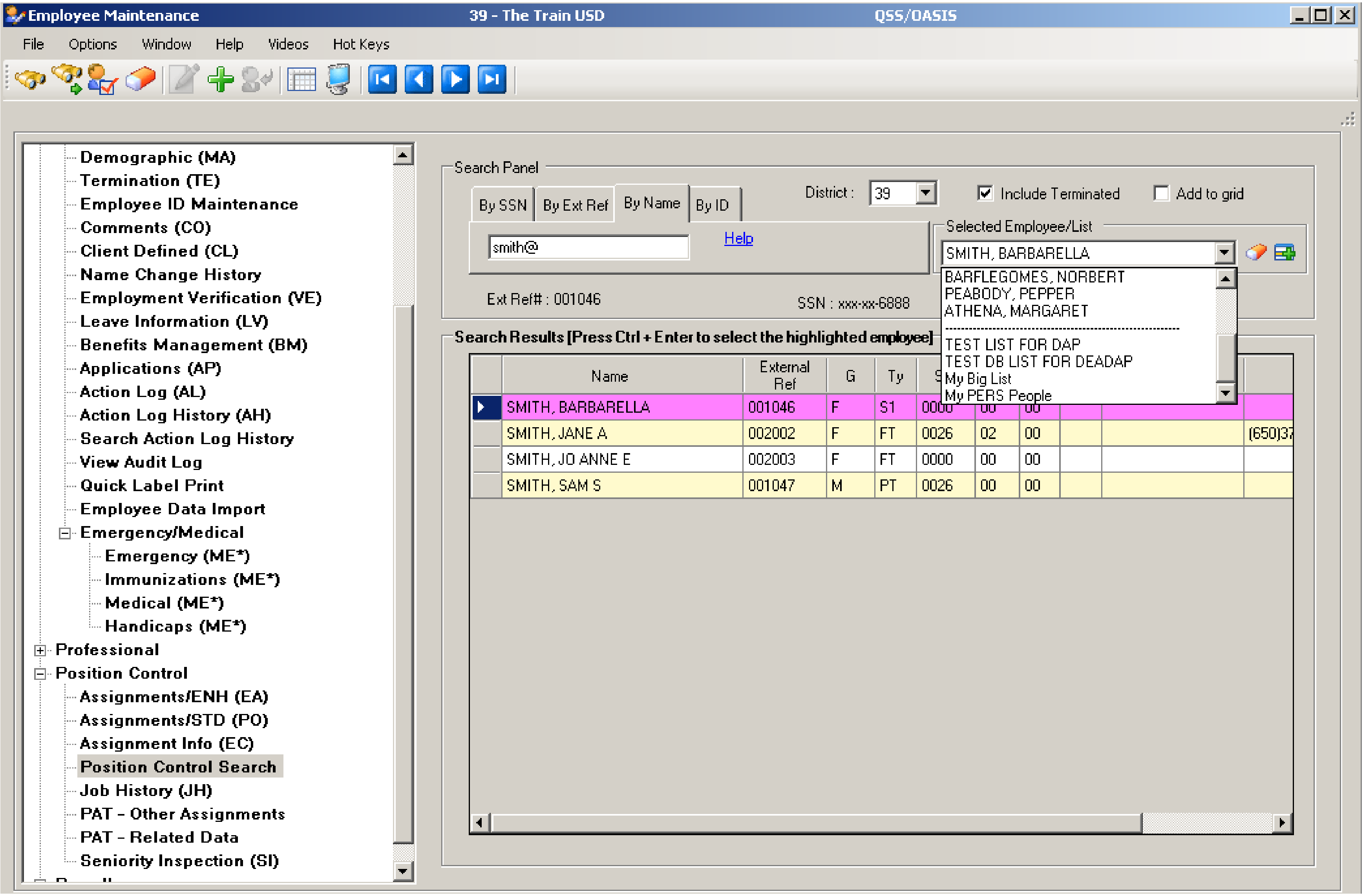
Ethnicity : WH - WHITE Rep code : Citizen :

Hispanic/Latino : ☐ Race :

Ethnic/Race : Disabled : ☐ Veteran : ☐ # Dependents : 0 Fringe : ☐ Loyalty : ☐

Lang 1 : Lang 2 : Lang 3 :

Employee List Integration


Employee Maintenance
39 - The Train USD
QSS/OASIS
File
Options
Window
Help
Videos
Hot Keys
Search Panel
By SSN
By Ext Ref
By Name
By ID
Help

- Demographic (MA)
- Termination (TE)
- Employee ID Maintenance
- Comments (CO)
- Client Defined (CL)
- Name Change History
- Employment Verification (VE)
- Leave Information (LV)
- Benefits Management (BM)
- Applications (AP)
- Action Log (AL)
- Action Log History (AH)
- Search Action Log History
- View Audit Log
- Quick Label Print
- Employee Data Import
- Emergency/Medical
  - Emergency (ME*)
  - Immunizations (ME*)
  - Medical (ME*)
  - Handicaps (ME*)
- Professional
- Position Control
  - Assignments/ENH (EA)
  - Assignments/STD (PO)
  - Assignment Info (EC)
  - Position Control Search
  - Job History (JH)
  - PAT - Other Assignments
  - PAT - Related Data
  - Seniority Inspection (SI)

smith@

District : 39

☑ Include Terminated

☐ Add to grid

Selected Employee/List

SMITH, BARBARELLA

BARFLEGOMES, NORBERT
PEABODY, PEPPER
ATHENA, MARGARET

TEST LIST FOR DAP
TEST DB LIST FOR DEADAP
My Big List
My PERS People

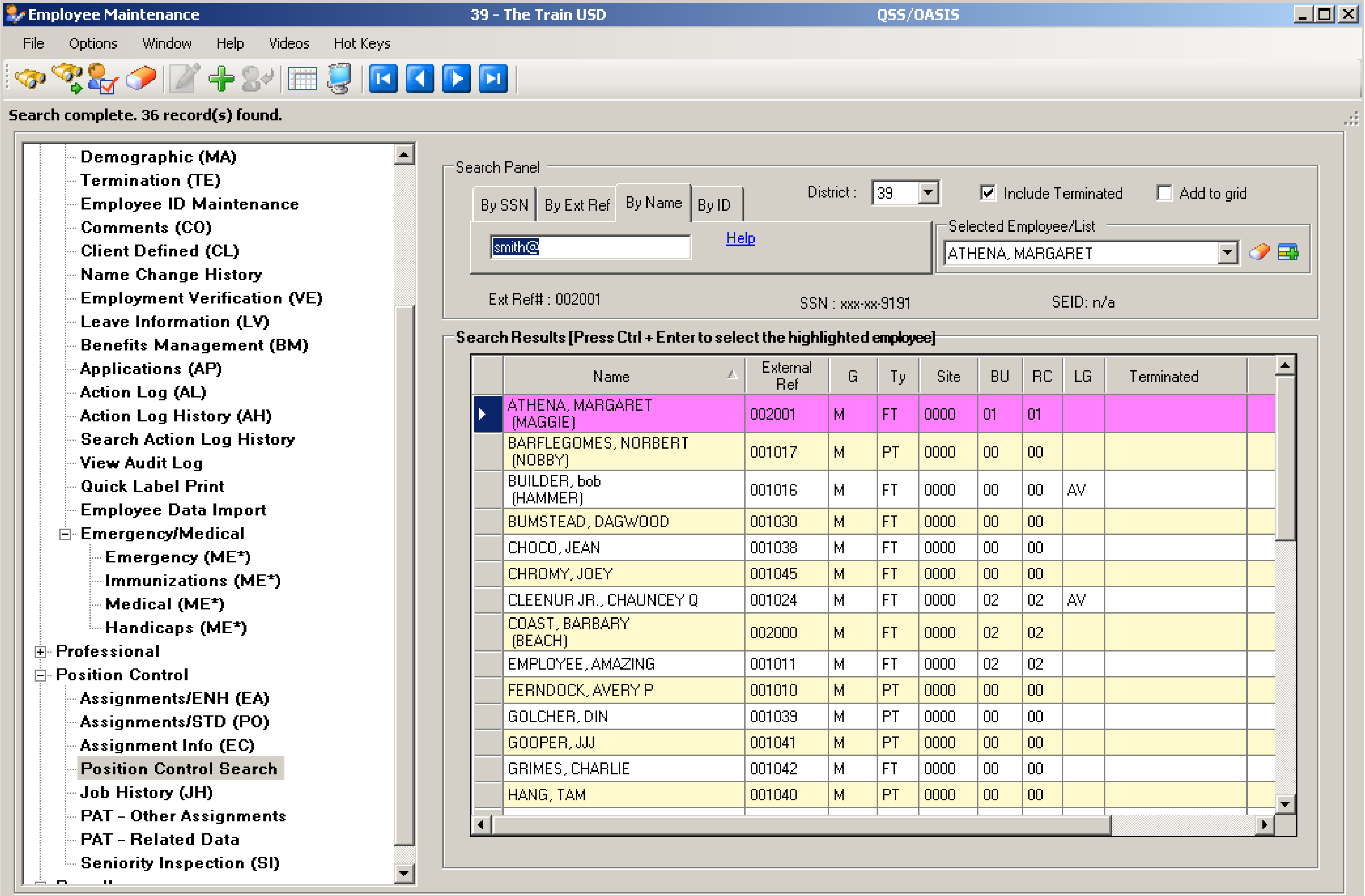
Ext Ref# : 001046

SSN : xxx-xx-6888

Search Results [Press Ctrl + Enter to select the highlighted employee]

Name	External Ref	G	Ty	S					
SMITH, BARBARELLA	001046	F	S1	0000	00	00			
SMITH, JANE A	002002	F	FT	0026	02	00			(650)37
SMITH, JO ANNE E	002003	F	FT	0000	00	00			
SMITH, SAM S	001047	M	PT	0026	00	00			

Employee List – Retrieve Emps…


Employee Maintenance
39 - The Train USD
QSS/OASIS
File
Options
Window
Help
Videos
Hot Keys
Demographic (MA)
Termination (TE)
Employee ID Maintenance
Comments (CO)
Client Defined (CL)
Name Change History
Employment Verification (VE)
Leave Information (LV)
Benefits Management (BM)
Applications (AP)
Action Log (AL)
Action Log History (AH)
Search Action Log History
View Audit Log
Quick Label Print
Employee Data Import
Emergency/Medical
Emergency (ME*)
Immunizations (ME*)
Medical (ME*)
Handicaps (ME*)
Professional
Position Control
Assignments/ENH (EA)
Assignments/STD (PO)
Assignment Info (EC)
Position Control Search
Job History (JH)
PAT - Other Assignments
PAT - Related Data
Seniority Inspection (SI)
Search Panel
By SSN
By Ext Ref
By Name
By ID
Help
Selected Employee/List

Search complete. 36 record(s) found.

smith@

District : 39

☑ Include Terminated

☐ Add to grid

Selected Employee/List: ATHENA, MARGARET

Ext Ref#: 002001

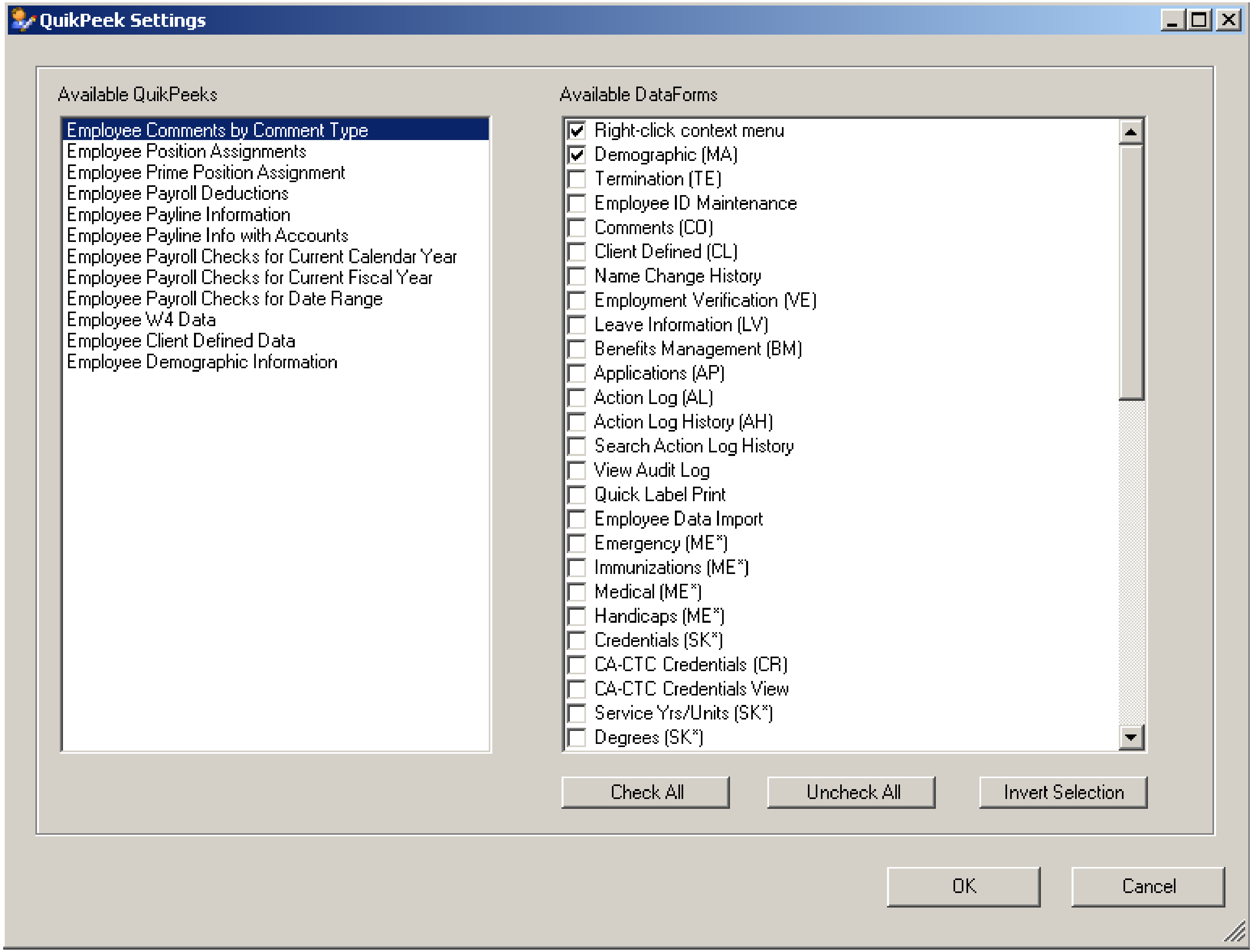
SSN : xxx-xx-9191

SEID: n/a

Search Results [Press Ctrl + Enter to select the highlighted employee]

Name	External Ref	G	Ty	Site	BU	RC	LG	Terminated
ATHENA, MARGARET (MAGGIE)	002001	M	FT	0000	01	01		
BARFLEGOMES, NORBERT (NOBBY)	001017	M	PT	0000	00	00		
BUILDER, bob (HAMMER)	001016	M	FT	0000	00	00	AV	
BUMSTEAD, DAGWOOD	001030	M	FT	0000	00	00		
CHOCO, JEAN	001038	M	FT	0000	00	00		
CHROMY, JOEY	001045	M	FT	0000	00	00		
CLEENUR JR., CHAUNCEY Q	001024	M	FT	0000	02	02	AV	
COAST, BARBARY (BEACH)	002000	M	FT	0000	02	02		
EMPLOYEE, AMAZING	001011	M	FT	0000	02	02		
FERNDOCK, AVERY P	001010	M	PT	0000	00	00		
GOLCHER, DIN	001039	M	PT	0000	00	00		
GOOPER, JJJ	001041	M	PT	0000	00	00		
GRIMES, CHARLIE	001042	M	FT	0000	00	00		
HANG, TAM	001040	M	PT	0000	00	00		

QuikPeeks (QP)



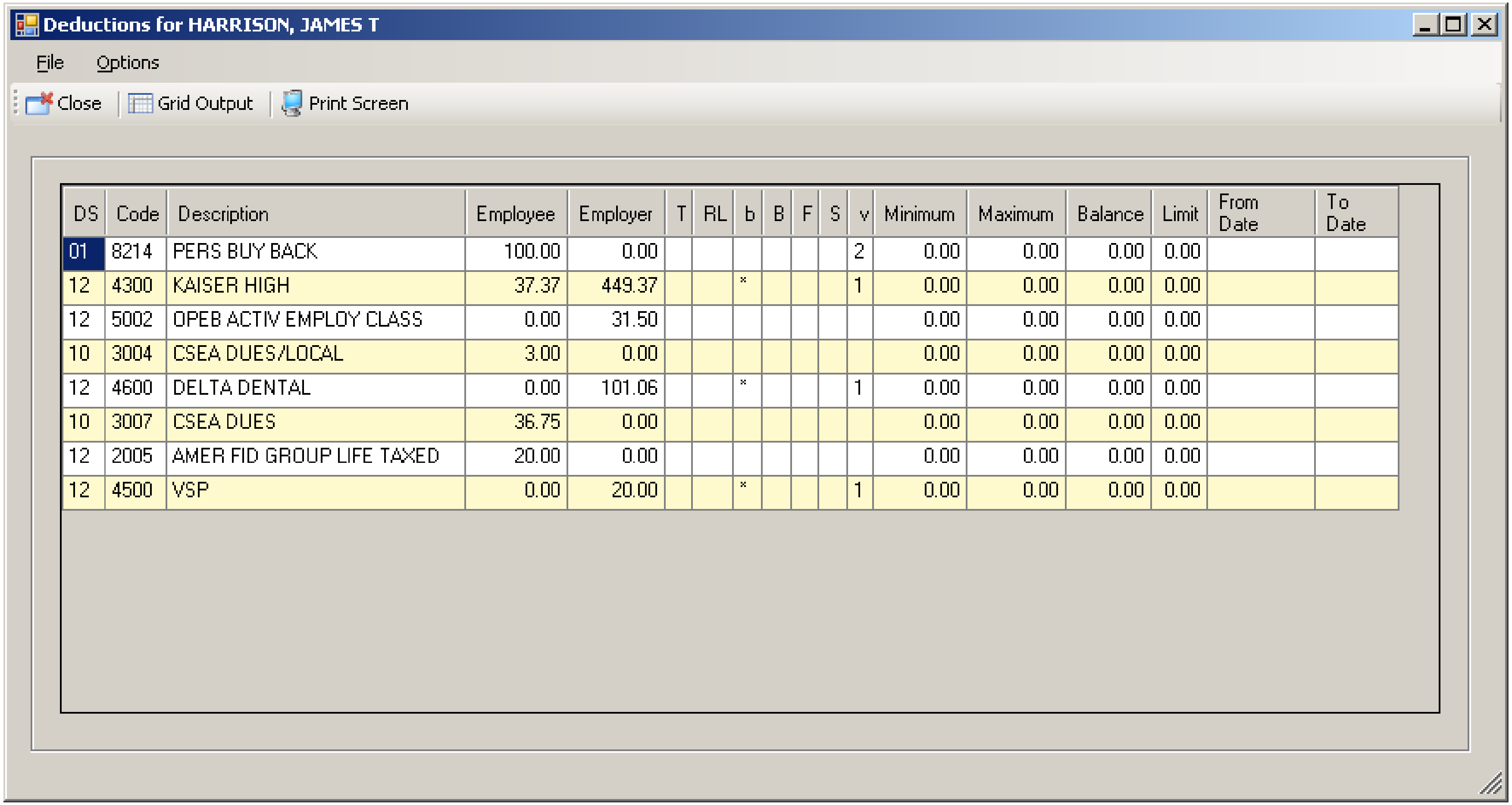
Available QuikPeeks

- Employee Comments by Comment Type
- Employee Position Assignments
- Employee Prime Position Assignment
- Employee Payroll Deductions
- Employee Payline Information
- Employee Payline Info with Accounts
- Employee Payroll Checks for Current Calendar Year
- Employee Payroll Checks for Current Fiscal Year
- Employee Payroll Checks for Date Range
- Employee W4 Data
- Employee Client Defined Data
- Employee Demographic Information

Available DataForms

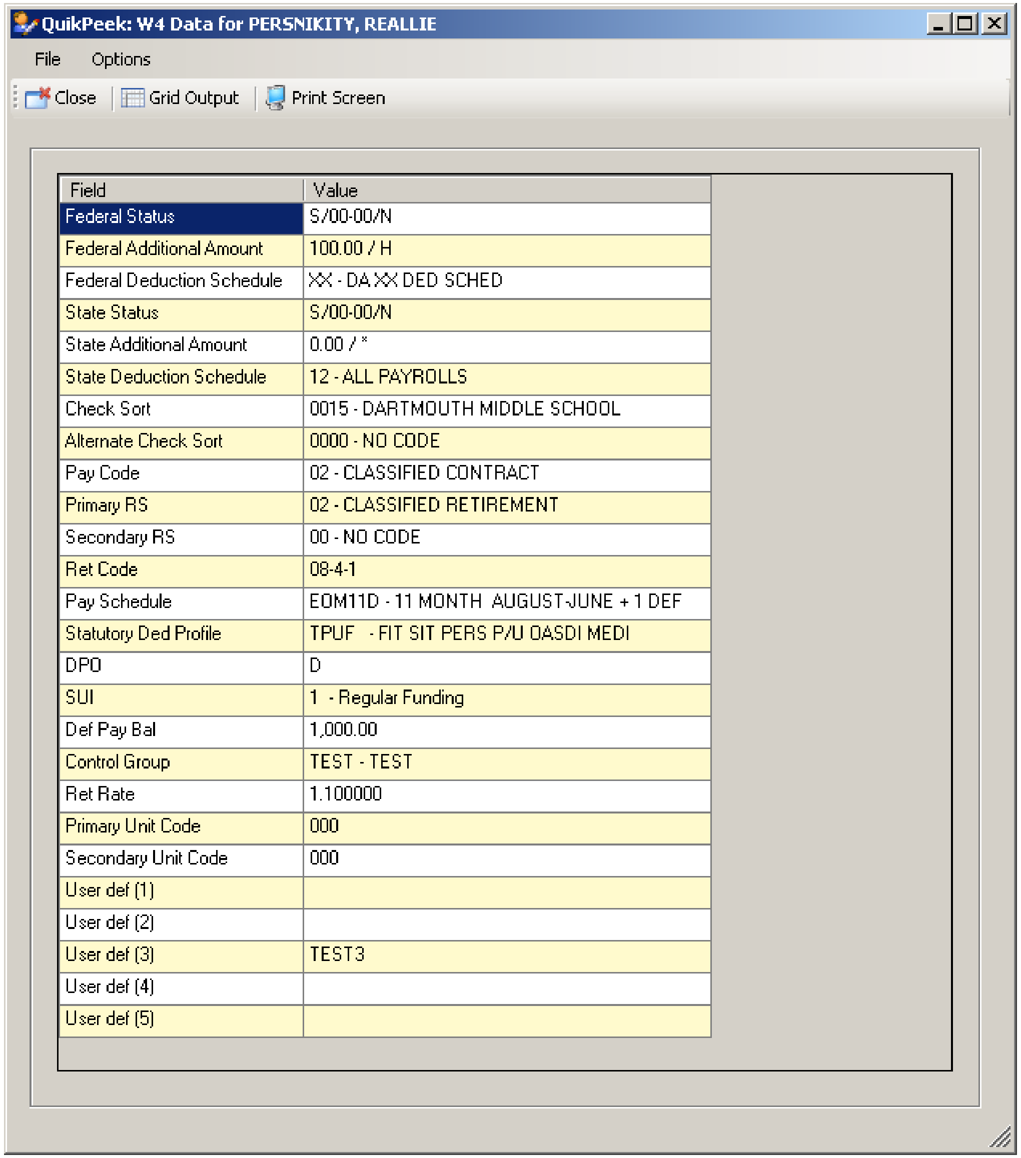
☑ Right-click context menu
☑ Demographic (MA)
☐ Termination (TE)
☐ Employee ID Maintenance
☐ Comments (CO)
☐ Client Defined (CL)
☐ Name Change History
☐ Employment Verification (VE)
☐ Leave Information (LV)
☐ Benefits Management (BM)
☐ Applications (AP)
☐ Action Log (AL)
☐ Action Log History (AH)
☐ Search Action Log History
☐ View Audit Log
☐ Quick Label Print
☐ Employee Data Import
☐ Emergency (ME*)
☐ Immunizations (ME*)
☐ Medical (ME*)
☐ Handicaps (ME*)
☐ Credentials (SK*)
☐ CA-CTC Credentials (CR)
☐ CA-CTC Credentials View
☐ Service Yrs/Units (SK*)
☐ Degrees (SK*)

QP: Deduction


Deductions for HARRISON, JAMES T
File
Options
Close
Grid Output
Print Screen

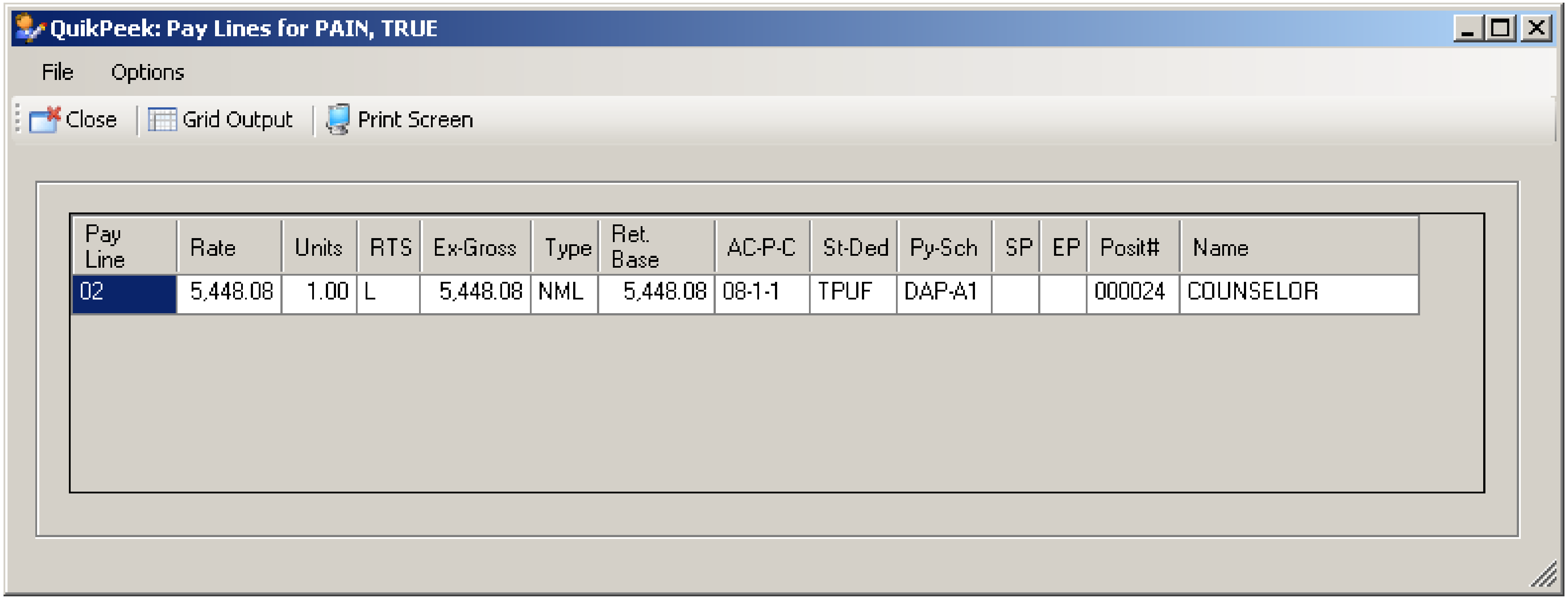
DS	Code	Description	Employee	Employer	T	RL	b	B	F	S	v	Minimum	Maximum	Balance	Limit	From Date	To Date
01	8214	PERS BUY BACK	100.00	0.00							2	0.00	0.00	0.00	0.00		
12	4300	KAISER HIGH	37.37	449.37			*				1	0.00	0.00	0.00	0.00		
12	5002	OPEB ACTIV EMPLOY CLASS	0.00	31.50								0.00	0.00	0.00	0.00		
10	3004	CSEA DUES/LOCAL	3.00	0.00								0.00	0.00	0.00	0.00		
12	4600	DELTA DENTAL	0.00	101.06			*				1	0.00	0.00	0.00	0.00		
10	3007	CSEA DUES	36.75	0.00								0.00	0.00	0.00	0.00		
12	2005	AMER FID GROUP LIFE TAXED	20.00	0.00								0.00	0.00	0.00	0.00		
12	4500	VSP	0.00	20.00			*				1	0.00	0.00	0.00	0.00		

QP: W4 Data


QuikPeek: W4 Data for PERSNIKITY, REALLIE
File
Options
Close
Grid Output
Print Screen

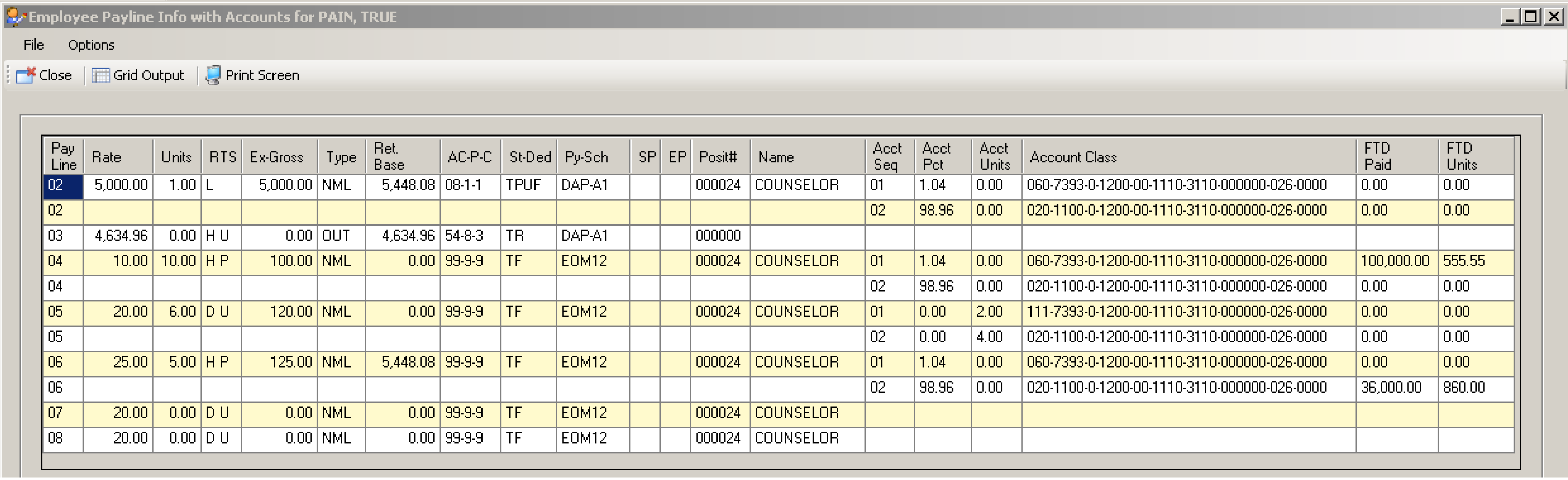
Field	Value
Federal Status	S/00-00/N
Federal Additional Amount	100.00 / H
Federal Deduction Schedule	XX - DA XX DED SCHED
State Status	S/00-00/N
State Additional Amount	0.00 / *
State Deduction Schedule	12 - ALL PAYROLLS
Check Sort	0015 - DARTMOUTH MIDDLE SCHOOL
Alternate Check Sort	0000 - NO CODE
Pay Code	02 - CLASSIFIED CONTRACT
Primary RS	02 - CLASSIFIED RETIREMENT
Secondary RS	00 - NO CODE
Ret Code	08-4-1
Pay Schedule	EOM11D - 11 MONTH AUGUST-JUNE + 1 DEF
Statutory Ded Profile	TPUF - FIT SIT PERS P/U OASDI MEDI
DPO	D
SUI	1 - Regular Funding
Def Pay Bal	1,000.00
Control Group	TEST - TEST
Ret Rate	1.100000
Primary Unit Code	000
Secondary Unit Code	000
User def (1)	
User def (2)	
User def (3)	TEST3
User def (4)	
User def (5)	

QP: Pay Line


QuikPeek: Pay Lines for PAIN, TRUE
File
Options
Close
Grid Output
Print Screen

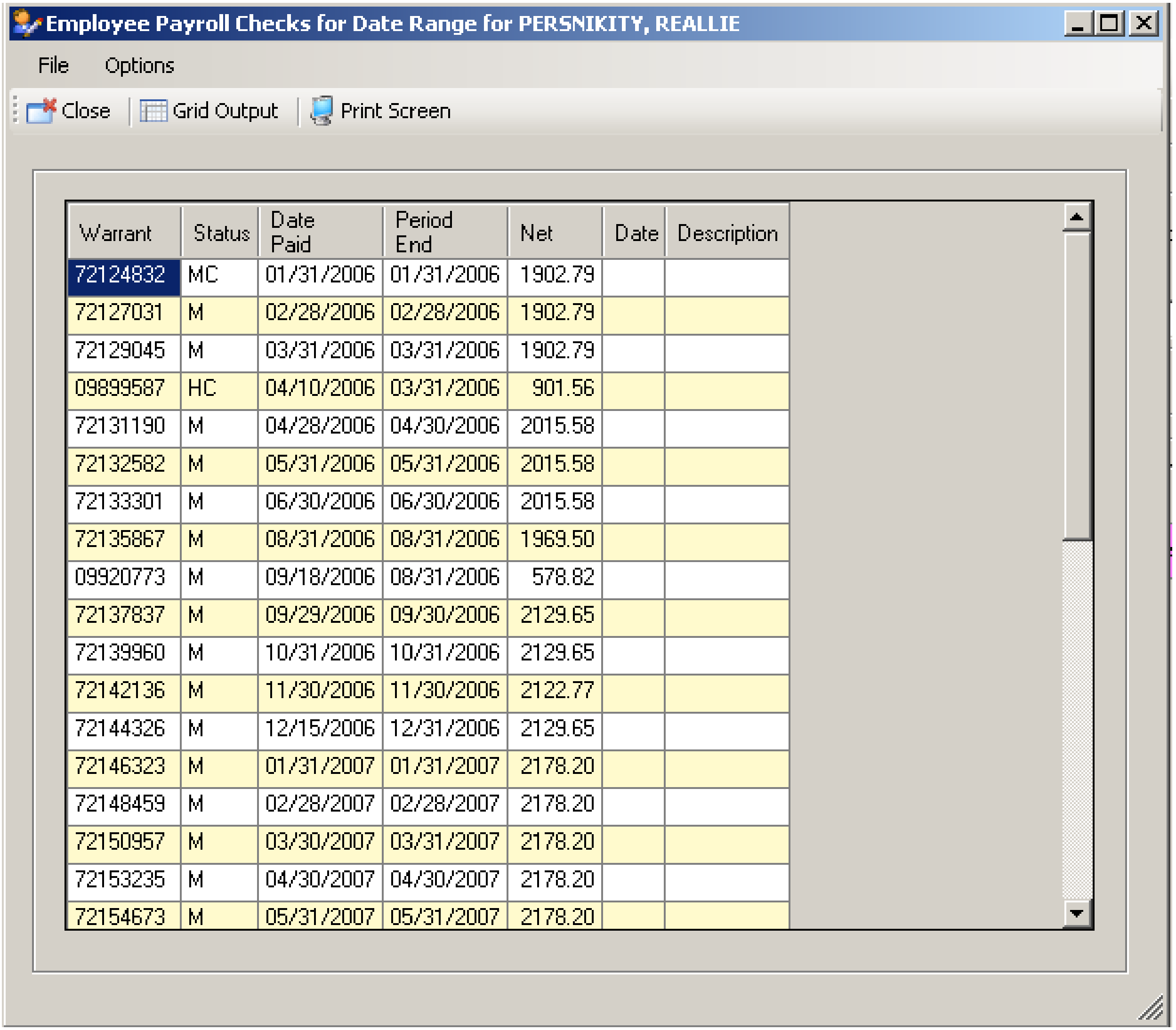
Pay Line	Rate	Units	RTS	Ex-Gross	Type	Ret. Base	AC-P-C	St-Ded	Py-Sch	SP	EP	Posit#	Name
02	5,448.08	1.00	L	5,448.08	NML	5,448.08	08-1-1	TPUF	DAP-A1			000024	COUNSELOR

QP: Pay Line w/Accounts



Pay Line	Rate	Units	RTS	Ex-Gross	Type	Ret. Base	AC-P-C	St-Ded	Py-Sch	SP	EP	Posit#	Name	Acct Seq	Acct Pct	Acct Units	Account Class	FTD Paid	FTD Units
02	5,000.00	1.00	L	5,000.00	NML	5,448.08	08-1-1	TPUF	DAP-A1			000024	COUNSELOR	01	1.04	0.00	060-7393-0-1200-00-1110-3110-000000-026-0000	0.00	0.00
02														02	98.96	0.00	020-1100-0-1200-00-1110-3110-000000-026-0000	0.00	0.00
03	4,634.96	0.00	H U	0.00	OUT	4,634.96	54-8-3	TR	DAP-A1			000000							
04	10.00	10.00	H P	100.00	NML	0.00	99-9-9	TF	EOM12			000024	COUNSELOR	01	1.04	0.00	060-7393-0-1200-00-1110-3110-000000-026-0000	100,000.00	555.55
04														02	98.96	0.00	020-1100-0-1200-00-1110-3110-000000-026-0000	0.00	0.00
05	20.00	6.00	D U	120.00	NML	0.00	99-9-9	TF	EOM12			000024	COUNSELOR	01	0.00	2.00	111-7393-0-1200-00-1110-3110-000000-026-0000	0.00	0.00
05														02	0.00	4.00	020-1100-0-1200-00-1110-3110-000000-026-0000	0.00	0.00
06	25.00	5.00	H P	125.00	NML	5,448.08	99-9-9	TF	EOM12			000024	COUNSELOR	01	1.04	0.00	060-7393-0-1200-00-1110-3110-000000-026-0000	0.00	0.00
06														02	98.96	0.00	020-1100-0-1200-00-1110-3110-000000-026-0000	36,000.00	860.00
07	20.00	0.00	D U	0.00	NML	0.00	99-9-9	TF	EOM12			000024	COUNSELOR						
08	20.00	0.00	D U	0.00	NML	0.00	99-9-9	TF	EOM12			000024	COUNSELOR						

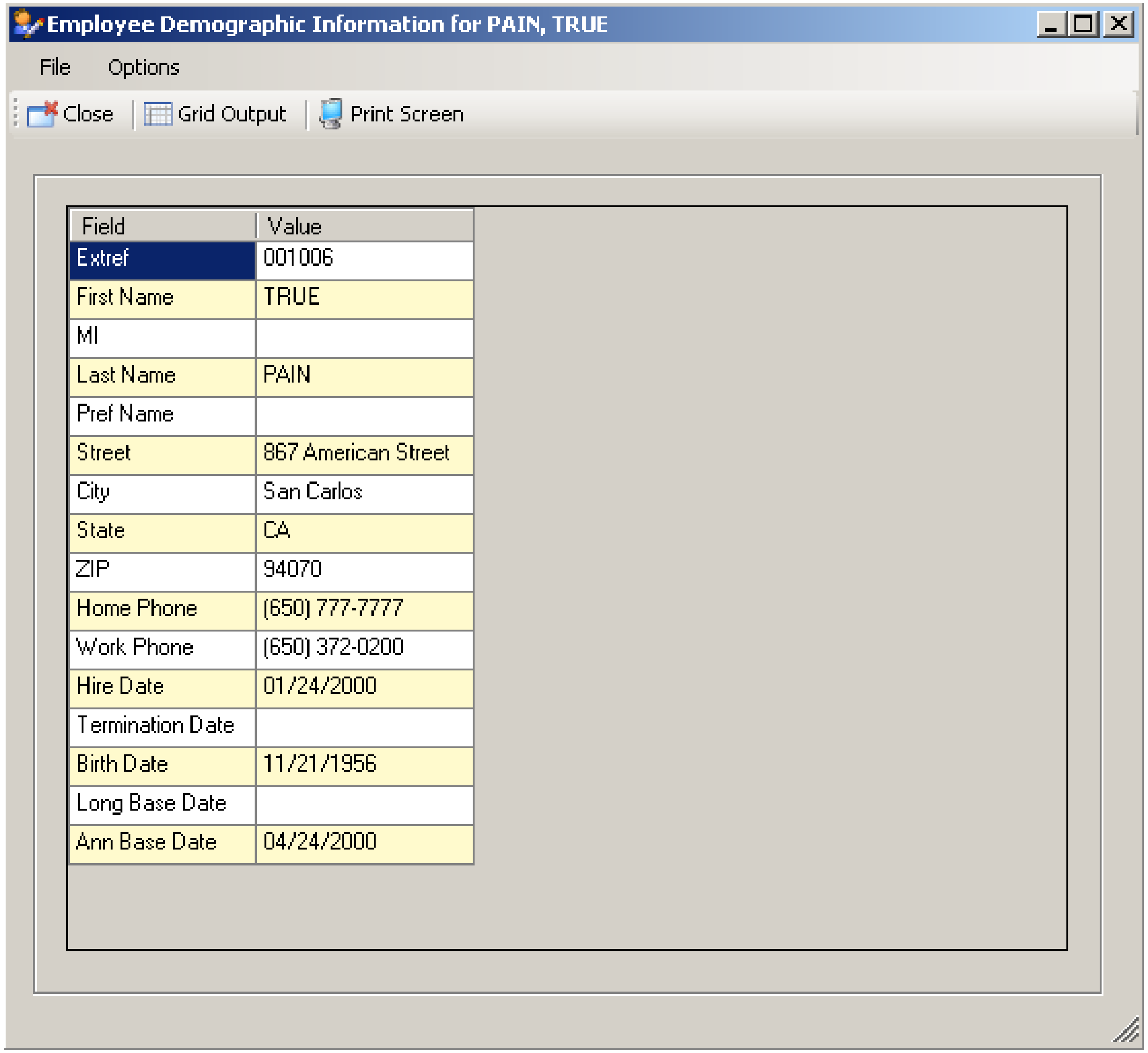
QP: Payroll History in Date Range



Employee Payroll Checks for Date Range for PERSNIKITY, REALLIE

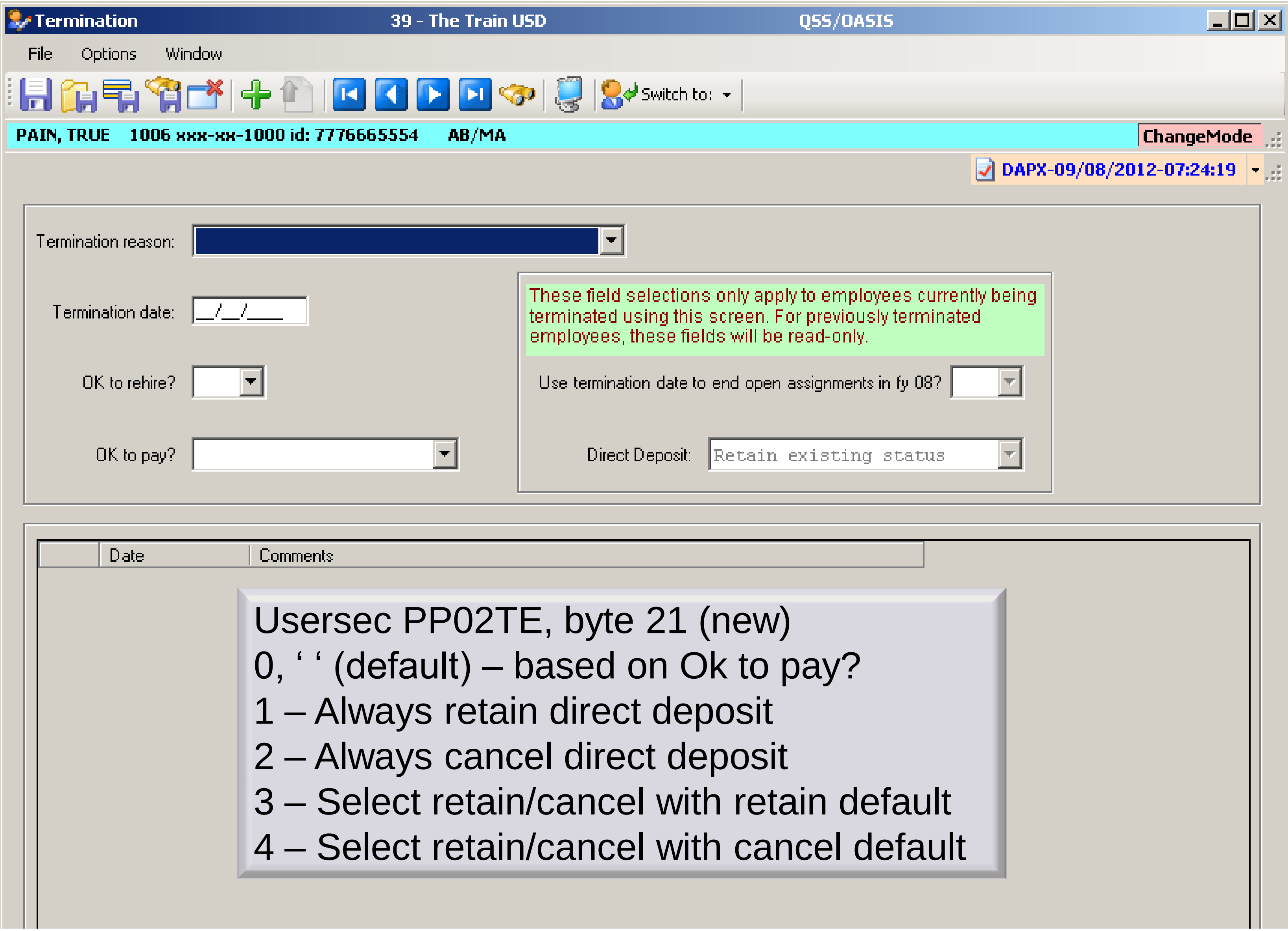
Warrant	Status	Date Paid	Period End	Net	Date	Description
72124832	MC	01/31/2006	01/31/2006	1902.79		
72127031	M	02/28/2006	02/28/2006	1902.79		
72129045	M	03/31/2006	03/31/2006	1902.79		
09899587	HC	04/10/2006	03/31/2006	901.56		
72131190	M	04/28/2006	04/30/2006	2015.58		
72132582	M	05/31/2006	05/31/2006	2015.58		
72133301	M	06/30/2006	06/30/2006	2015.58		
72135867	M	08/31/2006	08/31/2006	1969.50		
09920773	M	09/18/2006	08/31/2006	578.82		
72137837	M	09/29/2006	09/30/2006	2129.65		
72139960	M	10/31/2006	10/31/2006	2129.65		
72142136	M	11/30/2006	11/30/2006	2122.77		
72144326	M	12/15/2006	12/31/2006	2129.65		
72146323	M	01/31/2007	01/31/2007	2178.20		
72148459	M	02/28/2007	02/28/2007	2178.20		
72150957	M	03/30/2007	03/31/2007	2178.20		
72153235	M	04/30/2007	04/30/2007	2178.20		
72154673	M	05/31/2007	05/31/2007	2178.20		

QP: Demographic Data


Employee Demographic Information for PAIN, TRUE
File
Options
Close
Grid Output
Print Screen

Field	Value
Extref	001006
First Name	TRUE
MI	
Last Name	PAIN
Pref Name	
Street	867 American Street
City	San Carlos
State	CA
ZIP	94070
Home Phone	(650) 777-7777
Work Phone	(650) 372-0200
Hire Date	01/24/2000
Termination Date	
Birth Date	11/21/1956
Long Base Date	
Ann Base Date	04/24/2000

Termination & Direct Deposit


Termination
39 - The Train USD
QSS/OASIS
File
Options
Window
Switch to:
ChangeMode

PAIN, TRUE 1006 xxx-xx-1000 id: 7776665554 AB/MA

DAPX-09/08/2012-07:24:19

Termination reason:

Termination date: __/__/____

OK to rehire?

OK to pay?

These field selections only apply to employees currently being terminated using this screen. For previously terminated employees, these fields will be read-only.

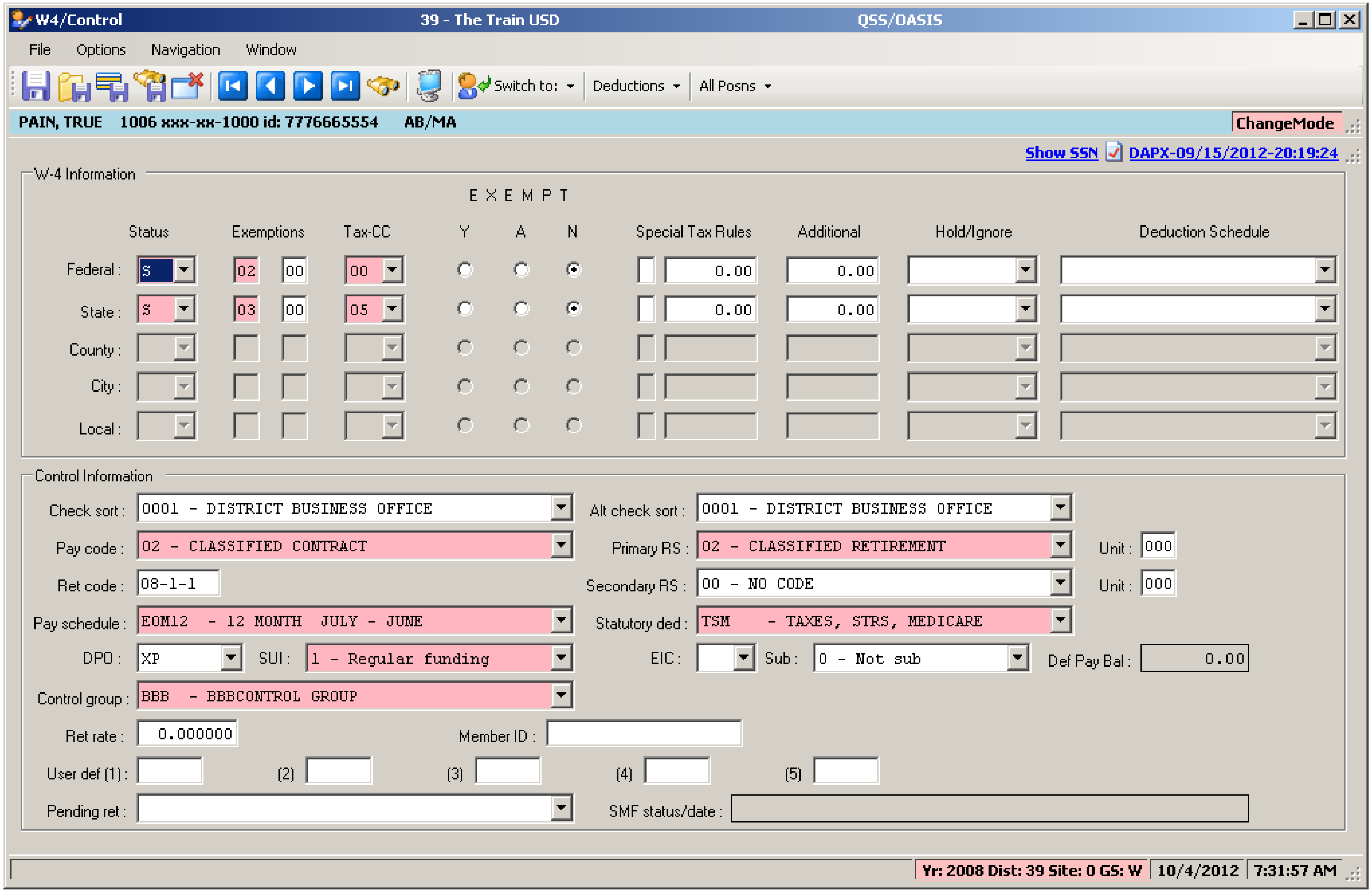
Use termination date to end open assignments in fy 08?

Direct Deposit: Retain existing status

	Date	Comments

Usersec PP02TE, byte 21 (new)
0, ‘ ‘ (default) – based on Ok to pay?
1 – Always retain direct deposit
2 – Always cancel direct deposit
3 – Select retain/cancel with retain default
4 – Select retain/cancel with cancel default

W4 Data w/Required Fields


W4/Control
39 - The Train USD
QSS/OASIS
File
Options
Navigation
Window
Switch to:
Deductions
All Posns
ChangeMode
Show SSN

PAIN, TRUE 1006 xxx-xx-1000 id: 7776665554 AB/MA

DAPX-09/15/2012-20:19:24

W-4 Information

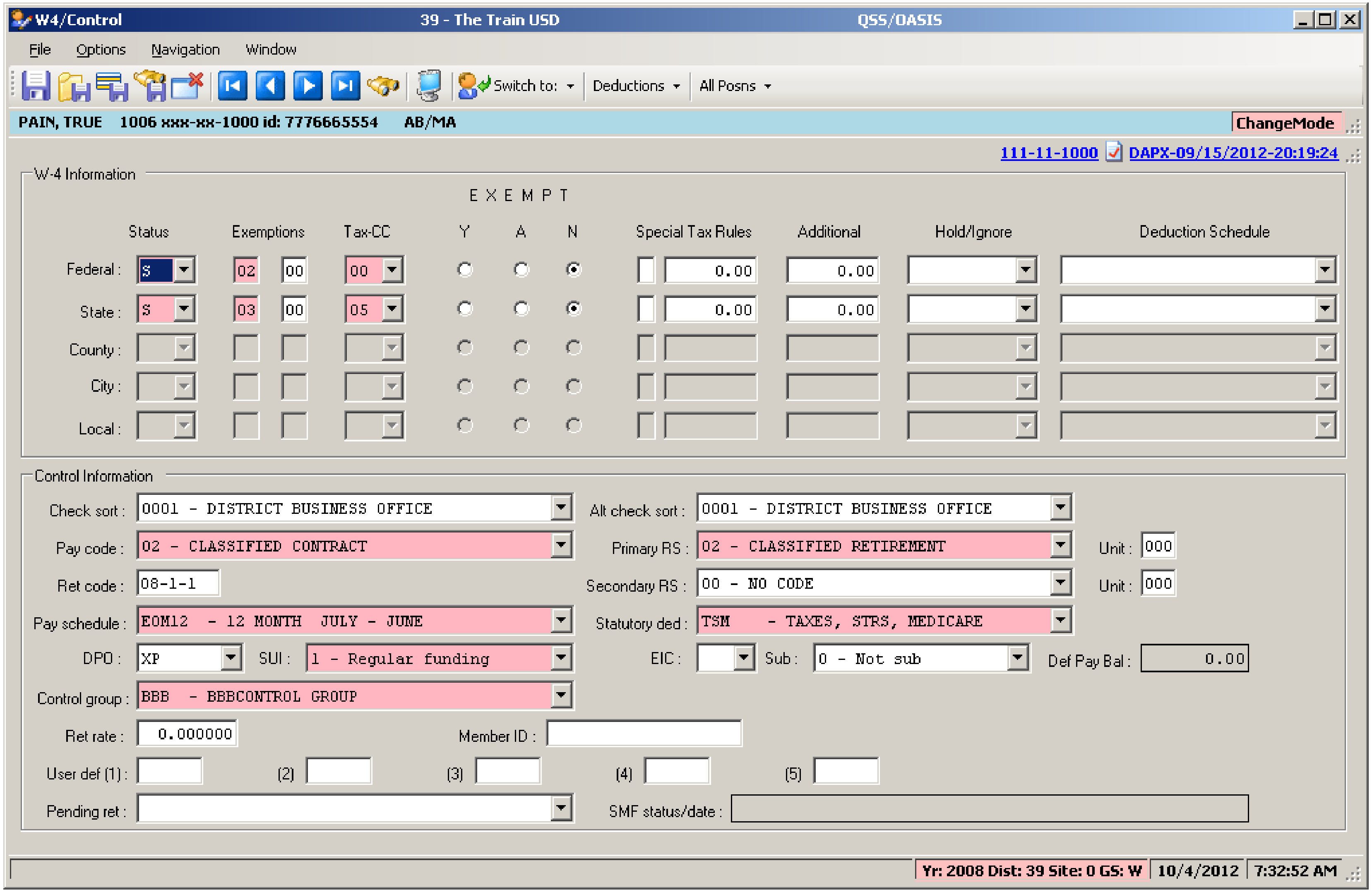
	Status	Exemptions		Tax-CC	EXEMPT Y	EXEMPT A	EXEMPT N	Special Tax Rules		Additional	Hold/Ignore	Deduction Schedule
Federal :	S	02	00	00	○	○	●	☐	0.00	0.00		
State :	S	03	00	05	○	○	●	☐	0.00	0.00		
County :					○	○	○	☐				
City :					○	○	○	☐				
Local :					○	○	○	☐				

Control Information

Check sort : 0001 - DISTRICT BUSINESS OFFICE
Alt check sort : 0001 - DISTRICT BUSINESS OFFICE
Pay code : 02 - CLASSIFIED CONTRACT
Primary RS : 02 - CLASSIFIED RETIREMENT
Unit : 000
Ret code : 08-1-1
Secondary RS : 00 - NO CODE
Unit : 000
Pay schedule : EOM12 - 12 MONTH JULY - JUNE
Statutory ded : TSM - TAXES, STRS, MEDICARE
DPO : XP
SUI : 1 - Regular funding
EIC :
Sub : 0 - Not sub
Def Pay Bal : 0.00
Control group : BBB - BBBCONTROL GROUP
Ret rate : 0.000000
Member ID :
User def (1) :
(2)
(3)
(4)
(5)
Pending ret :
SMF status/date :

Yr: 2008 Dist: 39 Site: 0 GS: W 10/4/2012 7:31:57 AM

W4 Data – Show SSN



W4/Control   39 - The Train USD   QSS/OASIS

PAIN, TRUE   1006 xxx-xx-1000 id: 7776665554   AB/MA

111-11-1000   DAPX-09/15/2012-20:19:24

W-4 Information

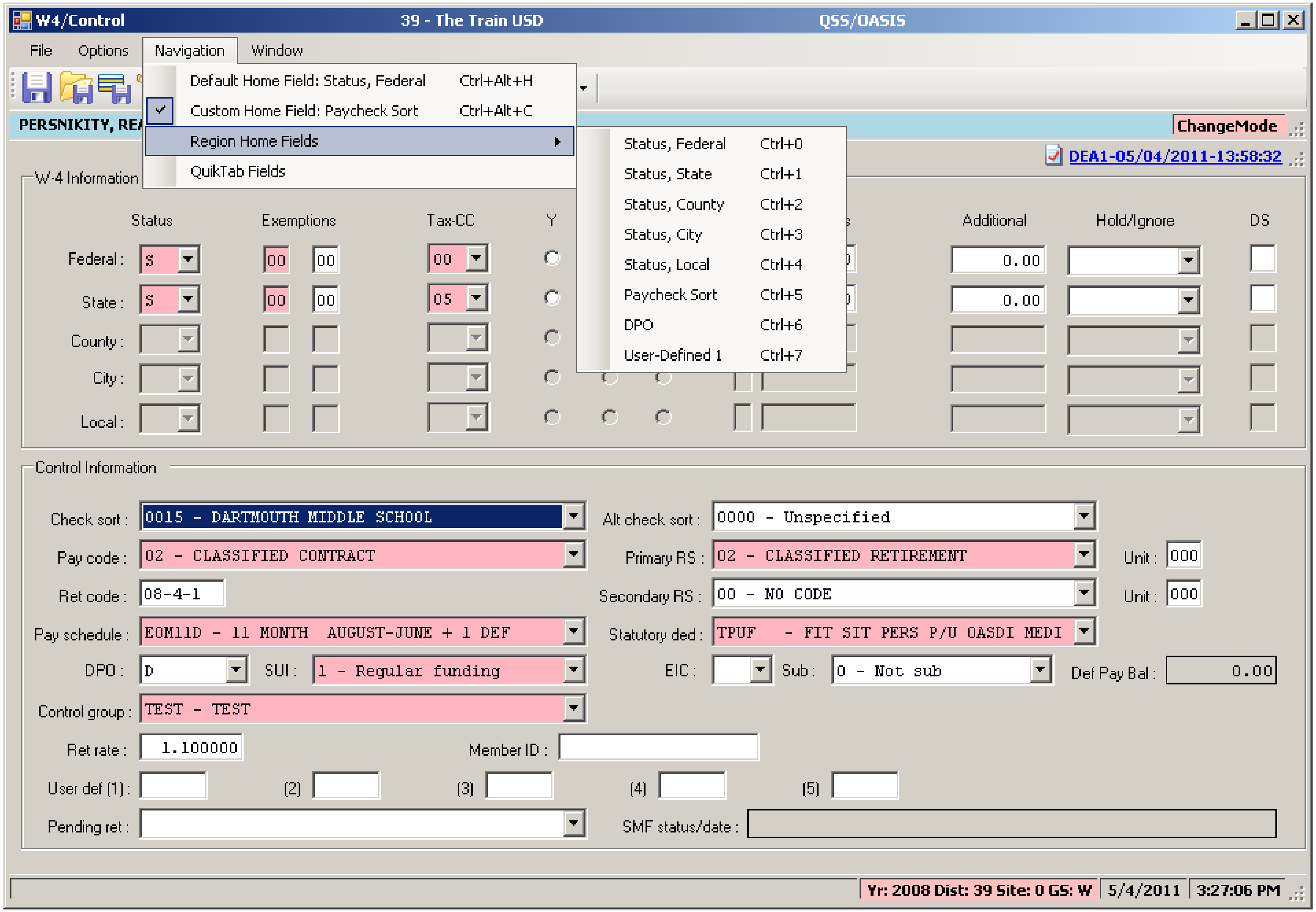
	Status	Exemptions		Tax-CC	EXEMPT Y	EXEMPT A	EXEMPT N	Special Tax Rules		Additional	Hold/Ignore	Deduction Schedule
Federal :	S	02	00	00	○	○	●	☐	0.00	0.00		
State :	S	03	00	05	○	○	●	☐	0.00	0.00		
County :					○	○	○	☐				
City :					○	○	○	☐				
Local :					○	○	○	☐				

Control Information

Check sort : 0001 - DISTRICT BUSINESS OFFICE
Alt check sort : 0001 - DISTRICT BUSINESS OFFICE
Pay code : 02 - CLASSIFIED CONTRACT
Primary RS : 02 - CLASSIFIED RETIREMENT
Unit : 000
Ret code : 08-1-1
Secondary RS : 00 - NO CODE
Unit : 000
Pay schedule : EOM12 - 12 MONTH JULY - JUNE
Statutory ded : TSM - TAXES, STRS, MEDICARE
DPO : XP
SUI : 1 - Regular funding
EIC :
Sub : 0 - Not sub
Def Pay Bal : 0.00
Control group : BBB - BBBCONTROL GROUP
Ret rate : 0.000000
Member ID :
User def (1) :
(2)
(3)
(4)
(5)
Pending ret :
SMF status/date :

Yr: 2008 Dist: 39 Site: 0 GS: W   10/4/2012   7:32:52 AM

W4 Data Field Navigation


W4/Control
39 - The Train USD
QSS/OASIS
File
Options
Navigation
Window
Default Home Field: Status, Federal Ctrl+Alt+H
✓ Custom Home Field: Paycheck Sort Ctrl+Alt+C
Region Home Fields
QuikTab Fields
Status, Federal Ctrl+0
Status, State Ctrl+1
Status, County Ctrl+2
Status, City Ctrl+3
Status, Local Ctrl+4
Paycheck Sort Ctrl+5
DPO Ctrl+6
User-Defined 1 Ctrl+7
PERSNIKITY, REA
ChangeMode
DEA1-05/04/2011-13:58:32

W-4 Information

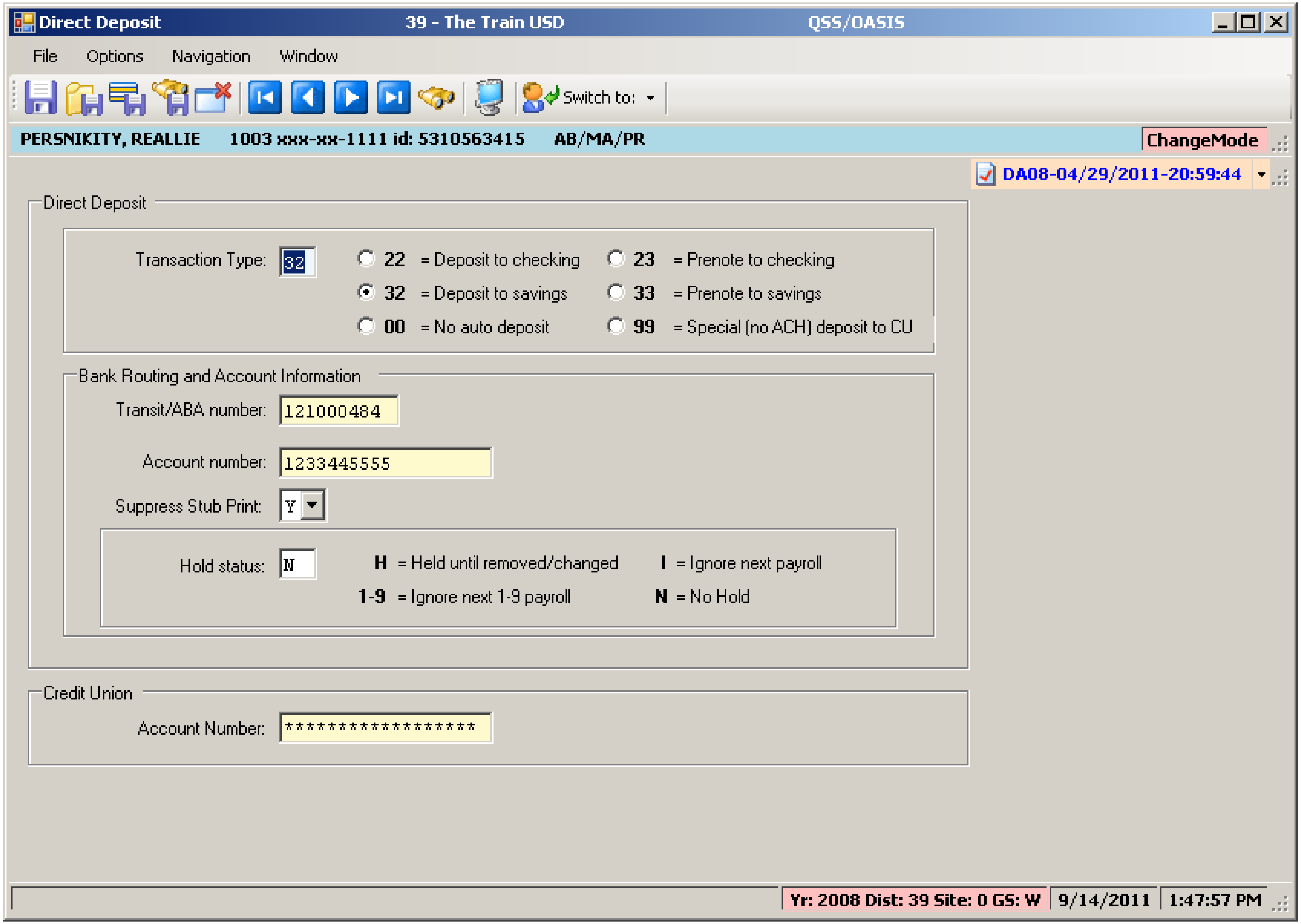
	Status	Exemptions		Tax-CC	Y	Additional	Hold/Ignore	DS
Federal :	S	00	00	00	○	0.00		☐
State :	S	00	00	05	○	0.00		☐
County :					○			☐
City :					○			☐
Local :					○			☐

Control Information

Check sort : 0015 - DARTMOUTH MIDDLE SCHOOL
Alt check sort : 0000 - Unspecified
Pay code : 02 - CLASSIFIED CONTRACT
Primary RS : 02 - CLASSIFIED RETIREMENT
Unit : 000
Ret code : 08-4-1
Secondary RS : 00 - NO CODE
Unit : 000
Pay schedule : EOM11D - 11 MONTH AUGUST-JUNE + 1 DEF
Statutory ded : TPUF - FIT SIT PERS P/U OASDI MEDI
DPO : D
SUI : 1 - Regular funding
EIC :
Sub : 0 - Not sub
Def Pay Bal : 0.00
Control group : TEST - TEST
Ret rate : 1.100000
Member ID :
User def (1) :
(2)
(3)
(4)
(5)
Pending ret :
SMF status/date :

Yr: 2008 Dist: 39 Site: 0 GS: W | 5/4/2011 | 3:27:06 PM

Direct Deposit


Direct Deposit
39 - The Train USD
QSS/OASIS
File
Options
Navigation
Window
Switch to:
ChangeMode

PERSNIKITY, REALLIE 1003 xxx-xx-1111 id: 5310563415 AB/MA/PR

DA08-04/29/2011-20:59:44

Direct Deposit

Transaction Type: 32

○ 22 = Deposit to checking
○ 23 = Prenote to checking
● 32 = Deposit to savings
○ 33 = Prenote to savings
○ 00 = No auto deposit
○ 99 = Special (no ACH) deposit to CU

Bank Routing and Account Information

Transit/ABA number: 121000484

Account number: 1233445555

Suppress Stub Print: Y

Hold status: N

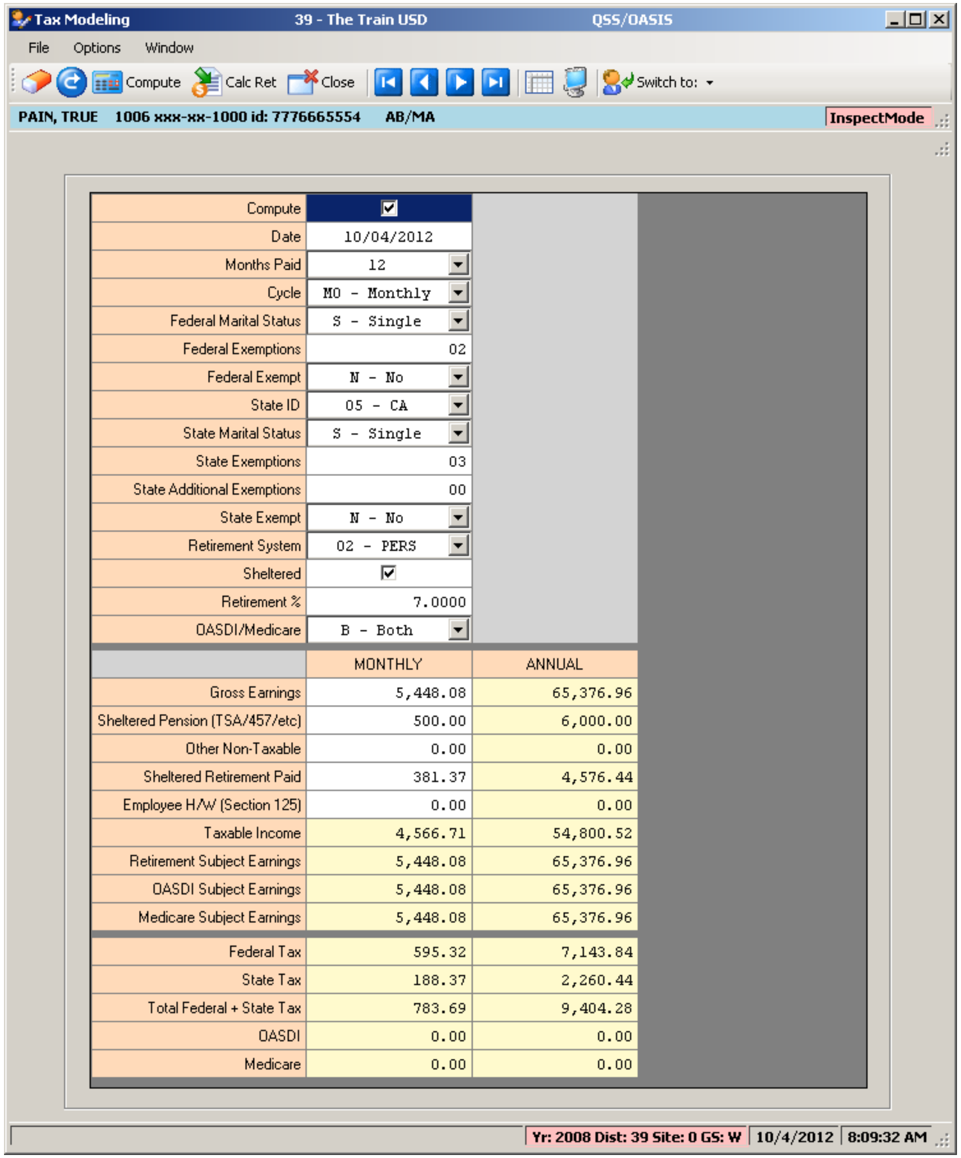
H = Held until removed/changed
I = Ignore next payroll
1-9 = Ignore next 1-9 payroll
N = No Hold

Credit Union

Account Number: ******************

Yr: 2008 Dist: 39 Site: 0 GS: W | 9/14/2011 | 1:47:57 PM

Tax Modeling



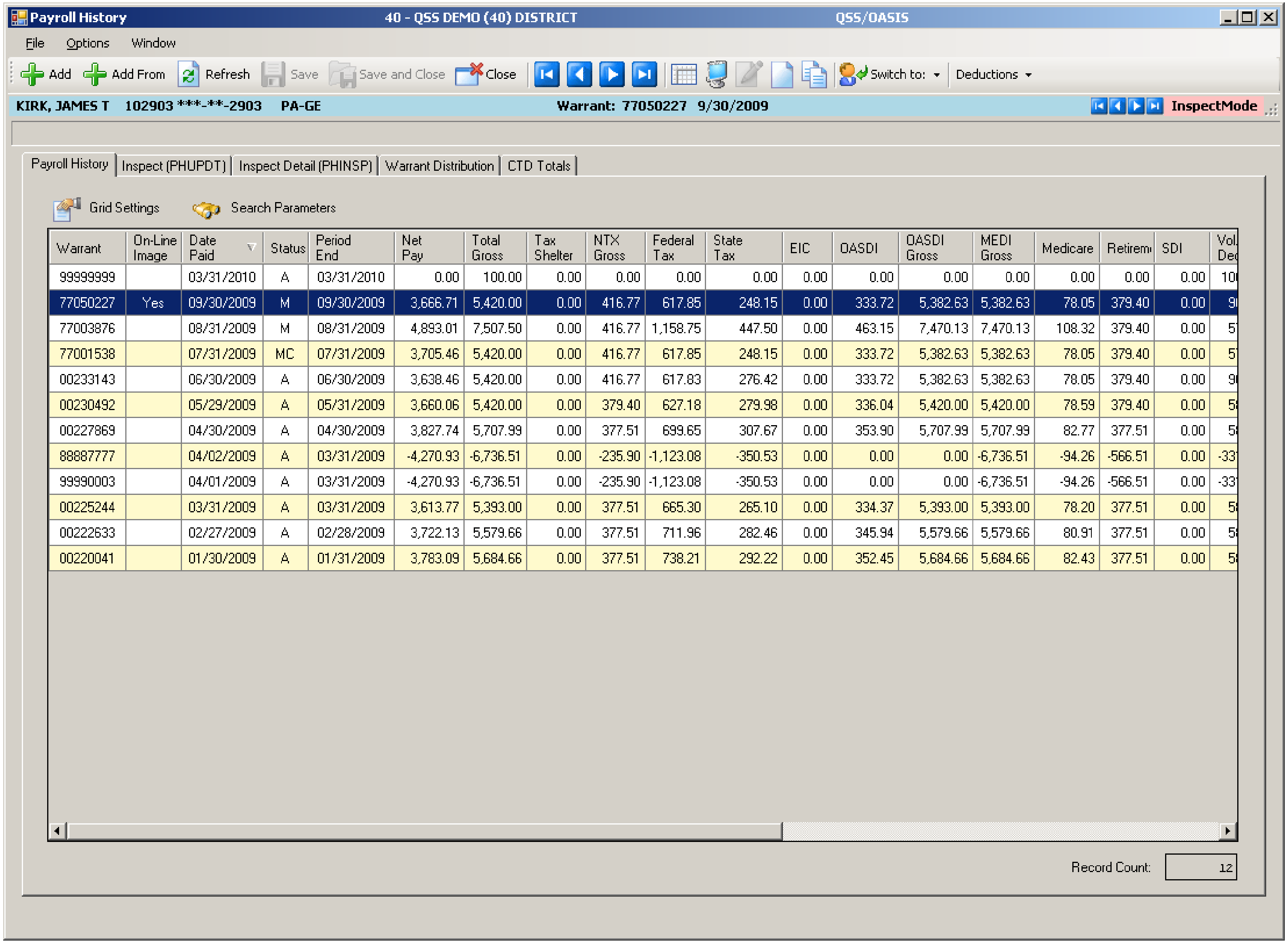
PAIN, TRUE 1006 xxx-xx-1000 id: 7776665554 AB/MA InspectMode

Compute	☑
Date	10/04/2012
Months Paid	12
Cycle	MO - Monthly
Federal Marital Status	S - Single
Federal Exemptions	02
Federal Exempt	N - No
State ID	05 - CA
State Marital Status	S - Single
State Exemptions	03
State Additional Exemptions	00
State Exempt	N - No
Retirement System	02 - PERS
Sheltered	☑
Retirement %	7.0000
OASDI/Medicare	B - Both

	MONTHLY	ANNUAL
Gross Earnings	5,448.08	65,376.96
Sheltered Pension (TSA/457/etc)	500.00	6,000.00
Other Non-Taxable	0.00	0.00
Sheltered Retirement Paid	381.37	4,576.44
Employee H/W (Section 125)	0.00	0.00
Taxable Income	4,566.71	54,800.52
Retirement Subject Earnings	5,448.08	65,376.96
OASDI Subject Earnings	5,448.08	65,376.96
Medicare Subject Earnings	5,448.08	65,376.96
Federal Tax	595.32	7,143.84
State Tax	188.37	2,260.44
Total Federal + State Tax	783.69	9,404.28
OASDI	0.00	0.00
Medicare	0.00	0.00

Yr: 2008 Dist: 39 Site: 0 GS: W | 10/4/2012 | 8:09:32 AM

Payroll History

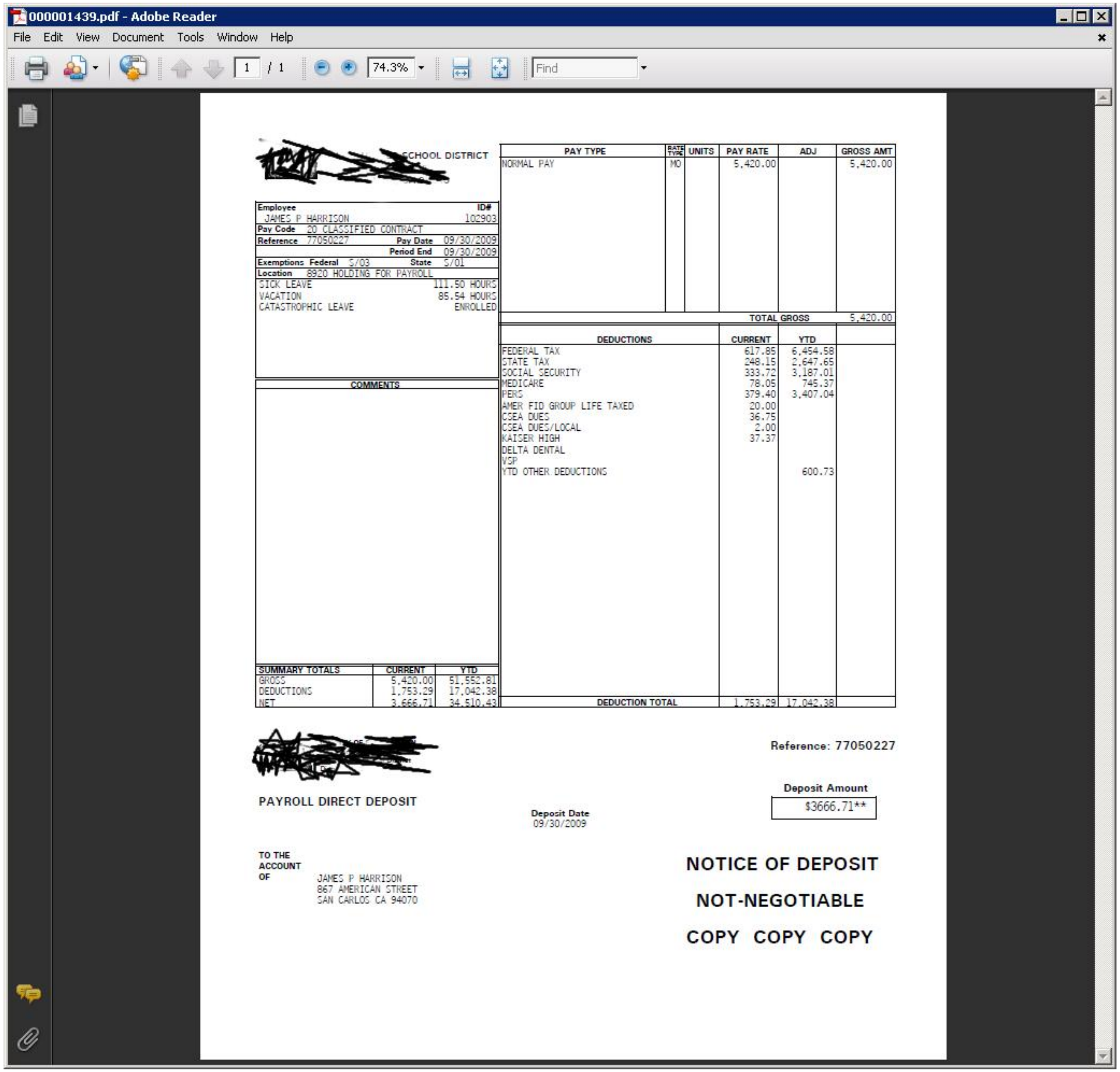

Payroll History
40 - QSS DEMO (40) DISTRICT
QSS/OASIS
File
Options
Window
Add
Add From
Refresh
Save
Save and Close
Close
Switch to:
Deductions
Payroll History
Inspect (PHUPDT)
Inspect Detail (PHINSP)
Warrant Distribution
CTD Totals
Grid Settings
Search Parameters

KIRK, JAMES T 102903 *-**-2903 PA-GE** **Warrant: 77050227 9/30/2009** **InspectMode**

Warrant	On-Line Image	Date Paid	Status	Period End	Net Pay	Total Gross	Tax Shelter	NTX Gross	Federal Tax	State Tax	EIC	OASDI	OASDI Gross	MEDI Gross	Medicare	Retirem	SDI	Vol. Dec
99999999		03/31/2010	A	03/31/2010	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10
77050227	Yes	09/30/2009	M	09/30/2009	3,666.71	5,420.00	0.00	416.77	617.85	248.15	0.00	333.72	5,382.63	5,382.63	78.05	379.40	0.00	9
77003876		08/31/2009	M	08/31/2009	4,893.01	7,507.50	0.00	416.77	1,158.75	447.50	0.00	463.15	7,470.13	7,470.13	108.32	379.40	0.00	5
77001538		07/31/2009	MC	07/31/2009	3,705.46	5,420.00	0.00	416.77	617.85	248.15	0.00	333.72	5,382.63	5,382.63	78.05	379.40	0.00	5
00233143		06/30/2009	A	06/30/2009	3,638.46	5,420.00	0.00	416.77	617.83	276.42	0.00	333.72	5,382.63	5,382.63	78.05	379.40	0.00	9
00230492		05/29/2009	A	05/31/2009	3,660.06	5,420.00	0.00	379.40	627.18	279.98	0.00	336.04	5,420.00	5,420.00	78.59	379.40	0.00	5
00227869		04/30/2009	A	04/30/2009	3,827.74	5,707.99	0.00	377.51	699.65	307.67	0.00	353.90	5,707.99	5,707.99	82.77	377.51	0.00	5
88887777		04/02/2009	A	03/31/2009	-4,270.93	-6,736.51	0.00	-235.90	-1,123.08	-350.53	0.00	0.00	0.00	-6,736.51	-94.26	-566.51	0.00	-33
99990003		04/01/2009	A	03/31/2009	-4,270.93	-6,736.51	0.00	-235.90	-1,123.08	-350.53	0.00	0.00	0.00	-6,736.51	-94.26	-566.51	0.00	-33
00225244		03/31/2009	A	03/31/2009	3,613.77	5,393.00	0.00	377.51	665.30	265.10	0.00	334.37	5,393.00	5,393.00	78.20	377.51	0.00	5
00222633		02/27/2009	A	02/28/2009	3,722.13	5,579.66	0.00	377.51	711.96	282.46	0.00	345.94	5,579.66	5,579.66	80.91	377.51	0.00	5
00220041		01/30/2009	A	01/31/2009	3,783.09	5,684.66	0.00	377.51	738.21	292.22	0.00	352.45	5,684.66	5,684.66	82.43	377.51	0.00	5

Record Count: 12

On-line PDF (full page)



[redacted] SCHOOL DISTRICT

Employee JAMES P HARRISON	**ID#** 102903
Pay Code 20 CLASSIFIED CONTRACT	
Reference 77050227	**Pay Date** 09/30/2009
	Period End 09/30/2009
Exemptions Federal S/03	**State** S/01
Location 8920 HOLDING FOR PAYROLL	
SICK LEAVE	111.50 HOURS
VACATION	85.54 HOURS
CATASTROPHIC LEAVE	ENROLLED

COMMENTS

PAY TYPE	RATE TYPE	UNITS	PAY RATE	ADJ	GROSS AMT
NORMAL PAY	MO		5,420.00		5,420.00
			TOTAL GROSS		5,420.00

DEDUCTIONS	CURRENT	YTD
FEDERAL TAX	617.85	6,454.58
STATE TAX	248.15	2,647.65
SOCIAL SECURITY	333.72	3,187.01
MEDICARE	78.05	745.37
PERS	379.40	3,407.04
AMER FID GROUP LIFE TAXED	20.00	
CSEA DUES	36.75	
CSEA DUES/LOCAL	2.00	
KAISER HIGH	37.37	
DELTA DENTAL		
VSP		
YTD OTHER DEDUCTIONS		600.73
DEDUCTION TOTAL	1,753.29	17,042.38

SUMMARY TOTALS	CURRENT	YTD
GROSS	5,420.00	51,552.81
DEDUCTIONS	1,753.29	17,042.38
NET	3,666.71	34,510.43

[redacted]

Reference: 77050227

PAYROLL DIRECT DEPOSIT

Deposit Date
09/30/2009

Deposit Amount
$3666.71**

TO THE
ACCOUNT
OF

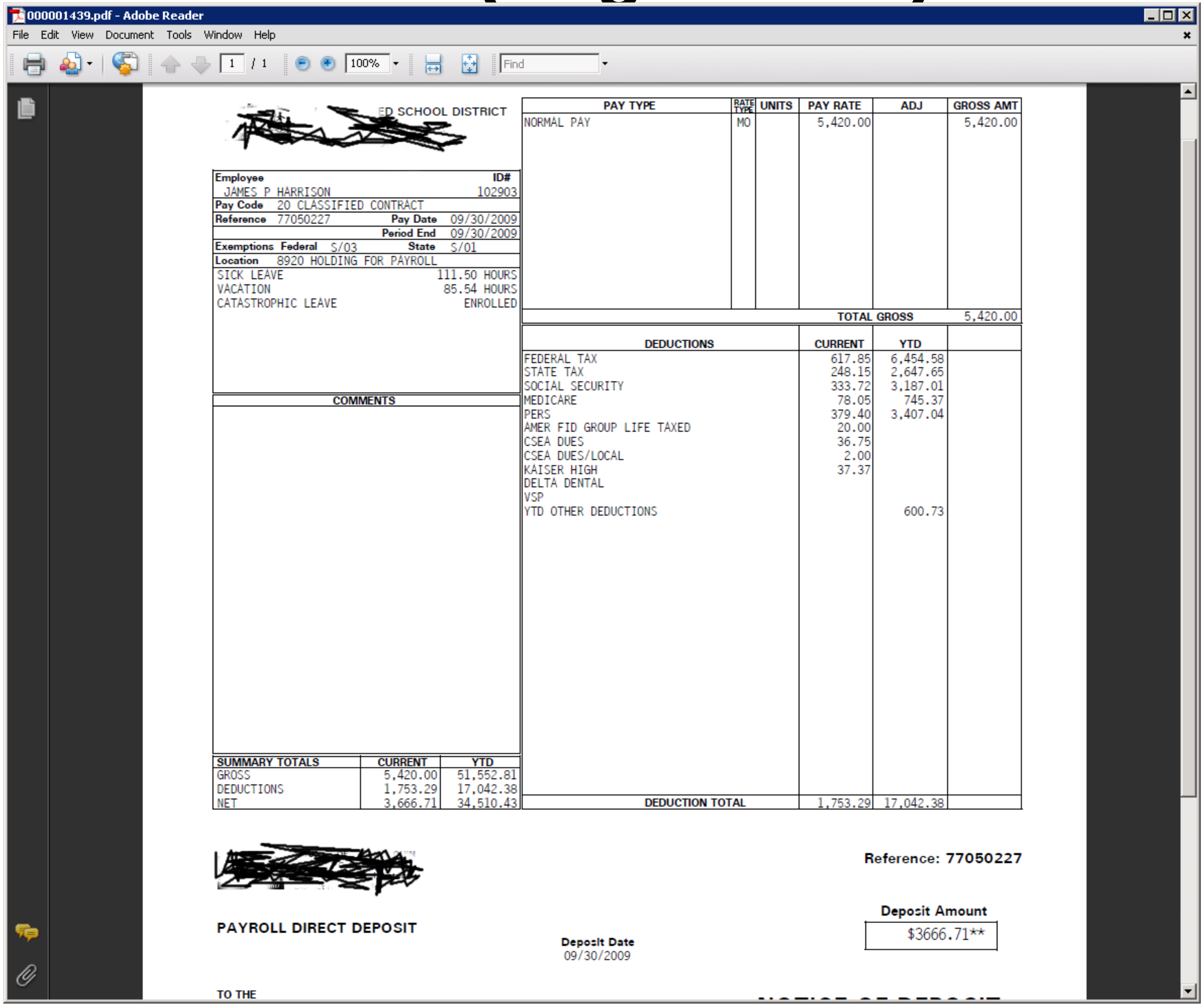
JAMES P HARRISON
867 AMERICAN STREET
SAN CARLOS CA 94070

NOTICE OF DEPOSIT

NOT-NEGOTIABLE

COPY COPY COPY

On-line PDF (larger view)



[redacted] ED SCHOOL DISTRICT

Employee			**ID#**
JAMES P HARRISON			102903
Pay Code	20 CLASSIFIED CONTRACT		
Reference	77050227	**Pay Date**	09/30/2009
		Period End	09/30/2009
Exemptions Federal	S/03	**State**	S/01
Location	8920 HOLDING FOR PAYROLL		
SICK LEAVE			111.50 HOURS
VACATION			85.54 HOURS
CATASTROPHIC LEAVE			ENROLLED

COMMENTS

SUMMARY TOTALS	CURRENT	YTD
GROSS	5,420.00	51,552.81
DEDUCTIONS	1,753.29	17,042.38
NET	3,666.71	34,510.43

PAY TYPE	RATE TYPE	UNITS	PAY RATE	ADJ	GROSS AMT
NORMAL PAY	MO		5,420.00		5,420.00
			TOTAL GROSS		5,420.00

DEDUCTIONS	CURRENT	YTD
FEDERAL TAX	617.85	6,454.58
STATE TAX	248.15	2,647.65
SOCIAL SECURITY	333.72	3,187.01
MEDICARE	78.05	745.37
PERS	379.40	3,407.04
AMER FID GROUP LIFE TAXED	20.00	
CSEA DUES	36.75	
CSEA DUES/LOCAL	2.00	
KAISER HIGH	37.37	
DELTA DENTAL		
VSP		
YTD OTHER DEDUCTIONS		600.73
DEDUCTION TOTAL	1,753.29	17,042.38

[redacted]

Reference: 77050227

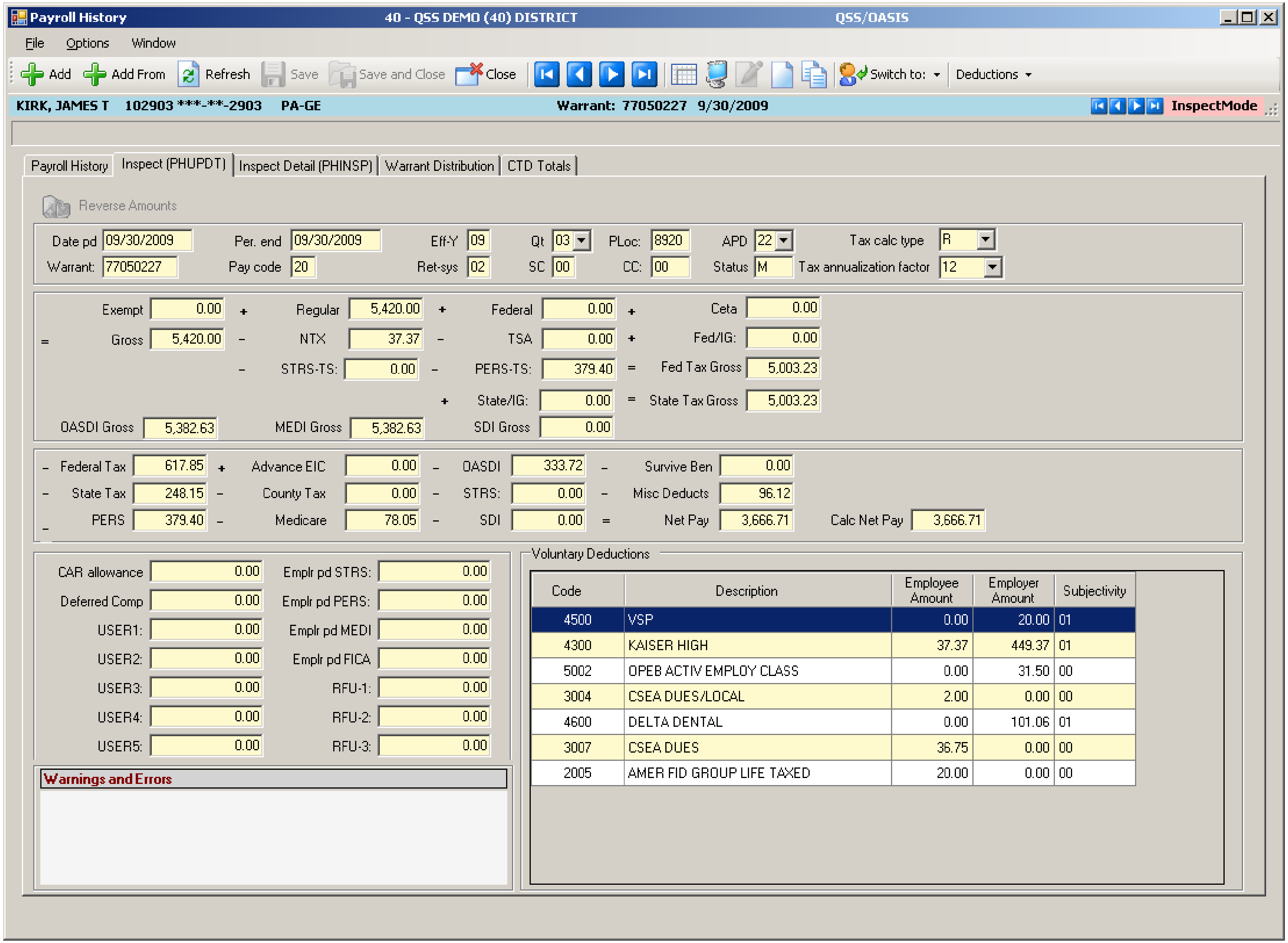
PAYROLL DIRECT DEPOSIT

Deposit Date
09/30/2009

Deposit Amount
$3666.71**

TO THE

PHUPDT Detail


Payroll History
40 - QSS DEMO (40) DISTRICT
QSS/OASIS
File
Options
Window
Add
Add From
Refresh
Save
Save and Close
Close
Switch to:
Deductions
Payroll History
Inspect (PHUPDT)
Inspect Detail (PHINSP)
Warrant Distribution
CTD Totals
Reverse Amounts

KIRK, JAMES T 102903 ***-**-2903 PA-GE Warrant: 77050227 9/30/2009 InspectMode

Date pd 09/30/2009
Per. end 09/30/2009
Eff-Y 09
Qt 03
PLoc: 8920
APD 22
Tax calc type R
Warrant: 77050227
Pay code 20
Ret-sys 02
SC 00
CC: 00
Status M
Tax annualization factor 12

Exempt 0.00 + Regular 5,420.00 + Federal 0.00 + Ceta 0.00
= Gross 5,420.00 – NTX 37.37 – TSA 0.00 + Fed/IG: 0.00
– STRS-TS: 0.00 – PERS-TS: 379.40 = Fed Tax Gross 5,003.23
+ State/IG: 0.00 = State Tax Gross 5,003.23
OASDI Gross 5,382.63 MEDI Gross 5,382.63 SDI Gross 0.00

– Federal Tax 617.85 + Advance EIC 0.00 – OASDI 333.72 – Survive Ben 0.00
– State Tax 248.15 – County Tax 0.00 – STRS: 0.00 – Misc Deducts 96.12
– PERS 379.40 – Medicare 78.05 – SDI 0.00 = Net Pay 3,666.71 Calc Net Pay 3,666.71
–

CAR allowance 0.00
Deferred Comp 0.00
USER1: 0.00
USER2: 0.00
USER3: 0.00
USER4: 0.00
USER5: 0.00

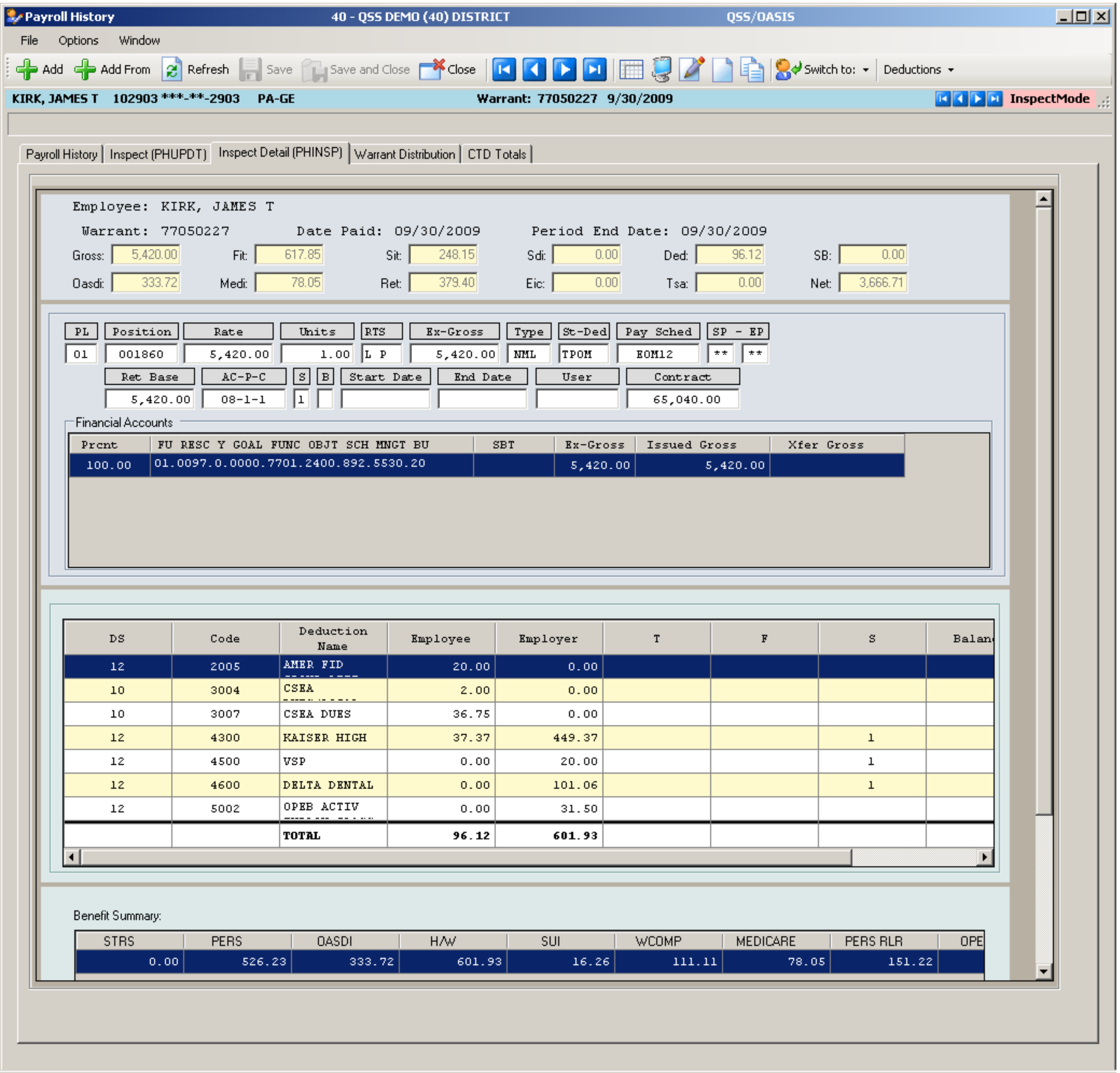
Emplr pd STRS: 0.00
Emplr pd PERS: 0.00
Emplr pd MEDI 0.00
Emplr pd FICA 0.00
RFU-1: 0.00
RFU-2: 0.00
RFU-3: 0.00

Warnings and Errors

Voluntary Deductions

Code	Description	Employee Amount	Employer Amount	Subjectivity
4500	VSP	0.00	20.00	01
4300	KAISER HIGH	37.37	449.37	01
5002	OPEB ACTIV EMPLOY CLASS	0.00	31.50	00
3004	CSEA DUES/LOCAL	2.00	0.00	00
4600	DELTA DENTAL	0.00	101.06	01
3007	CSEA DUES	36.75	0.00	00
2005	AMER FID GROUP LIFE TAXED	20.00	0.00	00

PHINSP Detail (W/Benefit Data)


Payroll History
40 - QSS DEMO (40) DISTRICT
QSS/OASIS
File
Options
Window
Add
Add From
Refresh
Save
Save and Close
Close
Switch to:
Deductions
InspectMode
Payroll History
Inspect (PHUPDT)
Inspect Detail (PHINSP)
Warrant Distribution
CTD Totals

KIRK, JAMES T 102903 ***-**-2903 PA-GE Warrant: 77050227 9/30/2009

Employee: KIRK, JAMES T

Warrant: 77050227 Date Paid: 09/30/2009 Period End Date: 09/30/2009

Gross:	5,420.00	Fit:	617.85	Sit:	248.15	Sdi:	0.00	Ded:	96.12	SB:	0.00
Oasdi:	333.72	Medi:	78.05	Ret:	379.40	Eic:	0.00	Tsa:	0.00	Net:	3,666.71

PL	Position	Rate	Units	RTS	Ex-Gross	Type	St-Ded	Pay Sched	SP - EP	
01	001860	5,420.00	1.00	L P	5,420.00	NML	TPOM	EOM12	**	**

Ret Base	AC-P-C	S	B	Start Date	End Date	User	Contract
5,420.00	08-1-1	1					65,040.00

Financial Accounts

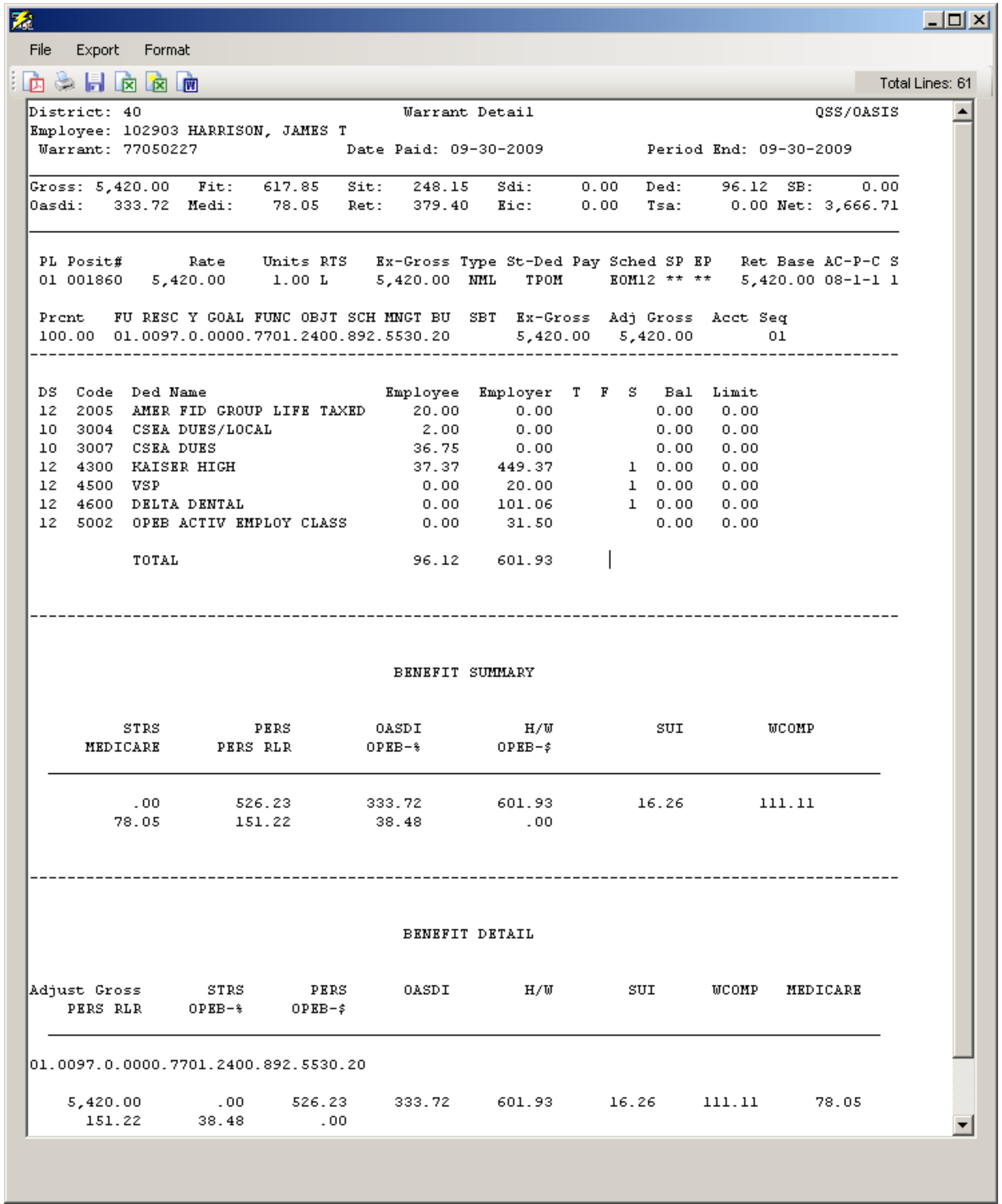
Prcnt	FU RESC Y GOAL FUNC OBJT SCH MNGT BU	SBT	Ex-Gross	Issued Gross	Xfer Gross
100.00	01.0097.0.0000.7701.2400.892.5530.20		5,420.00	5,420.00	

DS	Code	Deduction Name	Employee	Employer	T	F	S	Balan
12	2005	AMER FID	20.00	0.00				
10	3004	CSEA	2.00	0.00				
10	3007	CSEA DUES	36.75	0.00				
12	4300	KAISER HIGH	37.37	449.37			1	
12	4500	VSP	0.00	20.00			1	
12	4600	DELTA DENTAL	0.00	101.06			1	
12	5002	OPEB ACTIV	0.00	31.50				
		TOTAL	**96.12**	**601.93**				

Benefit Summary:

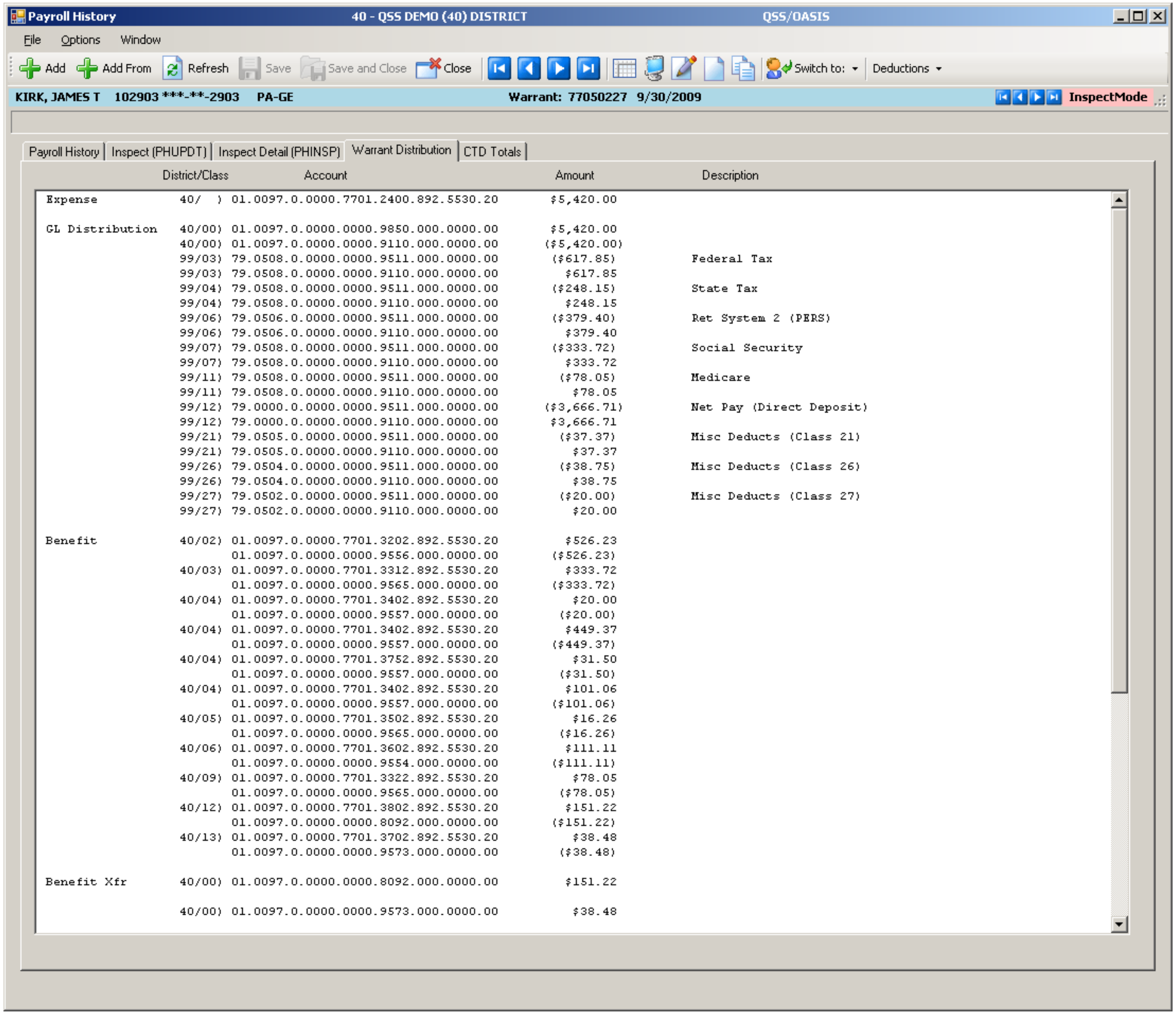
STRS	PERS	OASDI	H/W	SUI	WCOMP	MEDICARE	PERS RLR	OPE
0.00	526.23	333.72	601.93	16.26	111.11	78.05	151.22	

PHINSP Detail (Instaprt)



```
District: 40                            Warrant Detail                              QSS/OASIS
Employee: 102903 HARRISON, JAMES T
 Warrant: 77050227                Date Paid: 09-30-2009           Period End: 09-30-2009
─────────────────────────────────────────────────────────────────────────────────────────────
Gross: 5,420.00   Fit:   617.85   Sit:   248.15   Sdi:     0.00   Ded:    96.12  SB:     0.00
Oasdi:   333.72  Medi:    78.05   Ret:   379.40   Eic:     0.00   Tsa:     0.00 Net: 3,666.71
─────────────────────────────────────────────────────────────────────────────────────────────

 PL Posit#       Rate    Units RTS   Ex-Gross Type St-Ded Pay Sched SP EP   Ret Base AC-P-C S
 01 001860   5,420.00     1.00 L     5,420.00  NML   TPOM     EOM12 ** **   5,420.00 08-1-1 1

 Prcnt   FU RESC Y GOAL FUNC OBJT SCH MNGT BU  SBT  Ex-Gross  Adj Gross  Acct Seq
 100.00  01.0097.0.0000.7701.2400.892.5530.20       5,420.00   5,420.00        01
---------------------------------------------------------------------------------------------

 DS  Code  Ded Name                   Employee  Employer  T  F  S   Bal  Limit
 12  2005  AMER FID GROUP LIFE TAXED     20.00      0.00           0.00   0.00
 10  3004  CSEA DUES/LOCAL                2.00      0.00           0.00   0.00
 10  3007  CSEA DUES                     36.75      0.00           0.00   0.00
 12  4300  KAISER HIGH                   37.37    449.37        1  0.00   0.00
 12  4500  VSP                            0.00     20.00        1  0.00   0.00
 12  4600  DELTA DENTAL                   0.00    101.06        1  0.00   0.00
 12  5002  OPEB ACTIV EMPLOY CLASS        0.00     31.50           0.00   0.00

           TOTAL                         96.12    601.93


---------------------------------------------------------------------------------------------


                                       BENEFIT SUMMARY


          STRS          PERS         OASDI           H/W           SUI         WCOMP
      MEDICARE      PERS RLR        OPEB-%        OPEB-$
  ─────────────────────────────────────────────────────────────────────────────────────────

           .00        526.23        333.72        601.93         16.26        111.11
         78.05        151.22         38.48           .00


---------------------------------------------------------------------------------------------


                                        BENEFIT DETAIL


Adjust Gross       STRS       PERS      OASDI        H/W        SUI      WCOMP   MEDICARE
    PERS RLR     OPEB-%     OPEB-$
  ─────────────────────────────────────────────────────────────────────────────────────────

01.0097.0.0000.7701.2400.892.5530.20

    5,420.00        .00     526.23     333.72     601.93      16.26     111.11      78.05
      151.22      38.48        .00
```

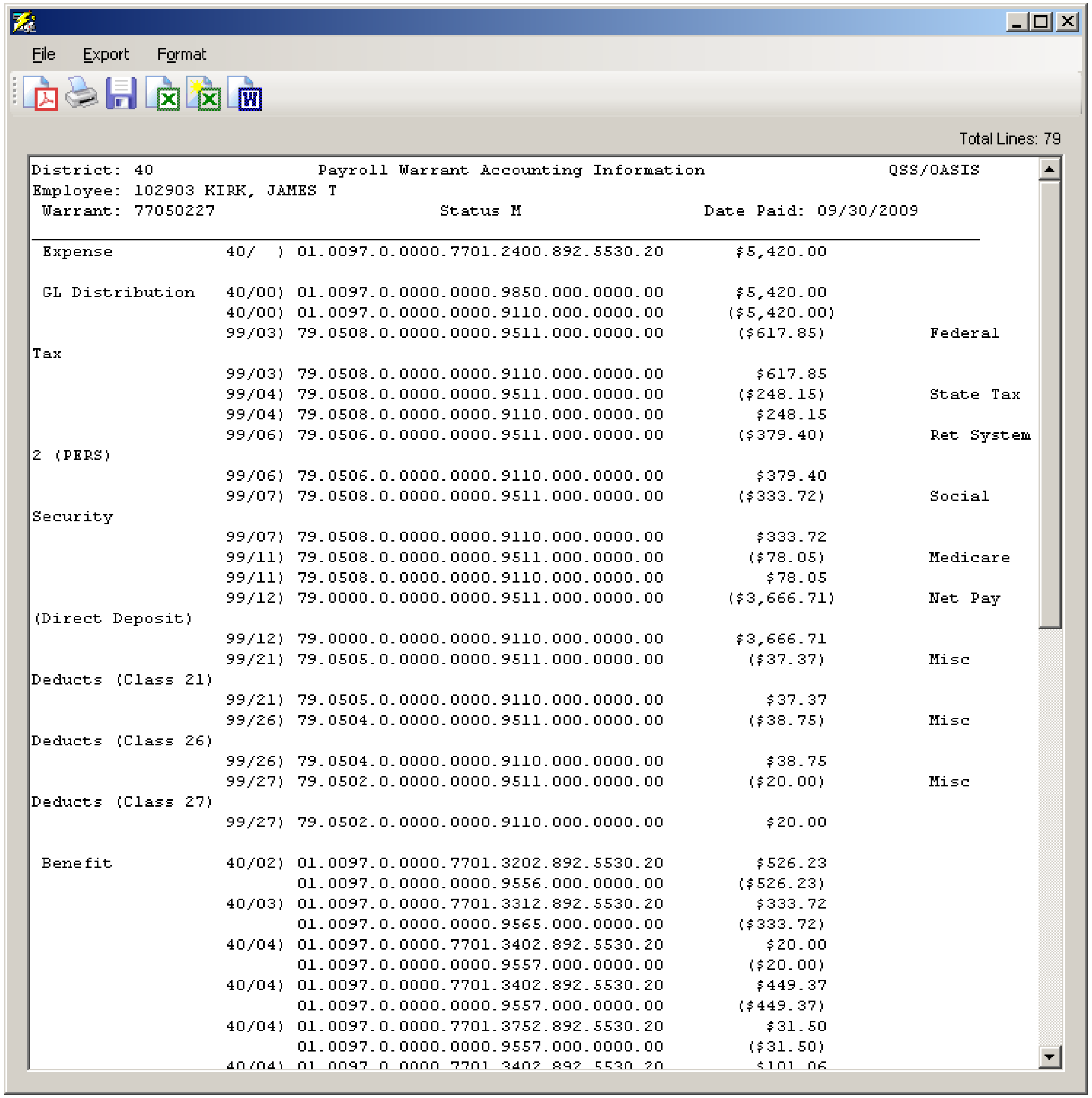
Warrant Distribution



KIRK, JAMES T 102903 ***-**-2903 PA-GE Warrant: 77050227 9/30/2009

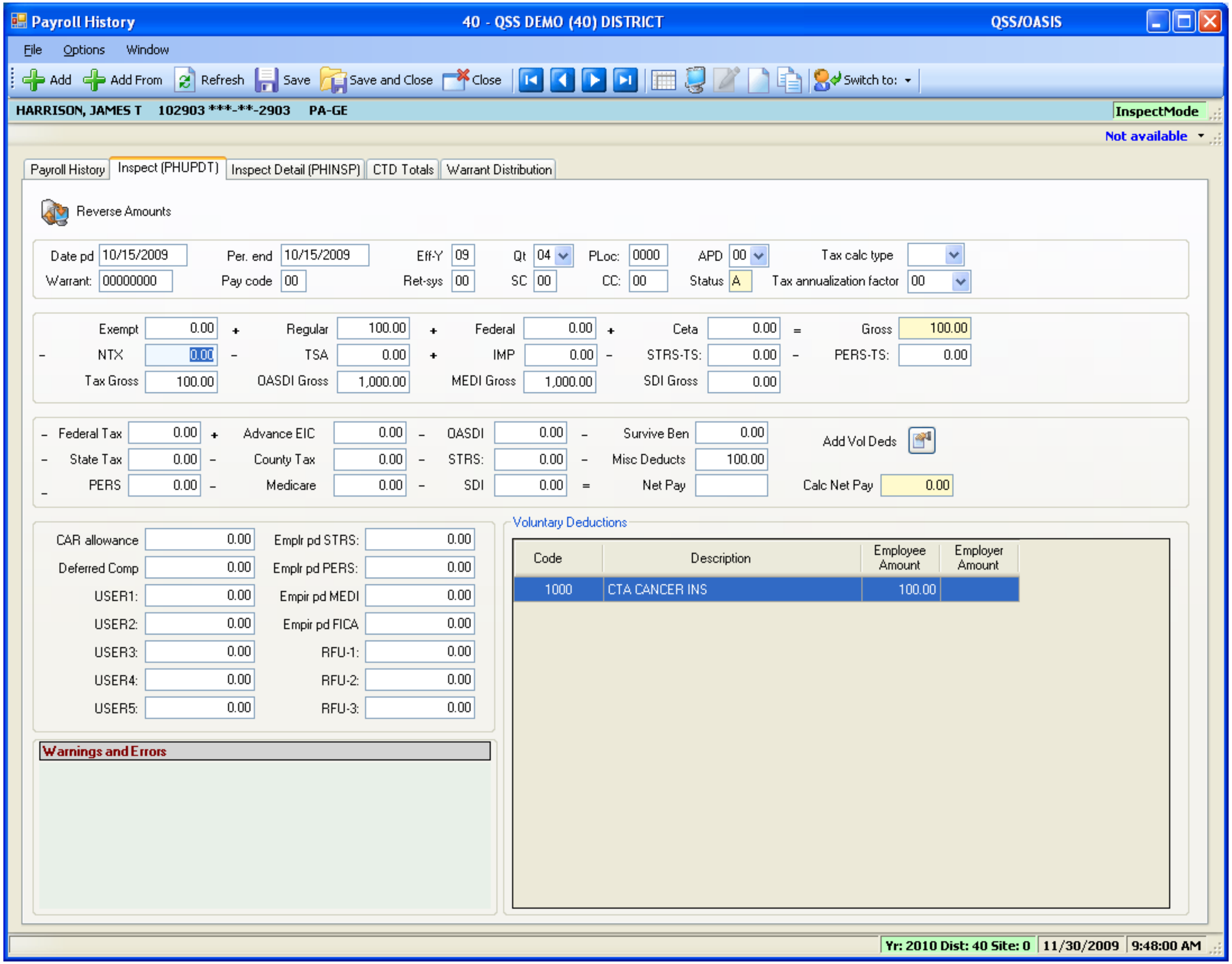
```
                   District/Class     Account                          Amount           Description
Expense            40/  ) 01.0097.0.0000.7701.2400.892.5530.20      $5,420.00

GL Distribution    40/00) 01.0097.0.0000.0000.9850.000.0000.00      $5,420.00
                   40/00) 01.0097.0.0000.0000.9110.000.0000.00     ($5,420.00)
                   99/03) 79.0508.0.0000.0000.9511.000.0000.00      ($617.85)       Federal Tax
                   99/03) 79.0508.0.0000.0000.9110.000.0000.00       $617.85
                   99/04) 79.0508.0.0000.0000.9511.000.0000.00      ($248.15)       State Tax
                   99/04) 79.0508.0.0000.0000.9110.000.0000.00       $248.15
                   99/06) 79.0506.0.0000.0000.9511.000.0000.00      ($379.40)       Ret System 2 (PERS)
                   99/06) 79.0506.0.0000.0000.9110.000.0000.00       $379.40
                   99/07) 79.0508.0.0000.0000.9511.000.0000.00      ($333.72)       Social Security
                   99/07) 79.0508.0.0000.0000.9110.000.0000.00       $333.72
                   99/11) 79.0508.0.0000.0000.9511.000.0000.00       ($78.05)       Medicare
                   99/11) 79.0508.0.0000.0000.9110.000.0000.00        $78.05
                   99/12) 79.0000.0.0000.0000.9511.000.0000.00     ($3,666.71)      Net Pay (Direct Deposit)
                   99/12) 79.0000.0.0000.0000.9110.000.0000.00      $3,666.71
                   99/21) 79.0505.0.0000.0000.9511.000.0000.00       ($37.37)       Misc Deducts (Class 21)
                   99/21) 79.0505.0.0000.0000.9110.000.0000.00        $37.37
                   99/26) 79.0504.0.0000.0000.9511.000.0000.00       ($38.75)       Misc Deducts (Class 26)
                   99/26) 79.0504.0.0000.0000.9110.000.0000.00        $38.75
                   99/27) 79.0502.0.0000.0000.9511.000.0000.00       ($20.00)       Misc Deducts (Class 27)
                   99/27) 79.0502.0.0000.0000.9110.000.0000.00        $20.00

Benefit            40/02) 01.0097.0.0000.7701.3202.892.5530.20       $526.23
                          01.0097.0.0000.0000.9556.000.0000.00      ($526.23)
                   40/03) 01.0097.0.0000.7701.3312.892.5530.20       $333.72
                          01.0097.0.0000.0000.9565.000.0000.00      ($333.72)
                   40/04) 01.0097.0.0000.7701.3402.892.5530.20        $20.00
                          01.0097.0.0000.0000.9557.000.0000.00       ($20.00)
                   40/04) 01.0097.0.0000.7701.3402.892.5530.20       $449.37
                          01.0097.0.0000.0000.9557.000.0000.00      ($449.37)
                   40/04) 01.0097.0.0000.7701.3752.892.5530.20        $31.50
                          01.0097.0.0000.0000.9557.000.0000.00       ($31.50)
                   40/04) 01.0097.0.0000.7701.3402.892.5530.20       $101.06
                          01.0097.0.0000.0000.9557.000.0000.00      ($101.06)
                   40/05) 01.0097.0.0000.7701.3502.892.5530.20        $16.26
                          01.0097.0.0000.0000.9565.000.0000.00       ($16.26)
                   40/06) 01.0097.0.0000.7701.3602.892.5530.20       $111.11
                          01.0097.0.0000.0000.9554.000.0000.00      ($111.11)
                   40/09) 01.0097.0.0000.7701.3322.892.5530.20        $78.05
                          01.0097.0.0000.0000.9565.000.0000.00       ($78.05)
                   40/12) 01.0097.0.0000.7701.3802.892.5530.20       $151.22
                          01.0097.0.0000.0000.8092.000.0000.00      ($151.22)
                   40/13) 01.0097.0.0000.7701.3702.892.5530.20        $38.48
                          01.0097.0.0000.0000.9573.000.0000.00       ($38.48)

Benefit Xfr        40/00) 01.0097.0.0000.0000.8092.000.0000.00       $151.22

                   40/00) 01.0097.0.0000.0000.9573.000.0000.00        $38.48
```

Warrant Distribution Instaprt



```
District: 40                Payroll Warrant Accounting Information                  QSS/OASIS
Employee: 102903 KIRK, JAMES T
 Warrant: 77050227                      Status M                  Date Paid: 09/30/2009
_____________________________________________________________________________________________
 Expense           40/   ) 01.0097.0.0000.7701.2400.892.5530.20        $5,420.00

 GL Distribution   40/00) 01.0097.0.0000.0000.9850.000.0000.00        $5,420.00
                   40/00) 01.0097.0.0000.0000.9110.000.0000.00       ($5,420.00)
                   99/03) 79.0508.0.0000.0000.9511.000.0000.00        ($617.85)         Federal
Tax
                   99/03) 79.0508.0.0000.0000.9110.000.0000.00          $617.85
                   99/04) 79.0508.0.0000.0000.9511.000.0000.00        ($248.15)         State Tax
                   99/04) 79.0508.0.0000.0000.9110.000.0000.00          $248.15
                   99/06) 79.0506.0.0000.0000.9511.000.0000.00        ($379.40)         Ret System
2 (PERS)
                   99/06) 79.0506.0.0000.0000.9110.000.0000.00          $379.40
                   99/07) 79.0508.0.0000.0000.9511.000.0000.00        ($333.72)         Social
Security
                   99/07) 79.0508.0.0000.0000.9110.000.0000.00          $333.72
                   99/11) 79.0508.0.0000.0000.9511.000.0000.00         ($78.05)         Medicare
                   99/11) 79.0508.0.0000.0000.9110.000.0000.00           $78.05
                   99/12) 79.0000.0.0000.0000.9511.000.0000.00       ($3,666.71)        Net Pay
(Direct Deposit)
                   99/12) 79.0000.0.0000.0000.9110.000.0000.00        $3,666.71
                   99/21) 79.0505.0.0000.0000.9511.000.0000.00         ($37.37)         Misc
Deducts (Class 21)
                   99/21) 79.0505.0.0000.0000.9110.000.0000.00           $37.37
                   99/26) 79.0504.0.0000.0000.9511.000.0000.00         ($38.75)         Misc
Deducts (Class 26)
                   99/26) 79.0504.0.0000.0000.9110.000.0000.00           $38.75
                   99/27) 79.0502.0.0000.0000.9511.000.0000.00         ($20.00)         Misc
Deducts (Class 27)
                   99/27) 79.0502.0.0000.0000.9110.000.0000.00           $20.00

 Benefit           40/02) 01.0097.0.0000.7701.3202.892.5530.20          $526.23
                          01.0097.0.0000.0000.9556.000.0000.00        ($526.23)
                   40/03) 01.0097.0.0000.7701.3312.892.5530.20          $333.72
                          01.0097.0.0000.0000.9565.000.0000.00        ($333.72)
                   40/04) 01.0097.0.0000.7701.3402.892.5530.20           $20.00
                          01.0097.0.0000.0000.9557.000.0000.00         ($20.00)
                   40/04) 01.0097.0.0000.7701.3402.892.5530.20          $449.37
                          01.0097.0.0000.0000.9557.000.0000.00        ($449.37)
                   40/04) 01.0097.0.0000.7701.3752.892.5530.20           $31.50
                          01.0097.0.0000.0000.9557.000.0000.00         ($31.50)
                   40/04) 01.0097.0.0000.7701.3402.892.5530.20          $101.06
```

Adding Pay History Adjustment


File
Options
Window
Add
Add From
Refresh
Save
Save and Close
Close
Switch to:
Payroll History
Inspect (PHUPDT)
Inspect Detail (PHINSP)
CTD Totals
Warrant Distribution
Reverse Amounts
Add Vol Deds
Warnings and Errors

Payroll History — 40 - QSS DEMO (40) DISTRICT — QSS/OASIS

HARRISON, JAMES T 102903 ***-**-2903 PA-GE — InspectMode

Not available

Date pd 10/15/2009 Per. end 10/15/2009 Eff-Y 09 Qt 04 PLoc: 0000 APD 00 Tax calc type

Warrant: 00000000 Pay code 00 Ret-sys 00 SC 00 CC: 00 Status A Tax annualization factor 00

Exempt 0.00 + Regular 100.00 + Federal 0.00 + Ceta 0.00 = Gross 100.00

– NTX 0.00 – TSA 0.00 + IMP 0.00 – STRS-TS: 0.00 – PERS-TS: 0.00

Tax Gross 100.00 OASDI Gross 1,000.00 MEDI Gross 1,000.00 SDI Gross 0.00

– Federal Tax 0.00 + Advance EIC 0.00 – OASDI 0.00 – Survive Ben 0.00

– State Tax 0.00 – County Tax 0.00 – STRS: 0.00 – Misc Deducts 100.00

– PERS 0.00 – Medicare 0.00 – SDI 0.00 = Net Pay

Calc Net Pay 0.00

CAR allowance 0.00 Emplr pd STRS: 0.00

Deferred Comp 0.00 Emplr pd PERS: 0.00

USER1: 0.00 Empir pd MEDI 0.00

USER2: 0.00 Empir pd FICA 0.00

USER3: 0.00 RFU-1: 0.00

USER4: 0.00 RFU-2: 0.00

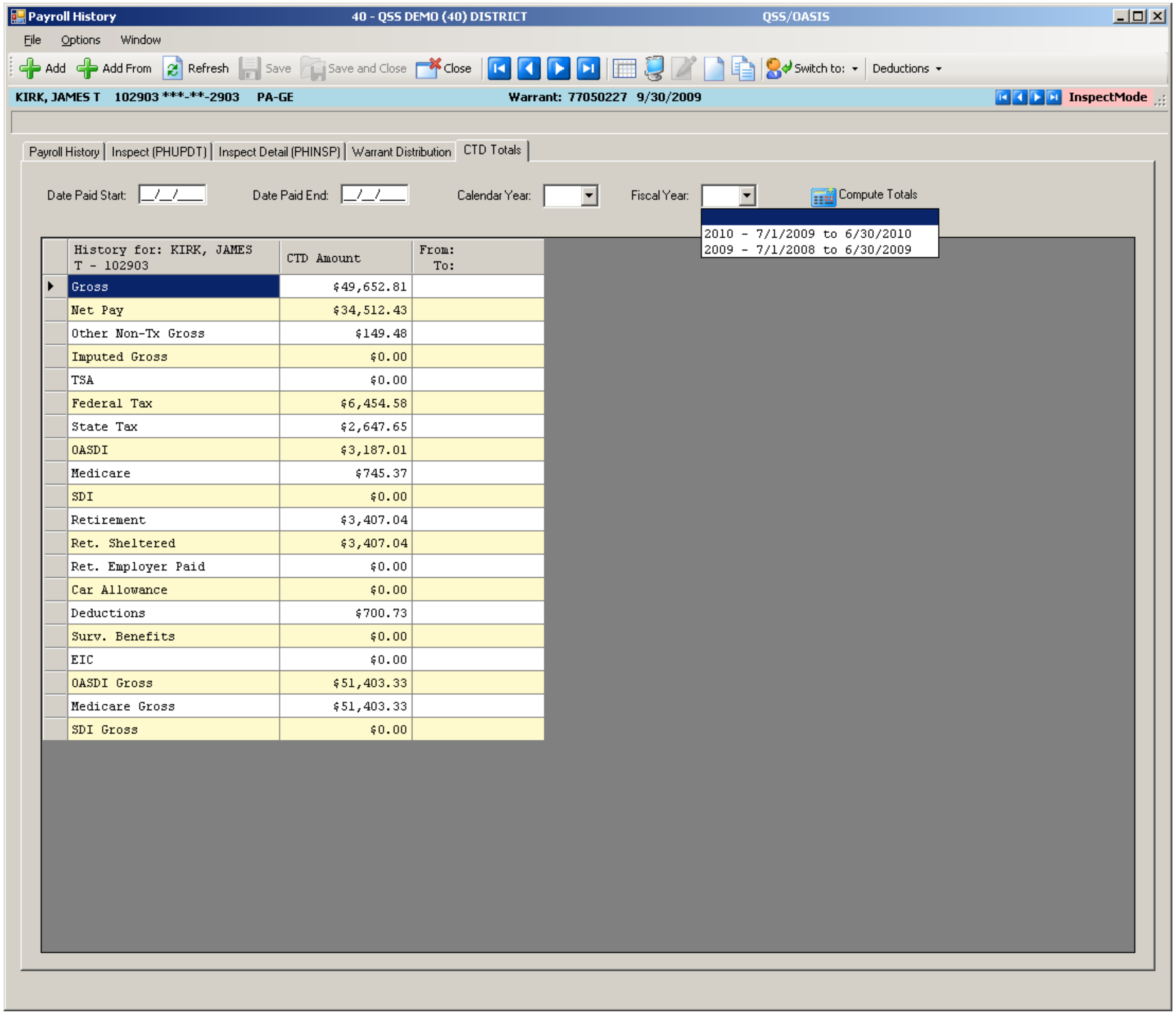
USER5: 0.00 RFU-3: 0.00

Voluntary Deductions

Code	Description	Employee Amount	Employer Amount
1000	CTA CANCER INS	100.00	

Yr: 2010 Dist: 40 Site: 0 11/30/2009 9:48:00 AM

CTD Totals / Custom or From History


Payroll History
40 - QSS DEMO (40) DISTRICT
QSS/OASIS
File
Options
Window
Add
Add From
Refresh
Save
Save and Close
Close
Switch to:
Deductions
InspectMode
Payroll History
Inspect (PHUPDT)
Inspect Detail (PHINSP)
Warrant Distribution
CTD Totals
Compute Totals

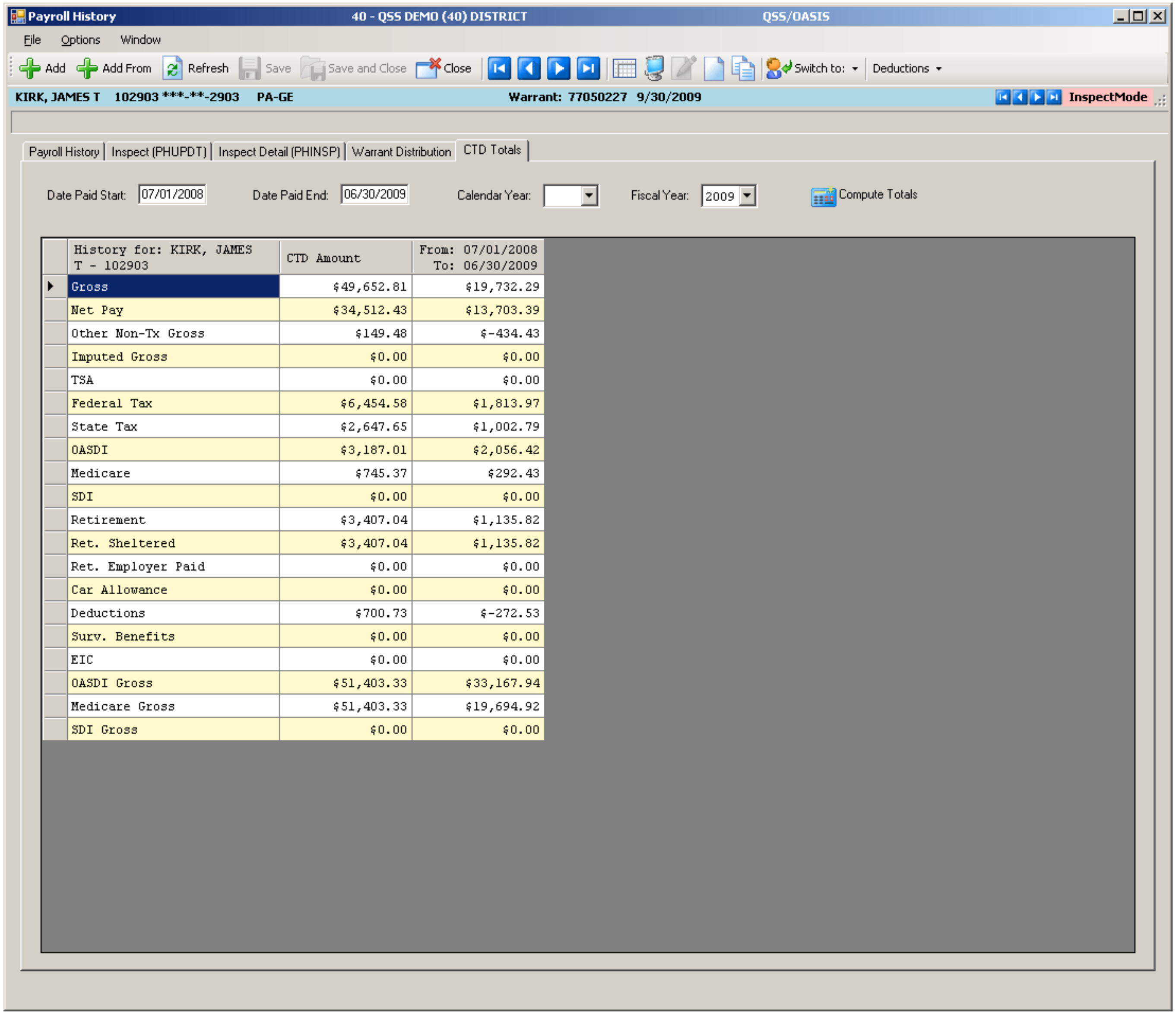
KIRK, JAMES T 102903 ***-**-2903 PA-GE Warrant: 77050227 9/30/2009

Date Paid Start: __/__/____ Date Paid End: __/__/____ Calendar Year: Fiscal Year:

2010 - 7/1/2009 to 6/30/2010
2009 - 7/1/2008 to 6/30/2009

History for: KIRK, JAMES T - 102903	CTD Amount	From: To:
Gross	$49,652.81	
Net Pay	$34,512.43	
Other Non-Tx Gross	$149.48	
Imputed Gross	$0.00	
TSA	$0.00	
Federal Tax	$6,454.58	
State Tax	$2,647.65	
OASDI	$3,187.01	
Medicare	$745.37	
SDI	$0.00	
Retirement	$3,407.04	
Ret. Sheltered	$3,407.04	
Ret. Employer Paid	$0.00	
Car Allowance	$0.00	
Deductions	$700.73	
Surv. Benefits	$0.00	
EIC	$0.00	
OASDI Gross	$51,403.33	
Medicare Gross	$51,403.33	
SDI Gross	$0.00	

CTD Totals / FY

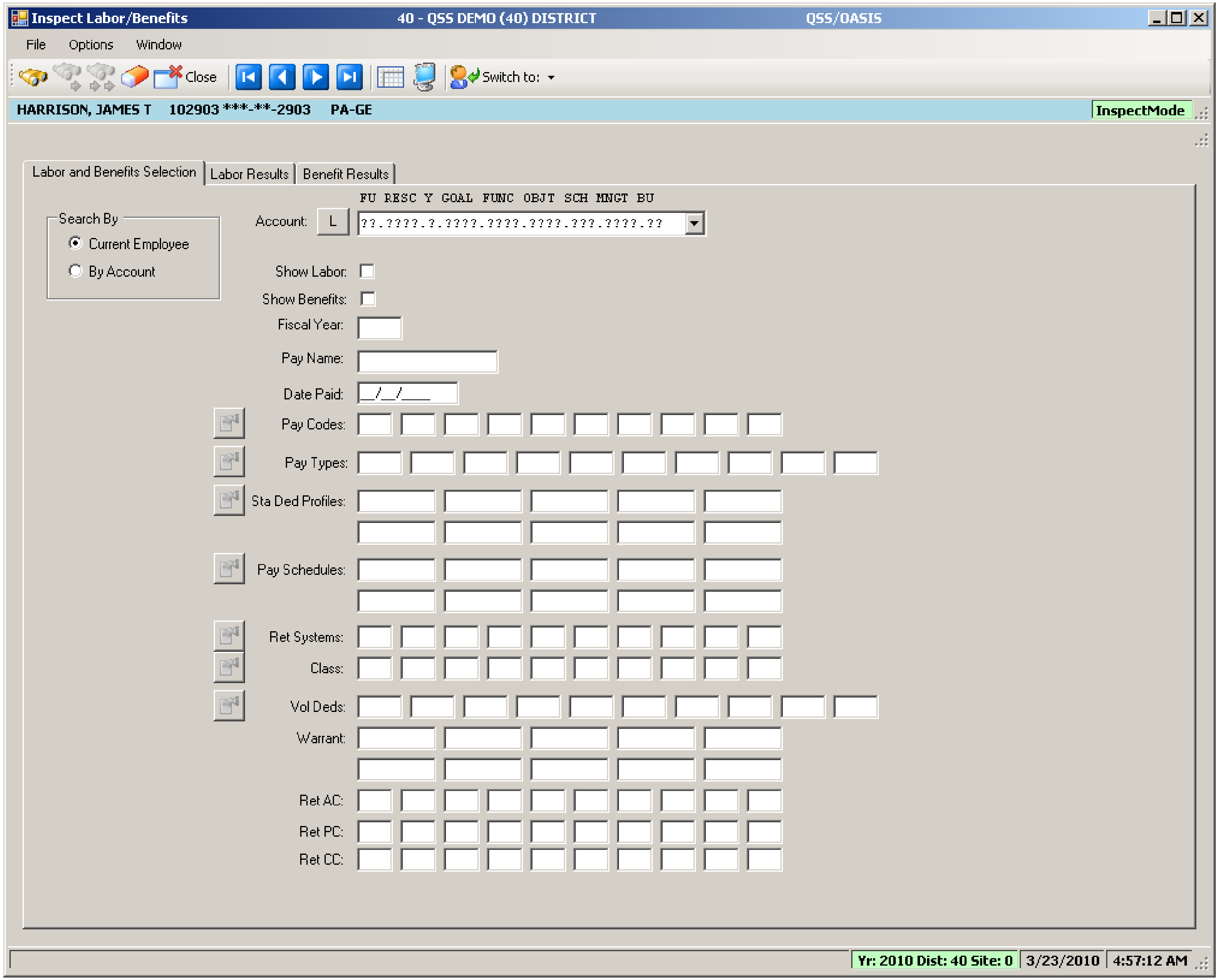

Payroll History
40 - QSS DEMO (40) DISTRICT
QSS/OASIS
File
Options
Window
Add
Add From
Refresh
Save
Save and Close
Close
Switch to:
Deductions
InspectMode
Payroll History
Inspect (PHUPDT)
Inspect Detail (PHINSP)
Warrant Distribution
CTD Totals
Compute Totals

KIRK, JAMES T 102903 ***-**-2903 PA-GE Warrant: 77050227 9/30/2009

Date Paid Start: 07/01/2008
Date Paid End: 06/30/2009
Calendar Year:
Fiscal Year: 2009

History for: KIRK, JAMES T - 102903	CTD Amount	From: 07/01/2008 To: 06/30/2009
Gross	$49,652.81	$19,732.29
Net Pay	$34,512.43	$13,703.39
Other Non-Tx Gross	$149.48	$-434.43
Imputed Gross	$0.00	$0.00
TSA	$0.00	$0.00
Federal Tax	$6,454.58	$1,813.97
State Tax	$2,647.65	$1,002.79
OASDI	$3,187.01	$2,056.42
Medicare	$745.37	$292.43
SDI	$0.00	$0.00
Retirement	$3,407.04	$1,135.82
Ret. Sheltered	$3,407.04	$1,135.82
Ret. Employer Paid	$0.00	$0.00
Car Allowance	$0.00	$0.00
Deductions	$700.73	$-272.53
Surv. Benefits	$0.00	$0.00
EIC	$0.00	$0.00
OASDI Gross	$51,403.33	$33,167.94
Medicare Gross	$51,403.33	$19,694.92
SDI Gross	$0.00	$0.00

Labor / Benefit History


File
Options
Window
Close
Switch to:
Labor and Benefits Selection
Labor Results
Benefit Results
InspectMode

Inspect Labor/Benefits 40 - QSS DEMO (40) DISTRICT QSS/OASIS

HARRISON, JAMES T 102903 ***-**-2903 PA-GE

Search By
● Current Employee
○ By Account

Account: L ??.????.?.????.????.????.???.????.?? (FU RESC Y GOAL FUNC OBJT SCH MNGT BU)

Show Labor: ☐

Show Benefits: ☐

Fiscal Year:

Pay Name:

Date Paid: __/__/____

Pay Codes:

Pay Types:

Sta Ded Profiles:

Pay Schedules:

Ret Systems:

Class:

Vol Deds:

Warrant:

Ret AC:

Ret PC:

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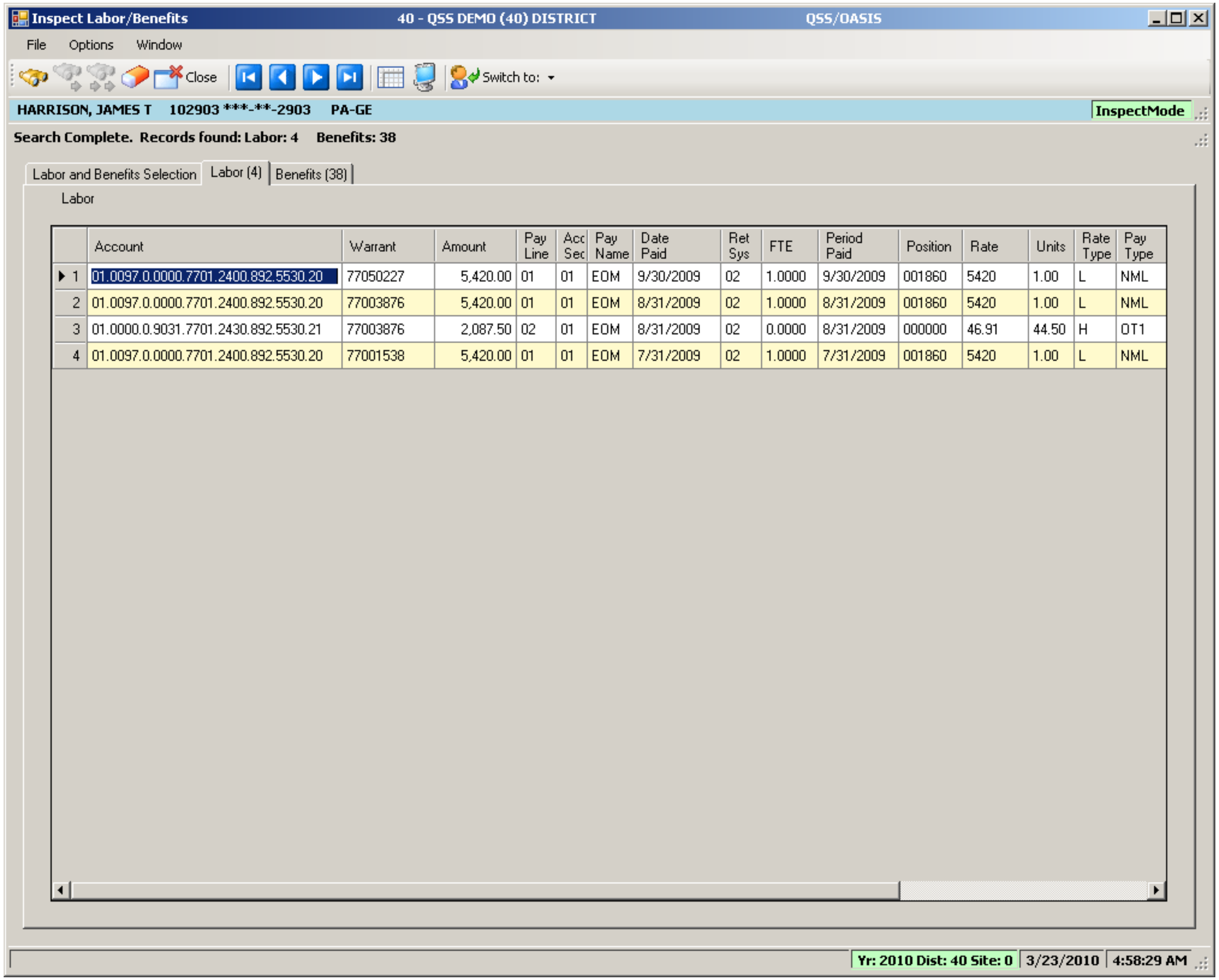
Yr: 2010 Dist: 40 Site: 0 3/23/2010 4:57:12 AM

Labor Results…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40 - QSS DEMO (40) DISTRICT
QSS/OASIS
File
Options
Window
Close
Switch to:
Labor and Benefits Selection
Labor (4)
Benefits (38)

HARRISON, JAMES T 102903 *-**-2903 PA-GE**

InspectMode

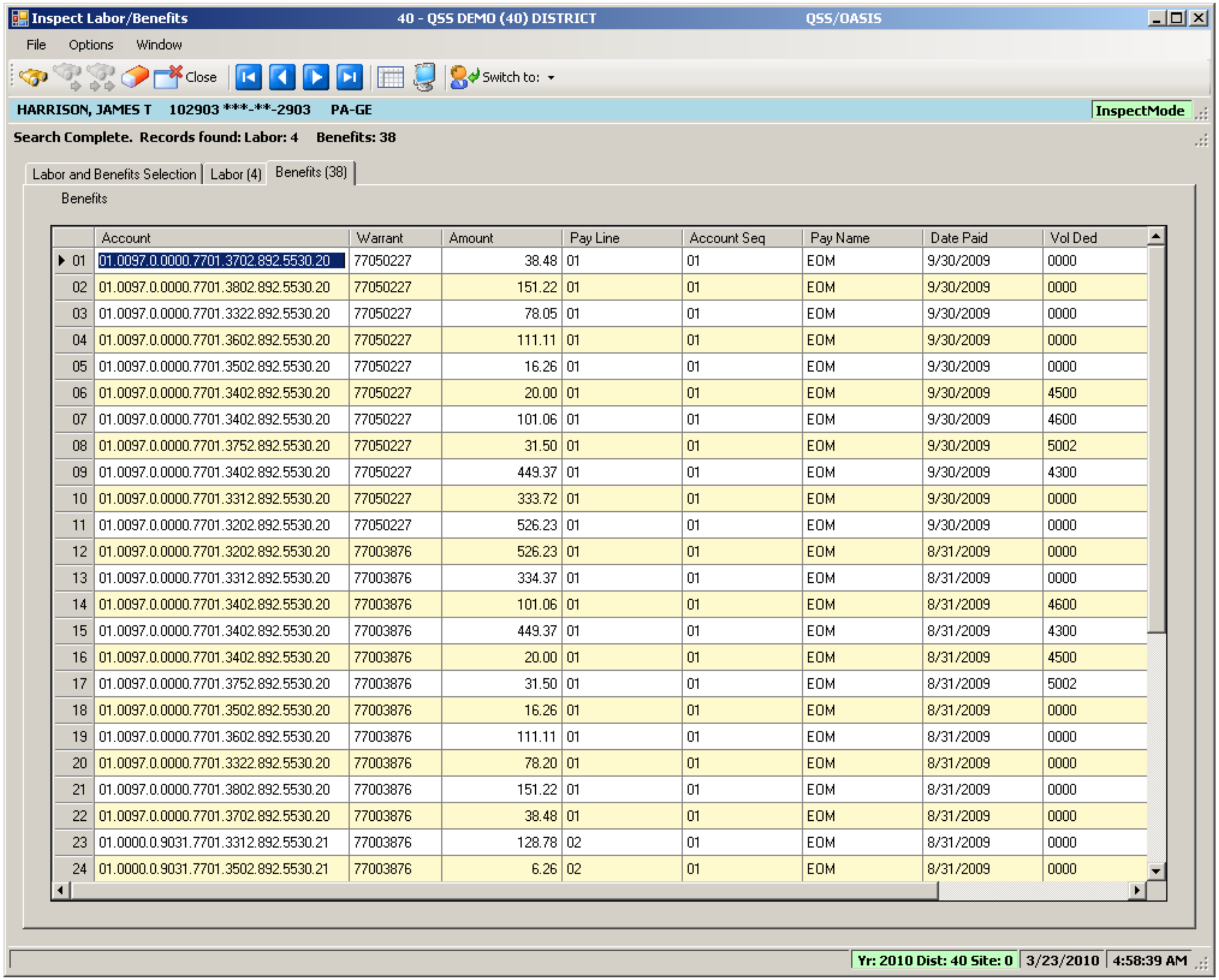
Search Complete. Records found: Labor: 4 Benefits: 38

Labor

	Account	Warrant	Amount	Pay Line	Acc Sec	Pay Name	Date Paid	Ret Sys	FTE	Period Paid	Position	Rate	Units	Rate Type	Pay Type
1	01.0097.0.0000.7701.2400.892.5530.20	77050227	5,420.00	01	01	EOM	9/30/2009	02	1.0000	9/30/2009	001860	5420	1.00	L	NML
2	01.0097.0.0000.7701.2400.892.5530.20	77003876	5,420.00	01	01	EOM	8/31/2009	02	1.0000	8/31/2009	001860	5420	1.00	L	NML
3	01.0000.0.9031.7701.2430.892.5530.21	77003876	2,087.50	02	01	EOM	8/31/2009	02	0.0000	8/31/2009	000000	46.91	44.50	H	OT1
4	01.0097.0.0000.7701.2400.892.5530.20	77001538	5,420.00	01	01	EOM	7/31/2009	02	1.0000	7/31/2009	001860	5420	1.00	L	NML

Yr: 2010 Dist: 40 Site: 0 | 3/23/2010 | 4:58:29 AM

Benefit Results…



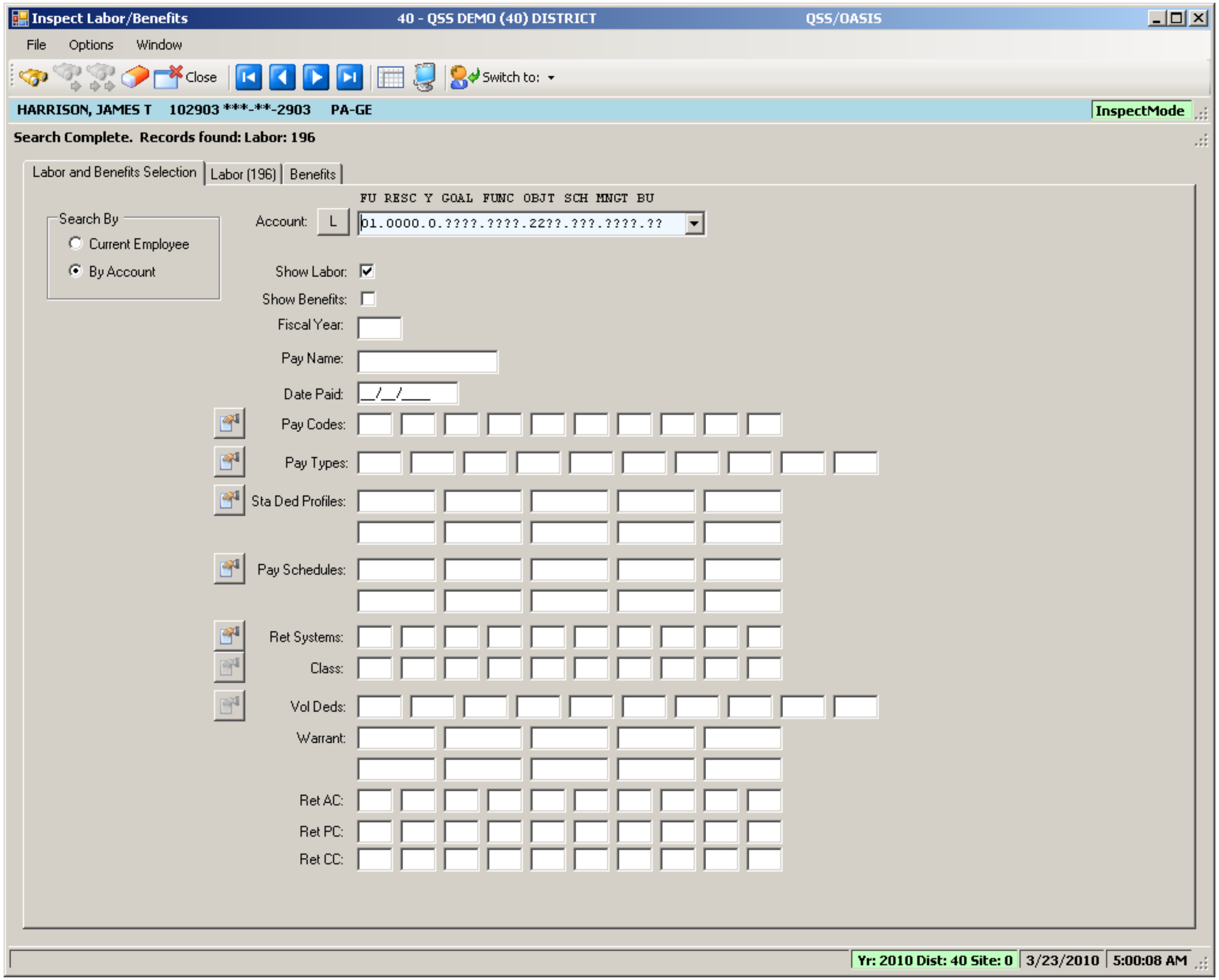
HARRISON, JAMES T 102903 ***-**-2903 PA-GE

Search Complete. Records found: Labor: 4 Benefits: 38

	Account	Warrant	Amount	Pay Line	Account Seq	Pay Name	Date Paid	Vol Ded
▸ 01	01.0097.0.0000.7701.3702.892.5530.20	77050227	38.48	01	01	EOM	9/30/2009	0000
02	01.0097.0.0000.7701.3802.892.5530.20	77050227	151.22	01	01	EOM	9/30/2009	0000
03	01.0097.0.0000.7701.3322.892.5530.20	77050227	78.05	01	01	EOM	9/30/2009	0000
04	01.0097.0.0000.7701.3602.892.5530.20	77050227	111.11	01	01	EOM	9/30/2009	0000
05	01.0097.0.0000.7701.3502.892.5530.20	77050227	16.26	01	01	EOM	9/30/2009	0000
06	01.0097.0.0000.7701.3402.892.5530.20	77050227	20.00	01	01	EOM	9/30/2009	4500
07	01.0097.0.0000.7701.3402.892.5530.20	77050227	101.06	01	01	EOM	9/30/2009	4600
08	01.0097.0.0000.7701.3752.892.5530.20	77050227	31.50	01	01	EOM	9/30/2009	5002
09	01.0097.0.0000.7701.3402.892.5530.20	77050227	449.37	01	01	EOM	9/30/2009	4300
10	01.0097.0.0000.7701.3312.892.5530.20	77050227	333.72	01	01	EOM	9/30/2009	0000
11	01.0097.0.0000.7701.3202.892.5530.20	77050227	526.23	01	01	EOM	9/30/2009	0000
12	01.0097.0.0000.7701.3202.892.5530.20	77003876	526.23	01	01	EOM	8/31/2009	0000
13	01.0097.0.0000.7701.3312.892.5530.20	77003876	334.37	01	01	EOM	8/31/2009	0000
14	01.0097.0.0000.7701.3402.892.5530.20	77003876	101.06	01	01	EOM	8/31/2009	4600
15	01.0097.0.0000.7701.3402.892.5530.20	77003876	449.37	01	01	EOM	8/31/2009	4300
16	01.0097.0.0000.7701.3402.892.5530.20	77003876	20.00	01	01	EOM	8/31/2009	4500
17	01.0097.0.0000.7701.3752.892.5530.20	77003876	31.50	01	01	EOM	8/31/2009	5002
18	01.0097.0.0000.7701.3502.892.5530.20	77003876	16.26	01	01	EOM	8/31/2009	0000
19	01.0097.0.0000.7701.3602.892.5530.20	77003876	111.11	01	01	EOM	8/31/2009	0000
20	01.0097.0.0000.7701.3322.892.5530.20	77003876	78.20	01	01	EOM	8/31/2009	0000
21	01.0097.0.0000.7701.3802.892.5530.20	77003876	151.22	01	01	EOM	8/31/2009	0000
22	01.0097.0.0000.7701.3702.892.5530.20	77003876	38.48	01	01	EOM	8/31/2009	0000
23	01.0000.0.9031.7701.3312.892.5530.21	77003876	128.78	02	01	EOM	8/31/2009	0000
24	01.0000.0.9031.7701.3502.892.5530.21	77003876	6.26	02	01	EOM	8/31/2009	0000

Yr: 2010 Dist: 40 Site: 0 3/23/2010 4:58:39 AM

Search Labor by Acctclass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40 - QSS DEMO (40) DISTRICT
QSS/OASIS
File
Options
Window
Close
Switch to:
Labor and Benefits Selection
Labor (196)
Benefits
Pay Codes:
Pay Types:
Sta Ded Profiles:
Pay Schedules:
Ret Systems:
Class:
Vol Deds:
Warrant:
Ret AC:
Ret PC:
Ret CC:

HARRISON, JAMES T 102903 ***-**-2903 PA-GE

InspectMode

Search Complete. Records found: Labor: 196

Search By
○ Current Employee
● By Account

FU RESC Y GOAL FUNC OBJT SCH MNGT BU

Account: L 01.0000.0.????.????.22??.???.????.??

Show Labor: ☑

Show Benefits: ☐

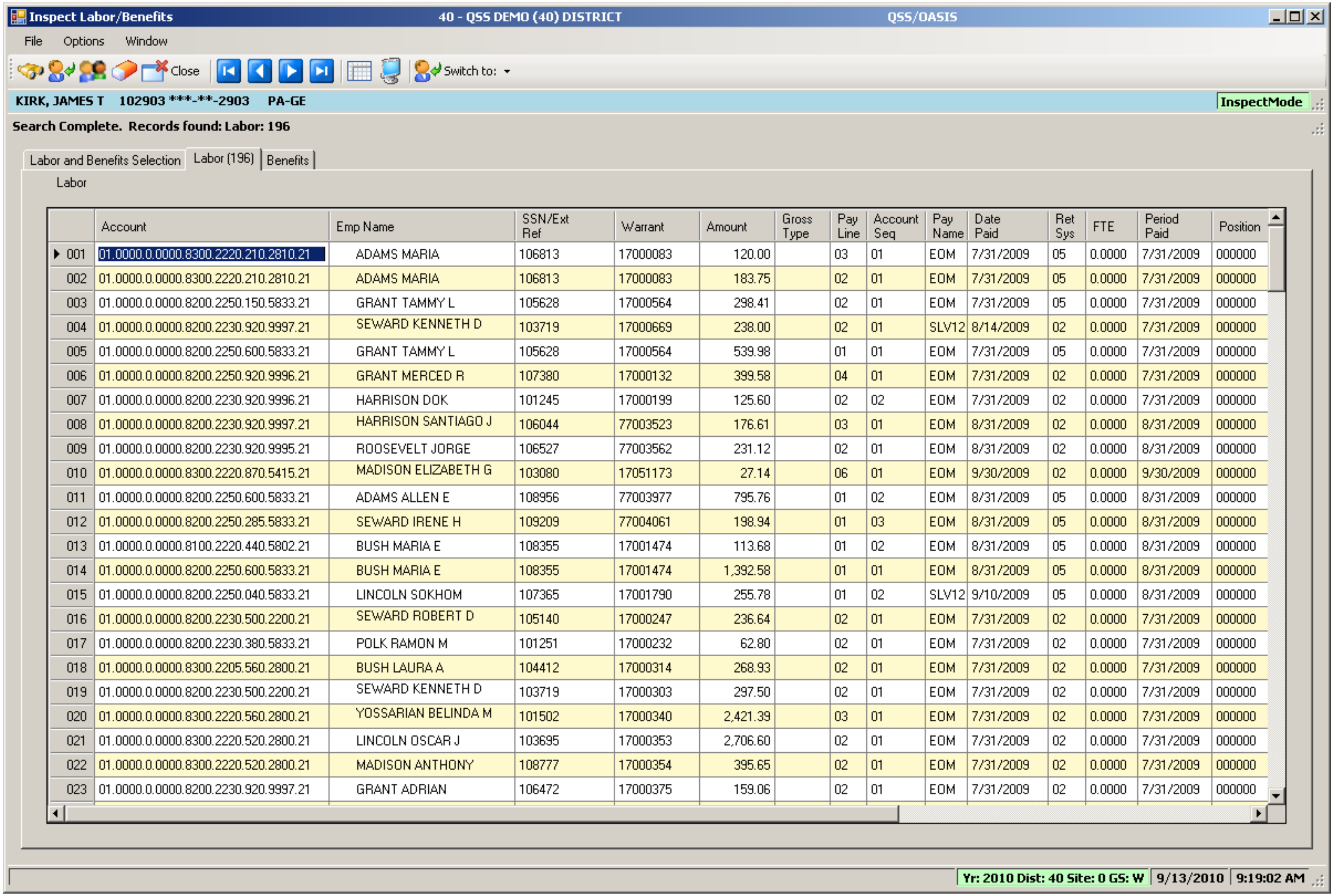
Fiscal Year:

Pay Name:

Date Paid: __/__/____

Yr: 2010 Dist: 40 Site: 0 | 3/23/2010 | 5:00:08 AM

Labor Result by Acctclass



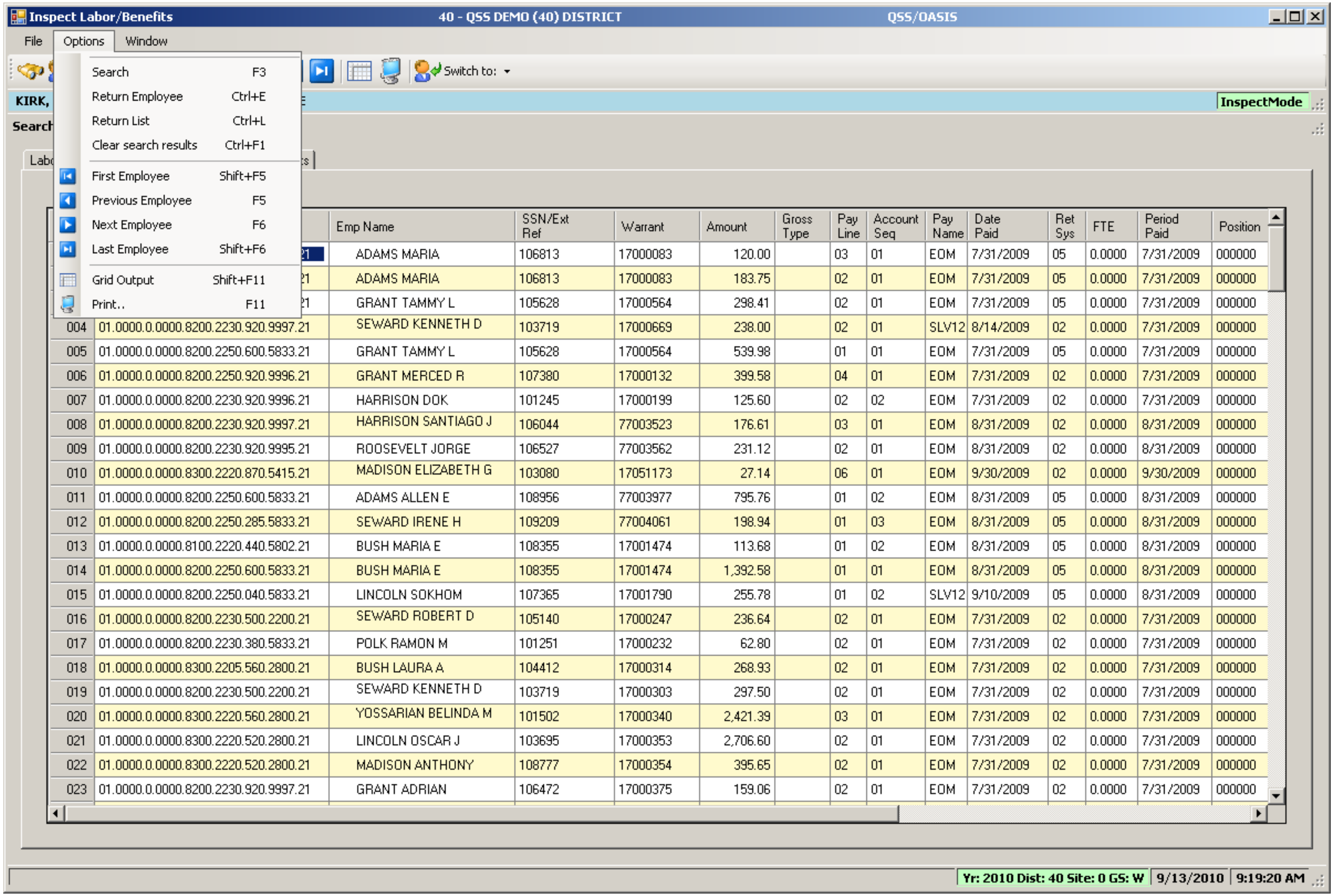
KIRK, JAMES T 102903 *-**-2903 PA-GE**

Search Complete. Records found: Labor: 196

	Account	Emp Name	SSN/Ext Ref	Warrant	Amount	Gross Type	Pay Line	Account Seq	Pay Name	Date Paid	Ret Sys	FTE	Period Paid	Position
▶ 001	01.0000.0.0000.8300.2220.210.2810.21	ADAMS MARIA	106813	17000083	120.00		03	01	EOM	7/31/2009	05	0.0000	7/31/2009	000000
002	01.0000.0.0000.8300.2220.210.2810.21	ADAMS MARIA	106813	17000083	183.75		02	01	EOM	7/31/2009	05	0.0000	7/31/2009	000000
003	01.0000.0.0000.8200.2250.150.5833.21	GRANT TAMMY L	105628	17000564	298.41		02	01	EOM	7/31/2009	05	0.0000	7/31/2009	000000
004	01.0000.0.0000.8200.2230.920.9997.21	SEWARD KENNETH D	103719	17000669	238.00		02	01	SLV12	8/14/2009	02	0.0000	7/31/2009	000000
005	01.0000.0.0000.8200.2250.600.5833.21	GRANT TAMMY L	105628	17000564	539.98		01	01	EOM	7/31/2009	05	0.0000	7/31/2009	000000
006	01.0000.0.0000.8200.2250.920.9996.21	GRANT MERCED R	107380	17000132	399.58		04	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
007	01.0000.0.0000.8200.2230.920.9996.21	HARRISON DOK	101245	17000199	125.60		02	02	EOM	7/31/2009	02	0.0000	7/31/2009	000000
008	01.0000.0.0000.8200.2230.920.9997.21	HARRISON SANTIAGO J	106044	77003523	176.61		03	01	EOM	8/31/2009	02	0.0000	8/31/2009	000000
009	01.0000.0.0000.8200.2230.920.9995.21	ROOSEVELT JORGE	106527	77003562	231.12		02	01	EOM	8/31/2009	02	0.0000	8/31/2009	000000
010	01.0000.0.0000.8300.2220.870.5415.21	MADISON ELIZABETH G	103080	17051173	27.14		06	01	EOM	9/30/2009	02	0.0000	9/30/2009	000000
011	01.0000.0.0000.8200.2250.600.5833.21	ADAMS ALLEN E	108956	77003977	795.76		01	02	EOM	8/31/2009	05	0.0000	8/31/2009	000000
012	01.0000.0.0000.8200.2250.285.5833.21	SEWARD IRENE H	109209	77004061	198.94		01	03	EOM	8/31/2009	05	0.0000	8/31/2009	000000
013	01.0000.0.0000.8100.2220.440.5802.21	BUSH MARIA E	108355	17001474	113.68		01	02	EOM	8/31/2009	05	0.0000	8/31/2009	000000
014	01.0000.0.0000.8200.2250.600.5833.21	BUSH MARIA E	108355	17001474	1,392.58		01	01	EOM	8/31/2009	05	0.0000	8/31/2009	000000
015	01.0000.0.0000.8200.2250.040.5833.21	LINCOLN SOKHOM	107365	17001790	255.78		01	02	SLV12	9/10/2009	05	0.0000	8/31/2009	000000
016	01.0000.0.0000.8200.2230.500.2200.21	SEWARD ROBERT D	105140	17000247	236.64		02	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
017	01.0000.0.0000.8200.2230.380.5833.21	POLK RAMON M	101251	17000232	62.80		02	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
018	01.0000.0.0000.8300.2205.560.2800.21	BUSH LAURA A	104412	17000314	268.93		02	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
019	01.0000.0.0000.8200.2230.500.2200.21	SEWARD KENNETH D	103719	17000303	297.50		02	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
020	01.0000.0.0000.8300.2220.560.2800.21	YOSSARIAN BELINDA M	101502	17000340	2,421.39		03	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
021	01.0000.0.0000.8300.2220.520.2800.21	LINCOLN OSCAR J	103695	17000353	2,706.60		02	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
022	01.0000.0.0000.8300.2220.520.2800.21	MADISON ANTHONY	108777	17000354	395.65		02	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
023	01.0000.0.0000.8200.2230.920.9997.21	GRANT ADRIAN	106472	17000375	159.06		02	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000

Yr: 2010 Dist: 40 Site: 0 GS: W | **9/13/2010** | **9:19:02 AM**

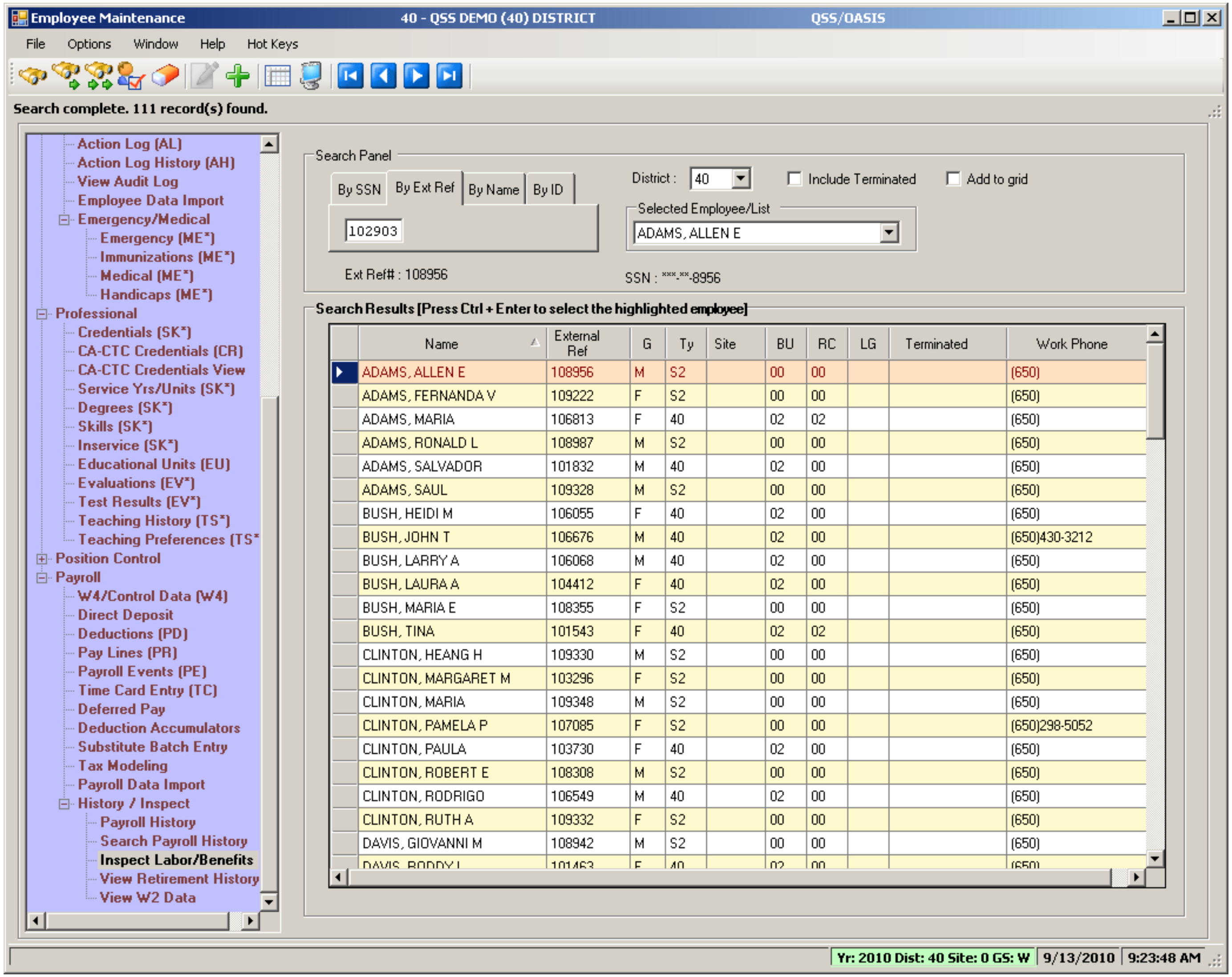
Return Employee(s)



Inspect Labor/Benefits
40 - QSS DEMO (40) DISTRICT
QSS/OASIS
File
Options
Window
Switch to:
KIRK,
InspectMode
Search
Labo
Search F3
Return Employee Ctrl+E
Return List Ctrl+L
Clear search results Ctrl+F1
First Employee Shift+F5
Previous Employee F5
Next Employee F6
Last Employee Shift+F6
Grid Output Shift+F11
Print.. F11
Yr: 2010 Dist: 40 Site: 0 GS: W
9/13/2010
9:19:20 AM

		Emp Name	SSN/Ext Ref	Warrant	Amount	Gross Type	Pay Line	Account Seq	Pay Name	Date Paid	Ret Sys	FTE	Period Paid	Position
	21	ADAMS MARIA	106813	17000083	120.00		03	01	EOM	7/31/2009	05	0.0000	7/31/2009	000000
	21	ADAMS MARIA	106813	17000083	183.75		02	01	EOM	7/31/2009	05	0.0000	7/31/2009	000000
	21	GRANT TAMMY L	105628	17000564	298.41		02	01	EOM	7/31/2009	05	0.0000	7/31/2009	000000
004	01.0000.0.0000.8200.2230.920.9997.21	SEWARD KENNETH D	103719	17000669	238.00		02	01	SLV12	8/14/2009	02	0.0000	7/31/2009	000000
005	01.0000.0.0000.8200.2250.600.5833.21	GRANT TAMMY L	105628	17000564	539.98		01	01	EOM	7/31/2009	05	0.0000	7/31/2009	000000
006	01.0000.0.0000.8200.2250.920.9996.21	GRANT MERCED R	107380	17000132	399.58		04	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
007	01.0000.0.0000.8200.2230.920.9996.21	HARRISON DOK	101245	17000199	125.60		02	02	EOM	7/31/2009	02	0.0000	7/31/2009	000000
008	01.0000.0.0000.8200.2230.920.9997.21	HARRISON SANTIAGO J	106044	77003523	176.61		03	01	EOM	8/31/2009	02	0.0000	8/31/2009	000000
009	01.0000.0.0000.8200.2230.920.9995.21	ROOSEVELT JORGE	106527	77003562	231.12		02	01	EOM	8/31/2009	02	0.0000	8/31/2009	000000
010	01.0000.0.0000.8300.2220.870.5415.21	MADISON ELIZABETH G	103080	17051173	27.14		06	01	EOM	9/30/2009	02	0.0000	9/30/2009	000000
011	01.0000.0.0000.8200.2250.600.5833.21	ADAMS ALLEN E	108956	77003977	795.76		01	02	EOM	8/31/2009	05	0.0000	8/31/2009	000000
012	01.0000.0.0000.8200.2250.285.5833.21	SEWARD IRENE H	109209	77004061	198.94		01	03	EOM	8/31/2009	05	0.0000	8/31/2009	000000
013	01.0000.0.0000.8100.2220.440.5802.21	BUSH MARIA E	108355	17001474	113.68		01	02	EOM	8/31/2009	05	0.0000	8/31/2009	000000
014	01.0000.0.0000.8200.2250.600.5833.21	BUSH MARIA E	108355	17001474	1,392.58		01	01	EOM	8/31/2009	05	0.0000	8/31/2009	000000
015	01.0000.0.0000.8200.2250.040.5833.21	LINCOLN SOKHOM	107365	17001790	255.78		01	02	SLV12	9/10/2009	05	0.0000	8/31/2009	000000
016	01.0000.0.0000.8200.2230.500.2200.21	SEWARD ROBERT D	105140	17000247	236.64		02	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
017	01.0000.0.0000.8200.2230.380.5833.21	POLK RAMON M	101251	17000232	62.80		02	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
018	01.0000.0.0000.8300.2205.560.2800.21	BUSH LAURA A	104412	17000314	268.93		02	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
019	01.0000.0.0000.8200.2230.500.2200.21	SEWARD KENNETH D	103719	17000303	297.50		02	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
020	01.0000.0.0000.8300.2220.560.2800.21	YOSSARIAN BELINDA M	101502	17000340	2,421.39		03	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
021	01.0000.0.0000.8300.2220.520.2800.21	LINCOLN OSCAR J	103695	17000353	2,706.60		02	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
022	01.0000.0.0000.8300.2220.520.2800.21	MADISON ANTHONY	108777	17000354	395.65		02	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000
023	01.0000.0.0000.8200.2230.920.9997.21	GRANT ADRIAN	106472	17000375	159.06		02	01	EOM	7/31/2009	02	0.0000	7/31/2009	000000

Returned to Employee Grid



Search complete. 111 record(s) found.

- Action Log (AL)
- Action Log History (AH)
- View Audit Log
- Employee Data Import
- Emergency/Medical
  - Emergency (ME*)
  - Immunizations (ME*)
  - Medical (ME*)
  - Handicaps (ME*)
- Professional
  - Credentials (SK*)
  - CA-CTC Credentials (CR)
  - CA-CTC Credentials View
  - Service Yrs/Units (SK*)
  - Degrees (SK*)
  - Skills (SK*)
  - Inservice (SK*)
  - Educational Units (EU)
  - Evaluations (EV*)
  - Test Results (EV*)
  - Teaching History (TS*)
  - Teaching Preferences (TS*
- Position Control
- Payroll
  - W4/Control Data (W4)
  - Direct Deposit
  - Deductions (PD)
  - Pay Lines (PR)
  - Payroll Events (PE)
  - Time Card Entry (TC)
  - Deferred Pay
  - Deduction Accumulators
  - Substitute Batch Entry
  - Tax Modeling
  - Payroll Data Import
  - History / Inspect
    - Payroll History
    - Search Payroll History
    - **Inspect Labor/Benefits**
    - View Retirement History
    - View W2 Data

Search Panel

102903

District : 40

☐ Include Terminated ☐ Add to grid

Selected Employee/List: ADAMS, ALLEN E

Ext Ref# : 108956

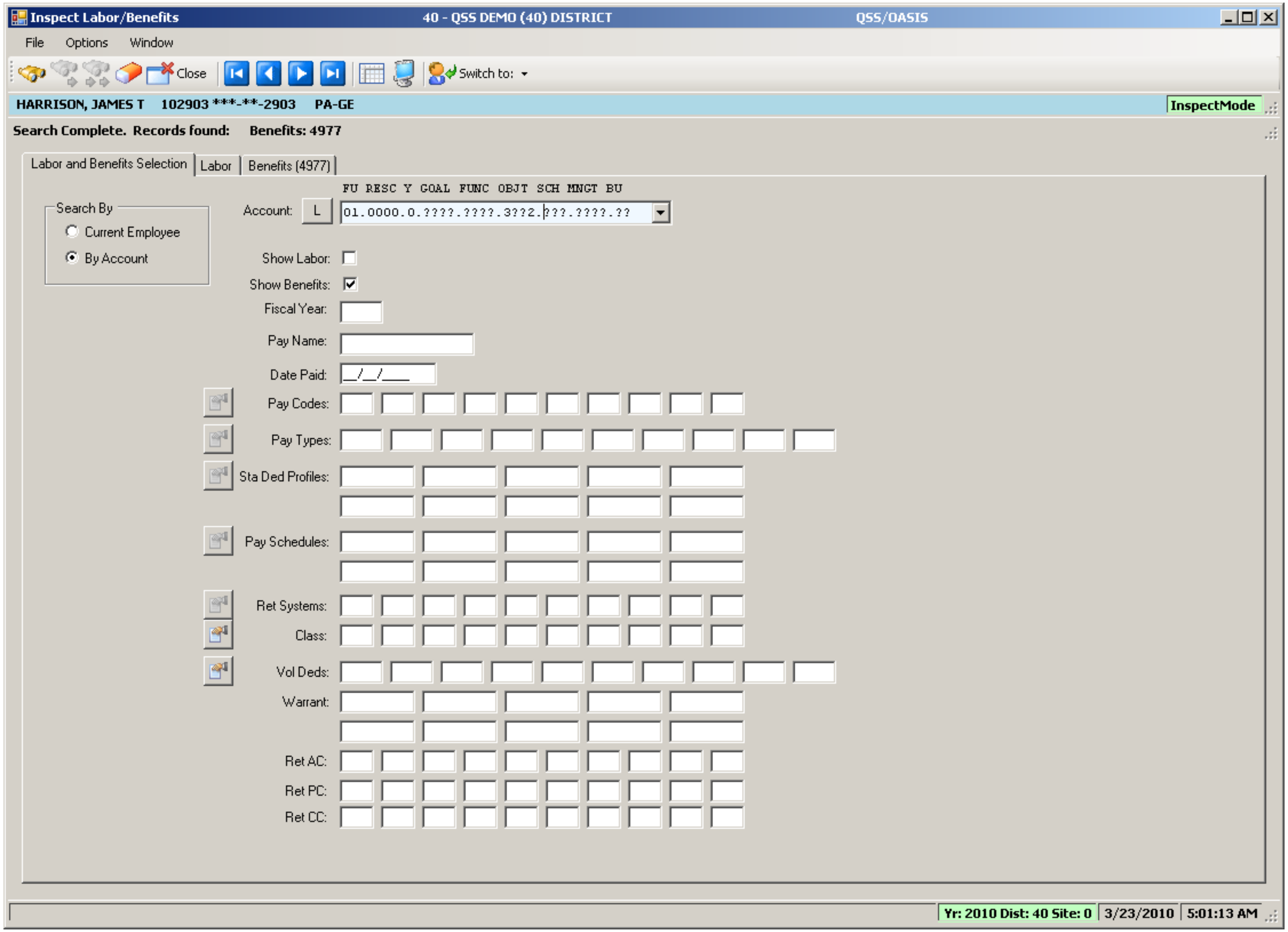
SSN : ***-**-8956

Search Results [Press Ctrl + Enter to select the highlighted employee]

	Name	External Ref	G	Ty	Site	BU	RC	LG	Terminated	Work Phone
▶	ADAMS, ALLEN E	108956	M	S2		00	00			(650)
	ADAMS, FERNANDA V	109222	F	S2		00	00			(650)
	ADAMS, MARIA	106813	F	40		02	02			(650)
	ADAMS, RONALD L	108987	M	S2		00	00			(650)
	ADAMS, SALVADOR	101832	M	40		02	00			(650)
	ADAMS, SAUL	109328	M	S2		00	00			(650)
	BUSH, HEIDI M	106055	F	40		02	00			(650)
	BUSH, JOHN T	106676	M	40		02	00			(650)430-3212
	BUSH, LARRY A	106068	M	40		02	00			(650)
	BUSH, LAURA A	104412	F	40		02	00			(650)
	BUSH, MARIA E	108355	F	S2		00	00			(650)
	BUSH, TINA	101543	F	40		02	02			(650)
	CLINTON, HEANG H	109330	M	S2		00	00			(650)
	CLINTON, MARGARET M	103296	F	S2		00	00			(650)
	CLINTON, MARIA	109348	M	S2		00	00			(650)
	CLINTON, PAMELA P	107085	F	S2		00	00			(650)298-5052
	CLINTON, PAULA	103730	F	40		02	00			(650)
	CLINTON, ROBERT E	108308	M	S2		00	00			(650)
	CLINTON, RODRIGO	106549	M	40		02	00			(650)
	CLINTON, RUTH A	109332	F	S2		00	00			(650)
	DAVIS, GIOVANNI M	108942	M	S2		00	00			(650)
	DAVIS, BODDY L	101463	F	40		02	00			(650)

Yr: 2010 Dist: 40 Site: 0 GS: W | 9/13/2010 | 9:23:48 AM

Search Benefits by Acctclass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Benefits (4977)
Fiscal Year:
Pay Name:
Pay Codes:
Pay Types:
Sta Ded Profiles:
Pay Schedules:
Ret Systems:
Class:
Vol Deds:
Warrant:
Ret AC:
Ret PC:
Ret CC:

HARRISON, JAMES T 102903 ***-**-2903 PA-GE

Search Complete. Records found: Benefits: 4977

Search By
○ Current Employee
● By Account

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         FU RESC Y GOAL FUNC OBJT SCH MNGT BU
Account: L  01.0000.0.????.????.3??2.???.????.??
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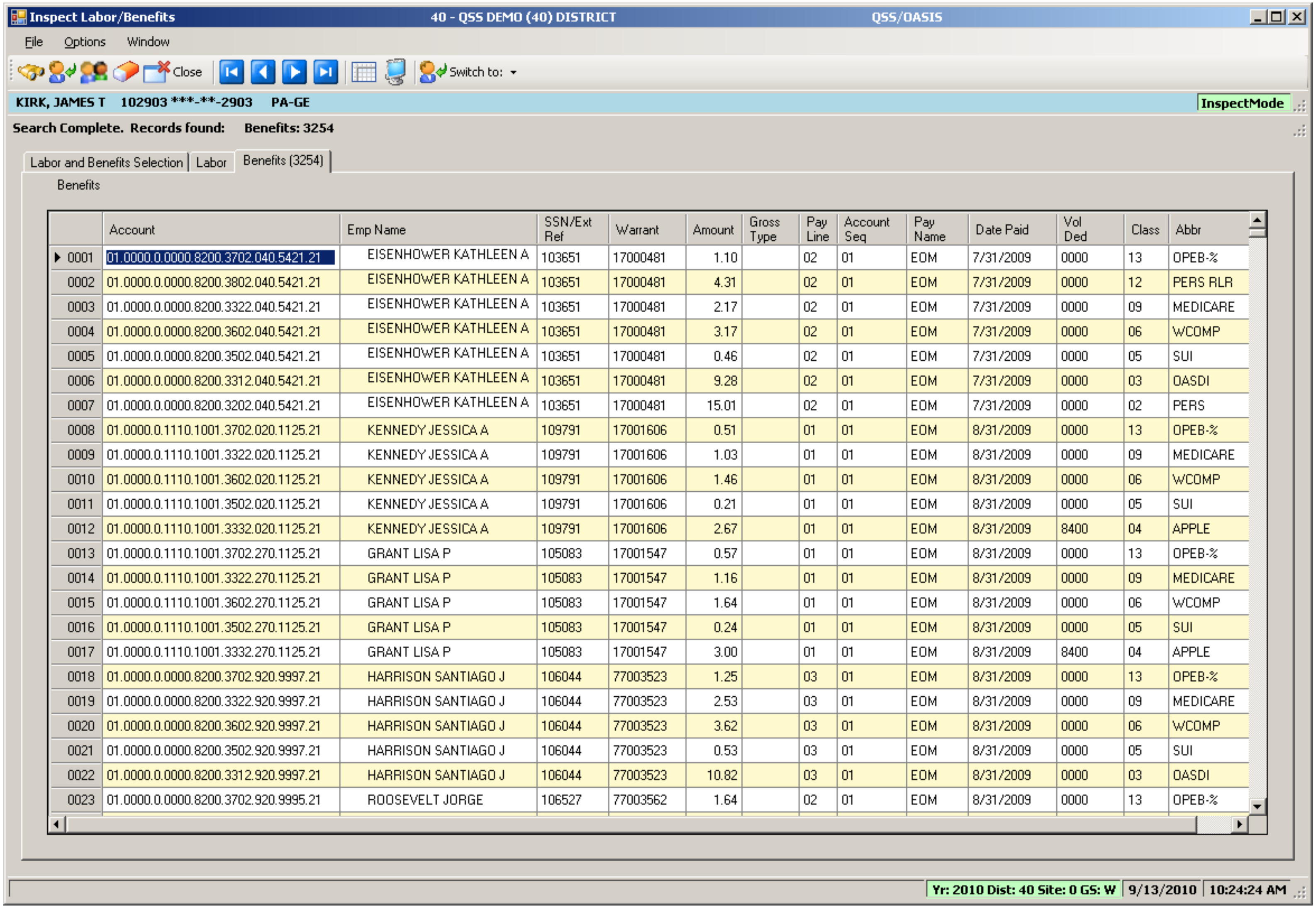
Show Labor: ☐

Show Benefits: ☑

Date Paid: __/__/____

Yr: 2010 Dist: 40 Site: 0 | 3/23/2010 | 5:01:13 AM

Benefit Result by Acctclass



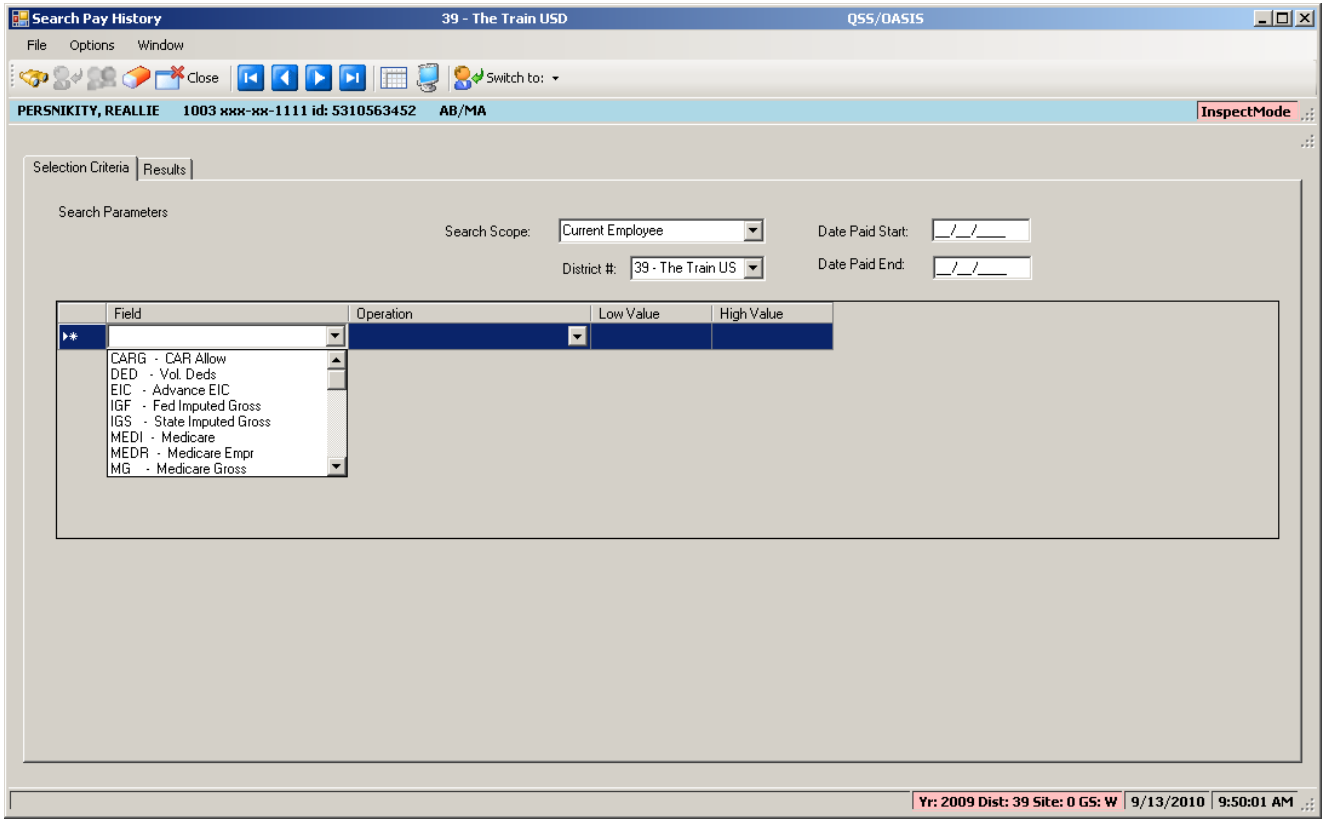
KIRK, JAMES T 102903 *-**-2903 PA-GE**

Search Complete. Records found: Benefits: 3254

	Account	Emp Name	SSN/Ext Ref	Warrant	Amount	Gross Type	Pay Line	Account Seq	Pay Name	Date Paid	Vol Ded	Class	Abbr
0001	01.0000.0.0000.8200.3702.040.5421.21	EISENHOWER KATHLEEN A	103651	17000481	1.10		02	01	EOM	7/31/2009	0000	13	OPEB-%
0002	01.0000.0.0000.8200.3802.040.5421.21	EISENHOWER KATHLEEN A	103651	17000481	4.31		02	01	EOM	7/31/2009	0000	12	PERS RLR
0003	01.0000.0.0000.8200.3322.040.5421.21	EISENHOWER KATHLEEN A	103651	17000481	2.17		02	01	EOM	7/31/2009	0000	09	MEDICARE
0004	01.0000.0.0000.8200.3602.040.5421.21	EISENHOWER KATHLEEN A	103651	17000481	3.17		02	01	EOM	7/31/2009	0000	06	WCOMP
0005	01.0000.0.0000.8200.3502.040.5421.21	EISENHOWER KATHLEEN A	103651	17000481	0.46		02	01	EOM	7/31/2009	0000	05	SUI
0006	01.0000.0.0000.8200.3312.040.5421.21	EISENHOWER KATHLEEN A	103651	17000481	9.28		02	01	EOM	7/31/2009	0000	03	OASDI
0007	01.0000.0.0000.8200.3202.040.5421.21	EISENHOWER KATHLEEN A	103651	17000481	15.01		02	01	EOM	7/31/2009	0000	02	PERS
0008	01.0000.0.1110.1001.3702.020.1125.21	KENNEDY JESSICA A	109791	17001606	0.51		01	01	EOM	8/31/2009	0000	13	OPEB-%
0009	01.0000.0.1110.1001.3322.020.1125.21	KENNEDY JESSICA A	109791	17001606	1.03		01	01	EOM	8/31/2009	0000	09	MEDICARE
0010	01.0000.0.1110.1001.3602.020.1125.21	KENNEDY JESSICA A	109791	17001606	1.46		01	01	EOM	8/31/2009	0000	06	WCOMP
0011	01.0000.0.1110.1001.3502.020.1125.21	KENNEDY JESSICA A	109791	17001606	0.21		01	01	EOM	8/31/2009	0000	05	SUI
0012	01.0000.0.1110.1001.3332.020.1125.21	KENNEDY JESSICA A	109791	17001606	2.67		01	01	EOM	8/31/2009	8400	04	APPLE
0013	01.0000.0.1110.1001.3702.270.1125.21	GRANT LISA P	105083	17001547	0.57		01	01	EOM	8/31/2009	0000	13	OPEB-%
0014	01.0000.0.1110.1001.3322.270.1125.21	GRANT LISA P	105083	17001547	1.16		01	01	EOM	8/31/2009	0000	09	MEDICARE
0015	01.0000.0.1110.1001.3602.270.1125.21	GRANT LISA P	105083	17001547	1.64		01	01	EOM	8/31/2009	0000	06	WCOMP
0016	01.0000.0.1110.1001.3502.270.1125.21	GRANT LISA P	105083	17001547	0.24		01	01	EOM	8/31/2009	0000	05	SUI
0017	01.0000.0.1110.1001.3332.270.1125.21	GRANT LISA P	105083	17001547	3.00		01	01	EOM	8/31/2009	8400	04	APPLE
0018	01.0000.0.0000.8200.3702.920.9997.21	HARRISON SANTIAGO J	106044	77003523	1.25		03	01	EOM	8/31/2009	0000	13	OPEB-%
0019	01.0000.0.0000.8200.3322.920.9997.21	HARRISON SANTIAGO J	106044	77003523	2.53		03	01	EOM	8/31/2009	0000	09	MEDICARE
0020	01.0000.0.0000.8200.3602.920.9997.21	HARRISON SANTIAGO J	106044	77003523	3.62		03	01	EOM	8/31/2009	0000	06	WCOMP
0021	01.0000.0.0000.8200.3502.920.9997.21	HARRISON SANTIAGO J	106044	77003523	0.53		03	01	EOM	8/31/2009	0000	05	SUI
0022	01.0000.0.0000.8200.3312.920.9997.21	HARRISON SANTIAGO J	106044	77003523	10.82		03	01	EOM	8/31/2009	0000	03	OASDI
0023	01.0000.0.0000.8200.3702.920.9995.21	ROOSEVELT JORGE	106527	77003562	1.64		02	01	EOM	8/31/2009	0000	13	OPEB-%

Yr: 2010 Dist: 40 Site: 0 GS: W | **9/13/2010** | **10:24:24 AM**

Search Pay History


Search Pay History
39 - The Train USD
QSS/OASIS
File
Options
Window
Close
Switch to:
InspectMode
Selection Criteria
Results
Search Parameters

PERSNIKITY, REALLIE 1003 xxx-xx-1111 id: 5310563452 AB/MA

Search Scope: Current Employee

District #: 39 - The Train US

Date Paid Start: __/__/____

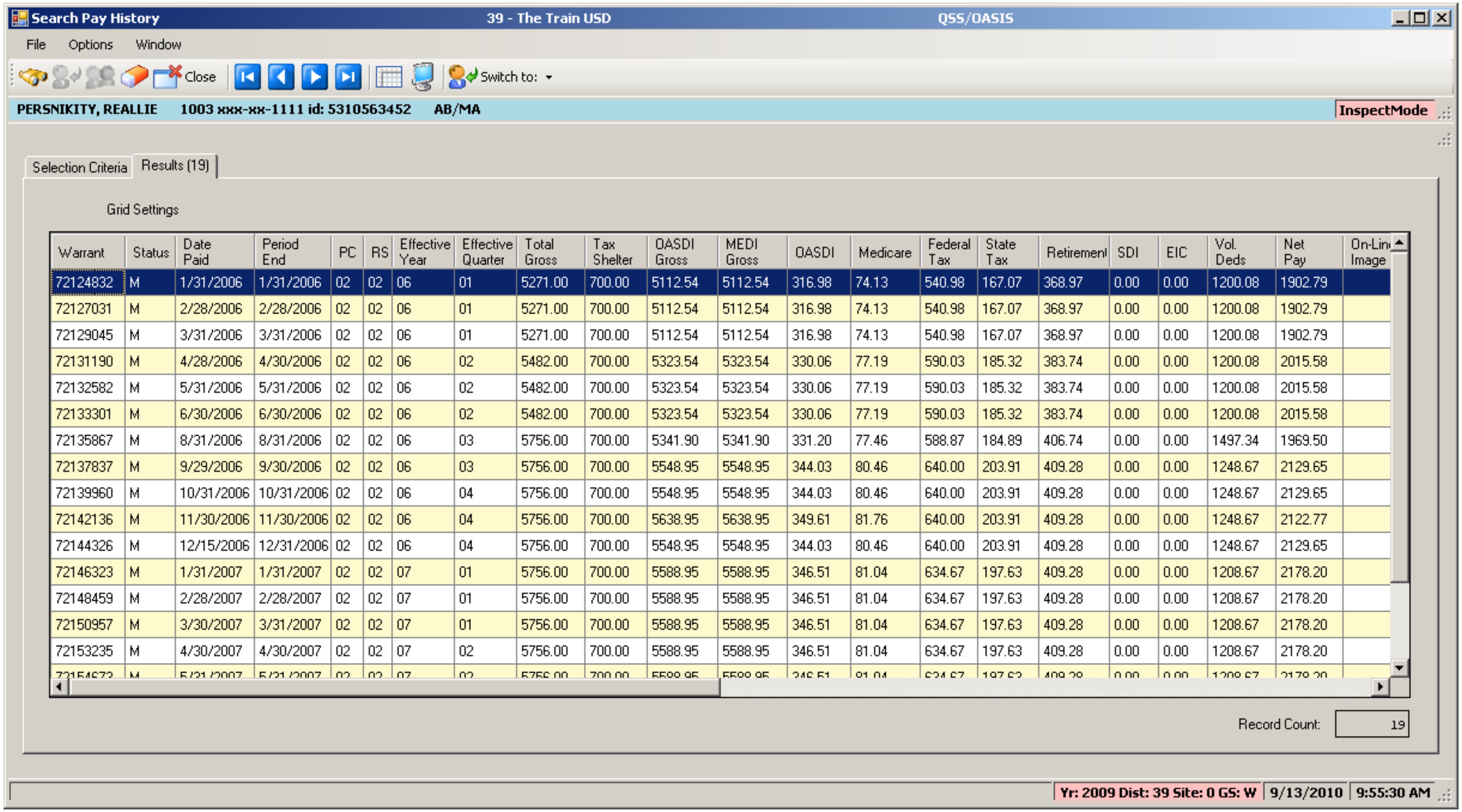
Date Paid End: __/__/____

Field	Operation	Low Value	High Value

CARG - CAR Allow
DED - Vol. Deds
EIC - Advance EIC
IGF - Fed Imputed Gross
IGS - State Imputed Gross
MEDI - Medicare
MEDR - Medicare Empr
MG - Medicare Gross

Yr: 2009 Dist: 39 Site: 0 GS: W 9/13/2010 9:50:01 AM

Returned Results



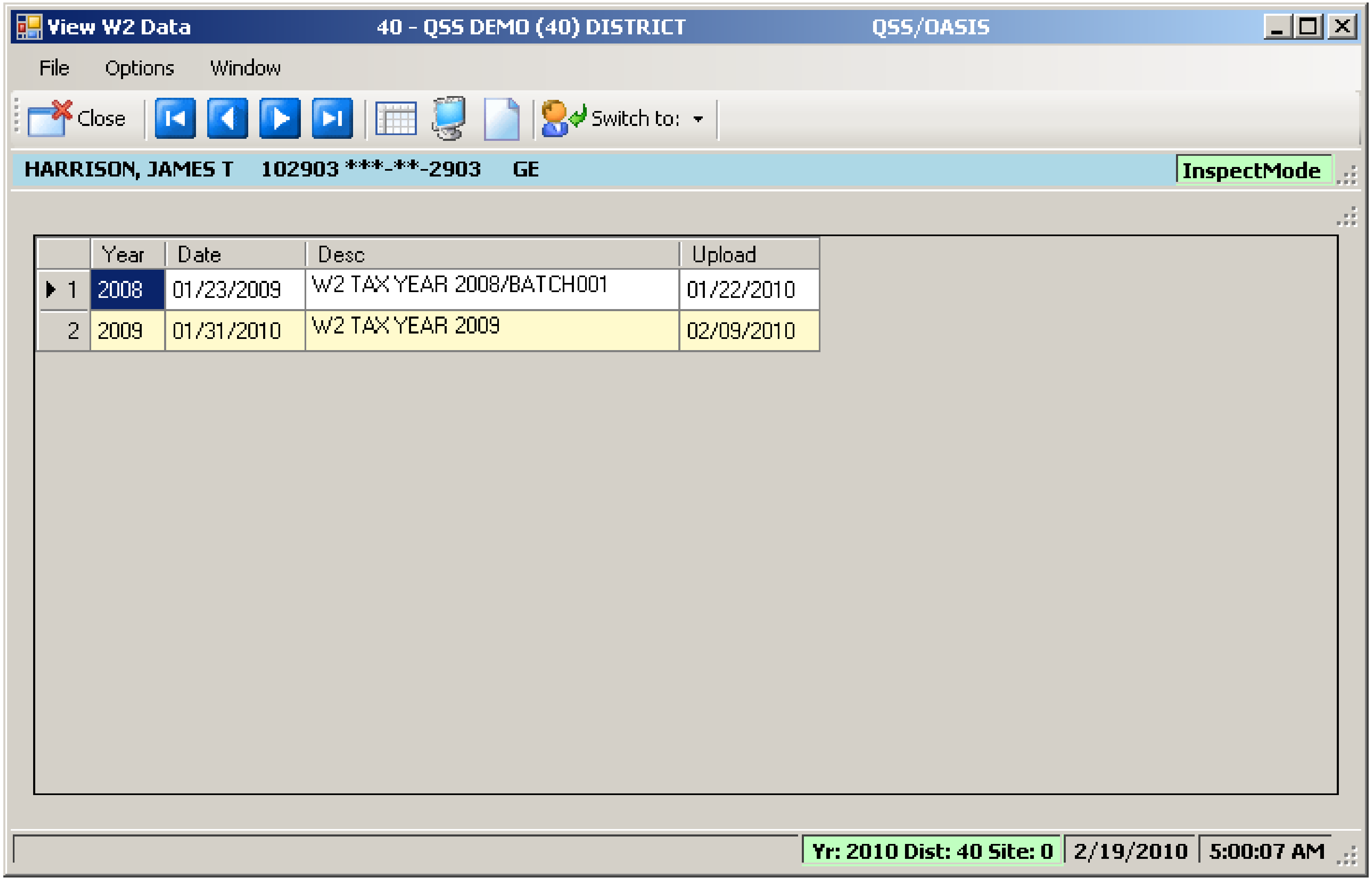
PERSNIKITY, REALLIE 1003 xxx-xx-1111 id: 5310563452 AB/MA

Warrant	Status	Date Paid	Period End	PC	RS	Effective Year	Effective Quarter	Total Gross	Tax Shelter	OASDI Gross	MEDI Gross	OASDI	Medicare	Federal Tax	State Tax	Retirement	SDI	EIC	Vol. Deds	Net Pay	On-Lin Image
72124832	M	1/31/2006	1/31/2006	02	02	06	01	5271.00	700.00	5112.54	5112.54	316.98	74.13	540.98	167.07	368.97	0.00	0.00	1200.08	1902.79	
72127031	M	2/28/2006	2/28/2006	02	02	06	01	5271.00	700.00	5112.54	5112.54	316.98	74.13	540.98	167.07	368.97	0.00	0.00	1200.08	1902.79	
72129045	M	3/31/2006	3/31/2006	02	02	06	01	5271.00	700.00	5112.54	5112.54	316.98	74.13	540.98	167.07	368.97	0.00	0.00	1200.08	1902.79	
72131190	M	4/28/2006	4/30/2006	02	02	06	02	5482.00	700.00	5323.54	5323.54	330.06	77.19	590.03	185.32	383.74	0.00	0.00	1200.08	2015.58	
72132582	M	5/31/2006	5/31/2006	02	02	06	02	5482.00	700.00	5323.54	5323.54	330.06	77.19	590.03	185.32	383.74	0.00	0.00	1200.08	2015.58	
72133301	M	6/30/2006	6/30/2006	02	02	06	02	5482.00	700.00	5323.54	5323.54	330.06	77.19	590.03	185.32	383.74	0.00	0.00	1200.08	2015.58	
72135867	M	8/31/2006	8/31/2006	02	02	06	03	5756.00	700.00	5341.90	5341.90	331.20	77.46	588.87	184.89	406.74	0.00	0.00	1497.34	1969.50	
72137837	M	9/29/2006	9/30/2006	02	02	06	03	5756.00	700.00	5548.95	5548.95	344.03	80.46	640.00	203.91	409.28	0.00	0.00	1248.67	2129.65	
72139960	M	10/31/2006	10/31/2006	02	02	06	04	5756.00	700.00	5548.95	5548.95	344.03	80.46	640.00	203.91	409.28	0.00	0.00	1248.67	2129.65	
72142136	M	11/30/2006	11/30/2006	02	02	06	04	5756.00	700.00	5638.95	5638.95	349.61	81.76	640.00	203.91	409.28	0.00	0.00	1248.67	2122.77	
72144326	M	12/15/2006	12/31/2006	02	02	06	04	5756.00	700.00	5548.95	5548.95	344.03	80.46	640.00	203.91	409.28	0.00	0.00	1248.67	2129.65	
72146323	M	1/31/2007	1/31/2007	02	02	07	01	5756.00	700.00	5588.95	5588.95	346.51	81.04	634.67	197.63	409.28	0.00	0.00	1208.67	2178.20	
72148459	M	2/28/2007	2/28/2007	02	02	07	01	5756.00	700.00	5588.95	5588.95	346.51	81.04	634.67	197.63	409.28	0.00	0.00	1208.67	2178.20	
72150957	M	3/30/2007	3/31/2007	02	02	07	01	5756.00	700.00	5588.95	5588.95	346.51	81.04	634.67	197.63	409.28	0.00	0.00	1208.67	2178.20	
72153235	M	4/30/2007	4/30/2007	02	02	07	02	5756.00	700.00	5588.95	5588.95	346.51	81.04	634.67	197.63	409.28	0.00	0.00	1208.67	2178.20	

Record Count: 19

Yr: 2009 Dist: 39 Site: 0 GS: W | 9/13/2010 | 9:55:30 AM

View W2 – Employee Maintenance


View W2 Data
40 - QSS DEMO (40) DISTRICT
QSS/OASIS
File
Options
Window
Close
Switch to:

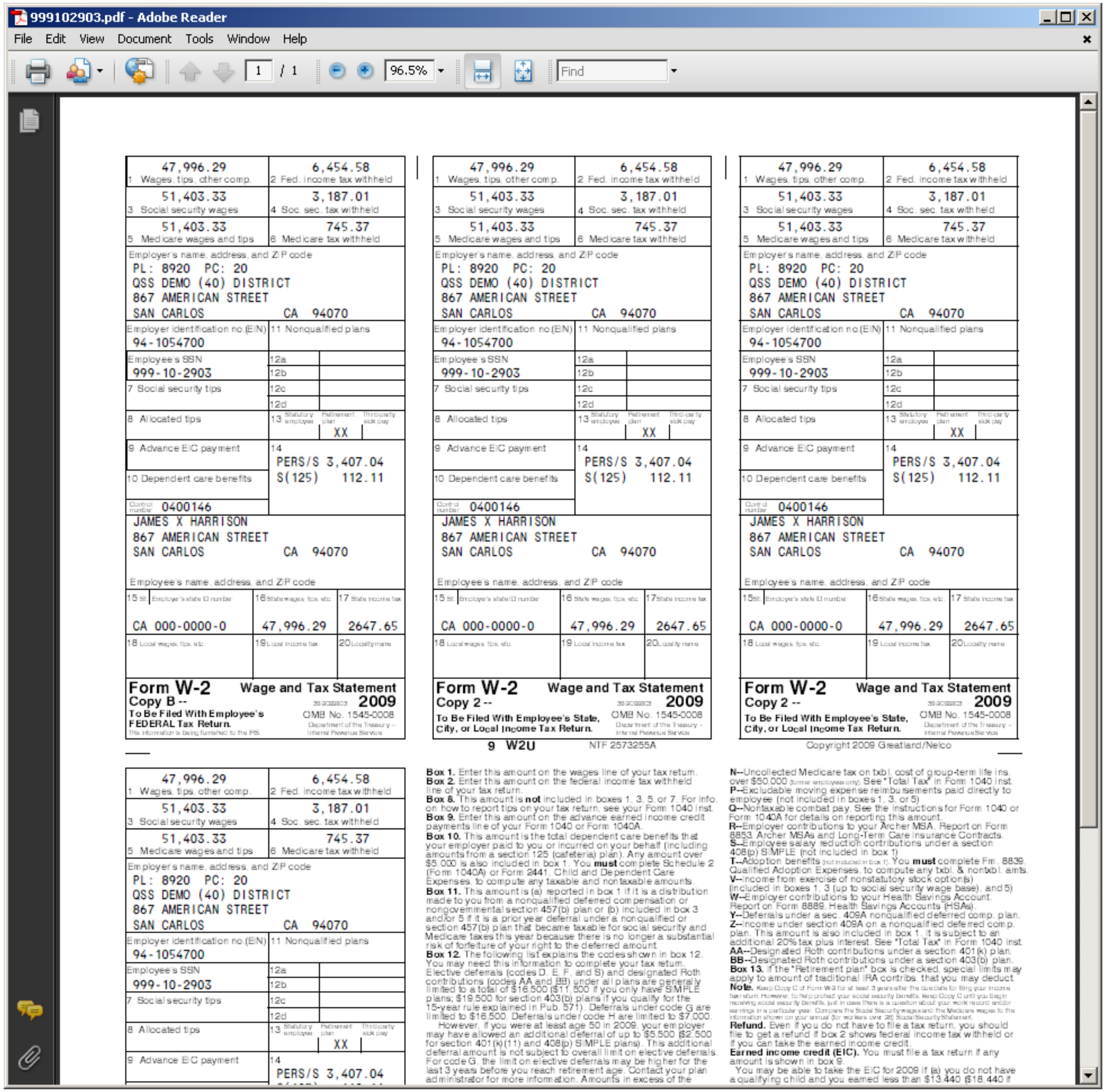
HARRISON, JAMES T 102903 ***-**-2903 GE

InspectMode

	Year	Date	Desc	Upload
▶ 1	2008	01/23/2009	W2 TAX YEAR 2008/BATCH001	01/22/2010
2	2009	01/31/2010	W2 TAX YEAR 2009	02/09/2010

Yr: 2010 Dist: 40 Site: 0 | 2/19/2010 | 5:00:07 AM

Nelco W2 Form…



47,996.29 1 Wages, tips, other comp.	6,454.58 2 Fed. income tax withheld
51,403.33 3 Social security wages	3,187.01 4 Soc. sec. tax withheld
51,403.33 5 Medicare wages and tips	745.37 6 Medicare tax withheld
Employer's name, address, and ZIP code PL: 8920 PC: 20 QSS DEMO (40) DISTRICT 867 AMERICAN STREET SAN CARLOS CA 94070	
Employer identification no.(EIN) 94-1054700	11 Nonqualified plans
Employee's SSN 999-10-2903	12a 12b
7 Social security tips	12c 12d
8 Allocated tips	13 Statutory employee / Retirement plan XX / Third-party sick pay
9 Advance EIC payment	14 PERS/S 3,407.04 S(125) 112.11
10 Dependent care benefits	
Control number 0400146	
JAMES X HARRISON 867 AMERICAN STREET SAN CARLOS CA 94070 Employee's name, address, and ZIP code	

15 St. Employer's state ID number CA 000-0000-0	16 State wages, tips, etc. 47,996.29	17 State income tax 2647.65
18 Local wages, tips, etc.	19 Local income tax	20 Locality name

Form W-2 Wage and Tax Statement **2009**
Copy B --
To Be Filed With Employee's FEDERAL Tax Return.
This information is being furnished to the IRS.
OMB No. 1545-0008
Department of the Treasury -- Internal Revenue Service

47,996.29 1 Wages, tips, other comp.	6,454.58 2 Fed. income tax withheld
51,403.33 3 Social security wages	3,187.01 4 Soc. sec. tax withheld
51,403.33 5 Medicare wages and tips	745.37 6 Medicare tax withheld
Employer's name, address, and ZIP code PL: 8920 PC: 20 QSS DEMO (40) DISTRICT 867 AMERICAN STREET SAN CARLOS CA 94070	
Employer identification no.(EIN) 94-1054700	11 Nonqualified plans
Employee's SSN 999-10-2903	12a 12b
7 Social security tips	12c 12d
8 Allocated tips	13 Statutory employee / Retirement plan XX / Third-party sick pay
9 Advance EIC payment	14 PERS/S 3,407.04 S(125) 112.11
10 Dependent care benefits	
Control number 0400146	
JAMES X HARRISON 867 AMERICAN STREET SAN CARLOS CA 94070 Employee's name, address, and ZIP code	

15 St. Employer's state ID number CA 000-0000-0	16 State wages, tips, etc. 47,996.29	17 State income tax 2647.65
18 Local wages, tips, etc.	19 Local income tax	20 Locality name

Form W-2 Wage and Tax Statement **2009**
Copy 2 --
To Be Filed With Employee's State, City, or Local Income Tax Return.
OMB No. 1545-0008
Department of the Treasury -- Internal Revenue Service

9 **W2U**

NTF 2573255A

47,996.29 1 Wages, tips, other comp.	6,454.58 2 Fed. income tax withheld
51,403.33 3 Social security wages	3,187.01 4 Soc. sec. tax withheld
51,403.33 5 Medicare wages and tips	745.37 6 Medicare tax withheld
Employer's name, address, and ZIP code PL: 8920 PC: 20 QSS DEMO (40) DISTRICT 867 AMERICAN STREET SAN CARLOS CA 94070	
Employer identification no.(EIN) 94-1054700	11 Nonqualified plans
Employee's SSN 999-10-2903	12a 12b
7 Social security tips	12c 12d
8 Allocated tips	13 Statutory employee / Retirement plan XX / Third-party sick pay
9 Advance EIC payment	14 PERS/S 3,407.04 S(125) 112.11
10 Dependent care benefits	
Control number 0400146	
JAMES X HARRISON 867 AMERICAN STREET SAN CARLOS CA 94070 Employee's name, address, and ZIP code	

15 St. Employer's state ID number CA 000-0000-0	16 State wages, tips, etc. 47,996.29	17 State income tax 2647.65
18 Local wages, tips, etc.	19 Local income tax	20 Locality name

Form W-2 Wage and Tax Statement **2009**
Copy 2 --
To Be Filed With Employee's State, City, or Local Income Tax Return.
OMB No. 1545-0008
Department of the Treasury -- Internal Revenue Service

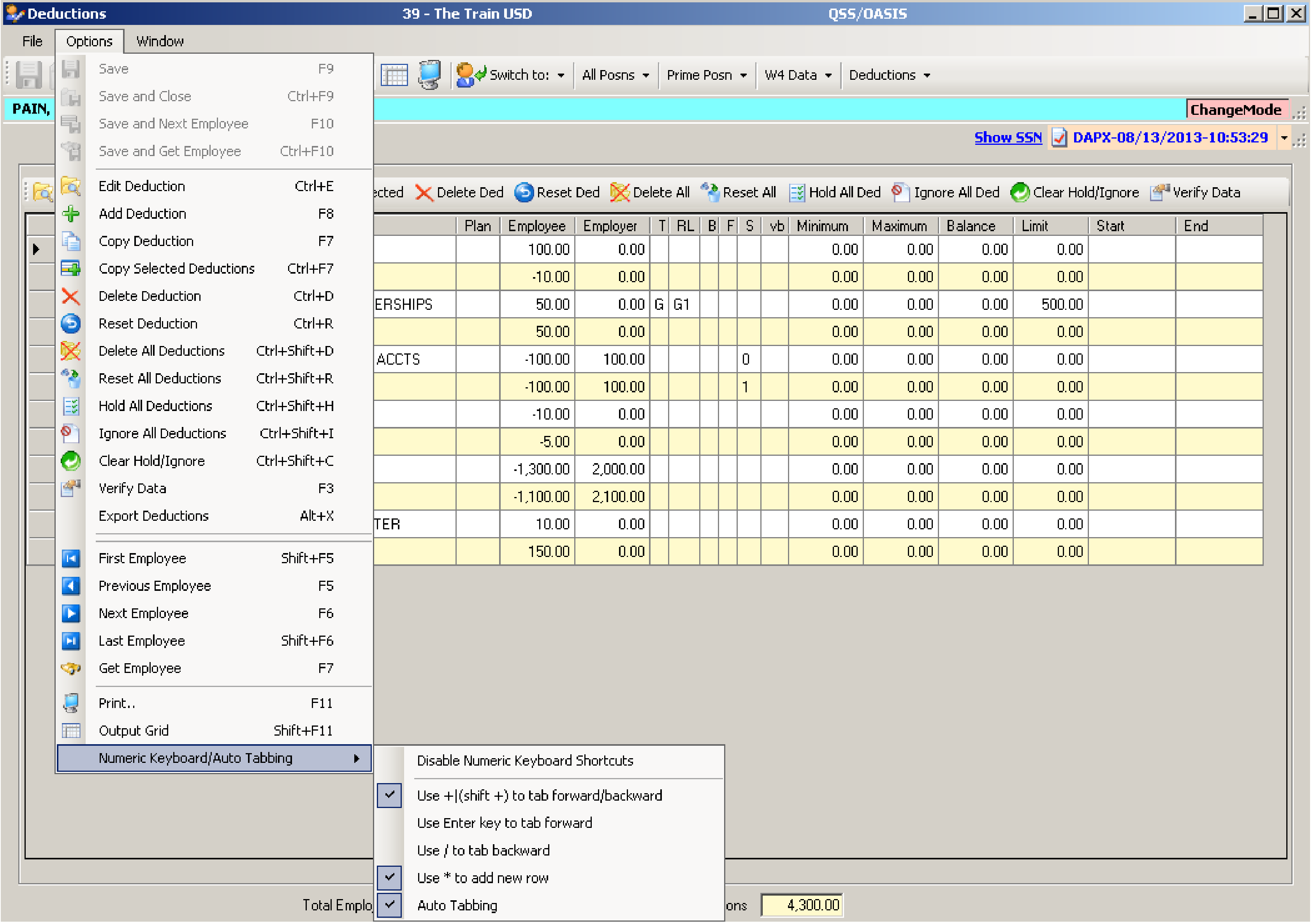
Copyright 2009 Greatland/Nelco

47,996.29 1 Wages, tips, other comp.	6,454.58 2 Fed. income tax withheld
51,403.33 3 Social security wages	3,187.01 4 Soc. sec. tax withheld
51,403.33 5 Medicare wages and tips	745.37 6 Medicare tax withheld
Employer's name, address, and ZIP code PL: 8920 PC: 20 QSS DEMO (40) DISTRICT 867 AMERICAN STREET SAN CARLOS CA 94070	
Employer identification no.(EIN) 94-1054700	11 Nonqualified plans
Employee's SSN 999-10-2903	12a 12b
7 Social security tips	12c 12d
8 Allocated tips	13 Statutory employee / Retirement plan XX / Third-party sick pay
9 Advance EIC payment	14 PERS/S 3,407.04

Box 1. Enter this amount on the wages line of your tax return.
Box 2. Enter this amount on the federal income tax withheld line of your tax return.
Box 8. This amount is **not** included in boxes 1, 3, 5, or 7. For info. on how to report tips on your tax return, see your Form 1040 inst.
Box 9. Enter this amount on the advance earned income credit payments line of your Form 1040 or Form 1040A.
Box 10. This amount is the total dependent care benefits that your employer paid to you or incurred on your behalf (including amounts from a section 125 (cafeteria) plan). Any amount over $5,000 is also included in box 1. You **must** complete Schedule 2 (Form 1040A) or Form 2441, Child and Dependent Care Expenses, to compute any taxable and nontaxable amounts.
Box 11. This amount is (a) reported in box 1 if it is a distribution made to you from a nonqualified deferred compensation or nongovernmental section 457(b) plan or (b) included in box 3 and/or 5 if it is a prior year deferral under a nonqualified or section 457(b) plan that became taxable for social security and Medicare taxes this year because there is no longer a substantial risk of forfeiture of your right to the deferred amount.
Box 12. The following list explains the codes shown in box 12. You may need this information to complete your tax return. Elective deferrals (codes D, E, F, and S) and designated Roth contributions (codes AA and BB) under all plans are generally limited to a total of $16,500 ($11,500 if you only have SIMPLE plans; $19,500 for section 403(b) plans if you qualify for the 15-year rule explained in Pub. 571). Deferrals under code G are limited to $16,500. Deferrals under code H are limited to $7,000.
However, if you were at least age 50 in 2009, your employer may have allowed an additional deferral of up to $5,500 ($2,500 for section 401(k)(11) and 408(p) SIMPLE plans). This additional deferral amount is not subject to overall limit on elective deferrals. For code G, the limit on elective deferrals may be higher for the last 3 years before you reach retirement age. Contact your plan administrator for more information. Amounts in excess of the

N--Uncollected Medicare tax on txbl. cost of group-term life ins. over $50,000 (former employees only). See "Total Tax" in Form 1040 inst.
P--Excludable moving expense reimbursements paid directly to employee (not included in boxes 1, 3, or 5)
Q--Nontaxable combat pay. See the instructions for Form 1040 or Form 1040A for details on reporting this amount.
R--Employer contributions to your Archer MSA. Report on Form 8853, Archer MSAs and Long-Term Care Insurance Contracts.
S--Employee salary reduction contributions under a section 408(p) SIMPLE (not included in box 1)
T--Adoption benefits (not included in box 1). You **must** complete Fm. 8839, Qualified Adoption Expenses, to compute any txbl. & nontxbl. amts.
V--Income from exercise of nonstatutory stock option(s) (included in boxes 1, 3 (up to social security wage base), and 5)
W--Employer contributions to your Health Savings Account. Report on Form 8889, Health Savings Accounts (HSAs).
Y--Deferrals under a sec. 409A nonqualified deferred comp. plan.
Z--Income under section 409A on a nonqualified deferred comp. plan. This amount is also included in box 1. It is subject to an additional 20% tax plus interest. See "Total Tax" in Form 1040 inst.
AA--Designated Roth contributions under a section 401(k) plan.
BB--Designated Roth contributions under a section 403(b) plan.
Box 13. If the "Retirement plan" box is checked, special limits may apply to amount of traditional IRA contribs. that you may deduct.
Note. Keep Copy C of Form W-2 for at least 3 years after the due date for filing your income tax return. However, to help protect your social security benefits, keep Copy C until you begin receiving social security benefits, just in case there is a question about your work record and/or earnings in a particular year. Compare the Social Security wages and the Medicare wages to the information shown on your annual (for workers over 25) Social Security Statement.
Refund. Even if you do not have to file a tax return, you should file to get a refund if box 2 shows federal income tax withheld or if you can take the earned income credit.
Earned income credit (EIC). You must file a tax return if any amount is shown in box 9.
You may be able to take the EIC for 2009 if (a) you do not have a qualifying child and you earned less than $13,440 ($18,440 if

Pay Deductions/PD Options

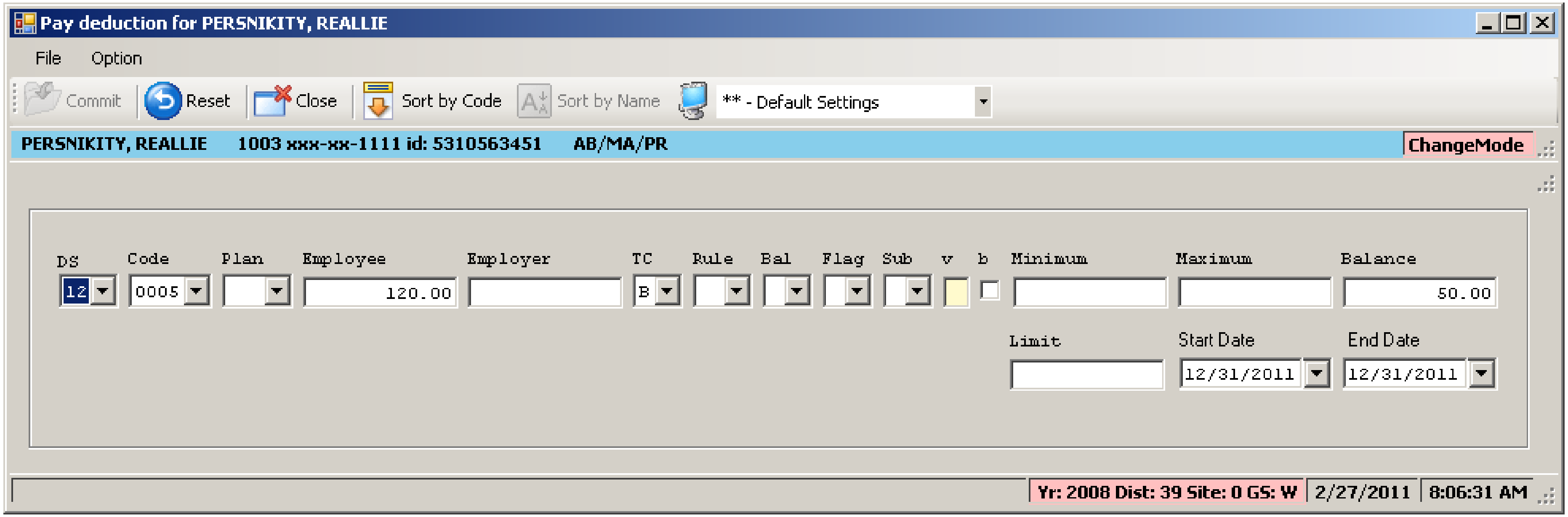

Deductions
39 - The Train USD
QSS/OASIS
File
Options
Window
Switch to:
All Posns
Prime Posn
W4 Data
Deductions
PAIN,
ChangeMode
Show SSN
DAPX-08/13/2013-10:53:29
Save F9
Save and Close Ctrl+F9
Save and Next Employee F10
Save and Get Employee Ctrl+F10
Edit Deduction Ctrl+E
Add Deduction F8
Copy Deduction F7
Copy Selected Deductions Ctrl+F7
Delete Deduction Ctrl+D
Reset Deduction Ctrl+R
Delete All Deductions Ctrl+Shift+D
Reset All Deductions Ctrl+Shift+R
Hold All Deductions Ctrl+Shift+H
Ignore All Deductions Ctrl+Shift+I
Clear Hold/Ignore Ctrl+Shift+C
Verify Data F3
Export Deductions Alt+X
First Employee Shift+F5
Previous Employee F5
Next Employee F6
Last Employee Shift+F6
Get Employee F7
Print.. F11
Output Grid Shift+F11
Numeric Keyboard/Auto Tabbing
Disable Numeric Keyboard Shortcuts
ected
Delete Ded
Reset Ded
Delete All
Reset All
Hold All Ded
Ignore All Ded
Clear Hold/Ignore
Verify Data

	Plan	Employee	Employer	T	RL	B	F	S	vb	Minimum	Maximum	Balance	Limit	Start	End
		100.00	0.00							0.00	0.00	0.00	0.00		
		-10.00	0.00							0.00	0.00	0.00	0.00		
ERSHIPS		50.00	0.00	G	G1					0.00	0.00	0.00	500.00		
		50.00	0.00							0.00	0.00	0.00	0.00		
ACCTS		-100.00	100.00					0		0.00	0.00	0.00	0.00		
		-100.00	100.00					1		0.00	0.00	0.00	0.00		
		-10.00	0.00							0.00	0.00	0.00	0.00		
		-5.00	0.00							0.00	0.00	0.00	0.00		
		-1,300.00	2,000.00							0.00	0.00	0.00	0.00		
		-1,100.00	2,100.00							0.00	0.00	0.00	0.00		
TER		10.00	0.00							0.00	0.00	0.00	0.00		
		150.00	0.00							0.00	0.00	0.00	0.00		

☑ Use +|(shift +) to tab forward/backward
☐ Use Enter key to tab forward
☐ Use / to tab backward
☑ Use * to add new row
☑ Auto Tabbing

Total Emplo ons 4,300.00

Edit Deduction Row


File
Option
Commit
Reset
Close
Sort by Code
Sort by Name
ChangeMode

Pay deduction for PERSNIKITY, REALLIE

** - Default Settings

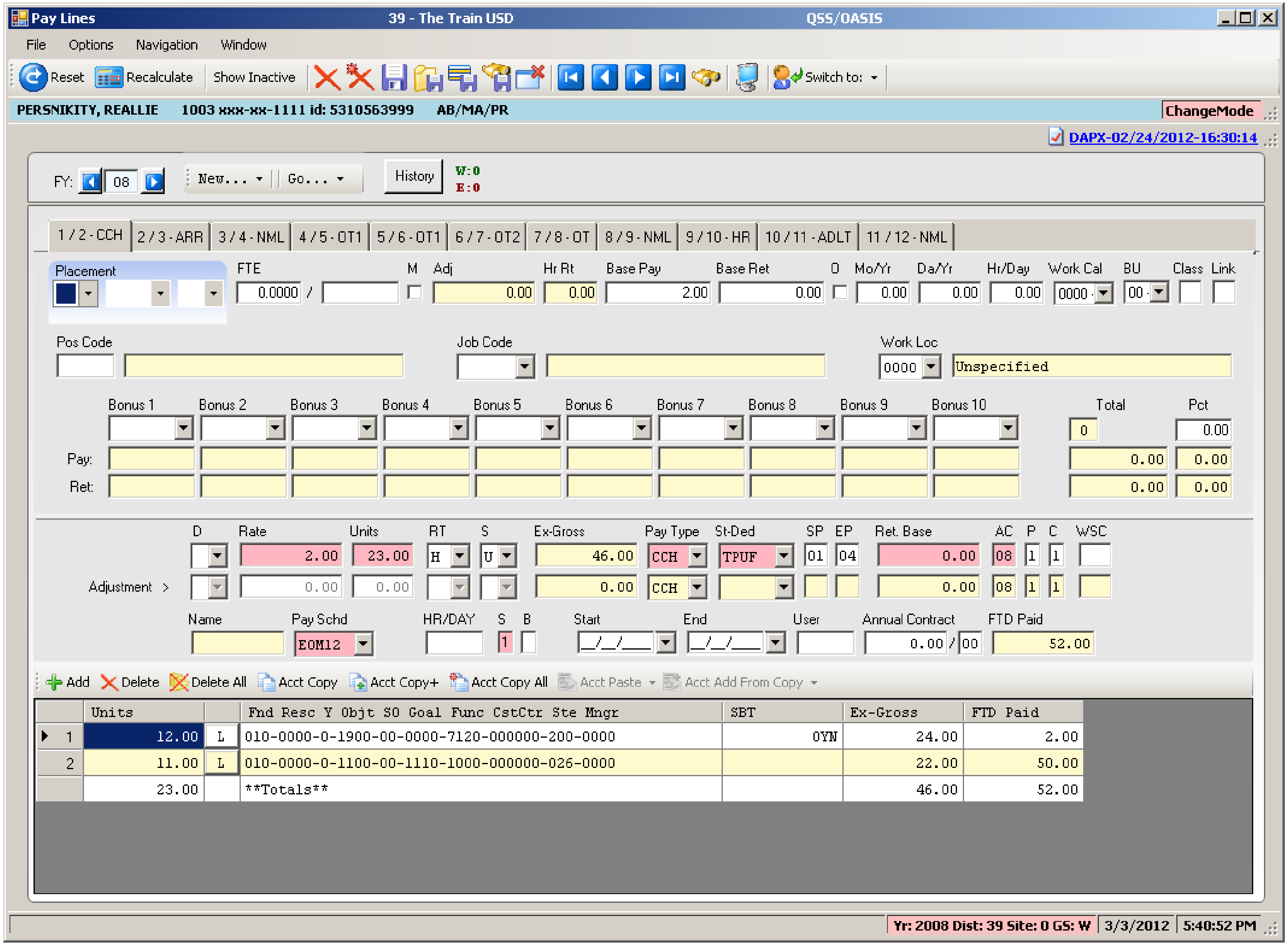
PERSNIKITY, REALLIE 1003 xxx-xx-1111 id: 5310563451 AB/MA/PR

DS	Code	Plan	Employee	Employer	TC	Rule	Bal	Flag	Sub	v	b	Minimum	Maximum	Balance
12	0005		120.00		B						☐			50.00

Limit	Start Date	End Date
	12/31/2011	12/31/2011

Yr: 2008 Dist: 39 Site: 0 GS: W 2/27/2011 8:06:31 AM

Payroll PayLine/PR (ENH)


Pay Lines
39 - The Train USD
QSS/OASIS
File
Options
Navigation
Window
Reset
Recalculate
Show Inactive
Switch to:
ChangeMode
New...
Go...
History
1/2-CCH
2/3-ARR
3/4-NML
4/5-OT1
5/6-OT1
6/7-OT2
7/8-OT
8/9-NML
9/10-HR
10/11-ADLT
11/12-NML
Add
Delete
Delete All
Acct Copy
Acct Copy+
Acct Copy All
Acct Paste
Acct Add From Copy

PERSNIKITY, REALLIE   1003 xxx-xx-1111 id: 5310563999   AB/MA/PR

DAPX-02/24/2012-16:30:14

FY: 08   W:0 E:0

Placement   FTE: 0.0000 /   M: ☐   Adj: 0.00   Hr Rt: 0.00   Base Pay: 2.00   Base Ret: 0.00   O: ☐   Mo/Yr: 0.00   Da/Yr: 0.00   Hr/Day: 0.00   Work Cal: 0000   BU: 00   Class   Link

Pos Code   Job Code   Work Loc: 0000 Unspecified

	Bonus 1	Bonus 2	Bonus 3	Bonus 4	Bonus 5	Bonus 6	Bonus 7	Bonus 8	Bonus 9	Bonus 10	Total	Pct
											0	0.00
Pay:											0.00	0.00
Ret:											0.00	0.00

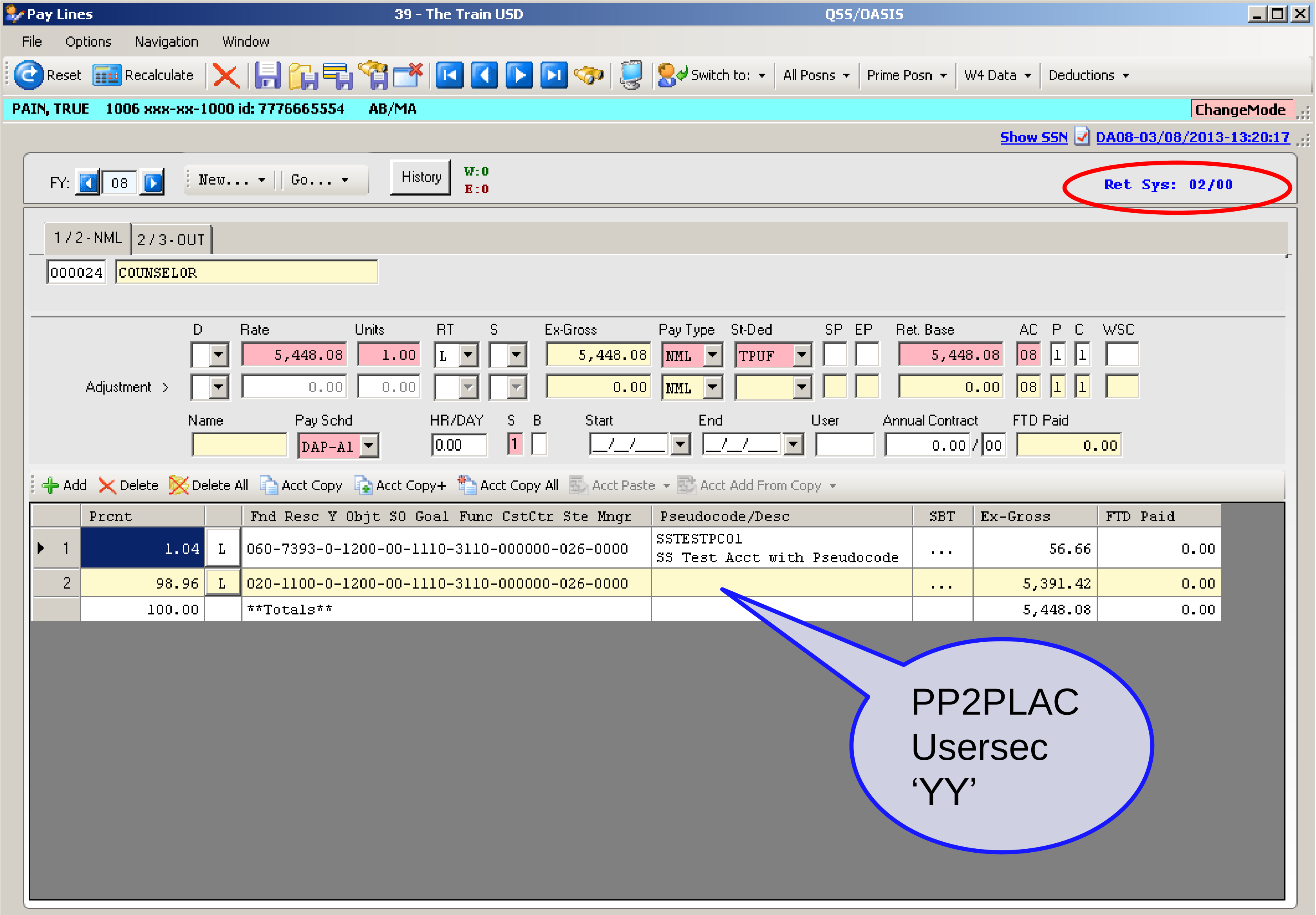
	D	Rate	Units	RT	S	Ex-Gross	Pay Type	St-Ded	SP	EP	Ret. Base	AC	P	C	WSC
		2.00	23.00	H	U	46.00	CCH	TPUF	01	04	0.00	08	1	1	
Adjustment >		0.00	0.00			0.00	CCH				0.00	08	1	1	

Name   Pay Schd: EOM12   HR/DAY   S: 1   B   Start: _/_/___   End: _/_/___   User   Annual Contract: 0.00 / 00   FTD Paid: 52.00

	Units		Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr	SBT	Ex-Gross	FTD Paid
1	12.00	L	010-0000-0-1900-00-0000-7120-000000-200-0000	0YN	24.00	2.00
2	11.00	L	010-0000-0-1100-00-1110-1000-000000-026-0000		22.00	50.00
	23.00		**Totals**		46.00	52.00

Yr: 2008 Dist: 39 Site: 0 GS: W   3/3/2012   5:40:52 PM

Payroll PayLine/PR (STD)


Pay Lines
39 - The Train USD
QSS/OASIS
File
Options
Navigation
Window
Reset
Recalculate
Switch to:
All Posns
Prime Posn
W4 Data
Deductions
ChangeMode
New...
Go...
History
Add
Delete
Delete All
Acct Copy
Acct Copy+
Acct Copy All
Acct Paste
Acct Add From Copy

PAIN, TRUE 1006 xxx-xx-1000 id: 7776665554 AB/MA

Show SSN ☑ DA08-03/08/2013-13:20:17

FY: 08

W:0
E:0

Ret Sys: 02/00

1/2-NML 2/3-OUT

000024 COUNSELOR

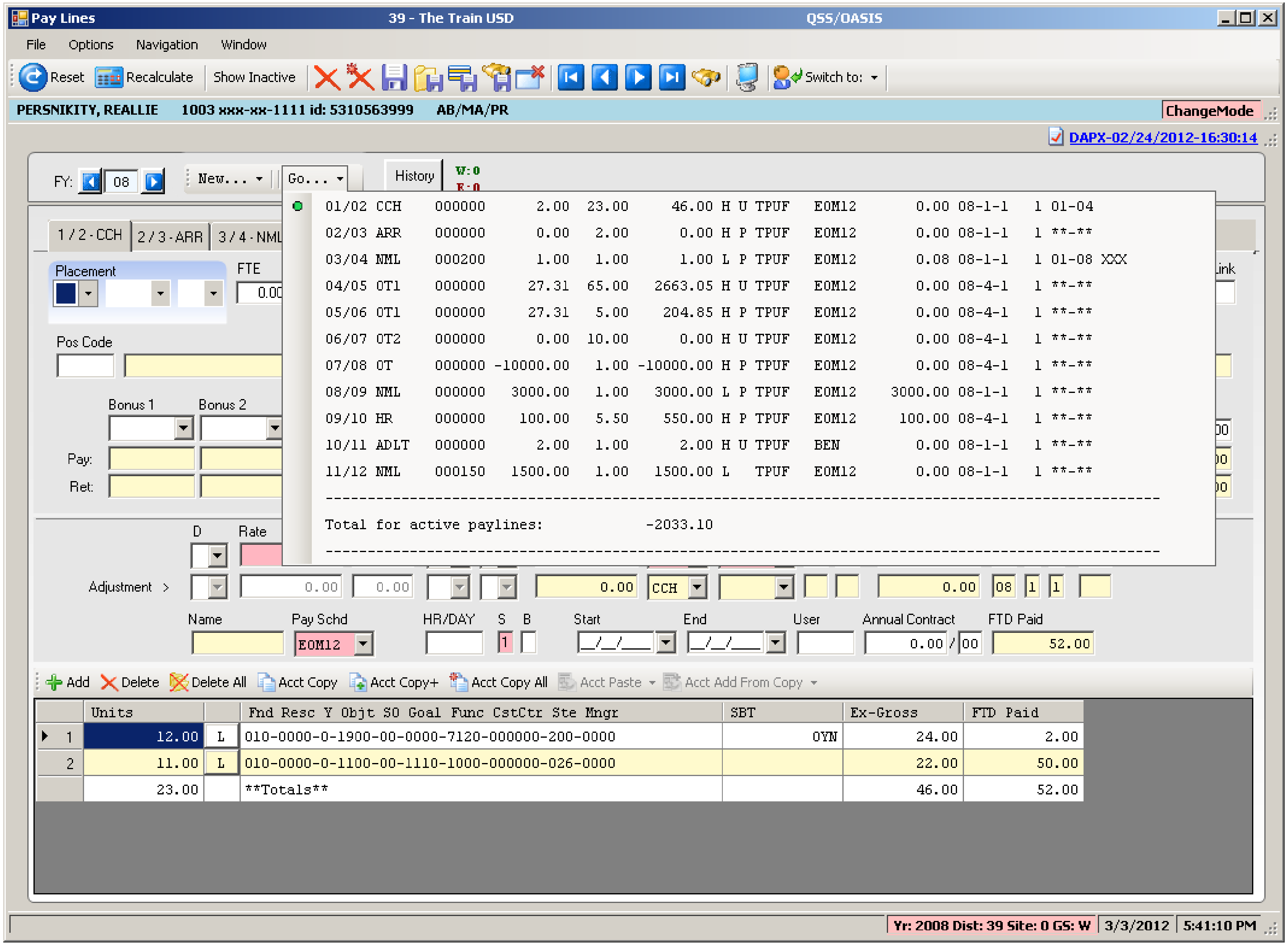
	D	Rate	Units	RT	S	Ex-Gross	Pay Type	St-Ded	SP	EP	Ret. Base	AC	P	C	WSC
		5,448.08	1.00	L		5,448.08	NML	TPUF			5,448.08	08	1	1	
Adjustment >		0.00	0.00			0.00	NML				0.00	08	1	1	

Name	Pay Schd	HR/DAY	S	B	Start	End	User	Annual Contract	FTD Paid
	DAP-A1	0.00	1		__/__/____	__/__/____		0.00 / 00	0.00

	Prcnt		Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr	Pseudocode/Desc	SBT	Ex-Gross	FTD Paid
1	1.04	L	060-7393-0-1200-00-1110-3110-000000-026-0000	SSTESTPC01 SS Test Acct with Pseudocode	...	56.66	0.00
2	98.96	L	020-1100-0-1200-00-1110-3110-000000-026-0000		...	5,391.42	0.00
	100.00		**Totals**		...	5,448.08	0.00

PP2PLAC
Usersec
‘YY’

Pay Line – Go…


Pay Lines
39 - The Train USD
QSS/OASIS
File
Options
Navigation
Window
Reset
Recalculate
Show Inactive
Switch to:
ChangeMode
New...
Go...
History
1 / 2 - CCH
2 / 3 - ARR
3 / 4 - NML
Add
Delete
Delete All
Acct Copy
Acct Copy+
Acct Copy All
Acct Paste
Acct Add From Copy

PERSNIKITY, REALLIE **1003 xxx-xx-1111 id: 5310563999** **AB/MA/PR**

DAPX-02/24/2012-16:30:14

FY: 08

W: 0
E: 0

```
01/02 CCH     000000      2.00   23.00      46.00 H U TPUF   EOM12        0.00 08-1-1   1 01-04
02/03 ARR     000000      0.00    2.00       0.00 H P TPUF   EOM12        0.00 08-1-1   1 **-**
03/04 NML     000200      1.00    1.00       1.00 L P TPUF   EOM12        0.08 08-1-1   1 01-08 XXX
04/05 OT1     000000     27.31   65.00    2663.05 H U TPUF   EOM12        0.00 08-4-1   1 **-**
05/06 OT1     000000     27.31    5.00     204.85 H P TPUF   EOM12        0.00 08-4-1   1 **-**
06/07 OT2     000000      0.00   10.00       0.00 H U TPUF   EOM12        0.00 08-4-1   1 **-**
07/08 OT      000000 -10000.00    1.00  -10000.00 H P TPUF   EOM12        0.00 08-4-1   1 **-**
08/09 NML     000000   3000.00    1.00    3000.00 L P TPUF   EOM12     3000.00 08-1-1   1 **-**
09/10 HR      000000    100.00    5.50     550.00 H P TPUF   EOM12      100.00 08-4-1   1 **-**
10/11 ADLT    000000      2.00    1.00       2.00 H U TPUF   BEN          0.00 08-1-1   1 **-**
11/12 NML     000150   1500.00    1.00    1500.00 L   TPUF   EOM12        0.00 08-1-1   1 **-**
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Total for active paylines:          -2033.10
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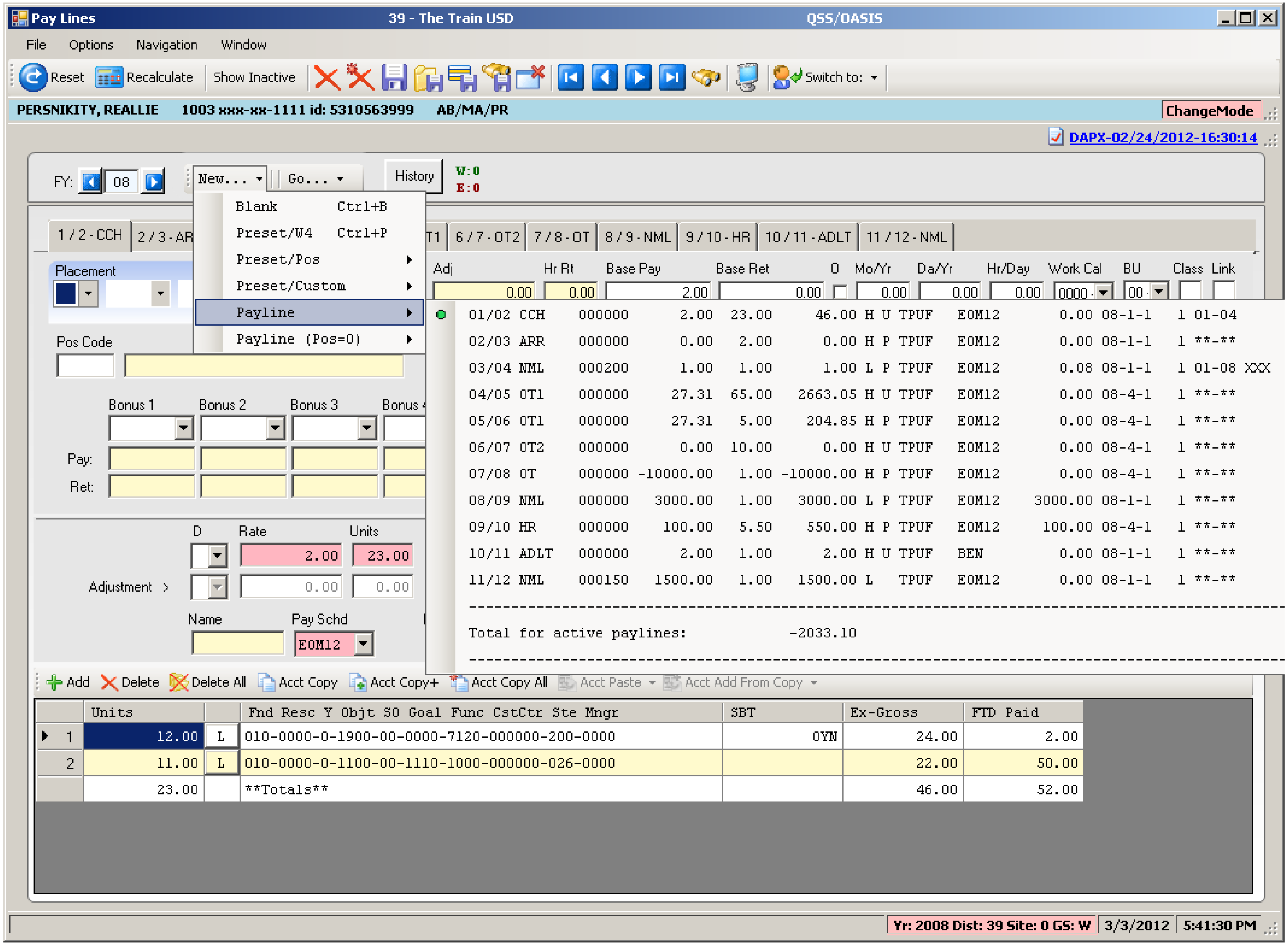
Placement
FTE 0.00
Pos Code
Bonus 1
Bonus 2
Pay:
Ret:
Link
D
Rate
Adjustment > 0.00 0.00 0.00 CCH 0.00 08 1 1

Name
Pay Schd EOM12
HR/DAY
S 1
B
Start __/__/__
End __/__/__
User
Annual Contract 0.00 / 00
FTD Paid 52.00

	Units		Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr	SBT	Ex-Gross	FTD Paid
1	12.00	L	010-0000-0-1900-00-0000-7120-000000-200-0000	0YN	24.00	2.00
2	11.00	L	010-0000-0-1100-00-1110-1000-000000-026-0000		22.00	50.00
	23.00		**Totals**		46.00	52.00

Yr: 2008 Dist: 39 Site: 0 GS: W | 3/3/2012 | 5:41:10 PM

Pay Line – New/Copy from Pay Line


Pay Lines
39 - The Train USD
QSS/OASIS
File
Options
Navigation
Window
Reset
Recalculate
Show Inactive
Switch to:
ChangeMode
FY:
New...
Go...
History
Blank Ctrl+B
Preset/W4 Ctrl+P
Preset/Pos
Preset/Custom
Payline
Payline (Pos=0)
1/2-CCH
2/3-AR
T1
6/7-OT2
7/8-OT
8/9-NML
9/10-HR
10/11-ADLT
11/12-NML
Placement
Pos Code
Bonus 1
Bonus 2
Bonus 3
Bonus 4
Pay:
Ret:
D
Rate
Units
Adjustment >
Name
Pay Schd
Adj
Hr Rt
Base Pay
Base Ret
O
Mo/Yr
Da/Yr
Hr/Day
Work Cal
BU
Class
Link
Add
Delete
Delete All
Acct Copy
Acct Copy+
Acct Copy All
Acct Paste
Acct Add From Copy

PERSNIKITY, REALLIE 1003 xxx-xx-1111 id: 5310563999 AB/MA/PR

DAPX-02/24/2012-16:30:14

FY: 08

W:0
E:0

Adj 0.00 Hr Rt 0.00 Base Pay 2.00 Base Ret 0.00 Mo/Yr 0.00 Da/Yr 0.00 Hr/Day 0.00 Work Cal 0000 BU 00

Rate 2.00 Units 23.00

Adjustment 0.00 0.00

Pay Schd EOM12

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01/02 CCH    000000      2.00   23.00     46.00 H U TPUF   EOM12       0.00 08-1-1   1 01-04
02/03 ARR    000000      0.00    2.00      0.00 H P TPUF   EOM12       0.00 08-1-1   1 **-**
03/04 NML    000200      1.00    1.00      1.00 L P TPUF   EOM12       0.08 08-1-1   1 01-08 XXX
04/05 OT1    000000     27.31   65.00   2663.05 H U TPUF   EOM12       0.00 08-4-1   1 **-**
05/06 OT1    000000     27.31    5.00    204.85 H P TPUF   EOM12       0.00 08-4-1   1 **-**
06/07 OT2    000000      0.00   10.00      0.00 H U TPUF   EOM12       0.00 08-4-1   1 **-**
07/08 OT     000000 -10000.00    1.00 -10000.00 H P TPUF   EOM12       0.00 08-4-1   1 **-**
08/09 NML    000000   3000.00    1.00   3000.00 L P TPUF   EOM12    3000.00 08-1-1   1 **-**
09/10 HR     000000    100.00    5.50    550.00 H P TPUF   EOM12     100.00 08-4-1   1 **-**
10/11 ADLT   000000      2.00    1.00      2.00 H U TPUF   BEN         0.00 08-1-1   1 **-**
11/12 NML    000150   1500.00    1.00   1500.00 L   TPUF   EOM12       0.00 08-1-1   1 **-**
--------------------------------------------------------------------------------------------
Total for active paylines:          -2033.10
--------------------------------------------------------------------------------------------
```
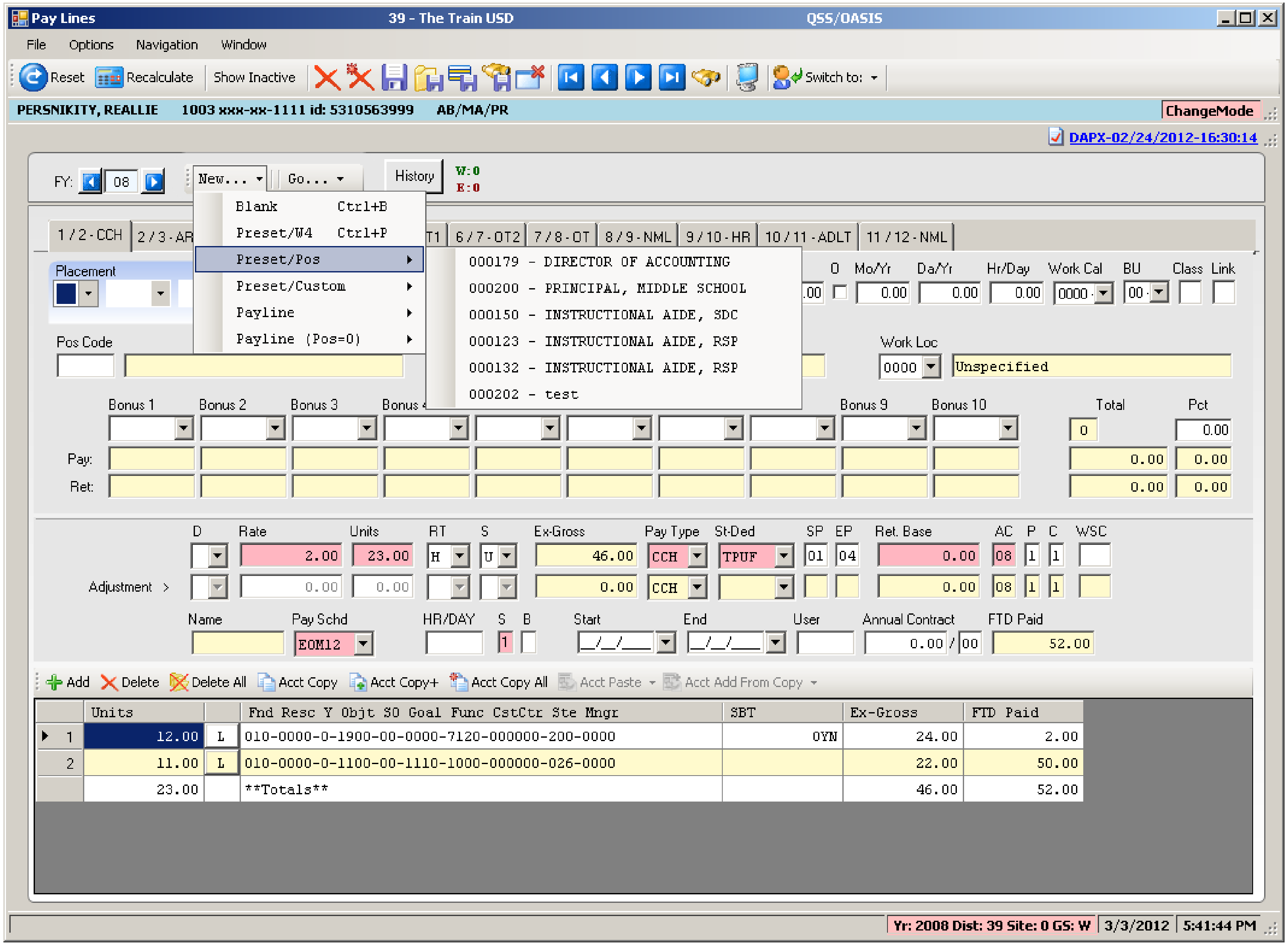

	Units		Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr	SBT	Ex-Gross	FTD Paid
1	12.00	L	010-0000-0-1900-00-0000-7120-000000-200-0000	0YN	24.00	2.00
2	11.00	L	010-0000-0-1100-00-1110-1000-000000-026-0000		22.00	50.00
	23.00		**Totals**		46.00	52.00

Yr: 2008 Dist: 39 Site: 0 GS: W | 3/3/2012 | 5:41:30 PM

Pay Line – New Pay Line from PC


Pay Lines
39 - The Train USD
QSS/OASIS
File
Options
Navigation
Window
Reset
Recalculate
Show Inactive
Switch to:
ChangeMode
FY:
08
New...
Go...
History
W:0
E:0
Blank Ctrl+B
Preset/W4 Ctrl+P
Preset/Pos
Preset/Custom
Payline
Payline (Pos=0)
1/2-CCH
2/3-AR
T1
6/7-OT2
7/8-OT
8/9-NML
9/10-HR
10/11-ADLT
11/12-NML
Placement
Pos Code
Add
Delete
Delete All
Acct Copy
Acct Copy+
Acct Copy All
Acct Paste
Acct Add From Copy

PERSNIKITY, REALLIE 1003 xxx-xx-1111 id: 5310563999 AB/MA/PR

DAPX-02/24/2012-16:30:14

000179 – DIRECTOR OF ACCOUNTING
000200 – PRINCIPAL, MIDDLE SCHOOL
000150 – INSTRUCTIONAL AIDE, SDC
000123 – INSTRUCTIONAL AIDE, RSP
000132 – INSTRUCTIONAL AIDE, RSP
000202 – test

O	Mo/Yr	Da/Yr	Hr/Day	Work Cal	BU	Class	Link
☐	0.00	0.00	0.00	0000	00		

Work Loc: 0000 Unspecified

	Bonus 1	Bonus 2	Bonus 3	Bonus					Bonus 9	Bonus 10	Total	Pct
											0	0.00
Pay:											0.00	0.00
Ret:											0.00	0.00

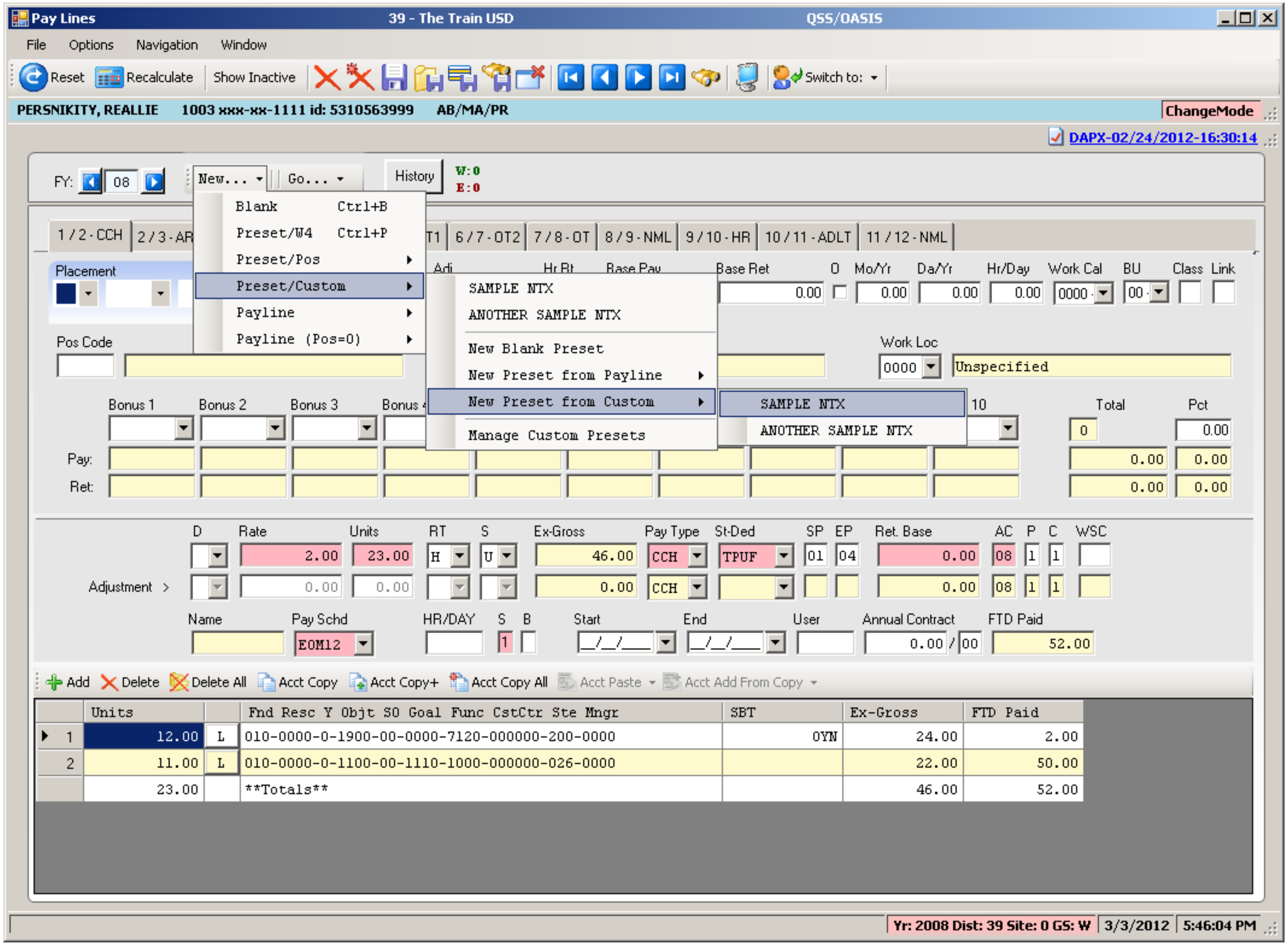
	D	Rate	Units	RT	S	Ex-Gross	Pay Type	St-Ded	SP	EP	Ret. Base	AC	P	C	WSC
		2.00	23.00	H	U	46.00	CCH	TPUF	01	04	0.00	08	1	1	
Adjustment >		0.00	0.00			0.00	CCH				0.00	08	1	1	

Name	Pay Schd	HR/DAY	S	B	Start	End	User	Annual Contract	FTD Paid
	EOM12		1		_/_/__	_/_/__		0.00 / 00	52.00

	Units		Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr	SBT	Ex-Gross	FTD Paid
1	12.00	L	010-0000-0-1900-00-0000-7120-000000-200-0000	OYN	24.00	2.00
2	11.00	L	010-0000-0-1100-00-1110-1000-000000-026-0000		22.00	50.00
	23.00		**Totals**		46.00	52.00

Yr: 2008 Dist: 39 Site: 0 GS: W | 3/3/2012 | 5:41:44 PM

Pay Line – New Pay Line from Preset


File
Options
Navigation
Window
Reset
Recalculate
Show Inactive
Switch to:
ChangeMode
New...
Go...
History
Blank Ctrl+B
Preset/W4 Ctrl+P
Preset/Pos
Preset/Custom
Payline
Payline (Pos=0)
SAMPLE NTX
ANOTHER SAMPLE NTX
New Blank Preset
New Preset from Payline
New Preset from Custom
Manage Custom Presets
SAMPLE NTX
ANOTHER SAMPLE NTX
1 / 2 - CCH
2 / 3 - AR
T1
6 / 7 - OT2
7 / 8 - OT
8 / 9 - NML
9 / 10 - HR
10 / 11 - ADLT
11 / 12 - NML
Add
Delete
Delete All
Acct Copy
Acct Copy+
Acct Copy All
Acct Paste
Acct Add From Copy

Pay Lines 39 - The Train USD QSS/OASIS

PERSNIKITY, REALLIE 1003 xxx-xx-1111 id: 5310563999 AB/MA/PR

DAPX-02/24/2012-16:30:14

FY: 08 W:0 E:0

Base Ret: 0.00 O: ☐ Mo/Yr: 0.00 Da/Yr: 0.00 Hr/Day: 0.00 Work Cal: 0000 BU: 00

Work Loc: 0000 Unspecified

Total: 0 Pct: 0.00

Pay: 0.00 0.00

Ret: 0.00 0.00

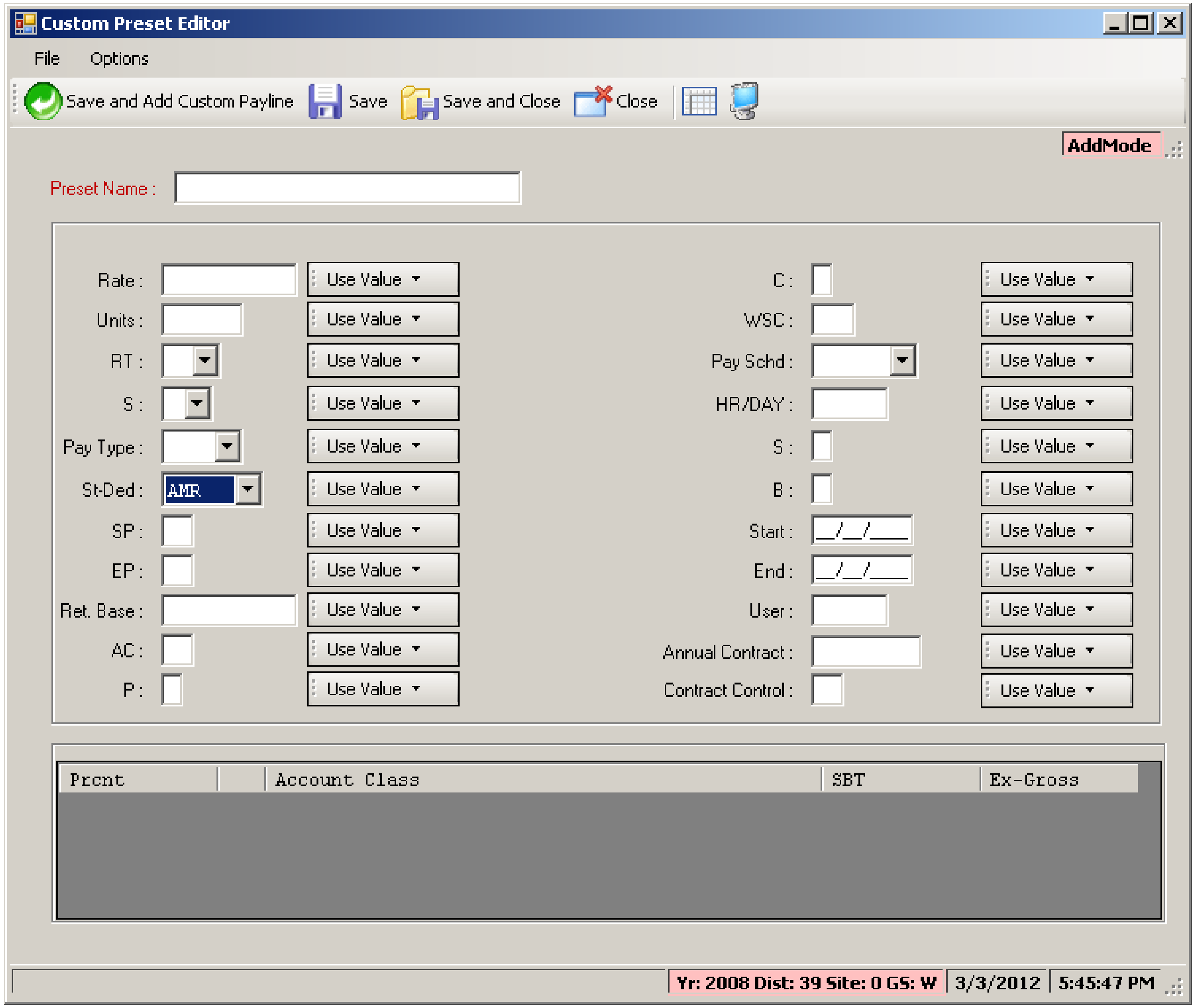
	D	Rate	Units	RT	S	Ex-Gross	Pay Type	St-Ded	SP	EP	Ret. Base	AC	P	C	WSC
		2.00	23.00	H	U	46.00	CCH	TPUF	01	04	0.00	08	1	1	
Adjustment >		0.00	0.00			0.00	CCH				0.00	08	1	1	

Name: Pay Schd: EOM12 HR/DAY: S: 1 B: Start: __/__/____ End: __/__/____ User: Annual Contract: 0.00 / 00 FTD Paid: 52.00

	Units		Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr	SBT	Ex-Gross	FTD Paid
1	12.00	L	010-0000-0-1900-00-0000-7120-000000-200-0000	OYN	24.00	2.00
2	11.00	L	010-0000-0-1100-00-1110-1000-000000-026-0000		22.00	50.00
	23.00		**Totals**		46.00	52.00

Yr: 2008 Dist: 39 Site: 0 GS: W | 3/3/2012 | 5:46:04 PM

Pay Line – Custom Preset Editor


Custom Preset Editor
File
Options
Save and Add Custom Payline
Save
Save and Close
Close
AddMode

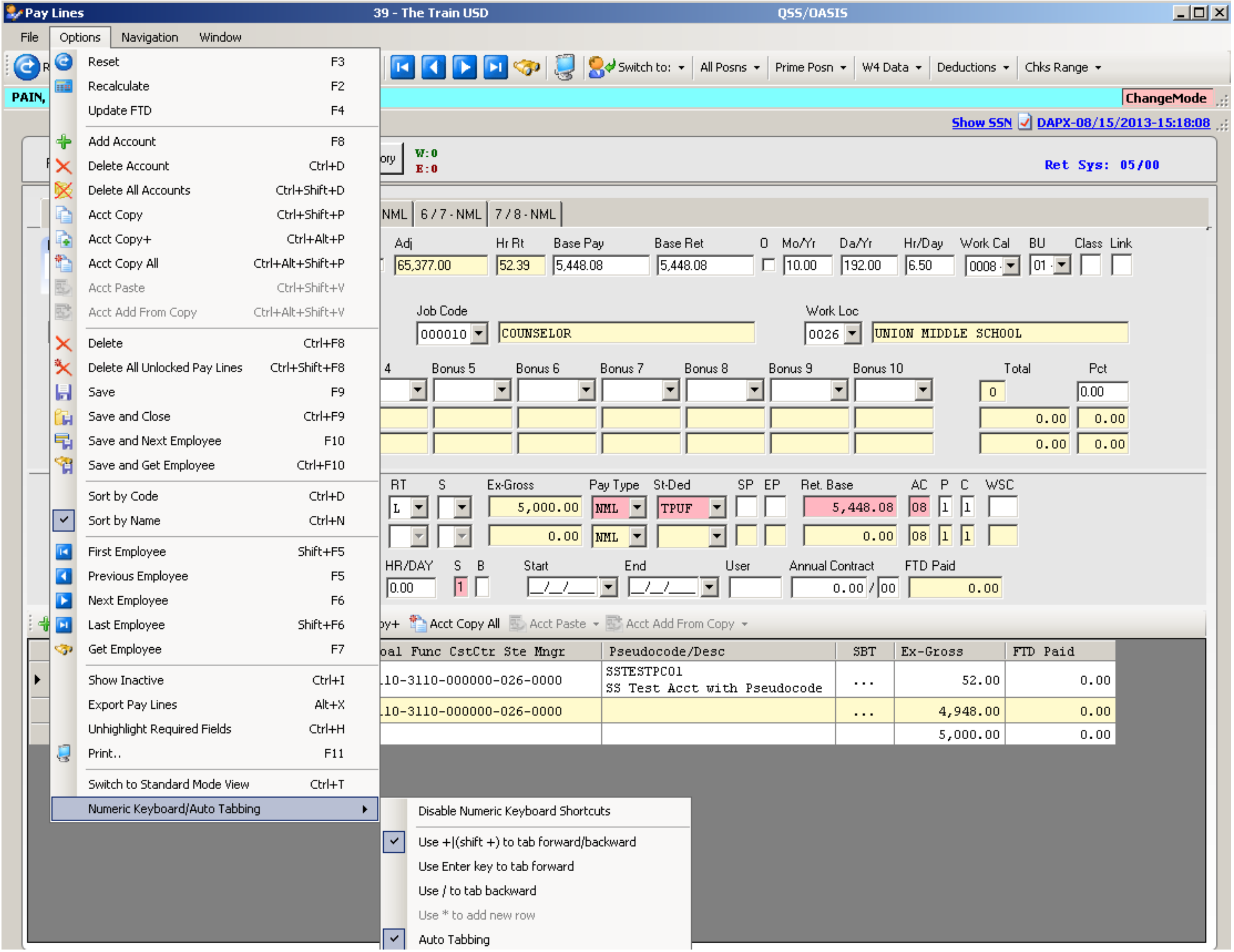
Preset Name :

Rate :		Use Value	C :	☐	Use Value
Units :		Use Value	WSC :		Use Value
RT :		Use Value	Pay Schd :		Use Value
S :		Use Value	HR/DAY :		Use Value
Pay Type :		Use Value	S :	☐	Use Value
St-Ded :	AMR	Use Value	B :	☐	Use Value
SP :	☐	Use Value	Start :	__/__/____	Use Value
EP :	☐	Use Value	End :	__/__/____	Use Value
Ret. Base :		Use Value	User :		Use Value
AC :	☐	Use Value	Annual Contract :		Use Value
P :	☐	Use Value	Contract Control :	☐	Use Value

Prcnt		Account Class	SBT	Ex-Gross

Yr: 2008 Dist: 39 Site: 0 GS: W | 3/3/2012 | 5:45:47 PM

Pay Line – Edit FTD/(kb Shortcuts…)


Pay Lines
39 - The Train USD
QSS/OASIS
File
Options
Navigation
Window
Reset F3
Recalculate F2
Update FTD F4
Add Account F8
Delete Account Ctrl+D
Delete All Accounts Ctrl+Shift+D
Acct Copy Ctrl+Shift+P
Acct Copy+ Ctrl+Alt+P
Acct Copy All Ctrl+Alt+Shift+P
Acct Paste Ctrl+Shift+V
Acct Add From Copy Ctrl+Alt+Shift+V
Delete Ctrl+F8
Delete All Unlocked Pay Lines Ctrl+Shift+F8
Save F9
Save and Close Ctrl+F9
Save and Next Employee F10
Save and Get Employee Ctrl+F10
Sort by Code Ctrl+D
Sort by Name Ctrl+N
First Employee Shift+F5
Previous Employee F5
Next Employee F6
Last Employee Shift+F6
Get Employee F7
Show Inactive Ctrl+I
Export Pay Lines Alt+X
Unhighlight Required Fields Ctrl+H
Print.. F11
Switch to Standard Mode View Ctrl+T
Numeric Keyboard/Auto Tabbing
Disable Numeric Keyboard Shortcuts
Use +|(shift +) to tab forward/backward
Use Enter key to tab forward
Use / to tab backward
Use * to add new row
Auto Tabbing
Switch to:
All Posns
Prime Posn
W4 Data
Deductions
Chks Range
ChangeMode
Show SSN
Acct Copy All
Acct Paste
Acct Add From Copy

PAIN,

DAPX-08/15/2013-15:18:08

W: 0
E: 0

Ret Sys: 05/00

NML | 6 / 7 - NML | 7 / 8 - NML

Adj: 65,377.00 | Hr Rt: 52.39 | Base Pay: 5,448.08 | Base Ret: 5,448.08 | O: ☐ | Mo/Yr: 10.00 | Da/Yr: 192.00 | Hr/Day: 6.50 | Work Cal: 0008 | BU: 01 | Class | Link

Job Code: 000010 COUNSELOR

Work Loc: 0026 UNION MIDDLE SCHOOL

Bonus 5 | Bonus 6 | Bonus 7 | Bonus 8 | Bonus 9 | Bonus 10 | Total: 0 | Pct: 0.00

Total: 0.00 | Pct: 0.00

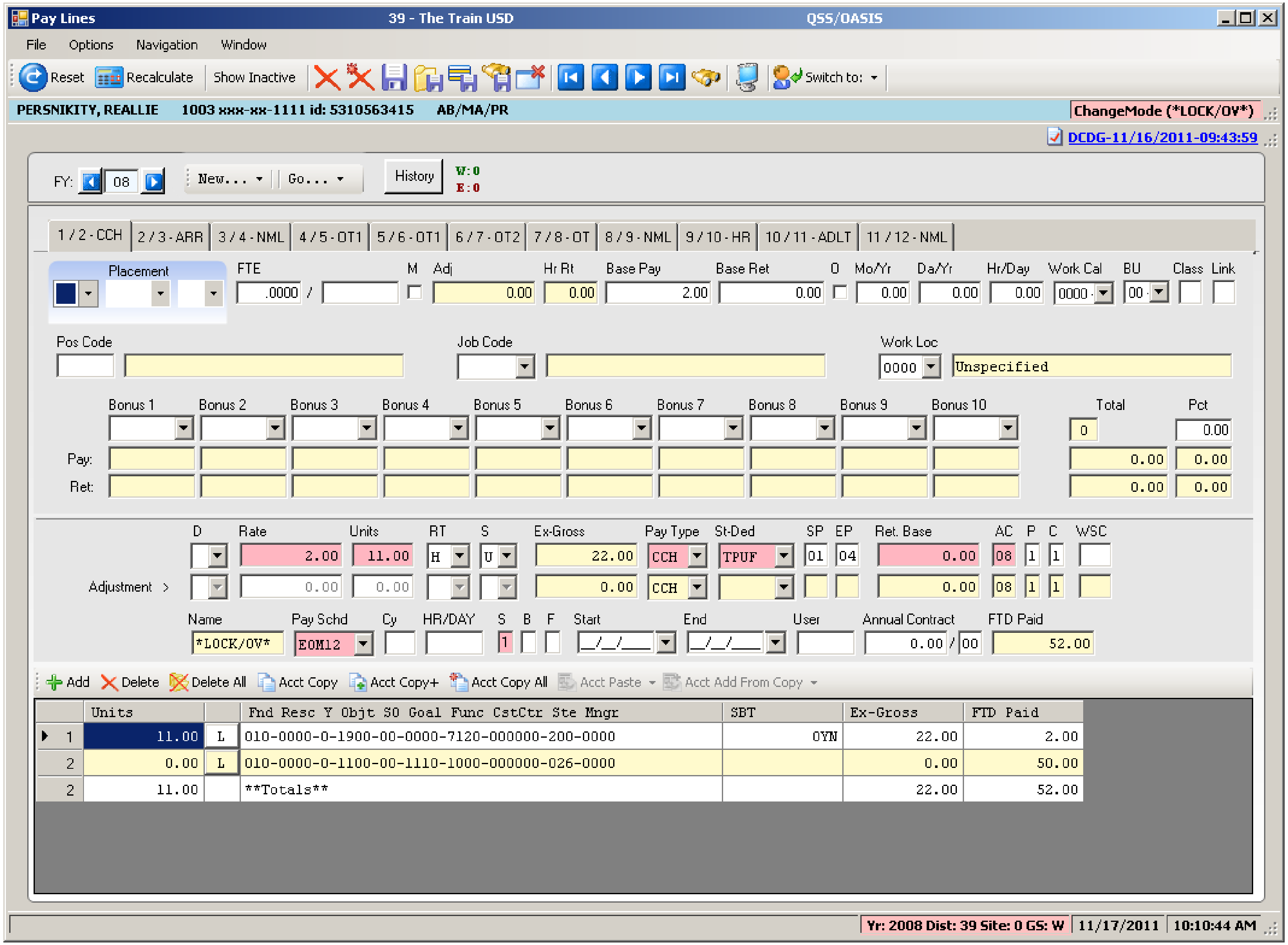
Total: 0.00 | Pct: 0.00

RT	S	Ex-Gross	Pay Type	St-Ded	SP	EP	Ret. Base	AC	P	C	WSC
L		5,000.00	NML	TPUF			5,448.08	08	1	1	
		0.00	NML				0.00	08	1	1	

HR/DAY: 0.00 | S: 1 | B | Start: _/_/__ | End: _/_/__ | User | Annual Contract: 0.00 / 00 | FTD Paid: 0.00

oal Func CstCtr Ste Mngr	Pseudocode/Desc	SBT	Ex-Gross	FTD Paid
.10-3110-000000-026-0000	SSTESTPC01 SS Test Acct with Pseudocode	...	52.00	0.00
.10-3110-000000-026-0000		...	4,948.00	0.00
			5,000.00	0.00

Pay Line Acct Copy Features


Pay Lines
File
Options
Navigation
Window
Reset
Recalculate
Show Inactive
Switch to:
New...
Go...
History
Add
Delete
Delete All
Acct Copy
Acct Copy+
Acct Copy All
Acct Paste
Acct Add From Copy
1 / 2 - CCH
2 / 3 - ARR
3 / 4 - NML
4 / 5 - OT1
5 / 6 - OT1
6 / 7 - OT2
7 / 8 - OT
8 / 9 - NML
9 / 10 - HR
10 / 11 - ADLT
11 / 12 - NML

39 - The Train USD QSS/OASIS

PERSNIKITY, REALLIE 1003 xxx-xx-1111 id: 5310563415 AB/MA/PR

ChangeMode (*LOCK/OV*)

DCDG-11/16/2011-09:43:59

FY: 08

W: 0
E: 0

Placement	FTE	M	Adj	Hr Rt	Base Pay	Base Ret	O	Mo/Yr	Da/Yr	Hr/Day	Work Cal	BU	Class	Link
	.0000 /	☐	0.00	0.00	2.00	0.00	☐	0.00	0.00	0.00	0000	00		

Pos Code:
Job Code:
Work Loc: 0000 Unspecified

	Bonus 1	Bonus 2	Bonus 3	Bonus 4	Bonus 5	Bonus 6	Bonus 7	Bonus 8	Bonus 9	Bonus 10	Total	Pct
											0	0.00
Pay:											0.00	0.00
Ret:											0.00	0.00

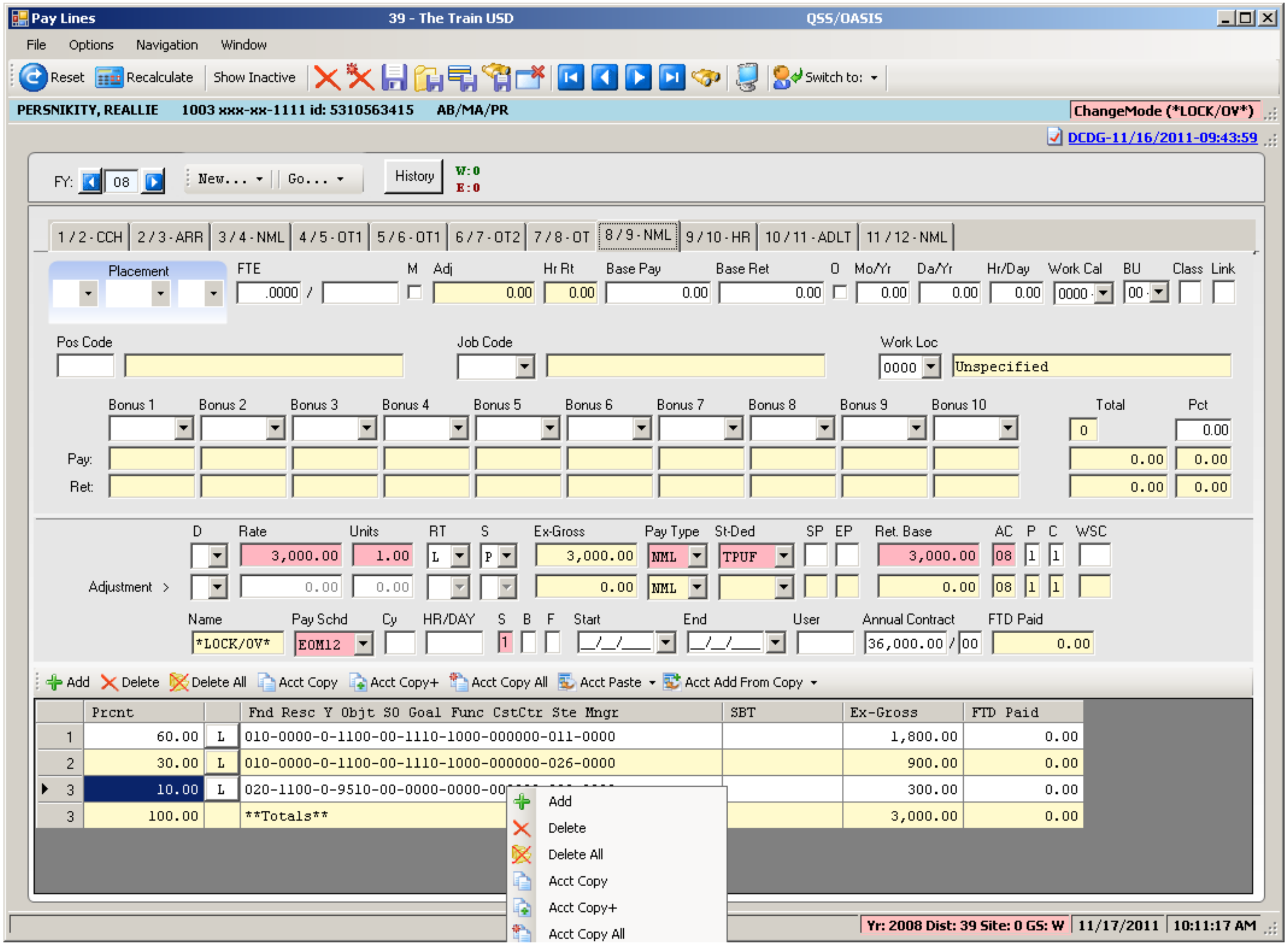
	D	Rate	Units	RT	S	Ex-Gross	Pay Type	St-Ded	SP	EP	Ret. Base	AC	P	C	WSC
		2.00	11.00	H	U	22.00	CCH	TPUF	01	04	0.00	08	1	1	
Adjustment >		0.00	0.00			0.00	CCH				0.00	08	1	1	

Name	Pay Schd	Cy	HR/DAY	S	B	F	Start	End	User	Annual Contract	FTD Paid
LOCK/OV	EOM12			1			__/__/____	__/__/____		0.00 / 00	52.00

	Units		Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr	SBT	Ex-Gross	FTD Paid
1	11.00	L	010-0000-0-1900-00-0000-7120-000000-200-0000	0YN	22.00	2.00
2	0.00	L	010-0000-0-1100-00-1110-1000-000000-026-0000		0.00	50.00
2	11.00		**Totals**		22.00	52.00

Yr: 2008 Dist: 39 Site: 0 GS: W 11/17/2011 10:10:44 AM

Can Add to Acct Clipboard


Pay Lines
File
Options
Navigation
Window
Reset
Recalculate
Show Inactive
Switch to:
History
New...
Go...
Add
Delete
Delete All
Acct Copy
Acct Copy+
Acct Copy All
Acct Paste
Acct Add From Copy
Add
Delete
Delete All
Acct Copy
Acct Copy+
Acct Copy All

39 - The Train USD QSS/OASIS

PERSNIKITY, REALLIE 1003 xxx-xx-1111 id: 5310563415 AB/MA/PR

ChangeMode (*LOCK/OV*)

DCDG-11/16/2011-09:43:59

FY: 08 W: 0 E: 0

1 / 2 - CCH | 2 / 3 - ARR | 3 / 4 - NML | 4 / 5 - OT1 | 5 / 6 - OT1 | 6 / 7 - OT2 | 7 / 8 - OT | 8 / 9 - NML | 9 / 10 - HR | 10 / 11 - ADLT | 11 / 12 - NML

Placement	FTE	M	Adj	Hr Rt	Base Pay	Base Ret	O	Mo/Yr	Da/Yr	Hr/Day	Work Cal	BU	Class	Link
	.0000 /	☐	0.00	0.00	0.00	0.00	☐	0.00	0.00	0.00	0000	00		

Pos Code

Job Code

Work Loc: 0000 Unspecified

	Bonus 1	Bonus 2	Bonus 3	Bonus 4	Bonus 5	Bonus 6	Bonus 7	Bonus 8	Bonus 9	Bonus 10	Total	Pct
											0	0.00
Pay:											0.00	0.00
Ret:											0.00	0.00

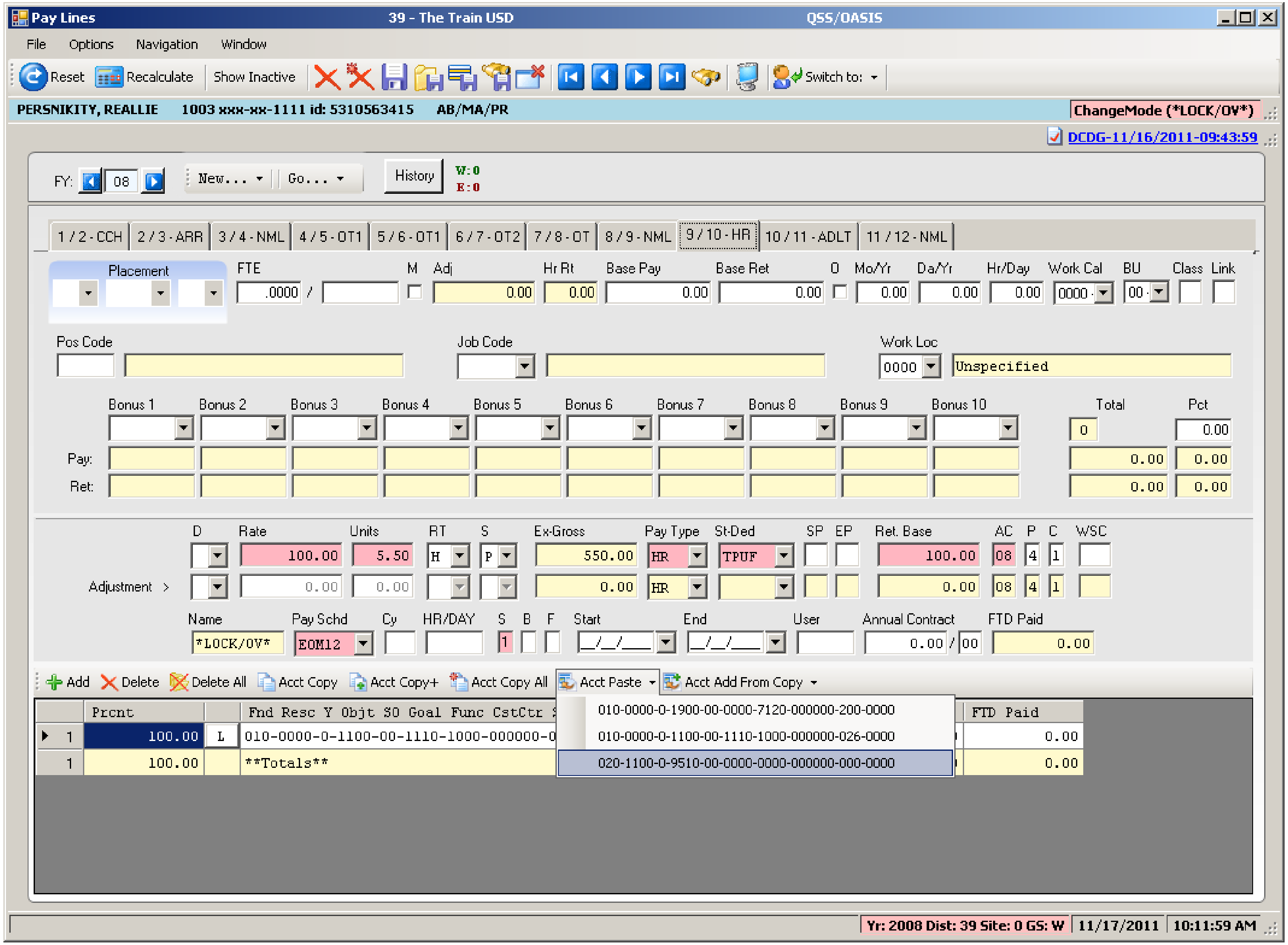
	D	Rate	Units	RT	S	Ex-Gross	Pay Type	St-Ded	SP	EP	Ret. Base	AC	P	C	WSC
		3,000.00	1.00	L	P	3,000.00	NML	TPUF			3,000.00	08	1	1	
Adjustment >		0.00	0.00			0.00	NML				0.00	08	1	1	

Name	Pay Schd	Cy	HR/DAY	S	B	F	Start	End	User	Annual Contract	FTD Paid
LOCK/OV	EOM12			1			__/__/____	__/__/____		36,000.00 / 00	0.00

	Prcnt		Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr	SBT	Ex-Gross	FTD Paid
1	60.00	L	010-0000-0-1100-00-1110-1000-000000-011-0000		1,800.00	0.00
2	30.00	L	010-0000-0-1100-00-1110-1000-000000-026-0000		900.00	0.00
▶ 3	10.00	L	020-1100-0-9510-00-0000-0000-00		300.00	0.00
3	100.00		**Totals**		3,000.00	0.00

Yr: 2008 Dist: 39 Site: 0 GS: W | 11/17/2011 | 10:11:17 AM

Paste from Acct Clipboard


Pay Lines
39 - The Train USD
QSS/OASIS
File
Options
Navigation
Window
Reset
Recalculate
Show Inactive
Switch to:
New...
Go...
History
1 / 2 - CCH
2 / 3 - ARR
3 / 4 - NML
4 / 5 - OT1
5 / 6 - OT1
6 / 7 - OT2
7 / 8 - OT
8 / 9 - NML
9 / 10 - HR
10 / 11 - ADLT
11 / 12 - NML
Adjustment >
Add
Delete
Delete All
Acct Copy
Acct Copy+
Acct Copy All
Acct Paste
Acct Add From Copy

PERSNIKITY, REALLIE 1003 xxx-xx-1111 id: 5310563415 AB/MA/PR

ChangeMode (*LOCK/OV*)

DCDG-11/16/2011-09:43:59

FY: 08

W: 0
E: 0

Placement	FTE	M	Adj	Hr Rt	Base Pay	Base Ret	O	Mo/Yr	Da/Yr	Hr/Day	Work Cal	BU	Class	Link
	.0000 /	☐	0.00	0.00	0.00	0.00	☐	0.00	0.00	0.00	0000	00		

Pos Code:

Job Code:

Work Loc: 0000 Unspecified

	Bonus 1	Bonus 2	Bonus 3	Bonus 4	Bonus 5	Bonus 6	Bonus 7	Bonus 8	Bonus 9	Bonus 10	Total	Pct
											0	0.00
Pay:											0.00	0.00
Ret:											0.00	0.00

	D	Rate	Units	RT	S	Ex-Gross	Pay Type	St-Ded	SP	EP	Ret. Base	AC	P	C	WSC
		100.00	5.50	H	P	550.00	HR	TPUF			100.00	08	4	1	
Adjustment >		0.00	0.00			0.00	HR				0.00	08	4	1	

Name	Pay Schd	Cy	HR/DAY	S	B	F	Start	End	User	Annual Contract	FTD Paid
LOCK/OV	EOM12			1			__/__/____	__/__/____		0.00 / 00	0.00

Acct Paste:
- 010-0000-0-1900-00-0000-7120-000000-200-0000
- 010-0000-0-1100-00-1110-1000-000000-026-0000
- 020-1100-0-9510-00-0000-0000-000000-000-0000

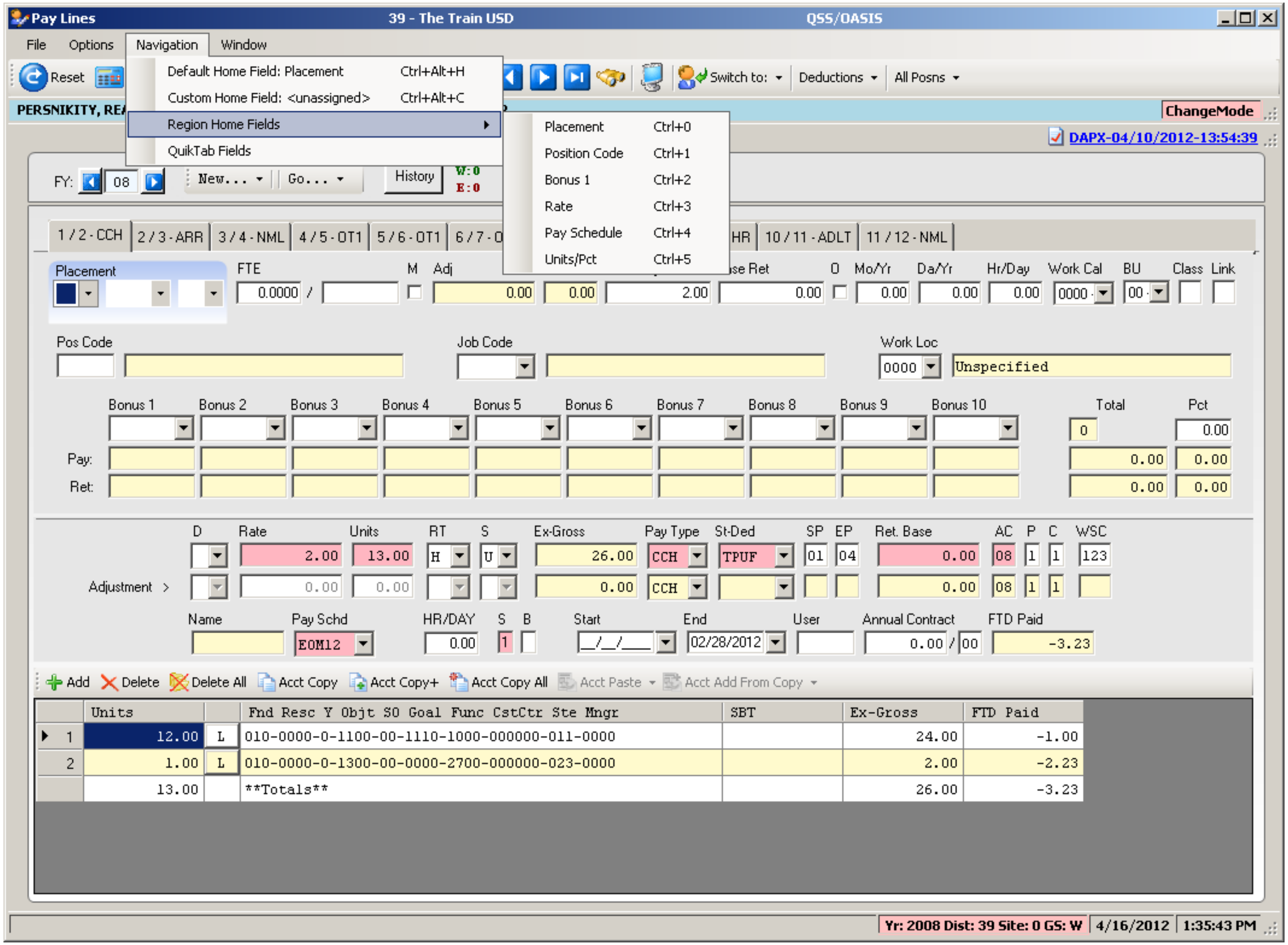
	Prcnt		Fnd Resc Y Objt SO Goal Func CstCtr S	FTD Paid
1	100.00	L	010-0000-0-1100-00-1110-1000-000000-0	0.00
1	100.00		**Totals**	0.00

Yr: 2008 Dist: 39 Site: 0 GS: W | 11/17/2011 | 10:11:59 AM

Add from Acct Clipboard

The image part with relationship ID rId2 was not found in the file.

Pay Line Field Navigation


Pay Lines
39 - The Train USD
QSS/OASIS
File
Options
Navigation
Window
Reset
Switch to:
Deductions
All Posns
PERSNIKITY, REA
ChangeMode
DAPX-04/10/2012-13:54:39
Default Home Field: Placement Ctrl+Alt+H
Custom Home Field: <unassigned> Ctrl+Alt+C
Region Home Fields
QuikTab Fields
Placement Ctrl+0
Position Code Ctrl+1
Bonus 1 Ctrl+2
Rate Ctrl+3
Pay Schedule Ctrl+4
Units/Pct Ctrl+5
New...
Go...
History
W:0
E:0
1 / 2 - CCH
2 / 3 - ARR
3 / 4 - NML
4 / 5 - OT1
5 / 6 - OT1
6 / 7 - O
HR
10 / 11 - ADLT
11 / 12 - NML
Add
Delete
Delete All
Acct Copy
Acct Copy+
Acct Copy All
Acct Paste
Acct Add From Copy

FY: 08

Placement | FTE 0.0000 / | M ☐ | Adj 0.00 | 0.00 | 2.00 | se Ret 0.00 | O ☐ | Mo/Yr 0.00 | Da/Yr 0.00 | Hr/Day 0.00 | Work Cal 0000 | BU 00 | Class | Link

Pos Code | Job Code | Work Loc 0000 Unspecified

	Bonus 1	Bonus 2	Bonus 3	Bonus 4	Bonus 5	Bonus 6	Bonus 7	Bonus 8	Bonus 9	Bonus 10	Total	Pct
											0	0.00
Pay:											0.00	0.00
Ret:											0.00	0.00

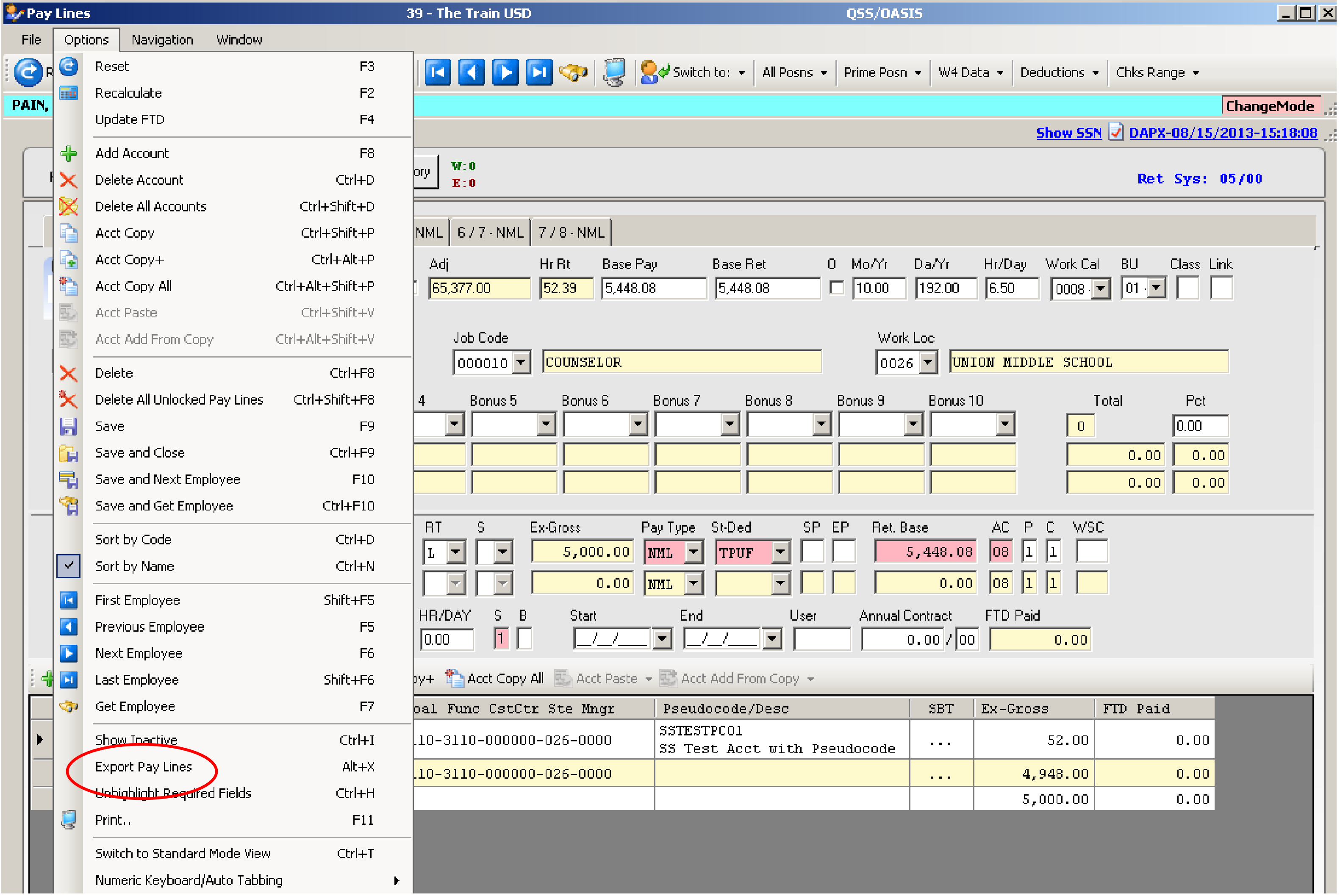
	D	Rate	Units	RT	S	Ex-Gross	Pay Type	St-Ded	SP	EP	Ret. Base	AC	P	C	WSC
		2.00	13.00	H	U	26.00	CCH	TPUF	01	04	0.00	08	1	1	123
Adjustment >		0.00	0.00			0.00	CCH				0.00	08	1	1	

Name	Pay Schd	HR/DAY	S	B	Start	End	User	Annual Contract	FTD Paid
	EOM12	0.00	1		__/__/____	02/28/2012		0.00 / 00	-3.23

	Units		Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr	SBT	Ex-Gross	FTD Paid
1	12.00	L	010-0000-0-1100-00-1110-1000-000000-011-0000		24.00	-1.00
2	1.00	L	010-0000-0-1300-00-0000-2700-000000-023-0000		2.00	-2.23
	13.00		**Totals**		26.00	-3.23

Yr: 2008 Dist: 39 Site: 0 GS: W | 4/16/2012 | 1:35:43 PM

Export Pay Lines


Pay Lines
39 - The Train USD
QSS/OASIS
File
Options
Navigation
Window
Reset F3
Recalculate F2
Update FTD F4
Add Account F8
Delete Account Ctrl+D
Delete All Accounts Ctrl+Shift+D
Acct Copy Ctrl+Shift+P
Acct Copy+ Ctrl+Alt+P
Acct Copy All Ctrl+Alt+Shift+P
Acct Paste Ctrl+Shift+V
Acct Add From Copy Ctrl+Alt+Shift+V
Delete Ctrl+F8
Delete All Unlocked Pay Lines Ctrl+Shift+F8
Save F9
Save and Close Ctrl+F9
Save and Next Employee F10
Save and Get Employee Ctrl+F10
Sort by Code Ctrl+D
Sort by Name Ctrl+N
First Employee Shift+F5
Previous Employee F5
Next Employee F6
Last Employee Shift+F6
Get Employee F7
Show Inactive Ctrl+I
Export Pay Lines Alt+X
Unhighlight Required Fields Ctrl+H
Print.. F11
Switch to Standard Mode View Ctrl+T
Numeric Keyboard/Auto Tabbing
Switch to:
All Posns
Prime Posn
W4 Data
Deductions
Chks Range
ChangeMode
Show SSN
Acct Copy All
Acct Paste
Acct Add From Copy
NML
6 / 7 - NML
7 / 8 - NML

PAIN,

DAPX-08/15/2013-15:18:08

W:0
E:0

Ret Sys: 05/00

Adj	Hr Rt	Base Pay	Base Ret	O	Mo/Yr	Da/Yr	Hr/Day	Work Cal	BU	Class	Link
65,377.00	52.39	5,448.08	5,448.08	☐	10.00	192.00	6.50	0008	01		

Job Code: 000010 COUNSELOR

Work Loc: 0026 UNION MIDDLE SCHOOL

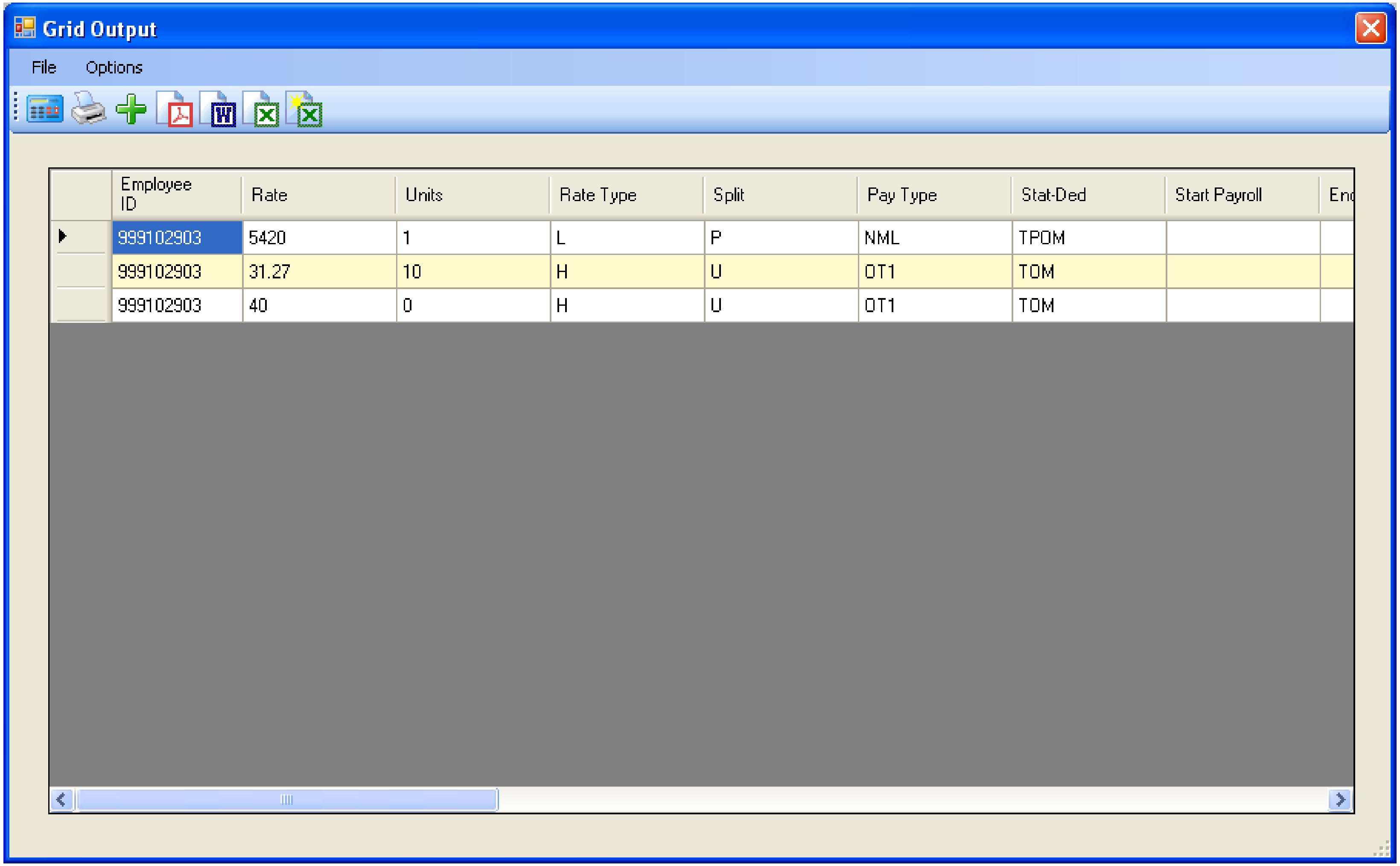
4	Bonus 5	Bonus 6	Bonus 7	Bonus 8	Bonus 9	Bonus 10	Total	Pct
							0	0.00
							0.00	0.00
							0.00	0.00

RT	S	Ex-Gross	Pay Type	St-Ded	SP	EP	Ret. Base	AC	P	C	WSC
L		5,000.00	NML	TPUF			5,448.08	08	1	1	
		0.00	NML				0.00	08	1	1	

HR/DAY	S	B	Start	End	User	Annual Contract	FTD Paid
0.00	1		_/_/___	_/_/___		0.00 / 00	0.00

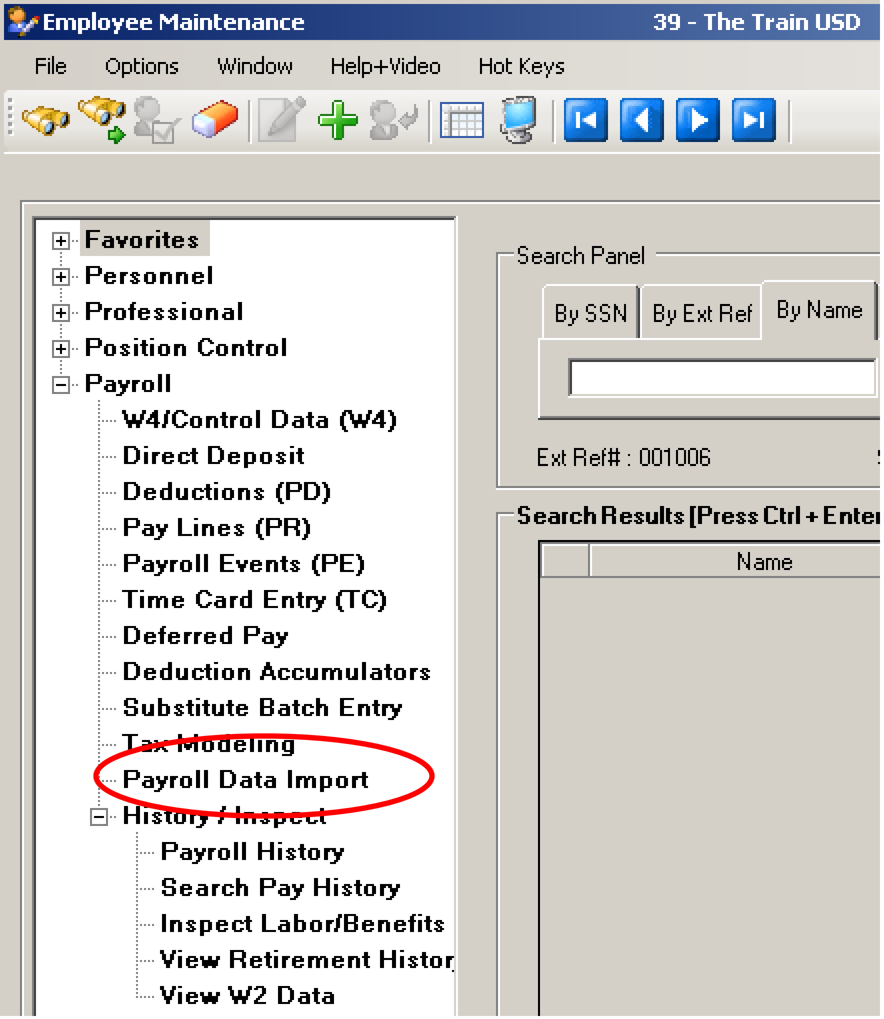
oal Func CstCtr Ste Mngr	Pseudocode/Desc	SBT	Ex-Gross	FTD Paid
10-3110-000000-026-0000	SSTESTPC01 SS Test Acct with Pseudocode	...	52.00	0.00
10-3110-000000-026-0000		...	4,948.00	0.00
			5,000.00	0.00

Paylines Exported in Import Format


Grid Output
File
Options

	Employee ID	Rate	Units	Rate Type	Split	Pay Type	Stat-Ded	Start Payroll	En
▶	999102903	5420	1	L	P	NML	TPOM		
	999102903	31.27	10	H	U	OT1	TOM		
	999102903	40	0	H	U	OT1	TOM		

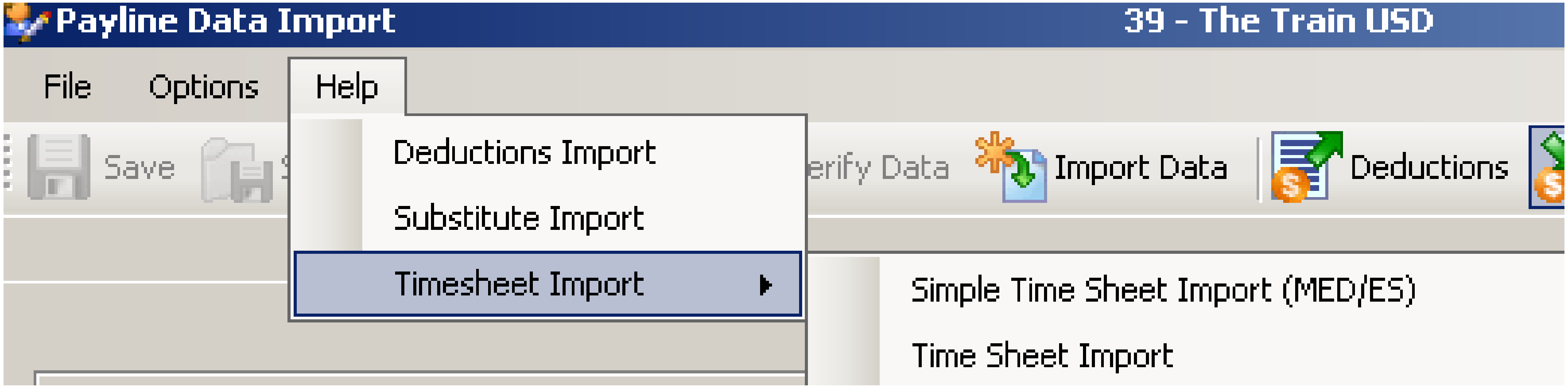
Payroll Data Import


Employee Maintenance
39 - The Train USD
File
Options
Window
Help+Video
Hot Keys
Favorites
Personnel
Professional
Position Control
Payroll
W4/Control Data (W4)
Direct Deposit
Deductions (PD)
Pay Lines (PR)
Payroll Events (PE)
Time Card Entry (TC)
Deferred Pay
Deduction Accumulators
Substitute Batch Entry
Tax Modeling
Payroll Data Import
History / Inspect
Payroll History
Search Pay History
Inspect Labor/Benefits
View Retirement Histor
View W2 Data
Search Panel
By SSN
By Ext Ref
By Name
Search Results [Press Ctrl + Enter
Name

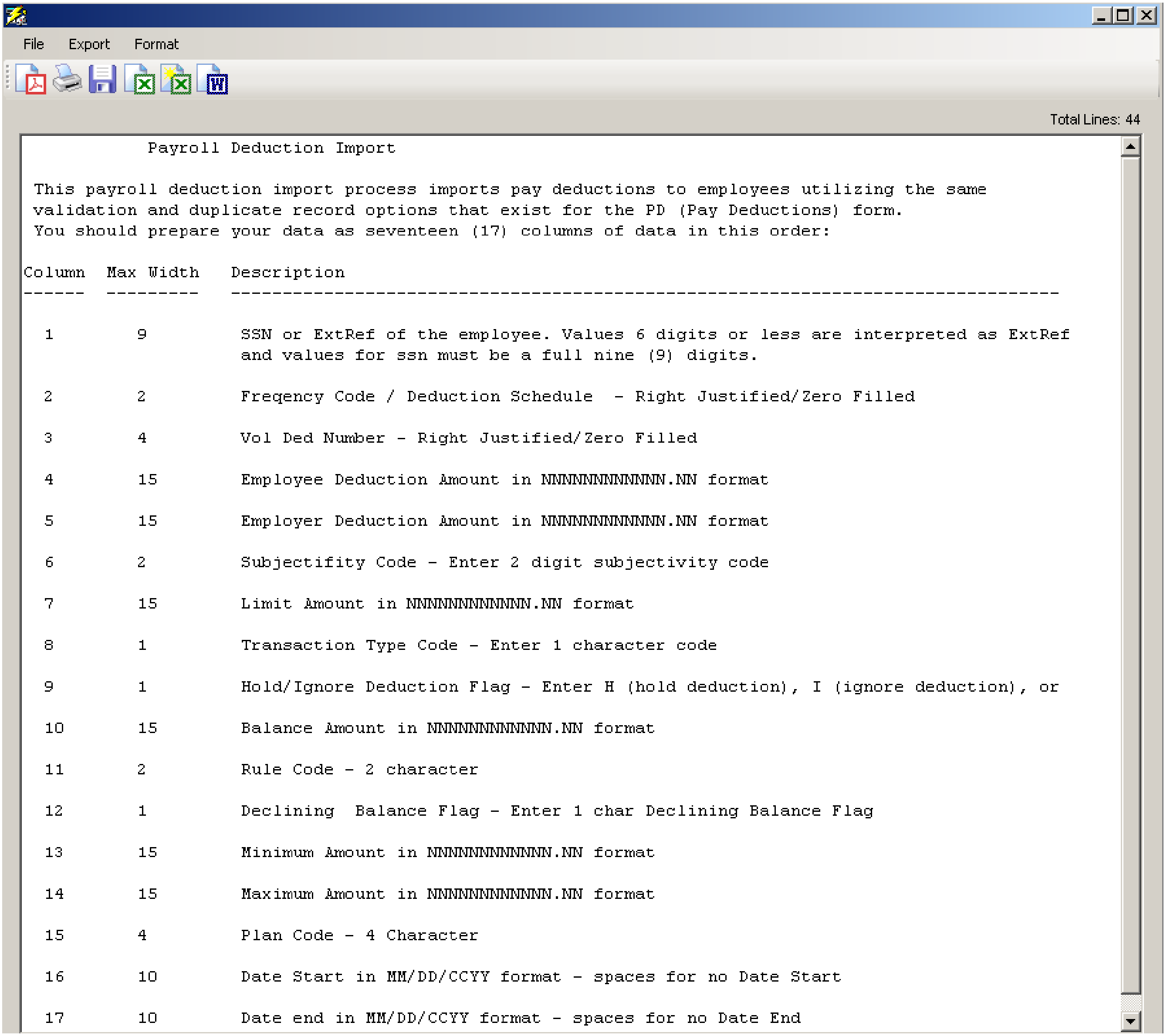
Ext Ref# : 001006

- Deductions
- Paylines
- Timesheet Units by Acct
- Substitute Units by Acct (Version L) with Payline creation

Payroll Data Import Help

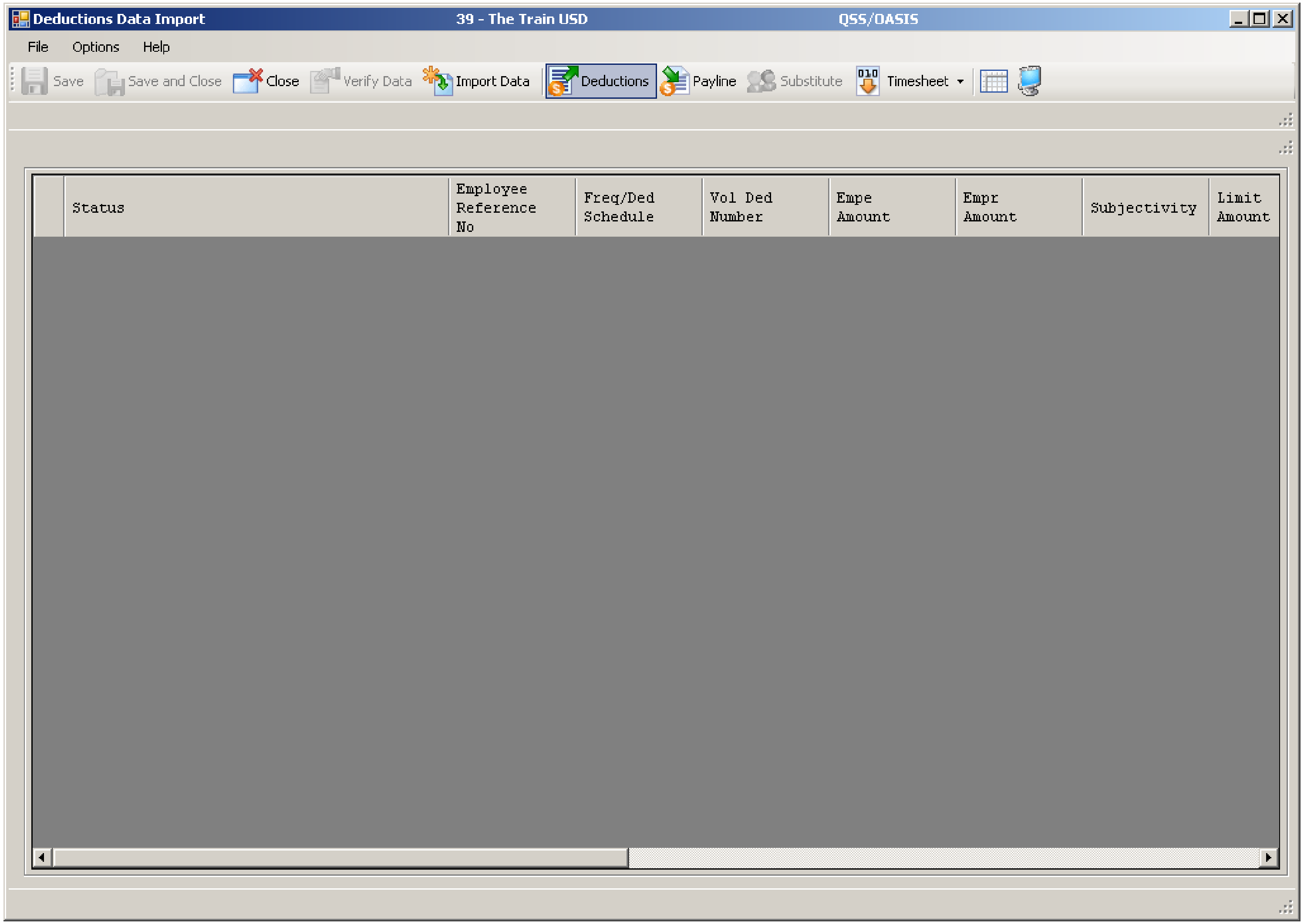

Payline Data Import
39 - The Train USD
File
Options
Help
Save
erify Data
Import Data
Deductions
Deductions Import
Substitute Import
Timesheet Import
Simple Time Sheet Import (MED/ES)
Time Sheet Import

Payroll Data Import Help - Deds



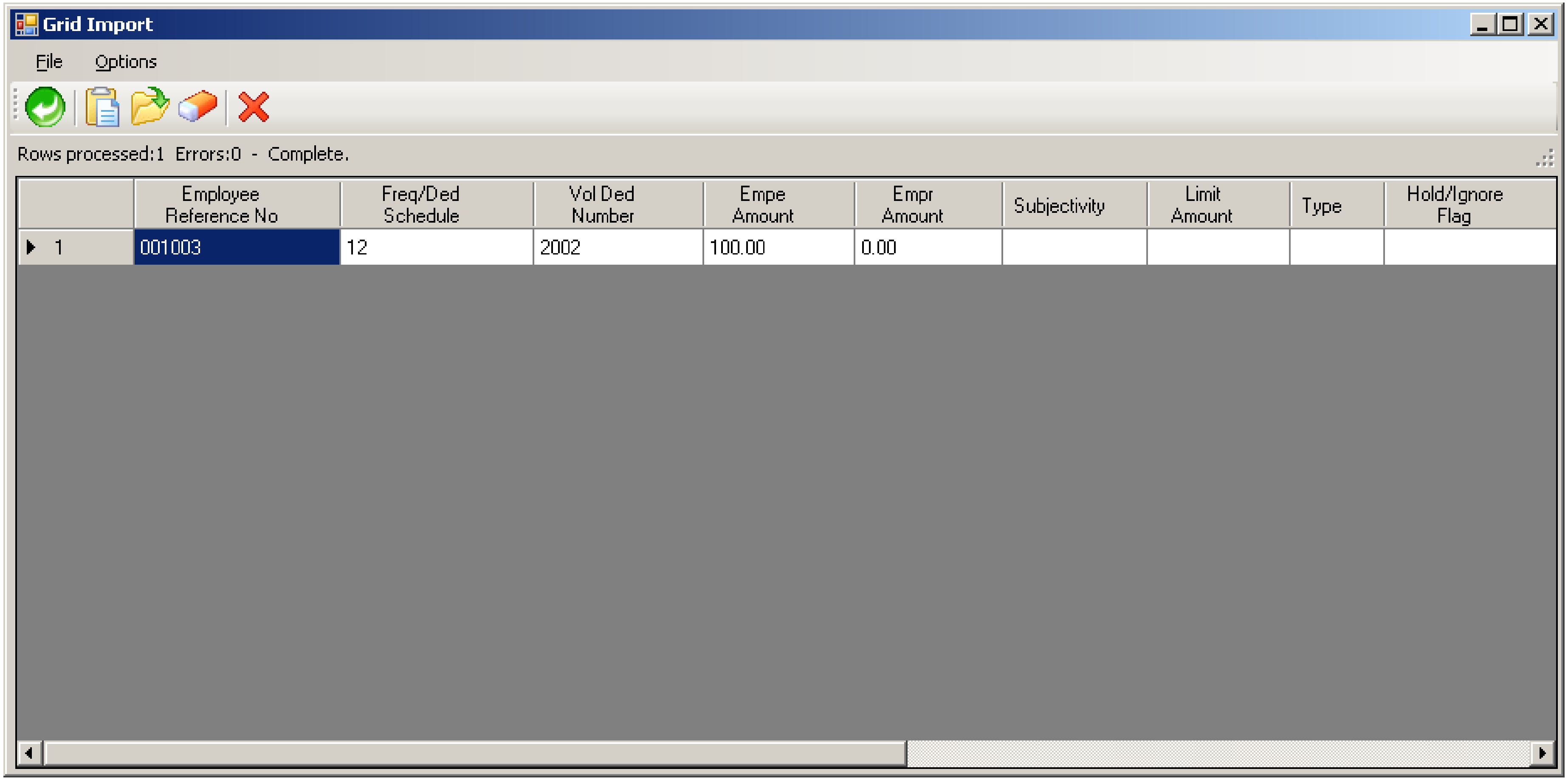
```
            Payroll Deduction Import

 This payroll deduction import process imports pay deductions to employees utilizing the same
 validation and duplicate record options that exist for the PD (Pay Deductions) form.
 You should prepare your data as seventeen (17) columns of data in this order:

Column  Max Width   Description
------  ---------   --------------------------------------------------------------------------------

  1        9         SSN or ExtRef of the employee. Values 6 digits or less are interpreted as ExtRef
                     and values for ssn must be a full nine (9) digits.

  2        2         Freqency Code / Deduction Schedule  - Right Justified/Zero Filled

  3        4         Vol Ded Number - Right Justified/Zero Filled

  4        15        Employee Deduction Amount in NNNNNNNNNNNN.NN format

  5        15        Employer Deduction Amount in NNNNNNNNNNNN.NN format

  6        2         Subjectifity Code - Enter 2 digit subjectivity code

  7        15        Limit Amount in NNNNNNNNNNNN.NN format

  8        1         Transaction Type Code - Enter 1 character code

  9        1         Hold/Ignore Deduction Flag - Enter H (hold deduction), I (ignore deduction), or

  10       15        Balance Amount in NNNNNNNNNNNN.NN format

  11       2         Rule Code - 2 character

  12       1         Declining  Balance Flag - Enter 1 char Declining Balance Flag

  13       15        Minimum Amount in NNNNNNNNNNNN.NN format

  14       15        Maximum Amount in NNNNNNNNNNNN.NN format

  15       4         Plan Code - 4 Character

  16       10        Date Start in MM/DD/CCYY format - spaces for no Date Start

  17       10        Date end in MM/DD/CCYY format - spaces for no Date End
```

Payroll Data Import - Deductions


Deductions Data Import
39 - The Train USD
QSS/OASIS
File
Options
Help
Save
Save and Close
Close
Verify Data
Import Data
Deductions
Payline
Substitute
Timesheet

	Status	Employee Reference No	Freq/Ded Schedule	Vol Ded Number	Empe Amount	Empr Amount	Subjectivity	Limit Amount

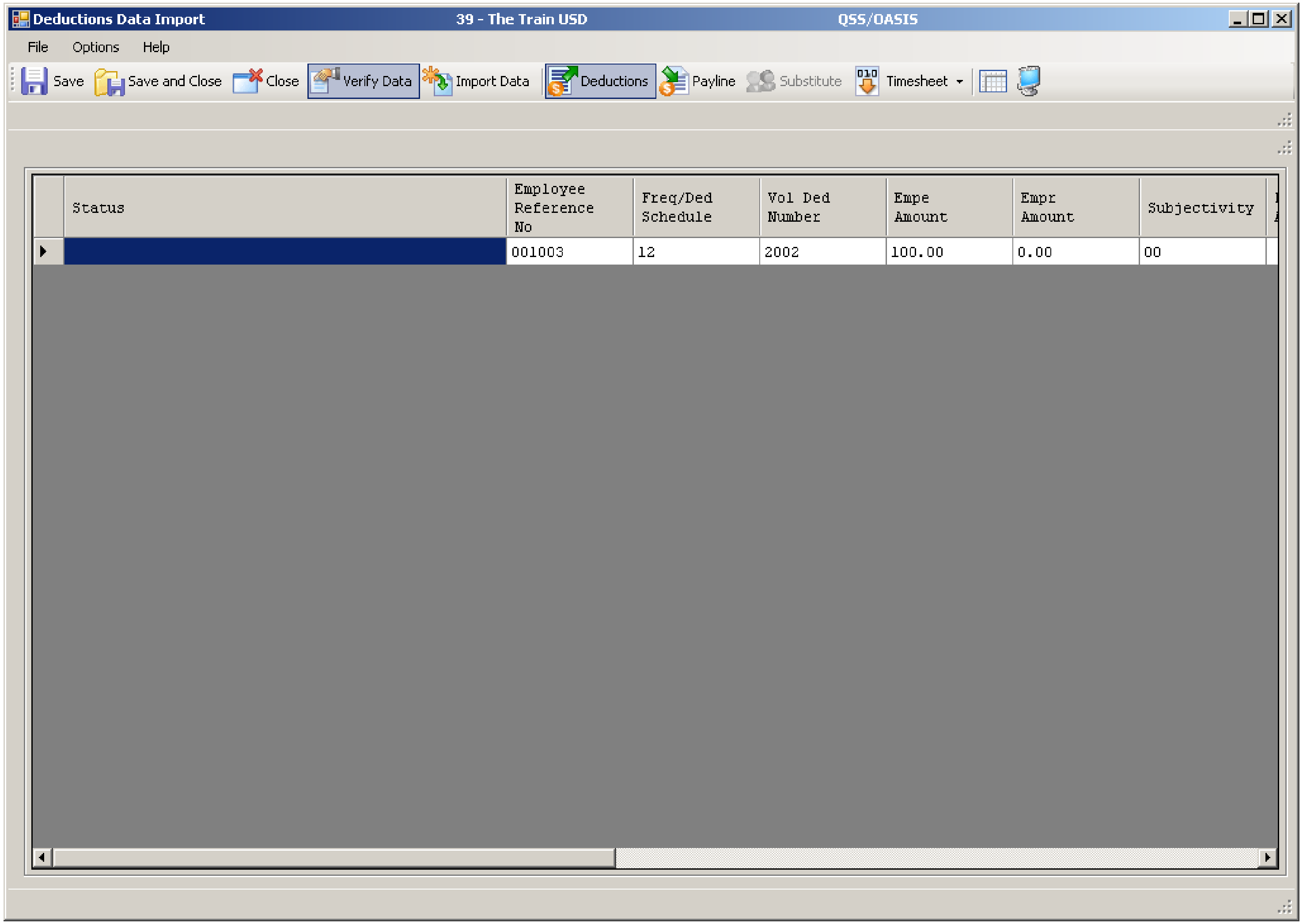
Imported from Clipboard…


Grid Import
File
Options

Rows processed:1 Errors:0 - Complete.

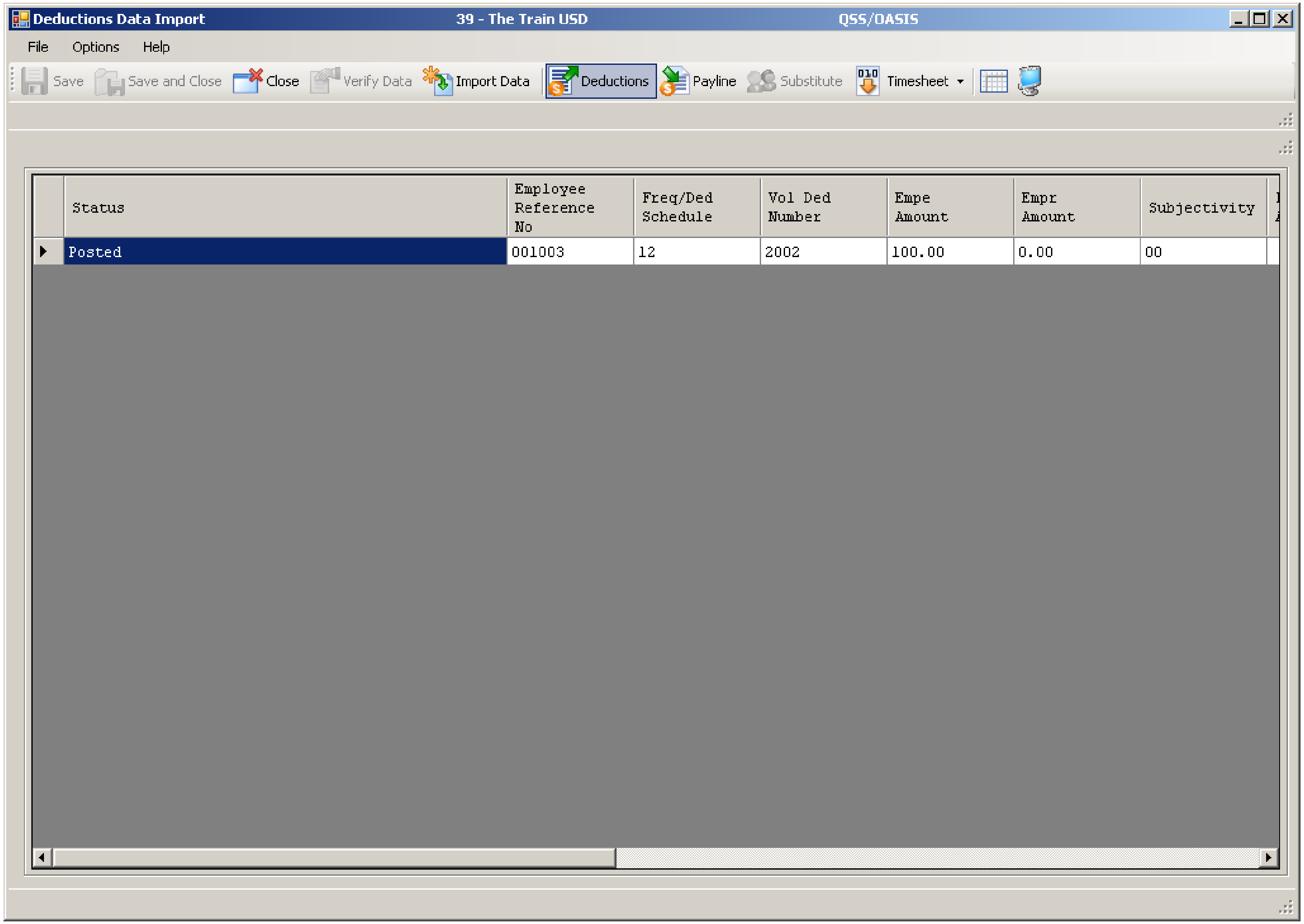
	Employee Reference No	Freq/Ded Schedule	Vol Ded Number	Empe Amount	Empr Amount	Subjectivity	Limit Amount	Type	Hold/Ignore Flag
1	001003	12	2002	100.00	0.00				

Verify Data – Ok (Save is active)


Deductions Data Import
39 - The Train USD
QSS/OASIS
File
Options
Help
Save
Save and Close
Close
Verify Data
Import Data
Deductions
Payline
Substitute
Timesheet

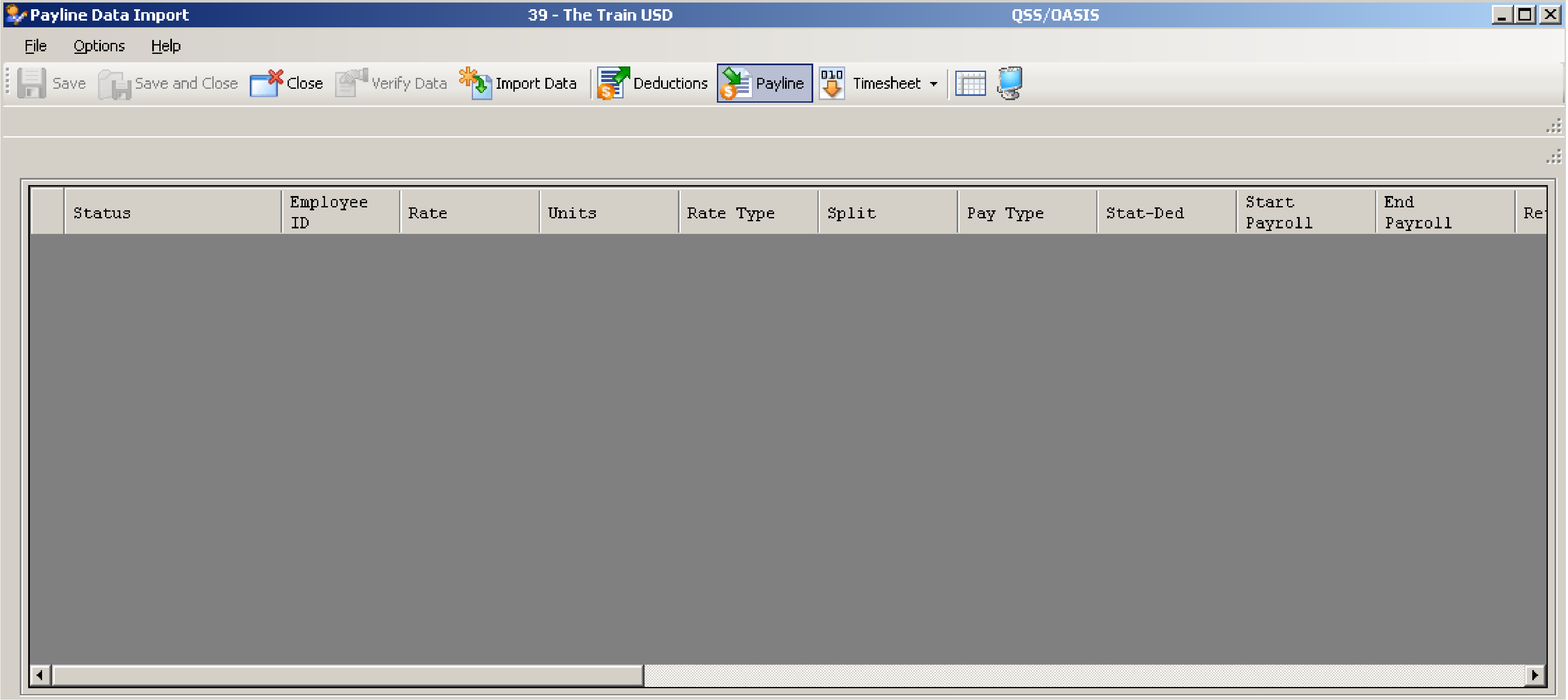
Status	Employee Reference No	Freq/Ded Schedule	Vol Ded Number	Empe Amount	Empr Amount	Subjectivity
	001003	12	2002	100.00	0.00	00

After Save Data – Icons Gray Out


Deductions Data Import
39 - The Train USD
QSS/OASIS
File
Options
Help
Save
Save and Close
Close
Verify Data
Import Data
Deductions
Payline
Substitute
Timesheet

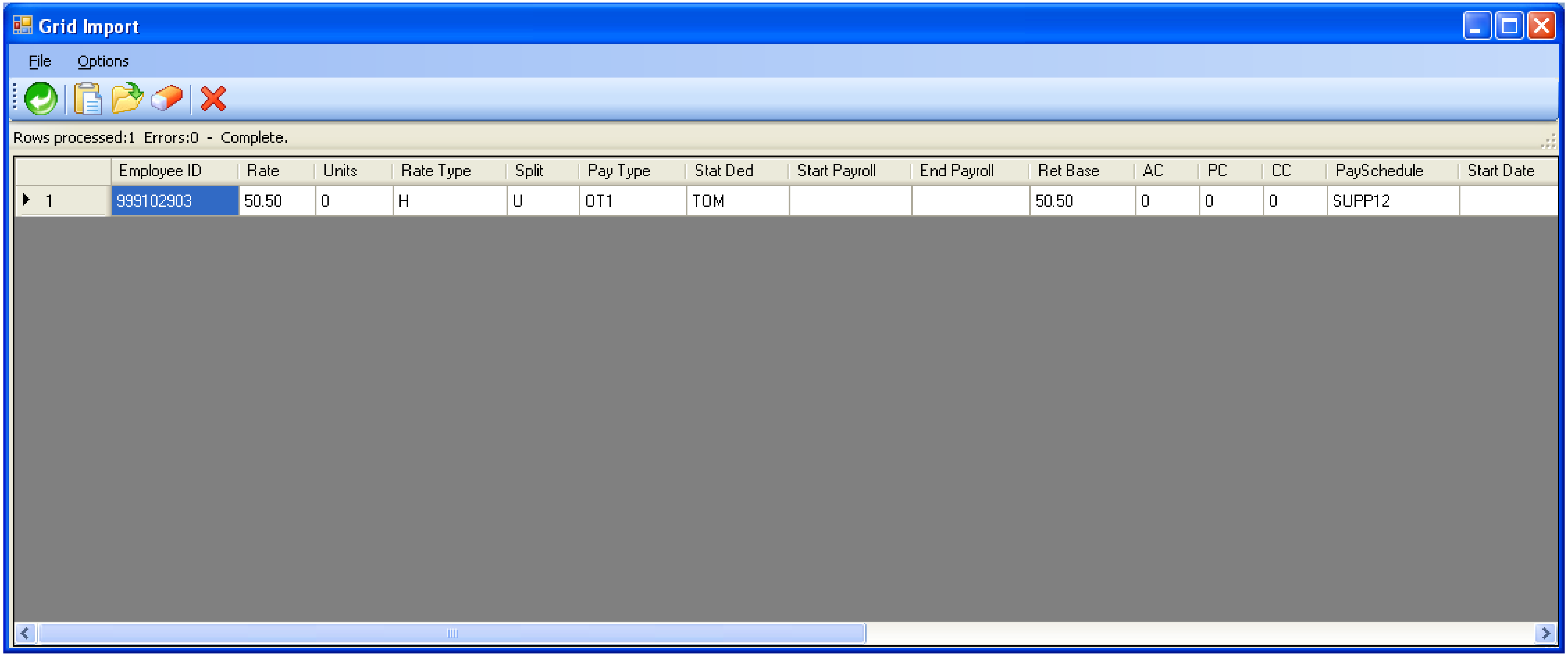
	Status	Employee Reference No	Freq/Ded Schedule	Vol Ded Number	Empe Amount	Empr Amount	Subjectivity
▶	Posted	001003	12	2002	100.00	0.00	00

Payroll Data Import - Paylines


Payline Data Import
39 - The Train USD
QSS/OASIS
File
Options
Help
Save
Save and Close
Close
Verify Data
Import Data
Deductions
Payline
Timesheet

Status	Employee ID	Rate	Units	Rate Type	Split	Pay Type	Stat-Ded	Start Payroll	End Payroll	Re

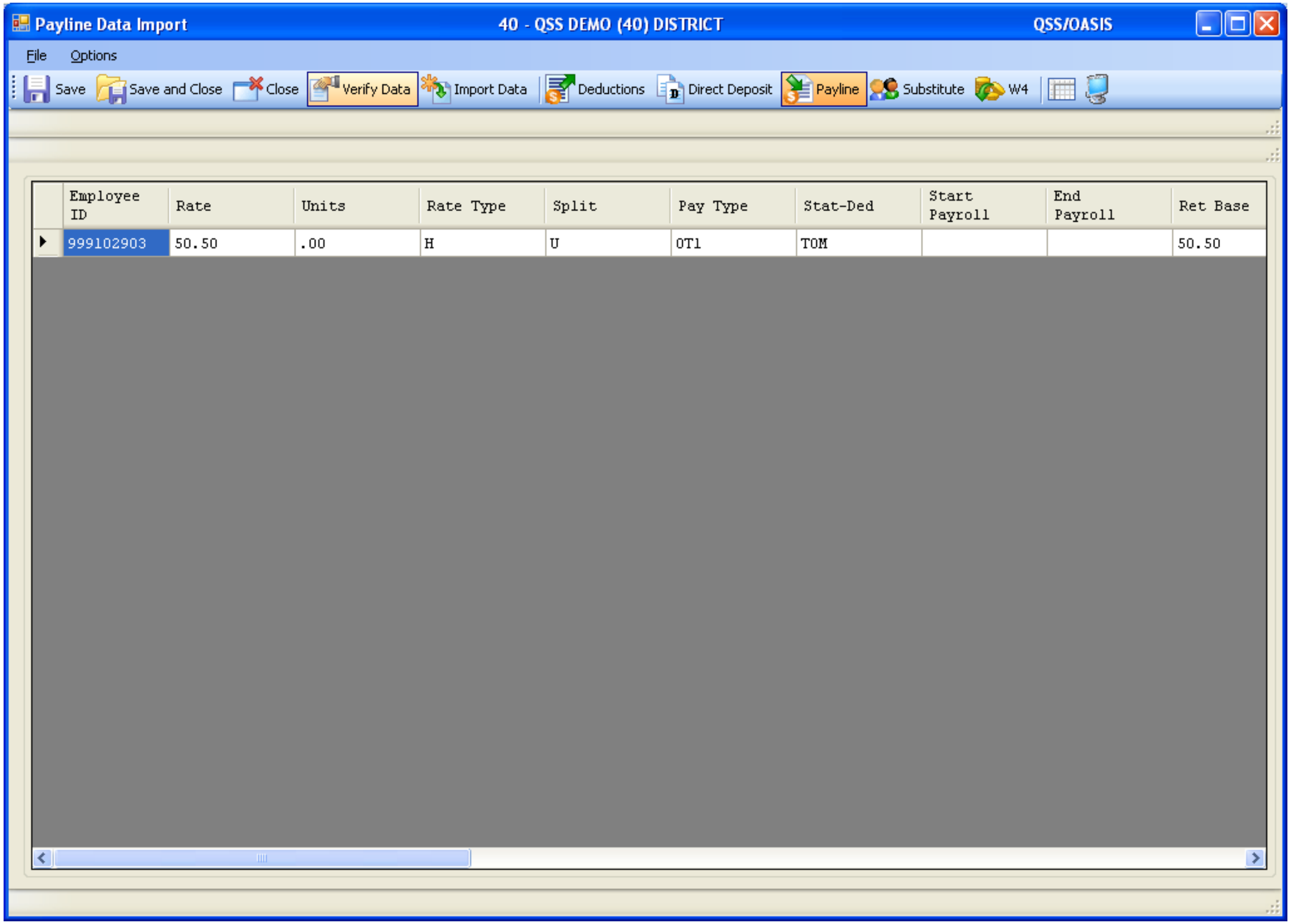
Imported from Clipboard…



Rows processed:1 Errors:0 - Complete.

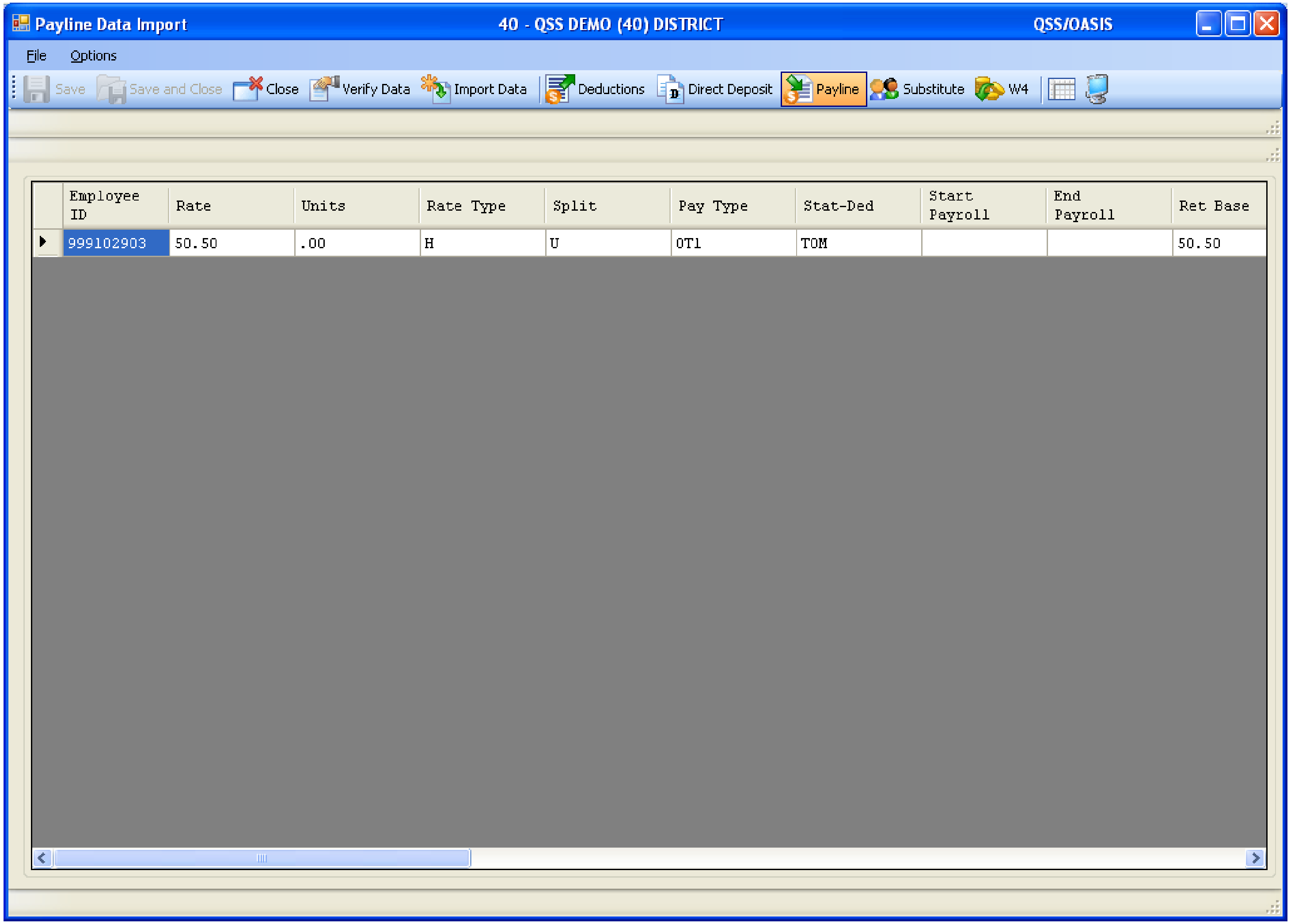
	Employee ID	Rate	Units	Rate Type	Split	Pay Type	Stat Ded	Start Payroll	End Payroll	Ret Base	AC	PC	CC	PaySchedule	Start Date
1	999102903	50.50	0	H	U	OT1	TOM			50.50	0	0	0	SUPP12	

Verify Data – Ok (Save is active)


Payline Data Import
40 - QSS DEMO (40) DISTRICT
QSS/OASIS
File
Options
Save
Save and Close
Close
Verify Data
Import Data
Deductions
Direct Deposit
Payline
Substitute
W4

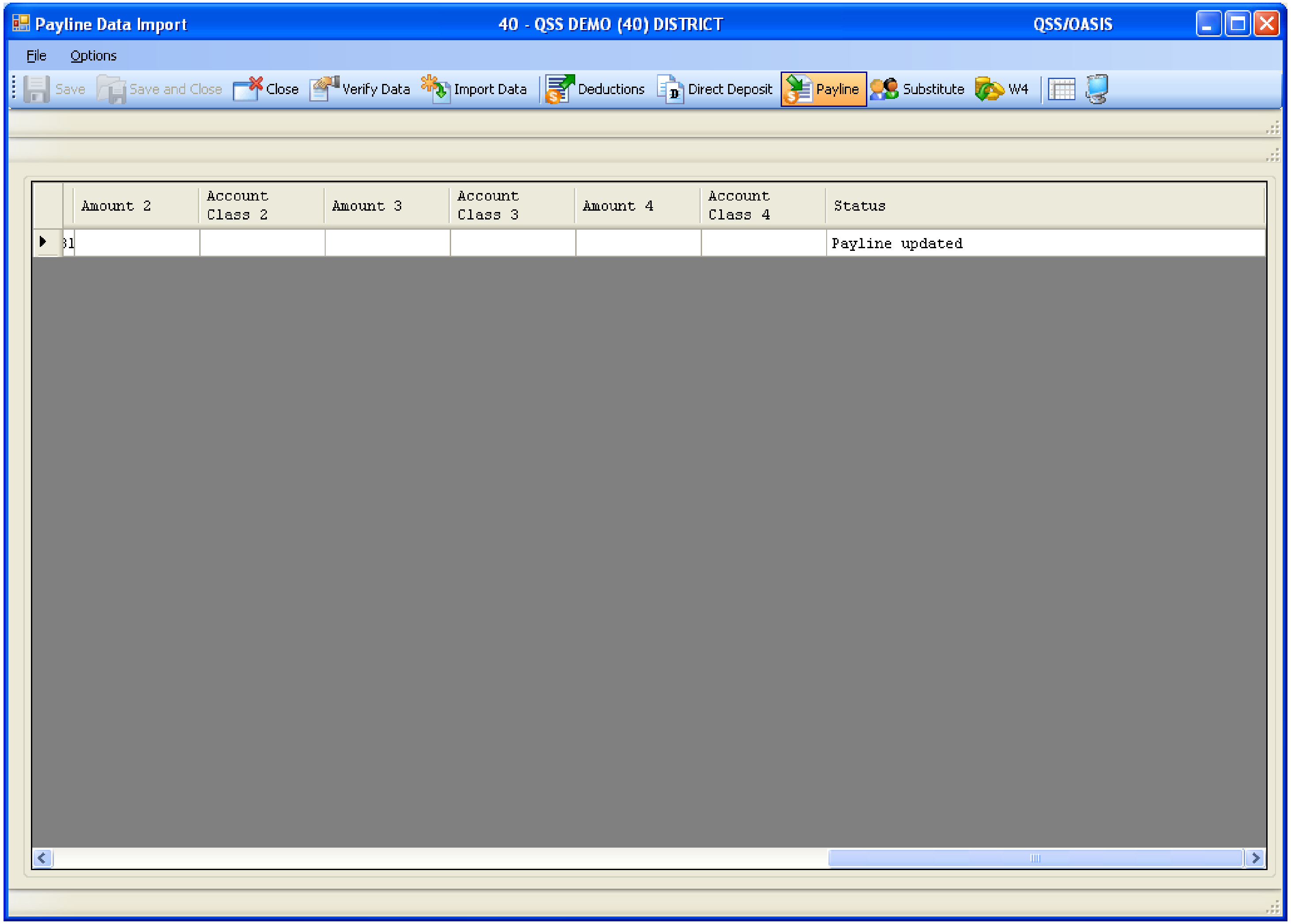
Employee ID	Rate	Units	Rate Type	Split	Pay Type	Stat-Ded	Start Payroll	End Payroll	Ret Base
999102903	50.50	.00	H	U	OT1	TOM			50.50

After Save Data – Icons Gray Out


Payline Data Import
40 - QSS DEMO (40) DISTRICT
QSS/OASIS
File
Options
Save
Save and Close
Close
Verify Data
Import Data
Deductions
Direct Deposit
Payline
Substitute
W4

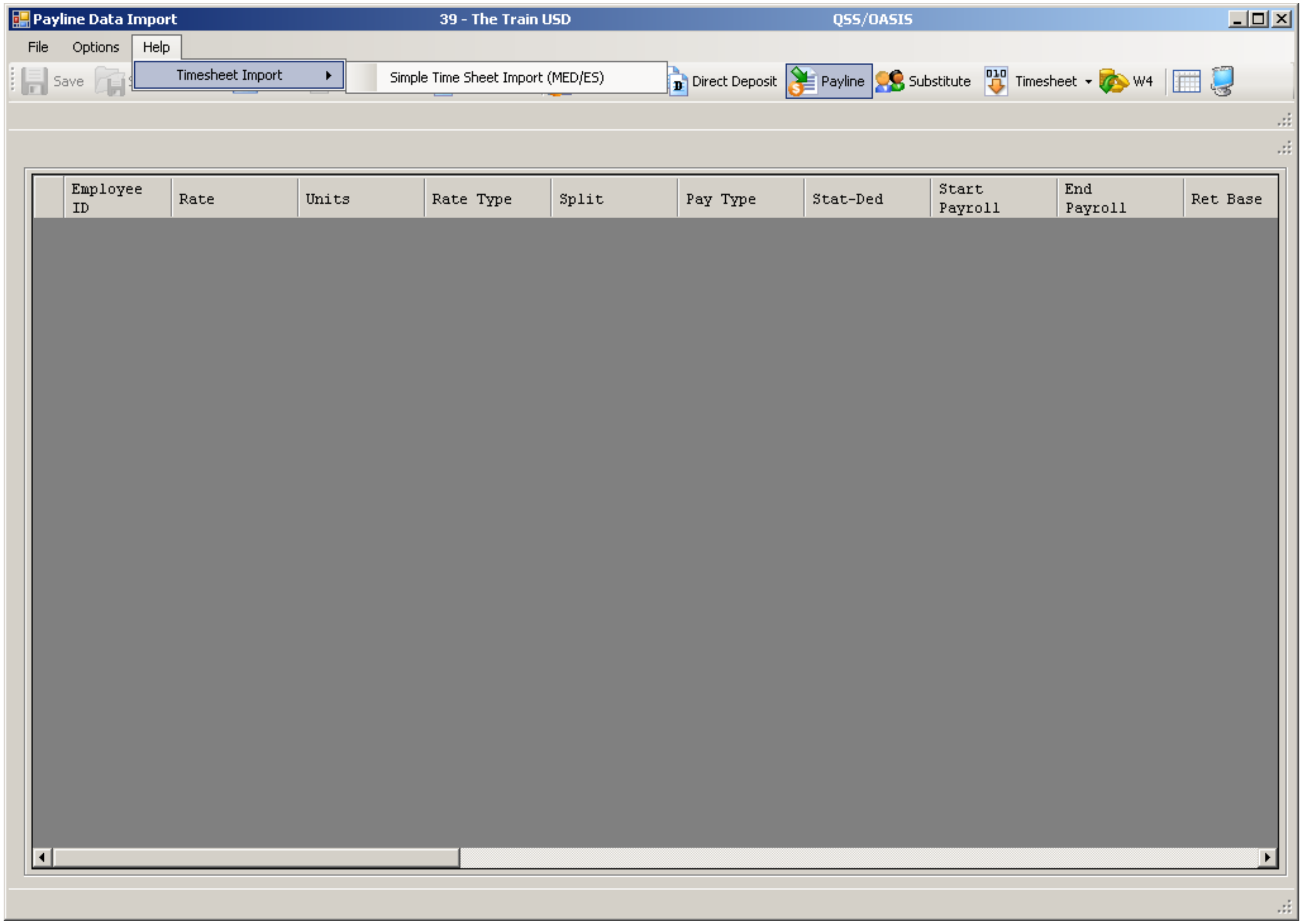
Employee ID	Rate	Units	Rate Type	Split	Pay Type	Stat-Ded	Start Payroll	End Payroll	Ret Base
999102903	50.50	.00	H	U	OT1	TOM			50.50

Verify Save of Payline…


Payline Data Import
40 - QSS DEMO (40) DISTRICT
QSS/OASIS
File
Options
Save
Save and Close
Close
Verify Data
Import Data
Deductions
Direct Deposit
Payline
Substitute
W4

Amount 2	Account Class 2	Amount 3	Account Class 3	Amount 4	Account Class 4	Status
						Payline updated

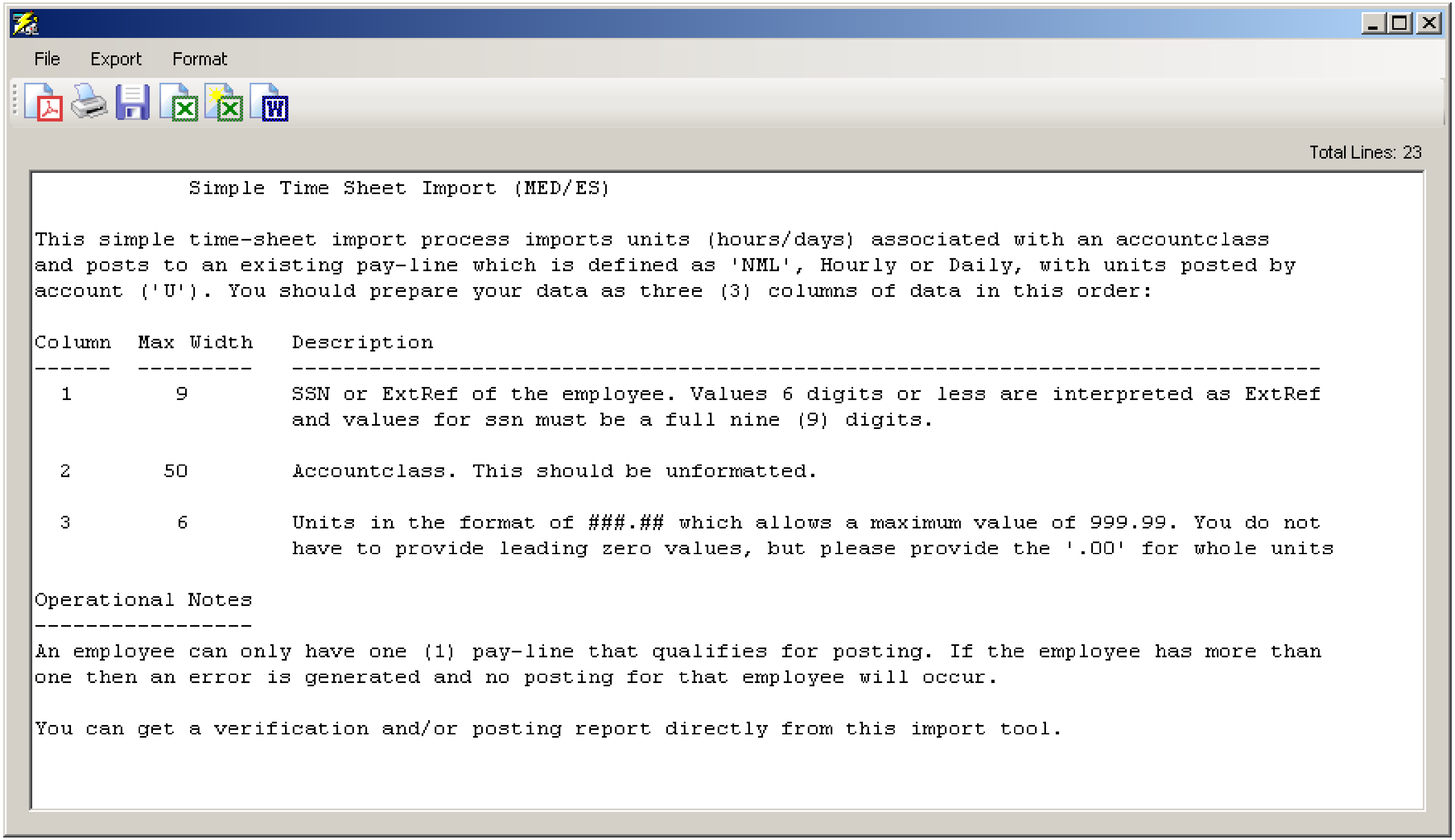
Simple Time Sheet Import



Payline Data Import
39 - The Train USD
QSS/OASIS
File
Options
Help
Save
Timesheet Import
Simple Time Sheet Import (MED/ES)
Direct Deposit
Payline
Substitute
Timesheet
W4

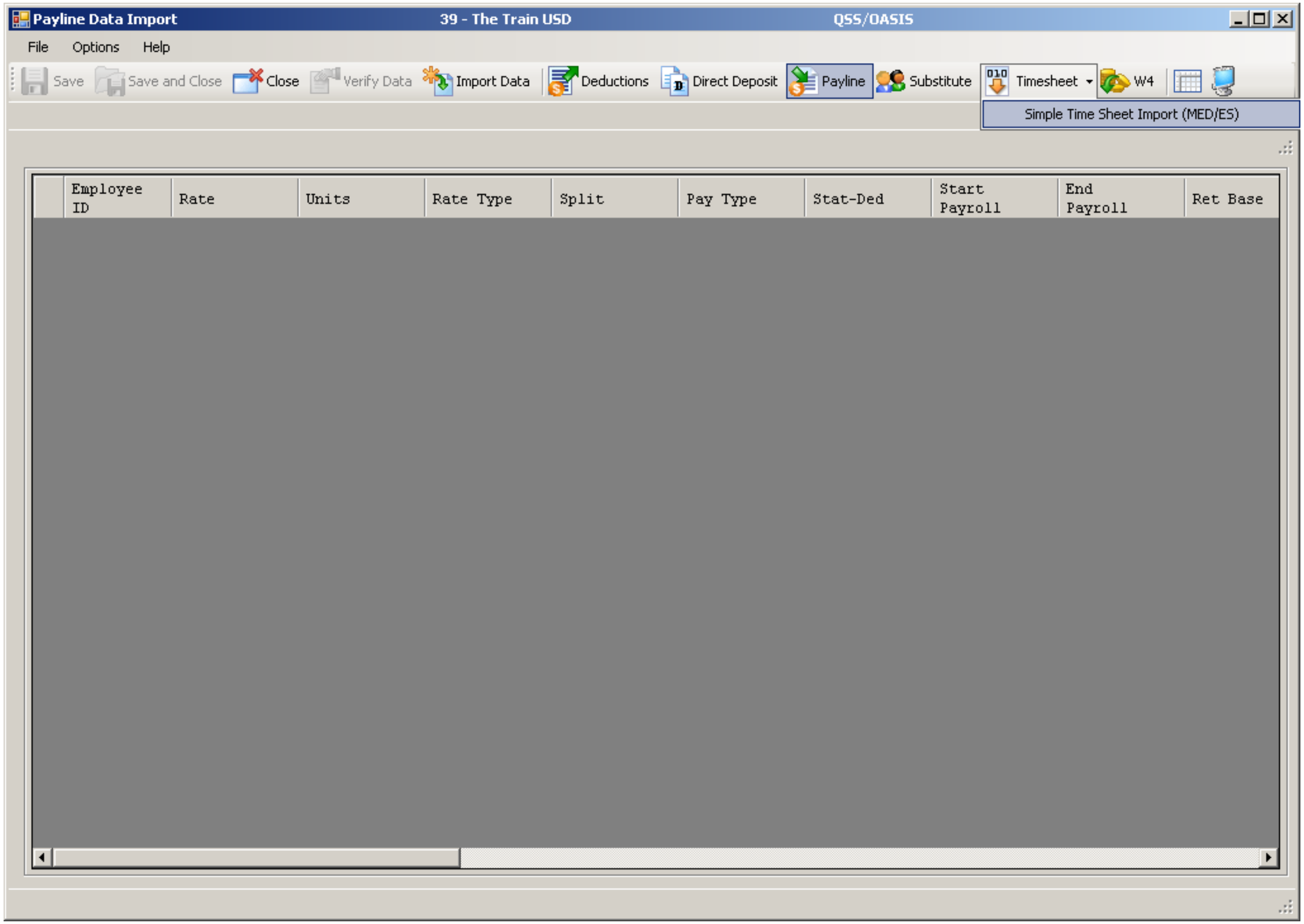
Employee ID	Rate	Units	Rate Type	Split	Pay Type	Stat-Ded	Start Payroll	End Payroll	Ret Base

On-line Documentation



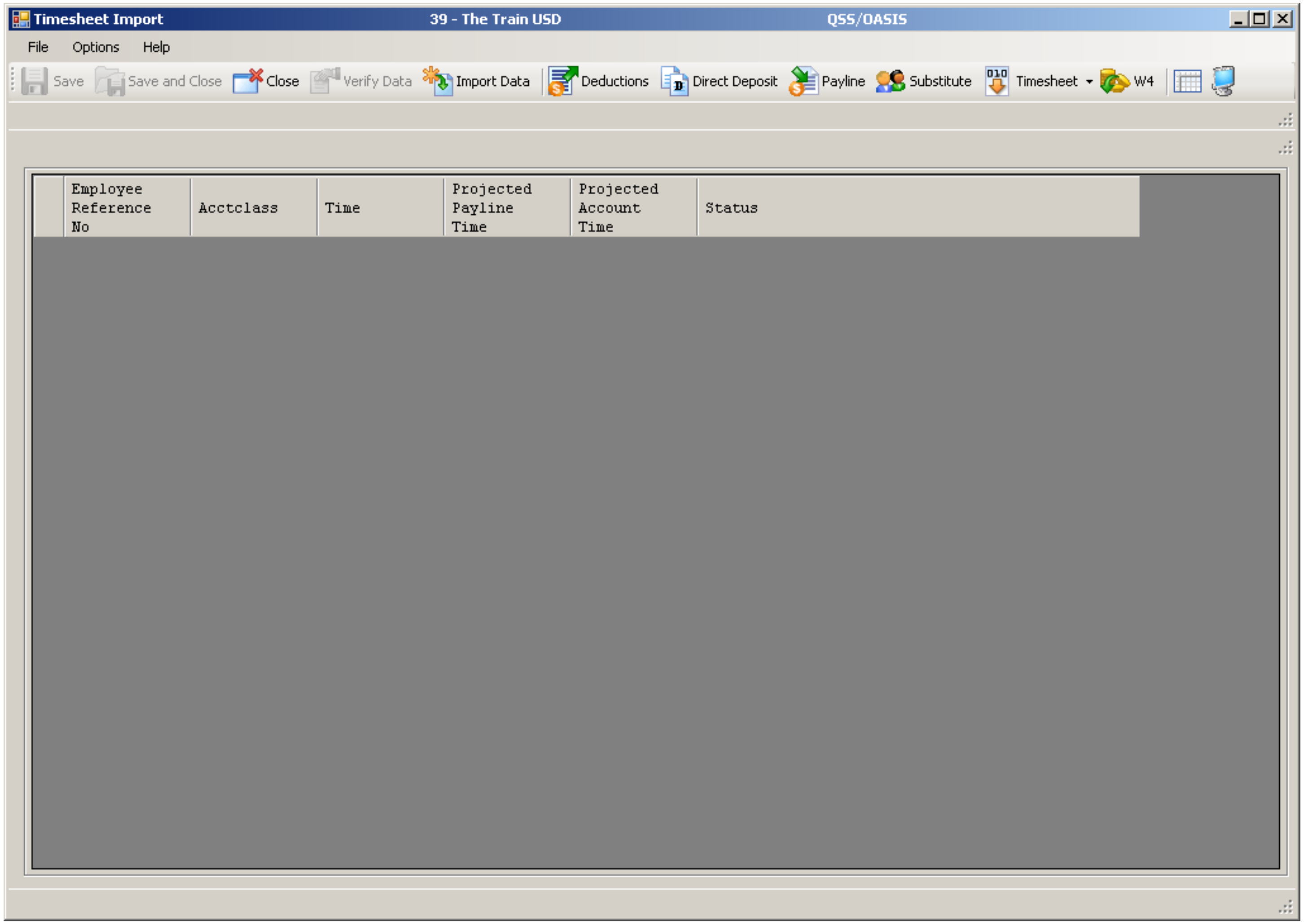
```
            Simple Time Sheet Import (MED/ES)

This simple time-sheet import process imports units (hours/days) associated with an accountclass
and posts to an existing pay-line which is defined as 'NML', Hourly or Daily, with units posted by
account ('U'). You should prepare your data as three (3) columns of data in this order:

Column  Max Width   Description
------  ---------   ---------------------------------------------------------------------------------
  1         9       SSN or ExtRef of the employee. Values 6 digits or less are interpreted as ExtRef
                    and values for ssn must be a full nine (9) digits.

  2        50       Accountclass. This should be unformatted.

  3         6       Units in the format of ###.## which allows a maximum value of 999.99. You do not
                    have to provide leading zero values, but please provide the '.00' for whole units

Operational Notes
-----------------
An employee can only have one (1) pay-line that qualifies for posting. If the employee has more than
one then an error is generated and no posting for that employee will occur.

You can get a verification and/or posting report directly from this import tool.
```

Select Time Sheet Import Style


Payline Data Import
39 - The Train USD
QSS/OASIS
File
Options
Help
Save
Save and Close
Close
Verify Data
Import Data
Deductions
Direct Deposit
Payline
Substitute
Timesheet
W4
Simple Time Sheet Import (MED/ES)

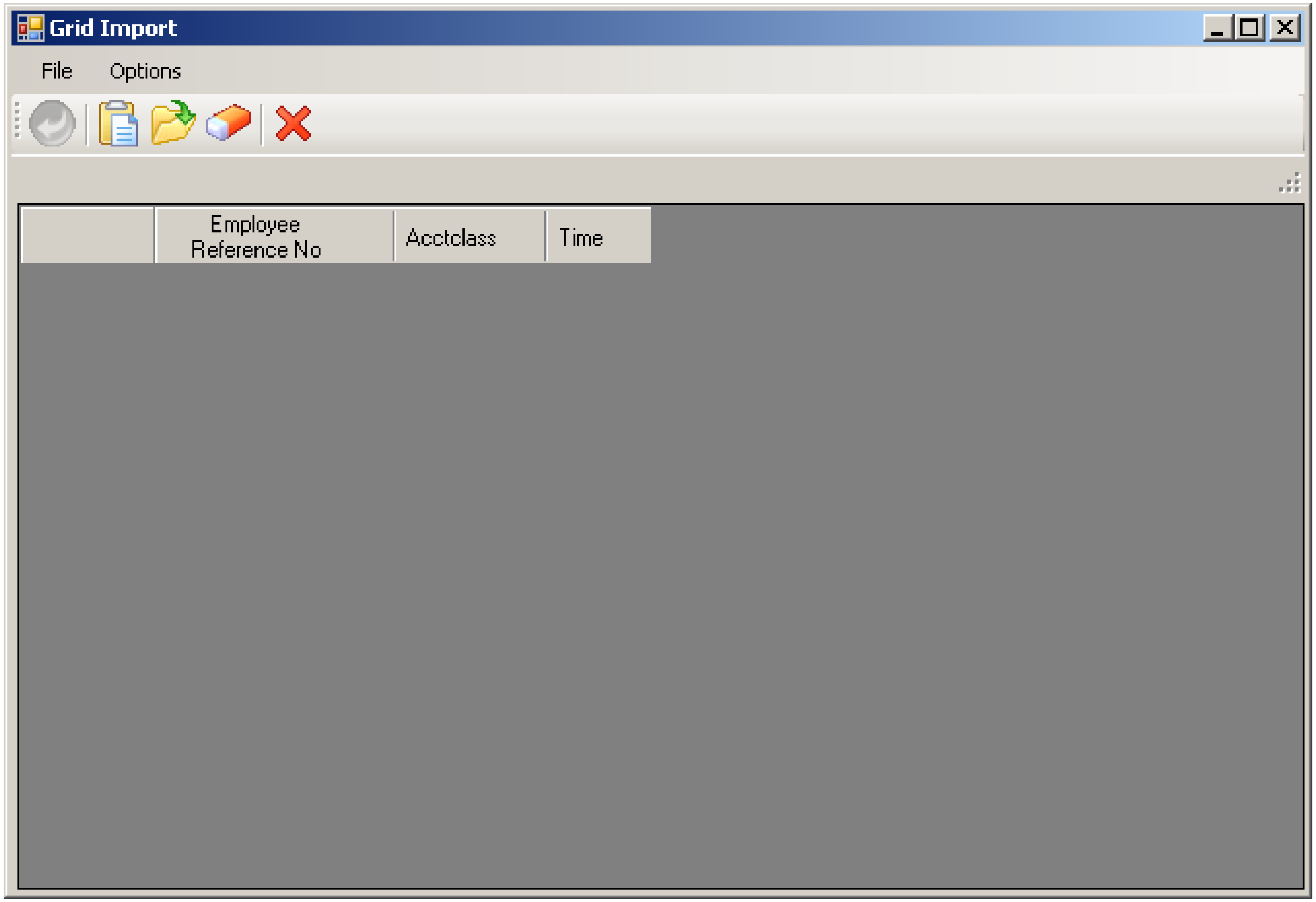
Employee ID	Rate	Units	Rate Type	Split	Pay Type	Stat-Ded	Start Payroll	End Payroll	Ret Base

Click Import Button to Import Data

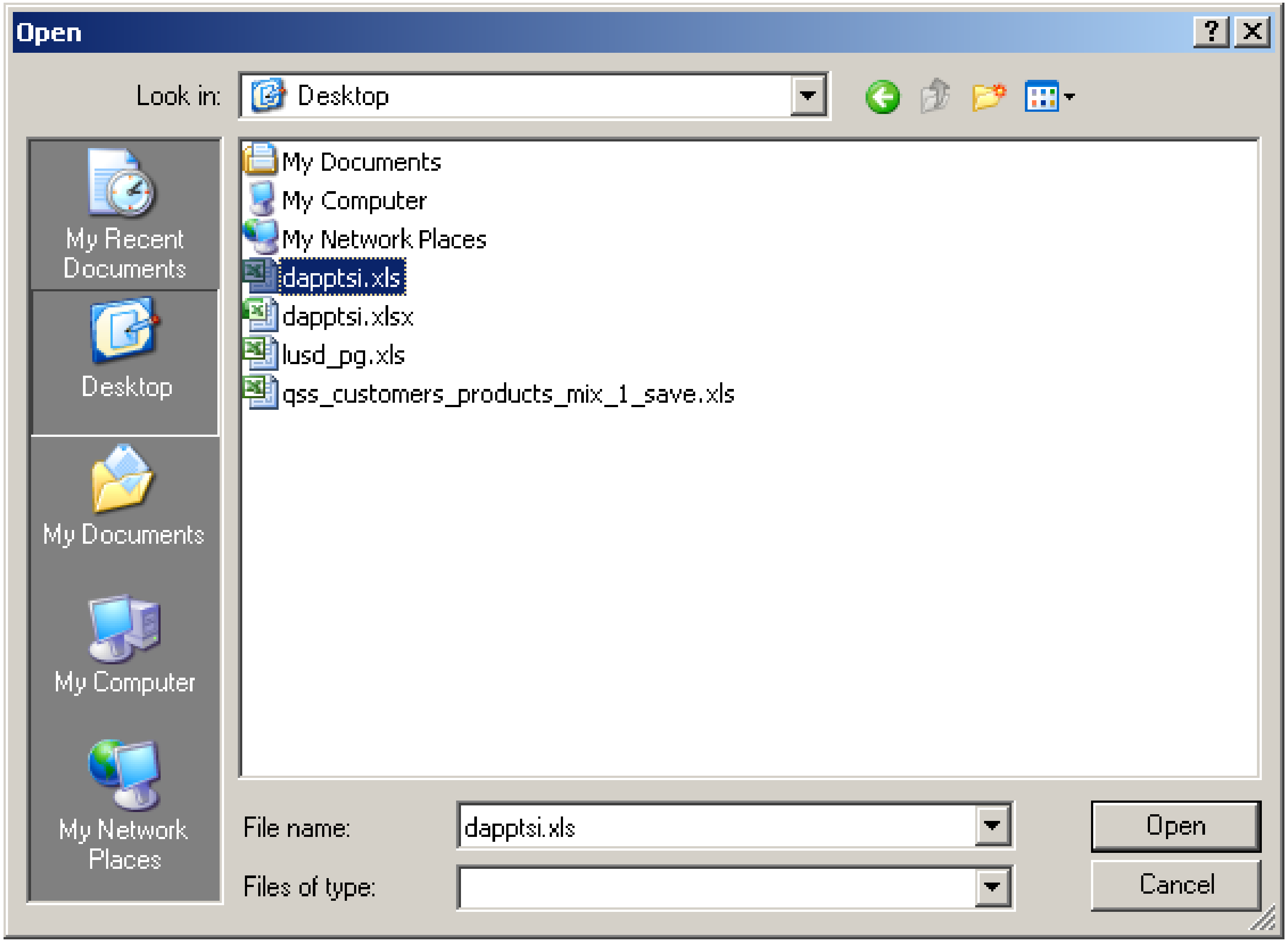

Timesheet Import
39 - The Train USD
QSS/OASIS
File
Options
Help
Save
Save and Close
Close
Verify Data
Import Data
Deductions
Direct Deposit
Payline
Substitute
Timesheet
W4

Employee Reference No	Acctclass	Time	Projected Payline Time	Projected Account Time	Status

Import from File (.xls/.txt) or Clipboard


Grid Import
File
Options
Employee Reference No
Acctclass
Time

Let's Use a Spreadsheet



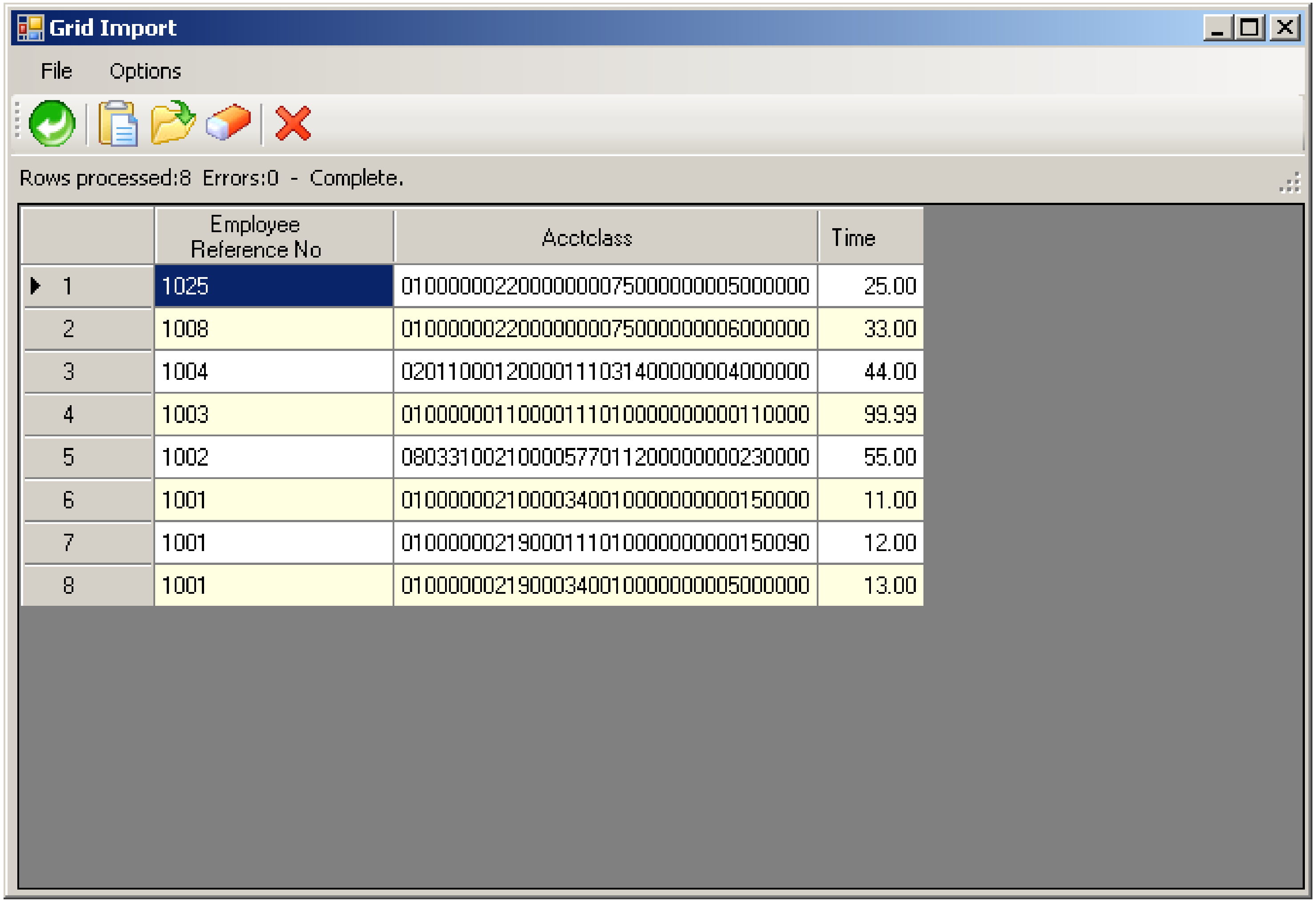
Open
?
Look in:
Desktop
My Recent Documents
Desktop
My Documents
My Computer
My Network Places

My Documents
My Computer
My Network Places
dapptsi.xls
dapptsi.xlsx
lusd_pg.xls
qss_customers_products_mix_1_save.xls

File name: dapptsi.xls
Files of type:

Open
Cancel

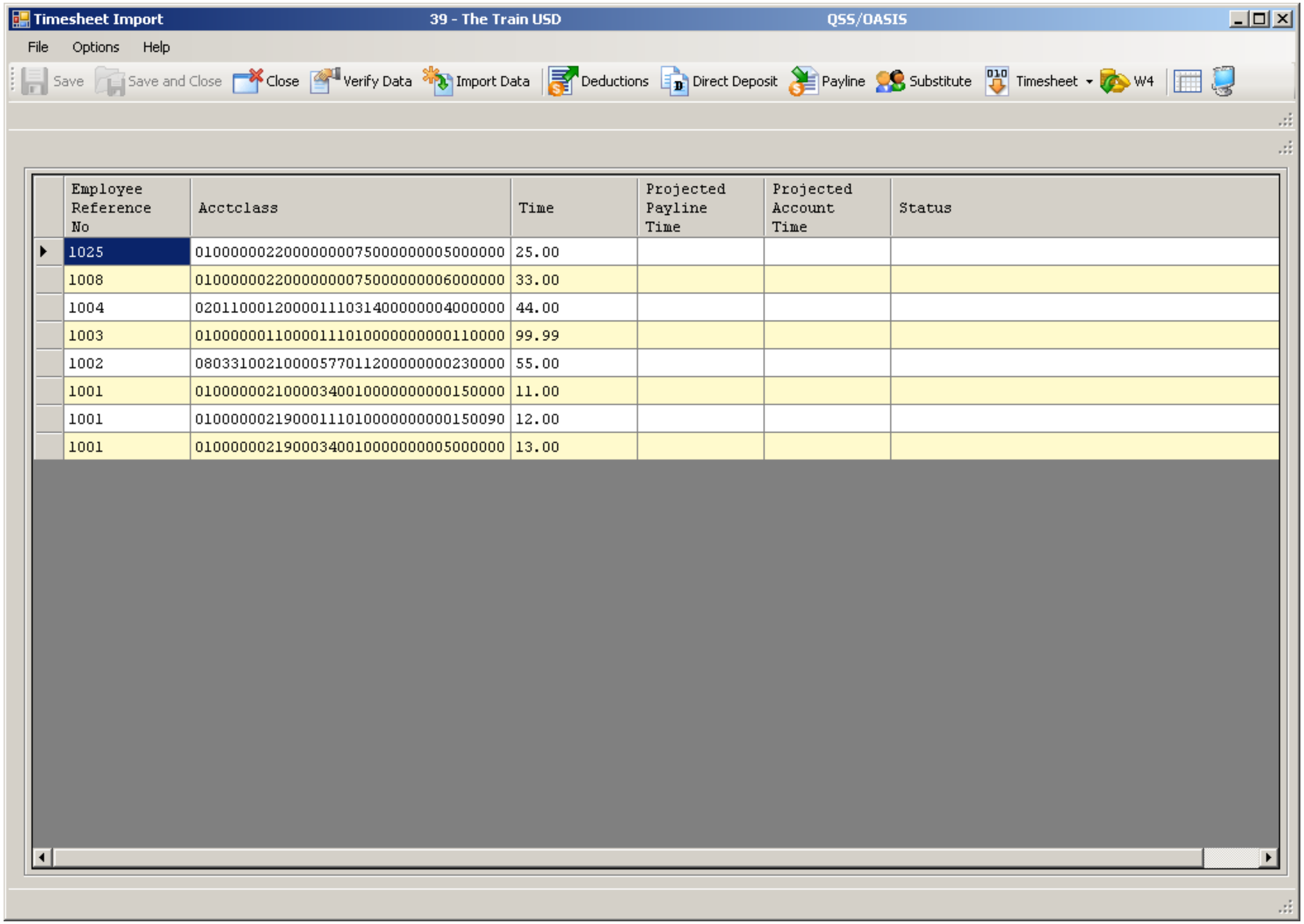
Data is Validated (Format Only)



Rows processed:8 Errors:0 - Complete.

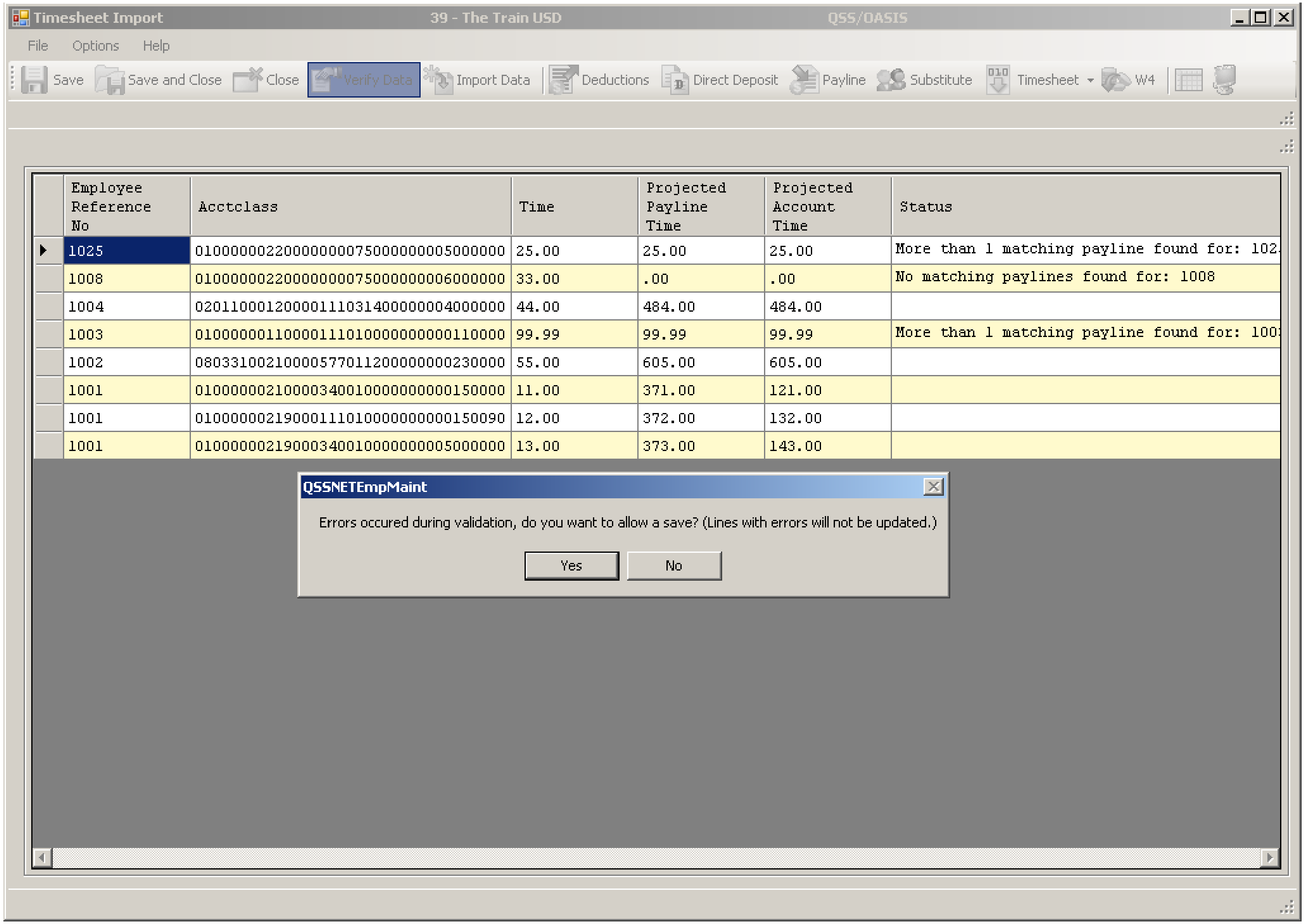
	Employee Reference No	Acctclass	Time
▶ 1	1025	01000000220000000075000000005000000	25.00
2	1008	01000000220000000075000000006000000	33.00
3	1004	02011000120000111031400000004000000	44.00
4	1003	01000000110000111010000000000110000	99.99
5	1002	08033100210000577011200000000230000	55.00
6	1001	01000000210000340010000000000150000	11.00
7	1001	01000000219000111010000000000150090	12.00
8	1001	01000000219000340010000000005000000	13.00

Return Data to Import Grid


Timesheet Import
39 - The Train USD
QSS/OASIS
File
Options
Help
Save
Save and Close
Close
Verify Data
Import Data
Deductions
Direct Deposit
Payline
Substitute
Timesheet
W4

Employee Reference No	Acctclass	Time	Projected Payline Time	Projected Account Time	Status
1025	0100000022000000007500000000500000 0	25.00			
1008	0100000022000000007500000000600000 0	33.00			
1004	0201100012000011103140000000400000 0	44.00			
1003	0100000011000011101000000000011000 0	99.99			
1002	0803310021000057701120000000023000 0	55.00			
1001	0100000021000034001000000000015000 0	11.00			
1001	0100000021900011101000000000015009 0	12.00			
1001	0100000021900034001000000000500000 0	13.00			

Verify Data Results

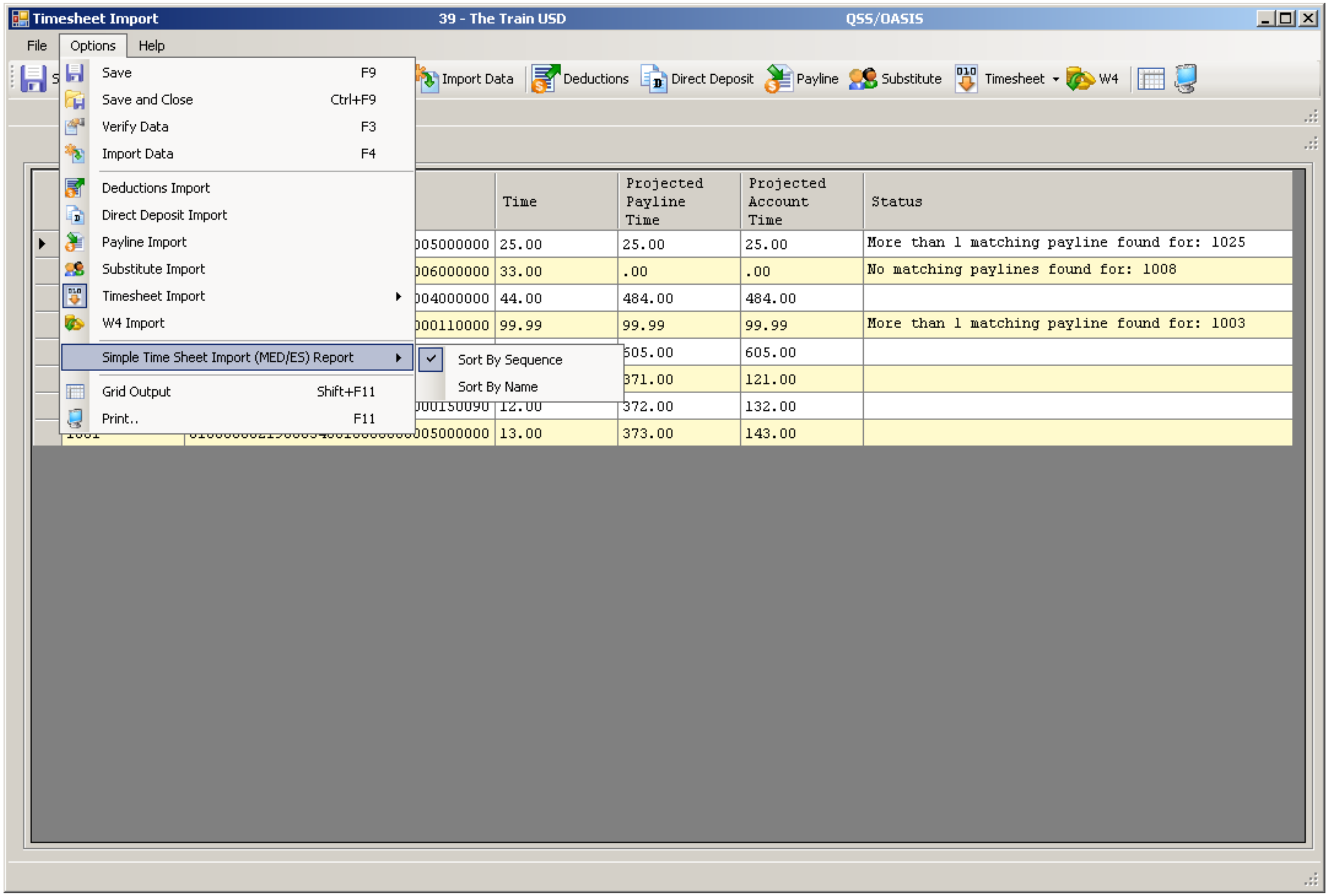

Timesheet Import
39 - The Train USD
QSS/OASIS
File
Options
Help
Save
Save and Close
Close
Verify Data
Import Data
Deductions
Direct Deposit
Payline
Substitute
Timesheet
W4

Employee Reference No	Acctclass	Time	Projected Payline Time	Projected Account Time	Status
1025	010000002200000000750000000005000000	25.00	25.00	25.00	More than 1 matching payline found for: 102
1008	010000002200000000750000000006000000	33.00	.00	.00	No matching paylines found for: 1008
1004	020110001200001110314000000004000000	44.00	484.00	484.00	
1003	010000001100001110100000000000110000	99.99	99.99	99.99	More than 1 matching payline found for: 100
1002	080331002100005770112000000000230000	55.00	605.00	605.00	
1001	010000002100003400100000000000150000	11.00	371.00	121.00	
1001	010000002190001110100000000000150090	12.00	372.00	132.00	
1001	010000002190003400100000000005000000	13.00	373.00	143.00	

QSSNETEmpMaint

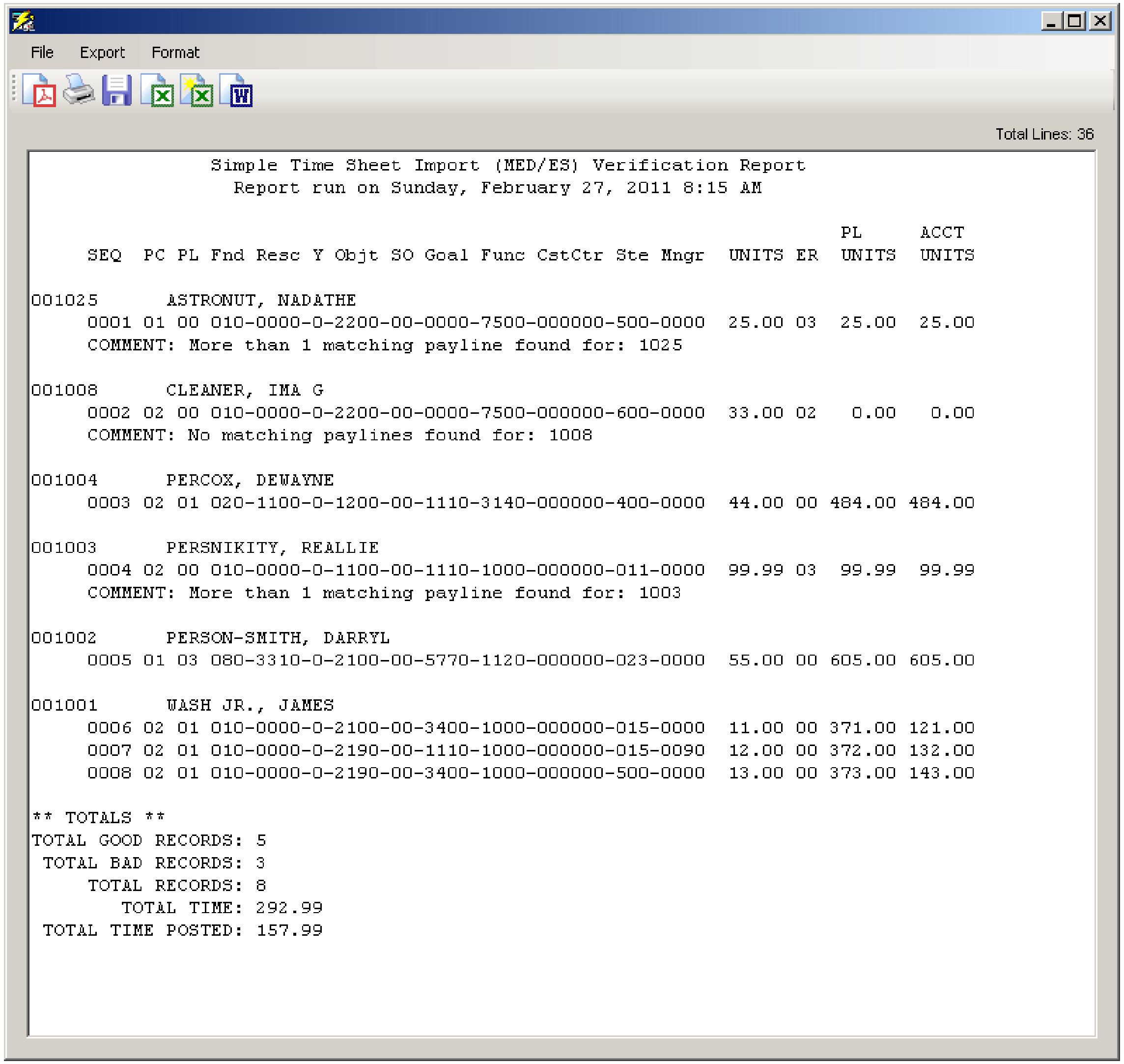
Errors occured during validation, do you want to allow a save? (Lines with errors will not be updated.)

Review Verification Report


Timesheet Import
39 - The Train USD
QSS/OASIS
File
Options
Help
Save F9
Save and Close Ctrl+F9
Verify Data F3
Import Data F4
Deductions Import
Direct Deposit Import
Payline Import
Substitute Import
Timesheet Import
W4 Import
Simple Time Sheet Import (MED/ES) Report
Sort By Sequence
Sort By Name
Grid Output Shift+F11
Print.. F11
Import Data
Deductions
Direct Deposit
Payline
Substitute
Timesheet
W4

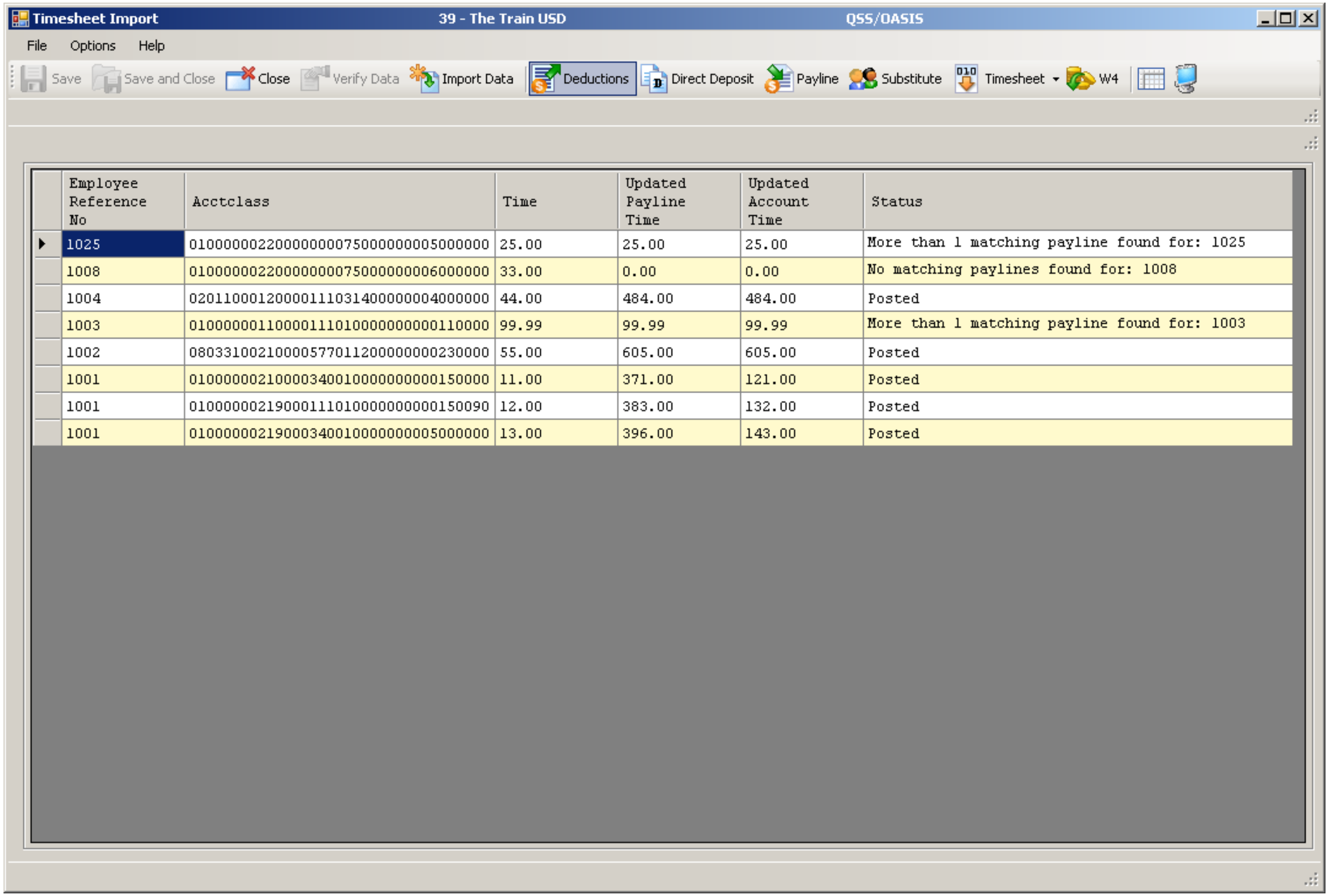
Time	Projected Payline Time	Projected Account Time	Status
25.00	25.00	25.00	More than 1 matching payline found for: 1025
33.00	.00	.00	No matching paylines found for: 1008
44.00	484.00	484.00	
99.99	99.99	99.99	More than 1 matching payline found for: 1003
	605.00	605.00	
	371.00	121.00	
12.00	372.00	132.00	
13.00	373.00	143.00	

Verification Report



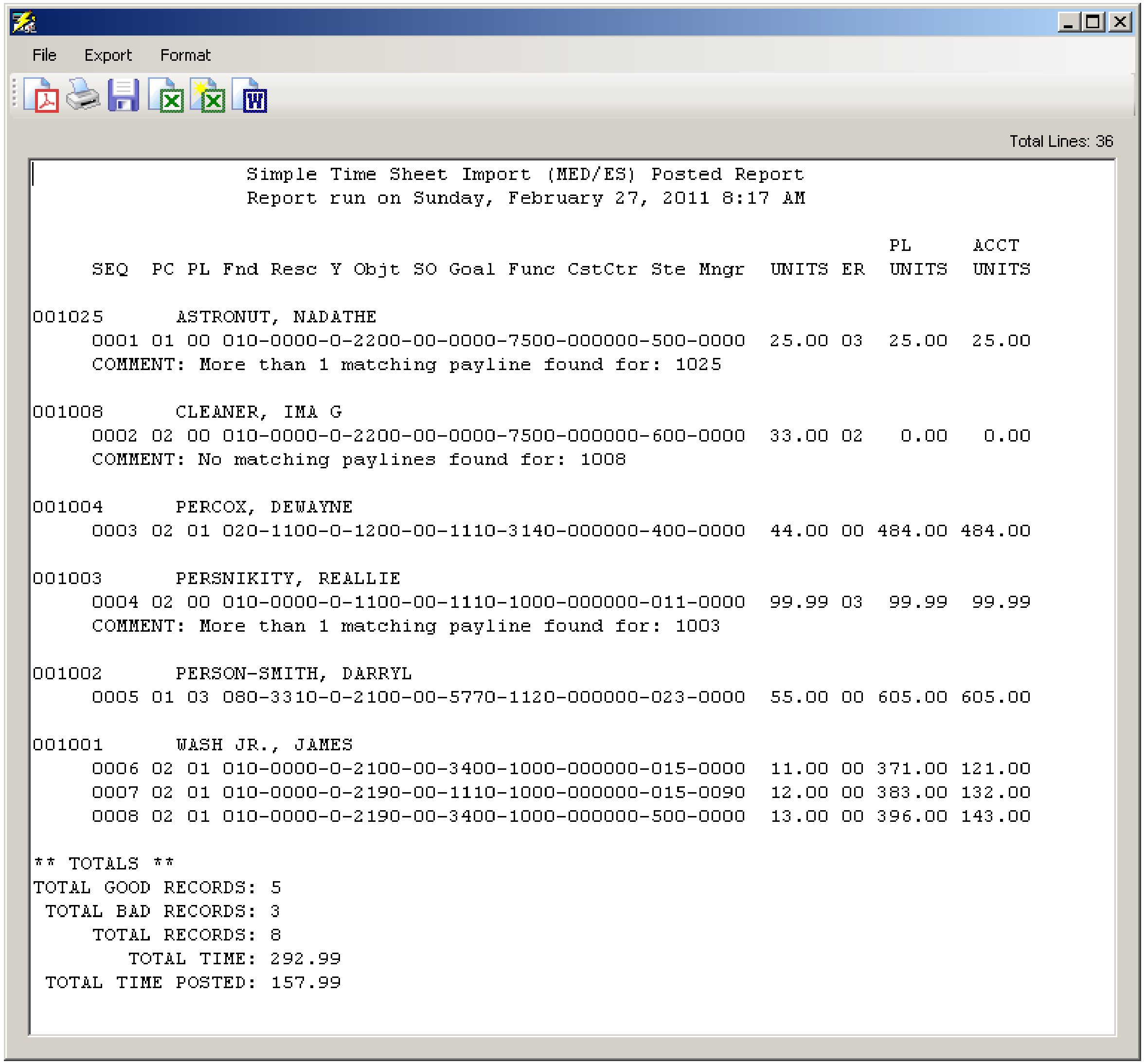
```
                Simple Time Sheet Import (MED/ES) Verification Report
                  Report run on Sunday, February 27, 2011 8:15 AM

                                                                         PL      ACCT
     SEQ  PC PL Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr  UNITS ER  UNITS   UNITS

001025      ASTRONUT, NADATHE
     0001 01 00 010-0000-0-2200-00-0000-7500-000000-500-0000  25.00 03  25.00   25.00
     COMMENT: More than 1 matching payline found for: 1025

001008      CLEANER, IMA G
     0002 02 00 010-0000-0-2200-00-0000-7500-000000-600-0000  33.00 02   0.00    0.00
     COMMENT: No matching paylines found for: 1008

001004      PERCOX, DEWAYNE
     0003 02 01 020-1100-0-1200-00-1110-3140-000000-400-0000  44.00 00 484.00 484.00

001003      PERSNIKITY, REALLIE
     0004 02 00 010-0000-0-1100-00-1110-1000-000000-011-0000  99.99 03  99.99   99.99
     COMMENT: More than 1 matching payline found for: 1003

001002      PERSON-SMITH, DARRYL
     0005 01 03 080-3310-0-2100-00-5770-1120-000000-023-0000  55.00 00 605.00 605.00

001001      WASH JR., JAMES
     0006 02 01 010-0000-0-2100-00-3400-1000-000000-015-0000  11.00 00 371.00 121.00
     0007 02 01 010-0000-0-2190-00-1110-1000-000000-015-0090  12.00 00 372.00 132.00
     0008 02 01 010-0000-0-2190-00-3400-1000-000000-500-0000  13.00 00 373.00 143.00

** TOTALS **
TOTAL GOOD RECORDS: 5
 TOTAL BAD RECORDS: 3
     TOTAL RECORDS: 8
        TOTAL TIME: 292.99
 TOTAL TIME POSTED: 157.99
```

Save (Post) Timesheet Data


Timesheet Import
39 - The Train USD
QSS/OASIS
File
Options
Help
Save
Save and Close
Close
Verify Data
Import Data
Deductions
Direct Deposit
Payline
Substitute
Timesheet
W4

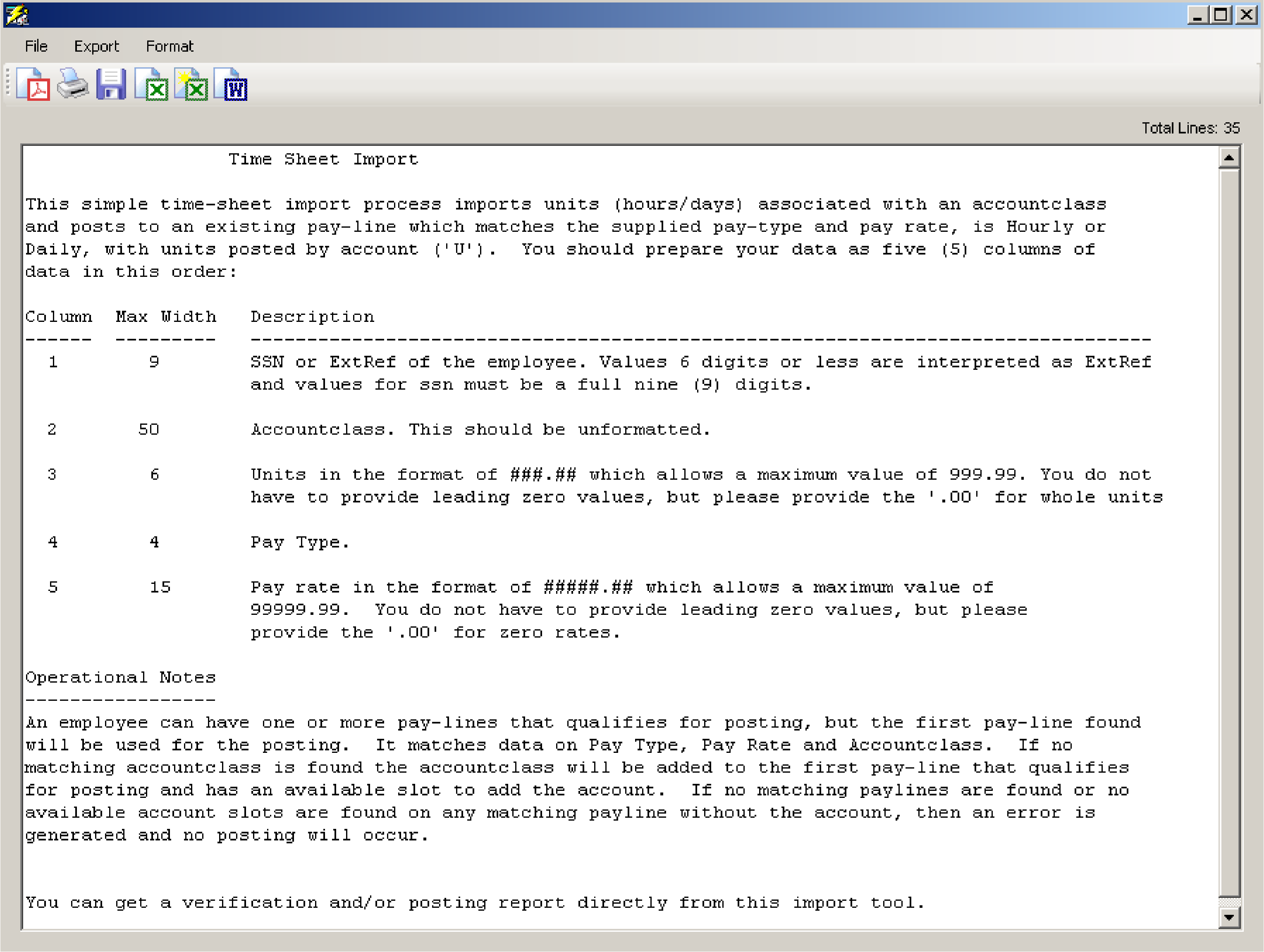
	Employee Reference No	Acctclass	Time	Updated Payline Time	Updated Account Time	Status
▶	1025	01000000220000000075000000005000000	25.00	25.00	25.00	More than 1 matching payline found for: 1025
	1008	01000000220000000075000000006000000	33.00	0.00	0.00	No matching paylines found for: 1008
	1004	02011000120000111031400000004000000	44.00	484.00	484.00	Posted
	1003	01000000110000111010000000000110000	99.99	99.99	99.99	More than 1 matching payline found for: 1003
	1002	08033100210000577011200000000230000	55.00	605.00	605.00	Posted
	1001	01000000210000340010000000000150000	11.00	371.00	121.00	Posted
	1001	01000000219000111010000000000150090	12.00	383.00	132.00	Posted
	1001	01000000219000340010000000005000000	13.00	396.00	143.00	Posted

Timesheet Posted Data Report



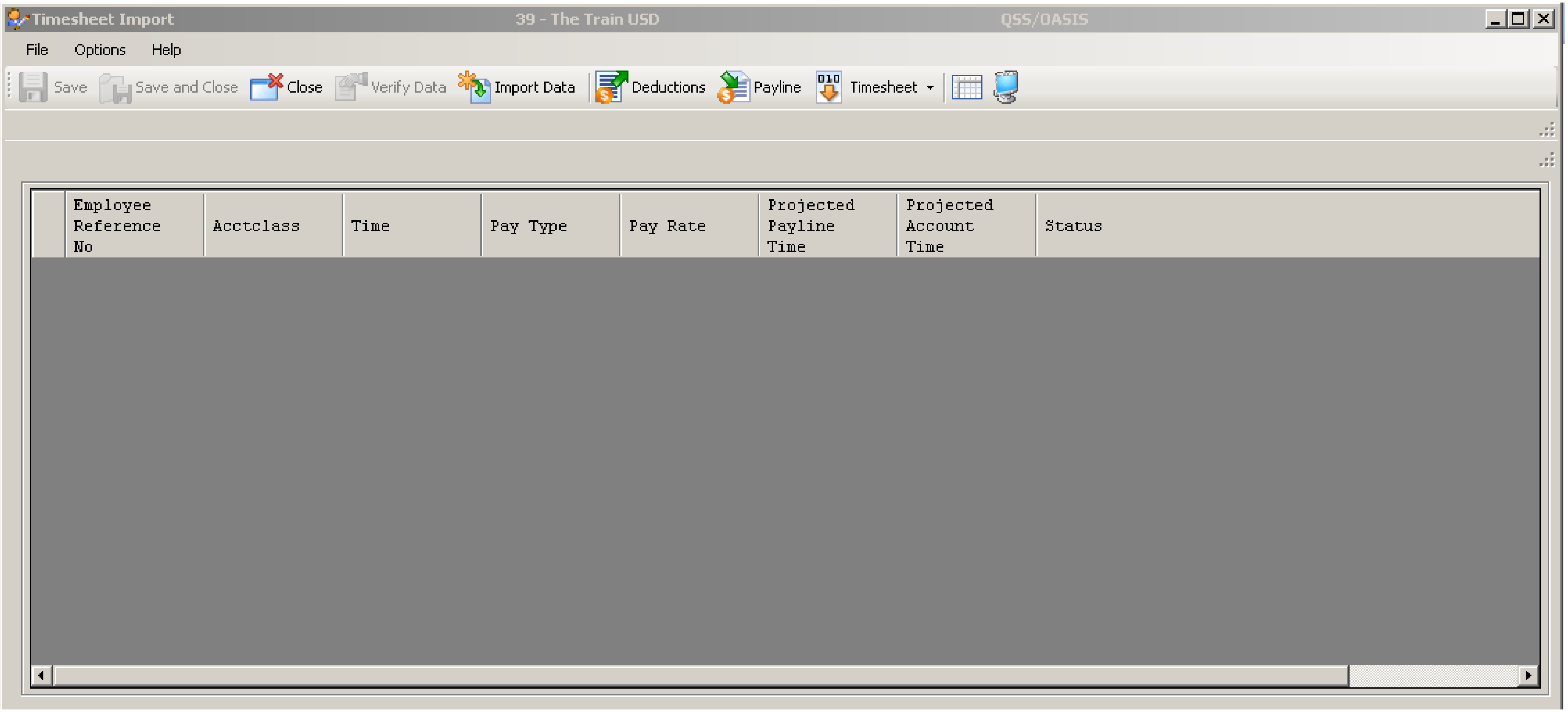
```
                  Simple Time Sheet Import (MED/ES) Posted Report
                  Report run on Sunday, February 27, 2011 8:17 AM

                                                                        PL     ACCT
     SEQ  PC PL Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr  UNITS ER  UNITS  UNITS

001025      ASTRONUT, NADATHE
     0001 01 00 010-0000-0-2200-00-0000-7500-000000-500-0000  25.00 03  25.00  25.00
     COMMENT: More than 1 matching payline found for: 1025

001008      CLEANER, IMA G
     0002 02 00 010-0000-0-2200-00-0000-7500-000000-600-0000  33.00 02   0.00   0.00
     COMMENT: No matching paylines found for: 1008

001004      PERCOX, DEWAYNE
     0003 02 01 020-1100-0-1200-00-1110-3140-000000-400-0000  44.00 00 484.00 484.00

001003      PERSNIKITY, REALLIE
     0004 02 00 010-0000-0-1100-00-1110-1000-000000-011-0000  99.99 03  99.99  99.99
     COMMENT: More than 1 matching payline found for: 1003

001002      PERSON-SMITH, DARRYL
     0005 01 03 080-3310-0-2100-00-5770-1120-000000-023-0000  55.00 00 605.00 605.00

001001      WASH JR., JAMES
     0006 02 01 010-0000-0-2100-00-3400-1000-000000-015-0000  11.00 00 371.00 121.00
     0007 02 01 010-0000-0-2190-00-1110-1000-000000-015-0090  12.00 00 383.00 132.00
     0008 02 01 010-0000-0-2190-00-3400-1000-000000-500-0000  13.00 00 396.00 143.00

** TOTALS **
TOTAL GOOD RECORDS: 5
 TOTAL BAD RECORDS: 3
     TOTAL RECORDS: 8
        TOTAL TIME: 292.99
 TOTAL TIME POSTED: 157.99
```

Payroll Data Import Help - Timesheet



```
                  Time Sheet Import

This simple time-sheet import process imports units (hours/days) associated with an accountclass
and posts to an existing pay-line which matches the supplied pay-type and pay rate, is Hourly or
Daily, with units posted by account ('U').  You should prepare your data as five (5) columns of
data in this order:

Column  Max Width   Description
------  ---------   ----------------------------------------------------------------------------
  1         9       SSN or ExtRef of the employee. Values 6 digits or less are interpreted as ExtRef
                    and values for ssn must be a full nine (9) digits.

  2        50       Accountclass. This should be unformatted.

  3         6       Units in the format of ###.## which allows a maximum value of 999.99. You do not
                    have to provide leading zero values, but please provide the '.00' for whole units

  4         4       Pay Type.

  5         15      Pay rate in the format of #####.## which allows a maximum value of
                    99999.99.  You do not have to provide leading zero values, but please
                    provide the '.00' for zero rates.

Operational Notes
-----------------
An employee can have one or more pay-lines that qualifies for posting, but the first pay-line found
will be used for the posting.  It matches data on Pay Type, Pay Rate and Accountclass.  If no
matching accountclass is found the accountclass will be added to the first pay-line that qualifies
for posting and has an available slot to add the account.  If no matching paylines are found or no
available account slots are found on any matching payline without the account, then an error is
generated and no posting will occur.


You can get a verification and/or posting report directly from this import tool.
```

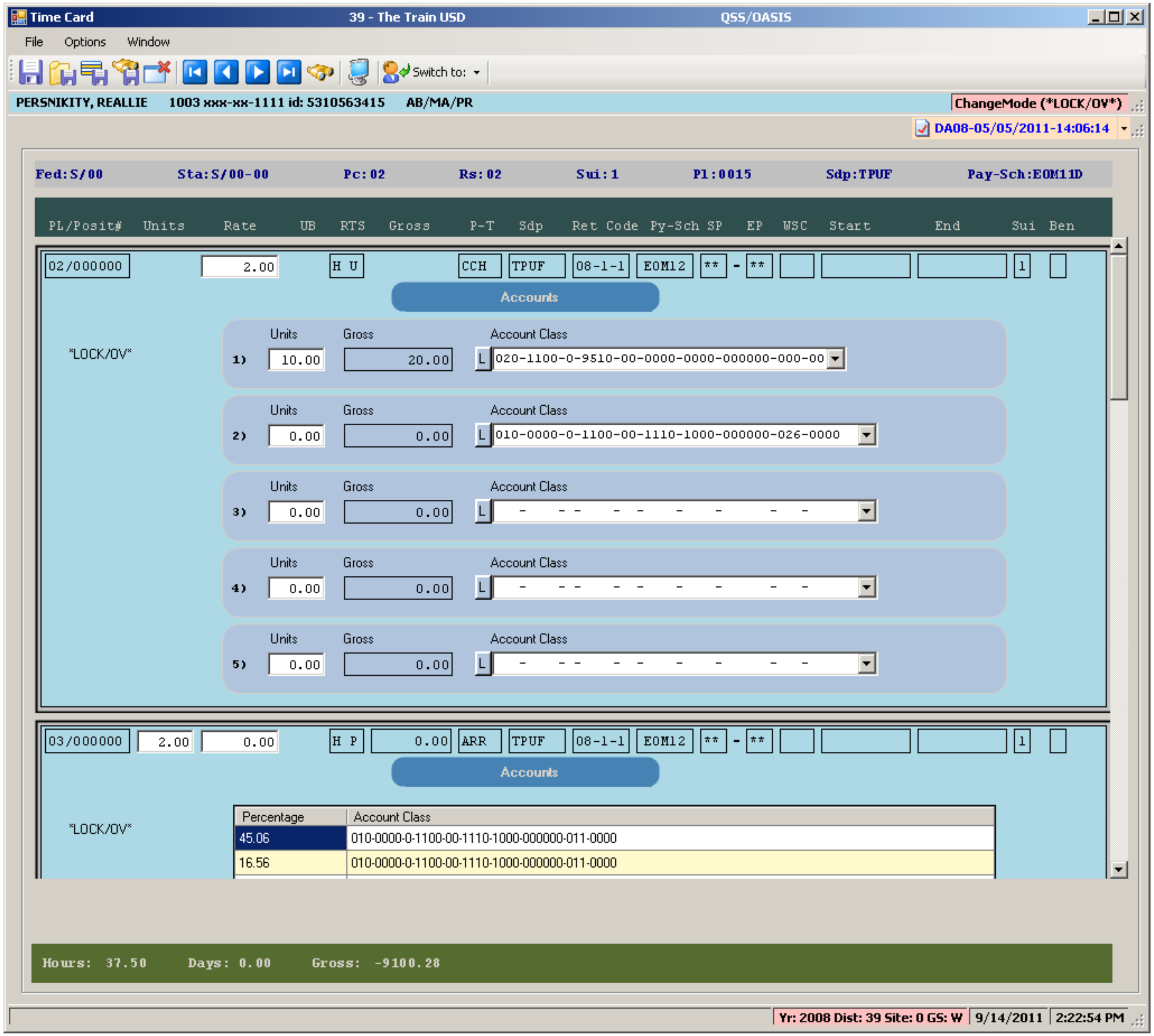
Time Sheet Import



Timesheet Import
39 - The Train USD
QSS/OASIS
File
Options
Help
Save
Save and Close
Close
Verify Data
Import Data
Deductions
Payline
Timesheet

	Employee Reference No	Acctclass	Time	Pay Type	Pay Rate	Projected Payline Time	Projected Account Time	Status

Payroll TimeCard/TC



39 - The Train USD QSS/OASIS

PERSNIKITY, REALLIE 1003 xxx-xx-1111 id: 5310563415 AB/MA/PR

ChangeMode (*LOCK/OV*)

DA08-05/05/2011-14:06:14

Fed:S/00 **Sta:S/00-00** **Pc:02** **Rs:02** **Sui:1** **Pl:0015** **Sdp:TPUF** **Pay-Sch:EOM11D**

PL/Posit#	Units	Rate	UB	RTS	Gross	P-T	Sdp	Ret Code	Py-Sch	SP	EP	WSC	Start	End	Sui	Ben
02/000000		2.00		H U		CCH	TPUF	08-1-1	EOM12	**	**				1	

LOCK/OV

	Units	Gross		Account Class
1)	10.00	20.00	L	020-1100-0-9510-00-0000-0000-000000-000-00
2)	0.00	0.00	L	010-0000-0-1100-00-1110-1000-000000-026-0000
3)	0.00	0.00	L	- - - - - - - - -
4)	0.00	0.00	L	- - - - - - - - -
5)	0.00	0.00	L	- - - - - - - - -

PL/Posit#	Units	Rate	UB	RTS	Gross	P-T	Sdp	Ret Code	Py-Sch	SP	EP	WSC	Start	End	Sui	Ben
03/000000	2.00	0.00		H P	0.00	ARR	TPUF	08-1-1	EOM12	**	**				1	

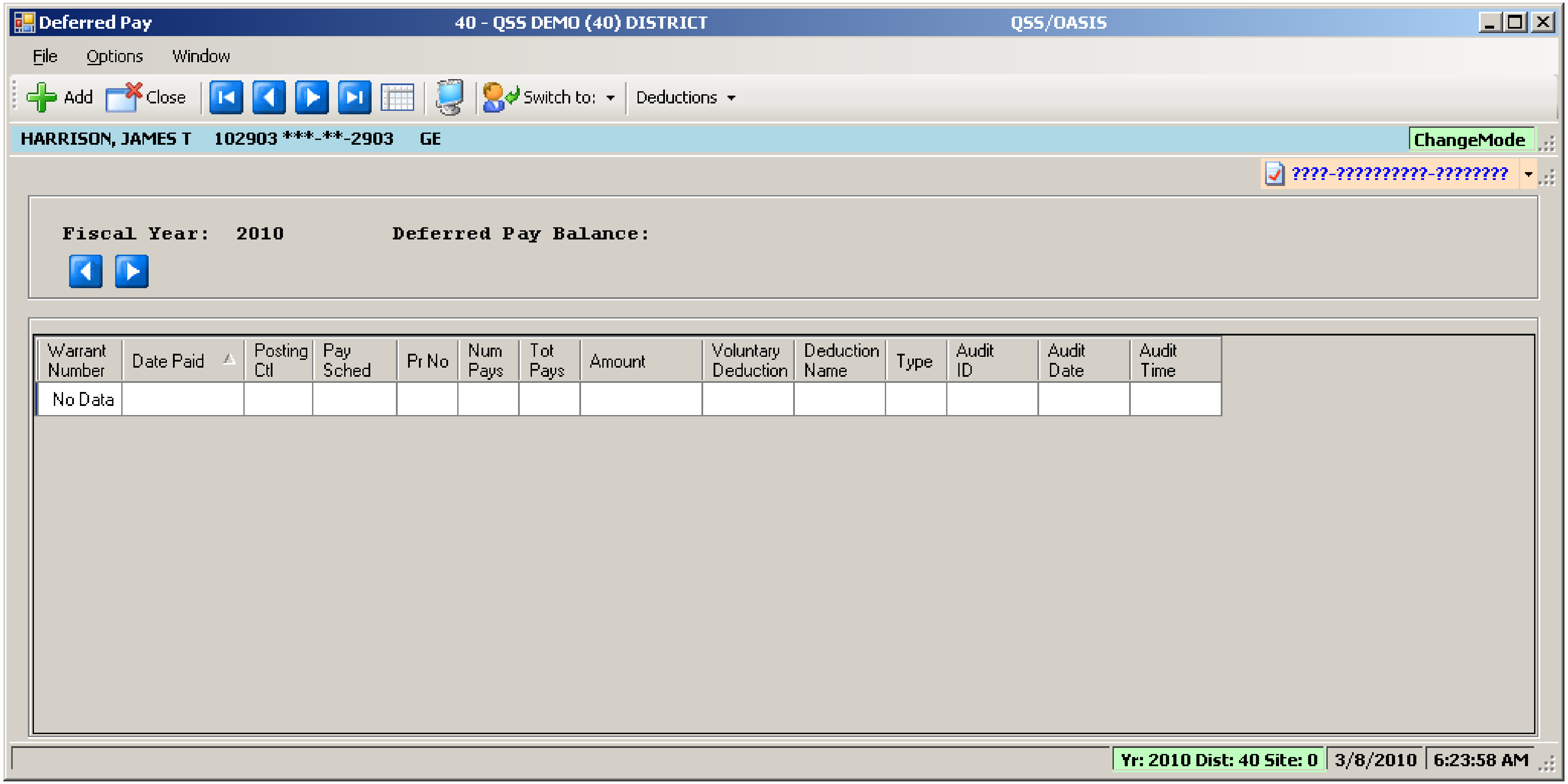
LOCK/OV

Percentage	Account Class
45.06	010-0000-0-1100-00-1110-1000-000000-011-0000
16.56	010-0000-0-1100-00-1110-1000-000000-011-0000

Hours: 37.50 Days: 0.00 Gross: -9100.28

Yr: 2008 Dist: 39 Site: 0 GS: W | 9/14/2011 | 2:22:54 PM

Deferred Pay Transactions


Deferred Pay
40 - QSS DEMO (40) DISTRICT
QSS/OASIS
File
Options
Window
Add
Close
Switch to:
Deductions
ChangeMode
????-?????????-????????

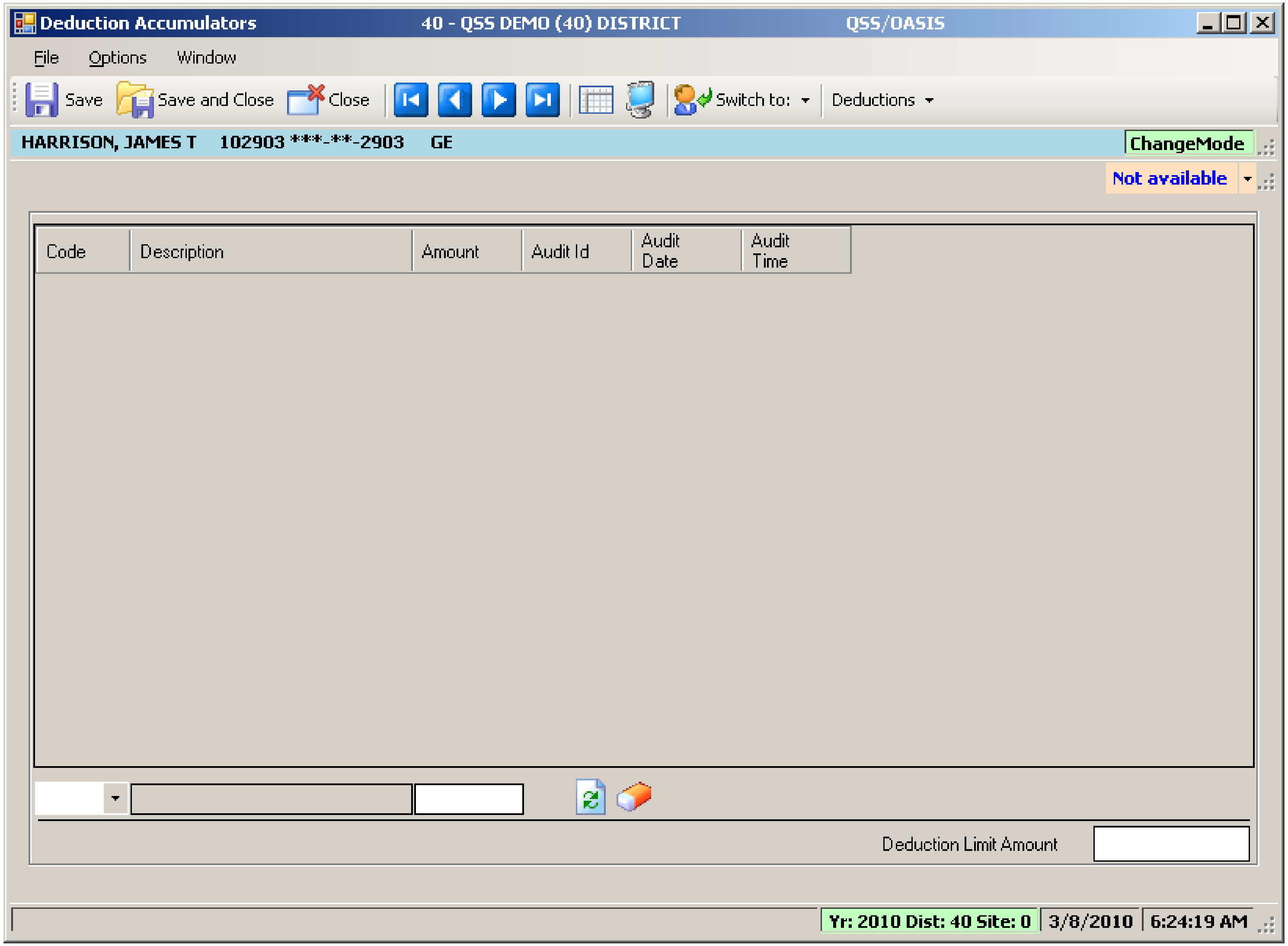
HARRISON, JAMES T 102903 ***-**-2903 GE

Fiscal Year: 2010 **Deferred Pay Balance:**

Warrant Number	Date Paid	Posting Ctl	Pay Sched	Pr No	Num Pays	Tot Pays	Amount	Voluntary Deduction	Deduction Name	Type	Audit ID	Audit Date	Audit Time
No Data													

Yr: 2010 Dist: 40 Site: 0 3/8/2010 6:23:58 AM

Deduction Accumulators


Deduction Accumulators
40 - QSS DEMO (40) DISTRICT
QSS/OASIS
File
Options
Window
Save
Save and Close
Close
Switch to:
Deductions
ChangeMode
Not available

HARRISON, JAMES T 102903 ***-**-2903 GE

Code	Description	Amount	Audit Id	Audit Date	Audit Time

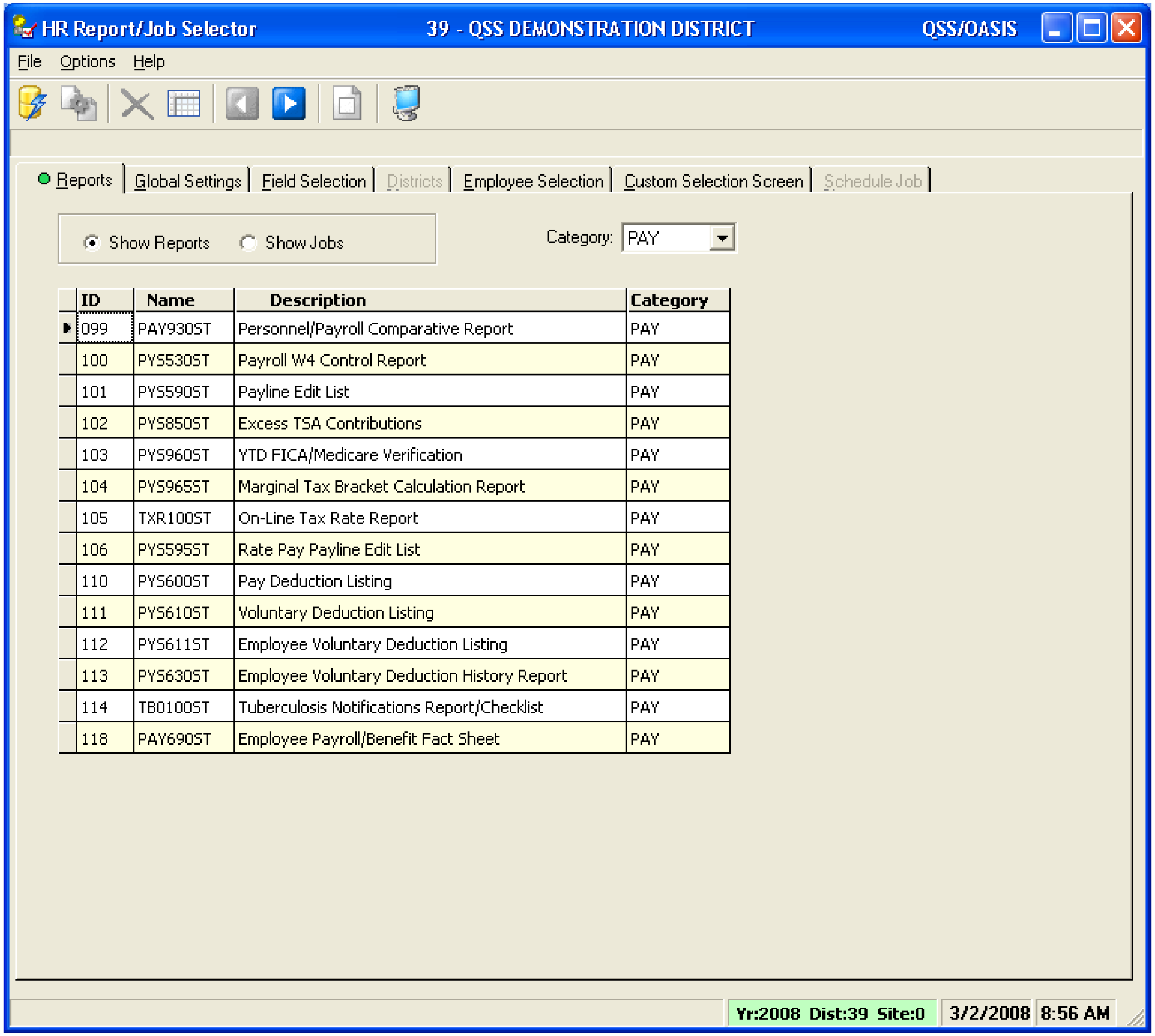
Deduction Limit Amount

Yr: 2010 Dist: 40 Site: 0 | 3/8/2010 | 6:24:19 AM

Payroll Reports

So I Entered the Data – Now How Do I Report It?

HR Report/Job Selector (Pay Rpts)


HR Report/Job Selector
39 - QSS DEMONSTRATION DISTRICT
QSS/OASIS
File
Options
Help
Reports
Global Settings
Field Selection
Districts
Employee Selection
Custom Selection Screen
Schedule Job

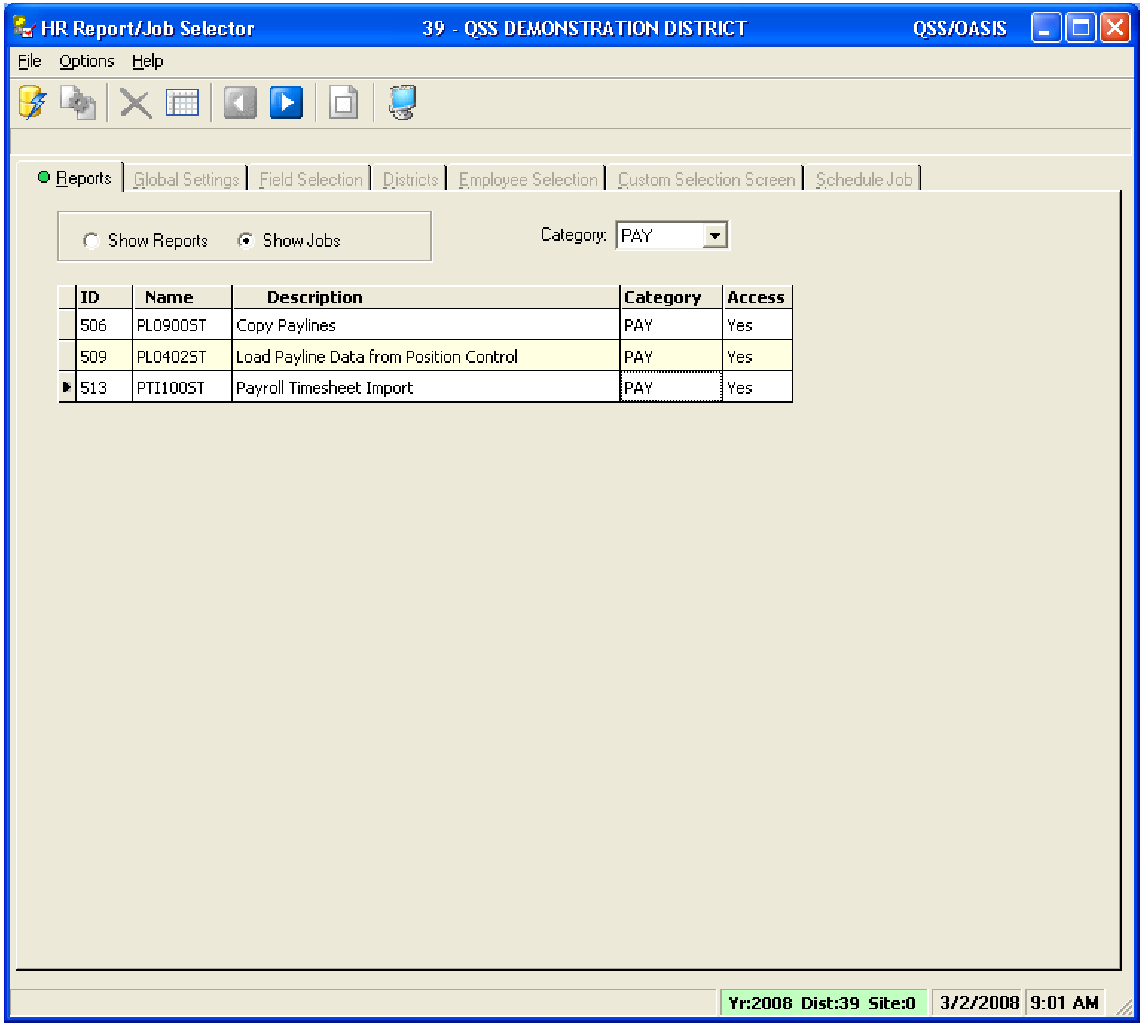
● Show Reports ○ Show Jobs

Category: PAY

ID	Name	Description	Category
099	PAY930ST	Personnel/Payroll Comparative Report	PAY
100	PYS530ST	Payroll W4 Control Report	PAY
101	PYS590ST	Payline Edit List	PAY
102	PYS850ST	Excess TSA Contributions	PAY
103	PYS960ST	YTD FICA/Medicare Verification	PAY
104	PYS965ST	Marginal Tax Bracket Calculation Report	PAY
105	TXR100ST	On-Line Tax Rate Report	PAY
106	PYS595ST	Rate Pay Payline Edit List	PAY
110	PYS600ST	Pay Deduction Listing	PAY
111	PYS610ST	Voluntary Deduction Listing	PAY
112	PYS611ST	Employee Voluntary Deduction Listing	PAY
113	PYS630ST	Employee Voluntary Deduction History Report	PAY
114	TB0100ST	Tuberculosis Notifications Report/Checklist	PAY
118	PAY690ST	Employee Payroll/Benefit Fact Sheet	PAY

Yr:2008 Dist:39 Site:0 3/2/2008 8:56 AM

HR Report/Job Selector (Pay Jobs)


HR Report/Job Selector
39 - QSS DEMONSTRATION DISTRICT
QSS/OASIS
File
Options
Help
Reports
Global Settings
Field Selection
Districts
Employee Selection
Custom Selection Screen
Schedule Job

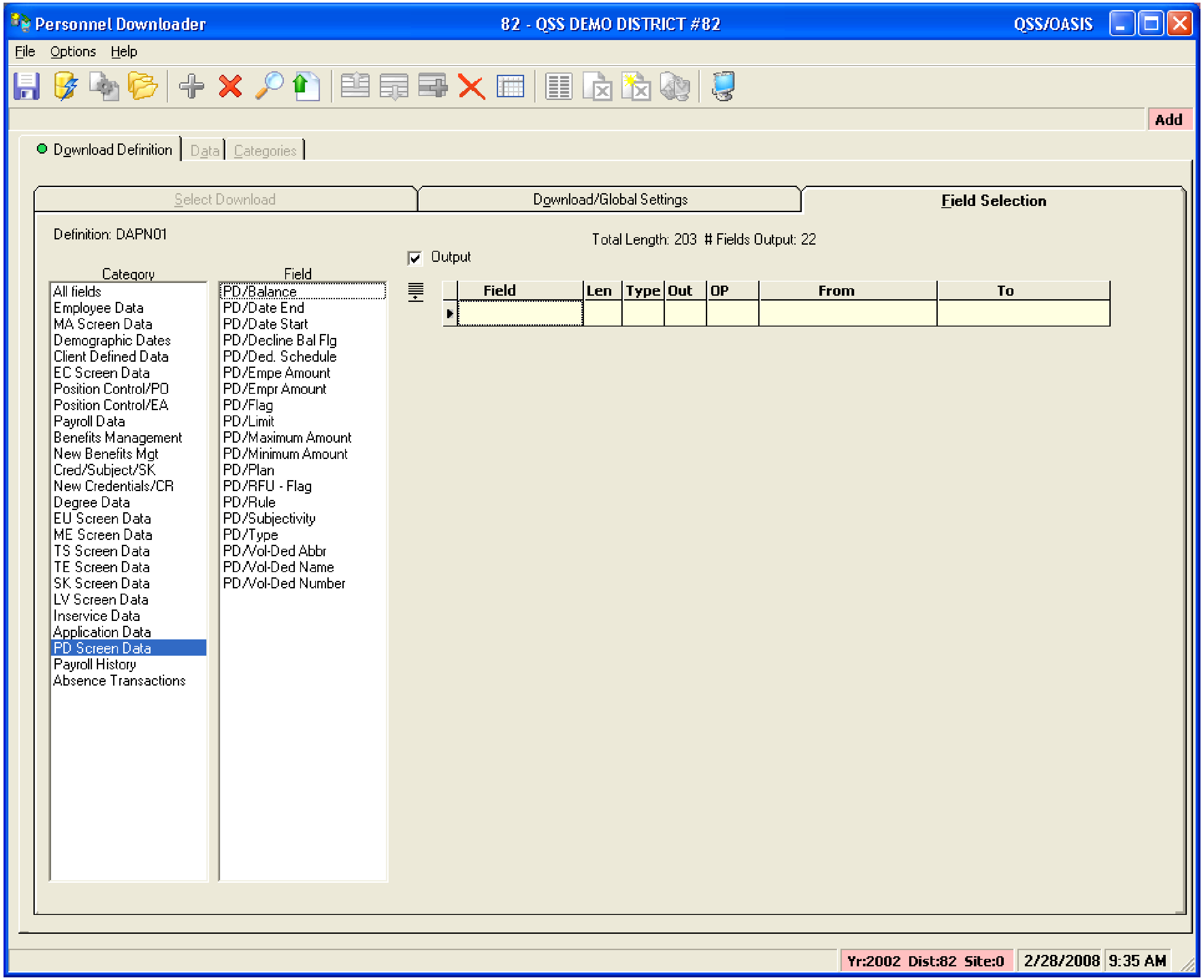
○ Show Reports ● Show Jobs

Category: PAY

ID	Name	Description	Category	Access
506	PL0900ST	Copy Paylines	PAY	Yes
509	PL0402ST	Load Payline Data from Position Control	PAY	Yes
513	PTI100ST	Payroll Timesheet Import	PAY	Yes

Yr:2008 Dist:39 Site:0 3/2/2008 9:01 AM

PDL – Payroll Data


Personnel Downloader
82 - QSS DEMO DISTRICT #82
QSS/OASIS
File
Options
Help
Add
Download Definition
Data
Categories
Select Download
Download/Global Settings
Field Selection
Yr:2002 Dist:82 Site:0
2/28/2008 9:35 AM

Definition: DAPN01

Total Length: 203 # Fields Output: 22

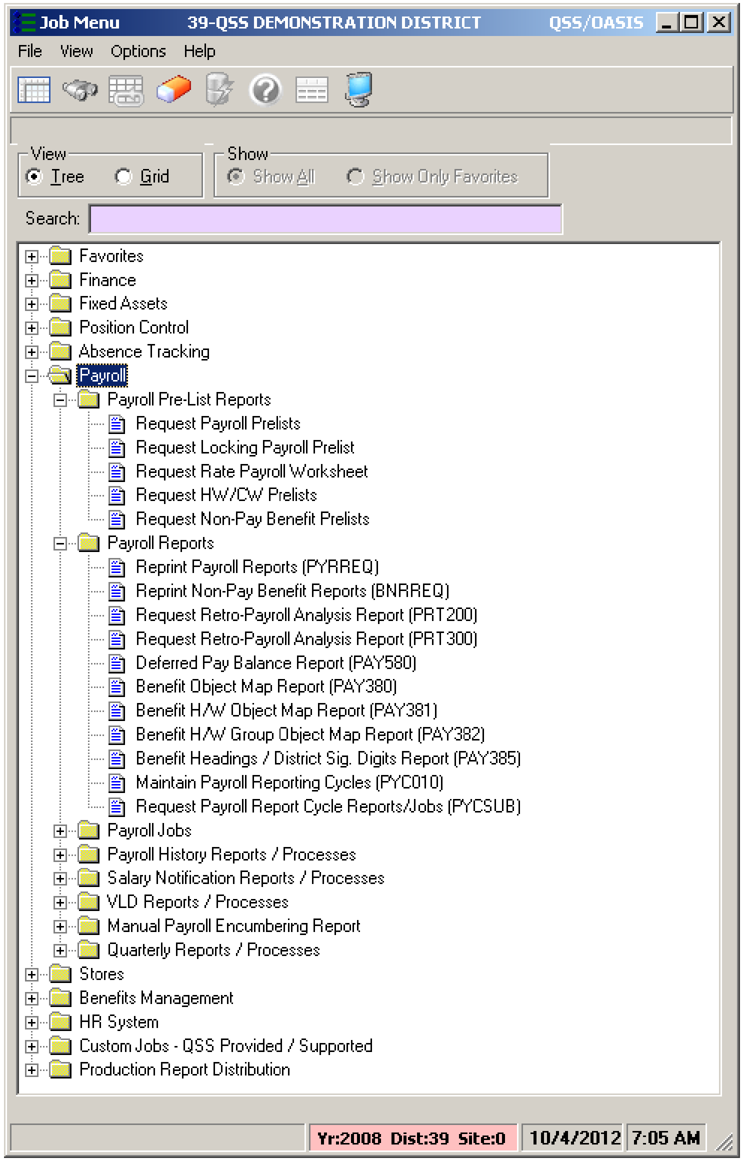
☑ Output

Category
- All fields
- Employee Data
- MA Screen Data
- Demographic Dates
- Client Defined Data
- EC Screen Data
- Position Control/PO
- Position Control/EA
- Payroll Data
- Benefits Management
- New Benefits Mgt
- Cred/Subject/SK
- New Credentials/CR
- Degree Data
- EU Screen Data
- ME Screen Data
- TS Screen Data
- TE Screen Data
- SK Screen Data
- LV Screen Data
- Inservice Data
- Application Data
- PD Screen Data
- Payroll History
- Absence Transactions

Field
- PD/Balance
- PD/Date End
- PD/Date Start
- PD/Decline Bal Flg
- PD/Ded. Schedule
- PD/Empe Amount
- PD/Empr Amount
- PD/Flag
- PD/Limit
- PD/Maximum Amount
- PD/Minimum Amount
- PD/Plan
- PD/RFU - Flag
- PD/Rule
- PD/Subjectivity
- PD/Type
- PD/Vol-Ded Abbr
- PD/Vol-Ded Name
- PD/Vol-Ded Number

Field	Len	Type	Out	OP	From	To

Payroll Job Menu



View: ● Tree ○ Grid

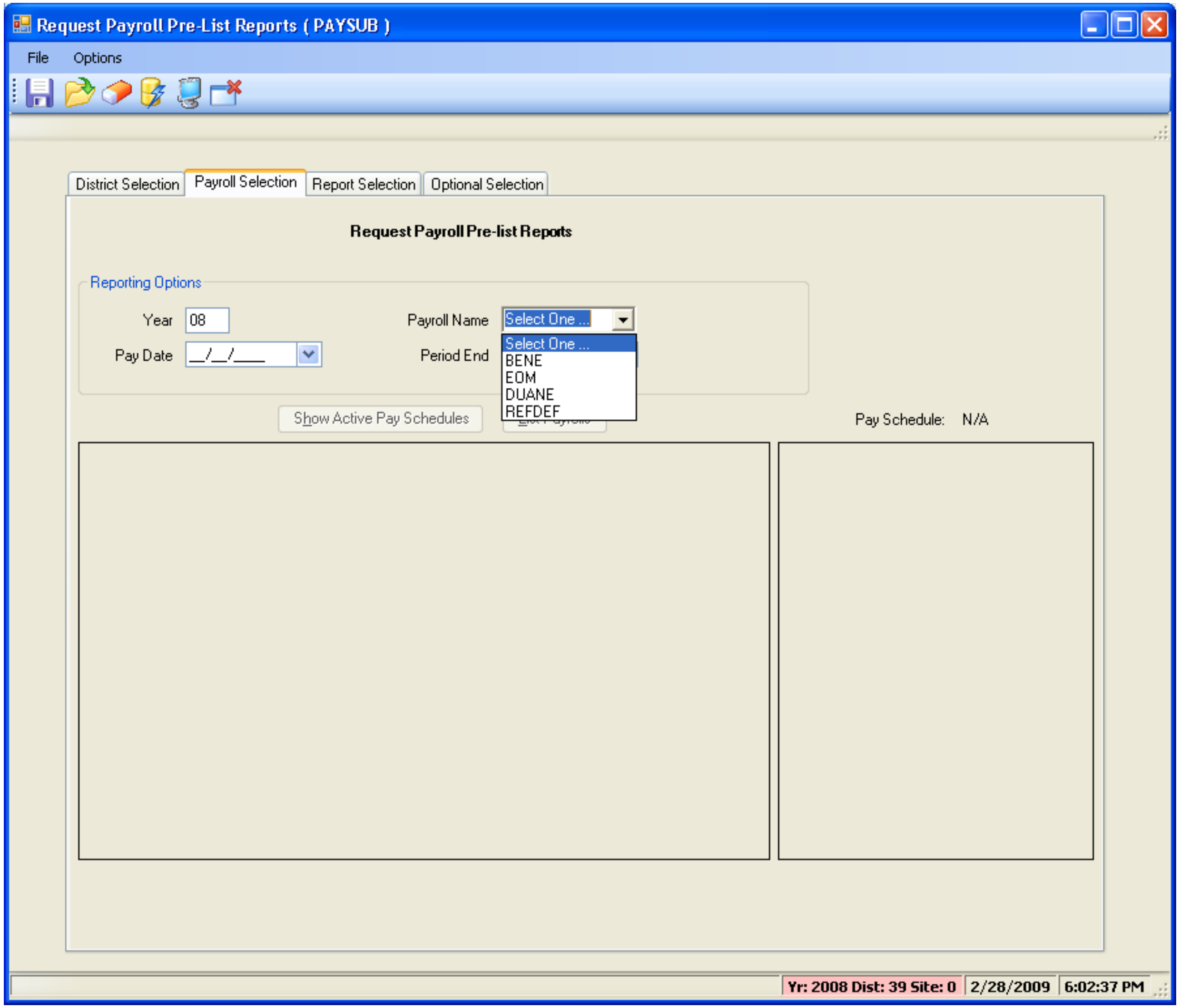
Show: ○ Show All ○ Show Only Favorites

Search:

- Favorites
- Finance
- Fixed Assets
- Position Control
- Absence Tracking
- Payroll
  - Payroll Pre-List Reports
    - Request Payroll Prelists
    - Request Locking Payroll Prelist
    - Request Rate Payroll Worksheet
    - Request HW/CW Prelists
    - Request Non-Pay Benefit Prelists
  - Payroll Reports
    - Reprint Payroll Reports (PYRREQ)
    - Reprint Non-Pay Benefit Reports (BNRREQ)
    - Request Retro-Payroll Analysis Report (PRT200)
    - Request Retro-Payroll Analysis Report (PRT300)
    - Deferred Pay Balance Report (PAY580)
    - Benefit Object Map Report (PAY380)
    - Benefit H/W Object Map Report (PAY381)
    - Benefit H/W Group Object Map Report (PAY382)
    - Benefit Headings / District Sig. Digits Report (PAY385)
    - Maintain Payroll Reporting Cycles (PYC010)
    - Request Payroll Report Cycle Reports/Jobs (PYCSUB)
  - Payroll Jobs
  - Payroll History Reports / Processes
  - Salary Notification Reports / Processes
  - VLD Reports / Processes
  - Manual Payroll Encumbering Report
  - Quarterly Reports / Processes
- Stores
- Benefits Management
- HR System
- Custom Jobs - QSS Provided / Supported
- Production Report Distribution

Yr:2008 Dist:39 Site:0 | 10/4/2012 | 7:05 AM

Payroll Prelist – Select Pay Name


File
Options
District Selection
Payroll Selection
Report Selection
Optional Selection
Show Active Pay Schedules

Request Payroll Pre-List Reports (PAYSUB)

Request Payroll Pre-list Reports

Reporting Options

Year 08

Pay Date __/__/____

Payroll Name Select One ...

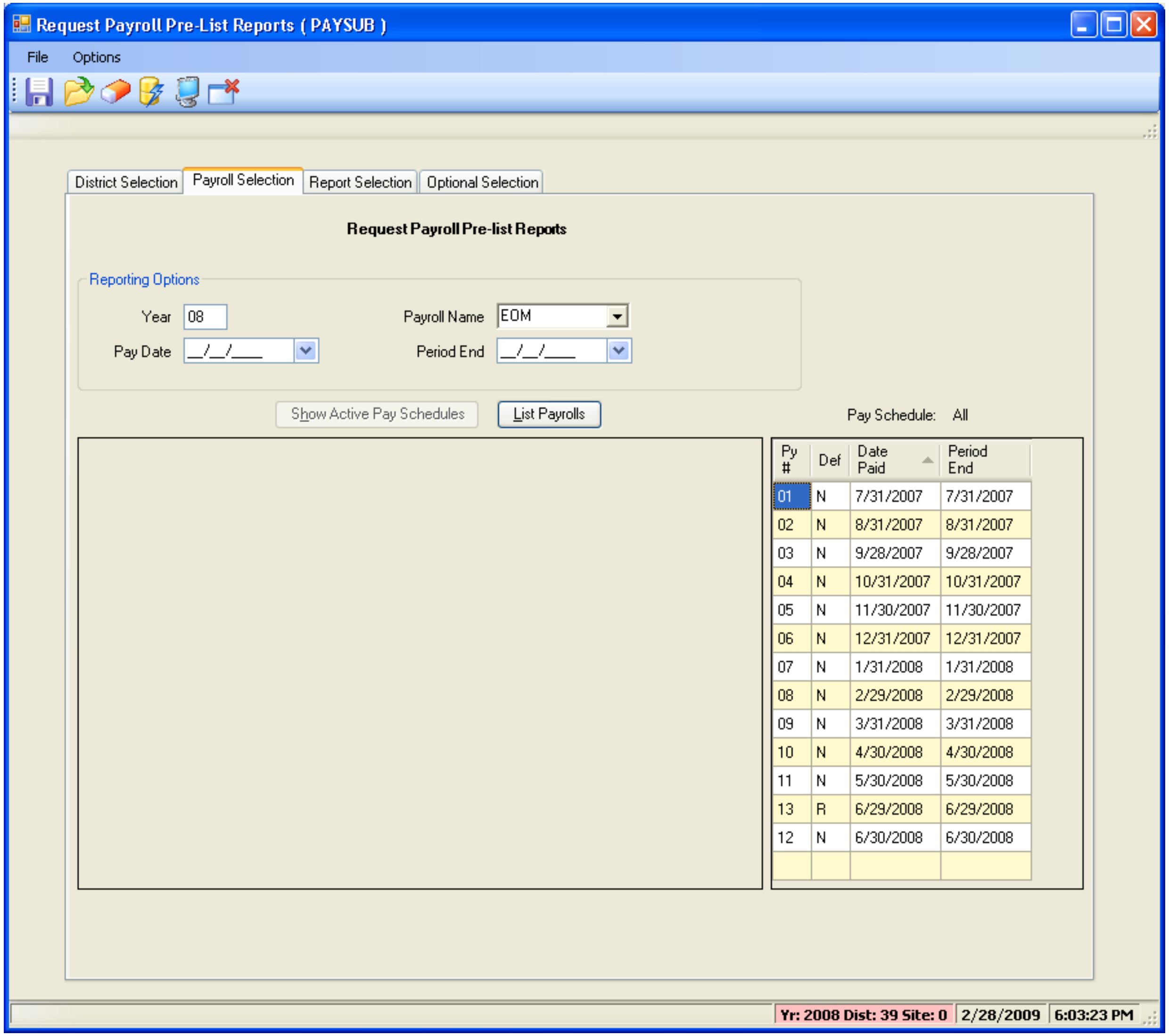
Period End

- Select One ...
- BENE
- EOM
- DUANE
- REFDEF

Pay Schedule: N/A

Yr: 2008 Dist: 39 Site: 0 | 2/28/2009 | 6:02:37 PM

Payroll Prelist – List All Payrolls


Request Payroll Pre-List Reports (PAYSUB)
File
Options
District Selection
Payroll Selection
Report Selection
Optional Selection
Show Active Pay Schedules
List Payrolls

Request Payroll Pre-list Reports

Reporting Options

Year: 08

Payroll Name: EOM

Pay Date: __/__/____

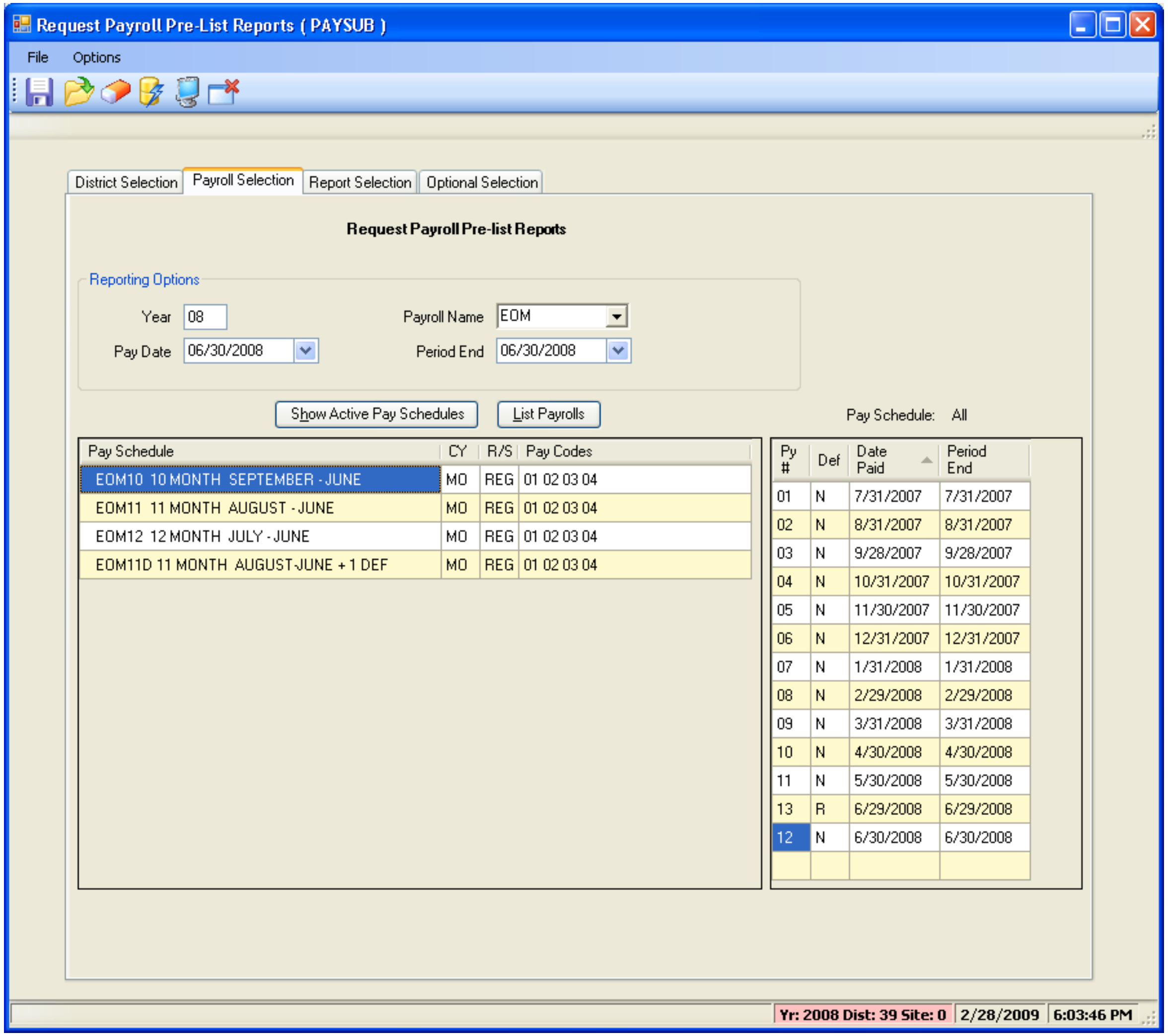
Period End: __/__/____

Pay Schedule: All

Py #	Def	Date Paid	Period End
01	N	7/31/2007	7/31/2007
02	N	8/31/2007	8/31/2007
03	N	9/28/2007	9/28/2007
04	N	10/31/2007	10/31/2007
05	N	11/30/2007	11/30/2007
06	N	12/31/2007	12/31/2007
07	N	1/31/2008	1/31/2008
08	N	2/29/2008	2/29/2008
09	N	3/31/2008	3/31/2008
10	N	4/30/2008	4/30/2008
11	N	5/30/2008	5/30/2008
13	R	6/29/2008	6/29/2008
12	N	6/30/2008	6/30/2008

Yr: 2008 Dist: 39 Site: 0 | 2/28/2009 | 6:03:23 PM

Payroll Prelist – Pick Payroll / Show Pay Schedules


Request Payroll Pre-List Reports (PAYSUB)
File
Options
District Selection
Payroll Selection
Report Selection
Optional Selection
Show Active Pay Schedules
List Payrolls

Request Payroll Pre-list Reports

Reporting Options

Year 08

Pay Date 06/30/2008

Payroll Name EOM

Period End 06/30/2008

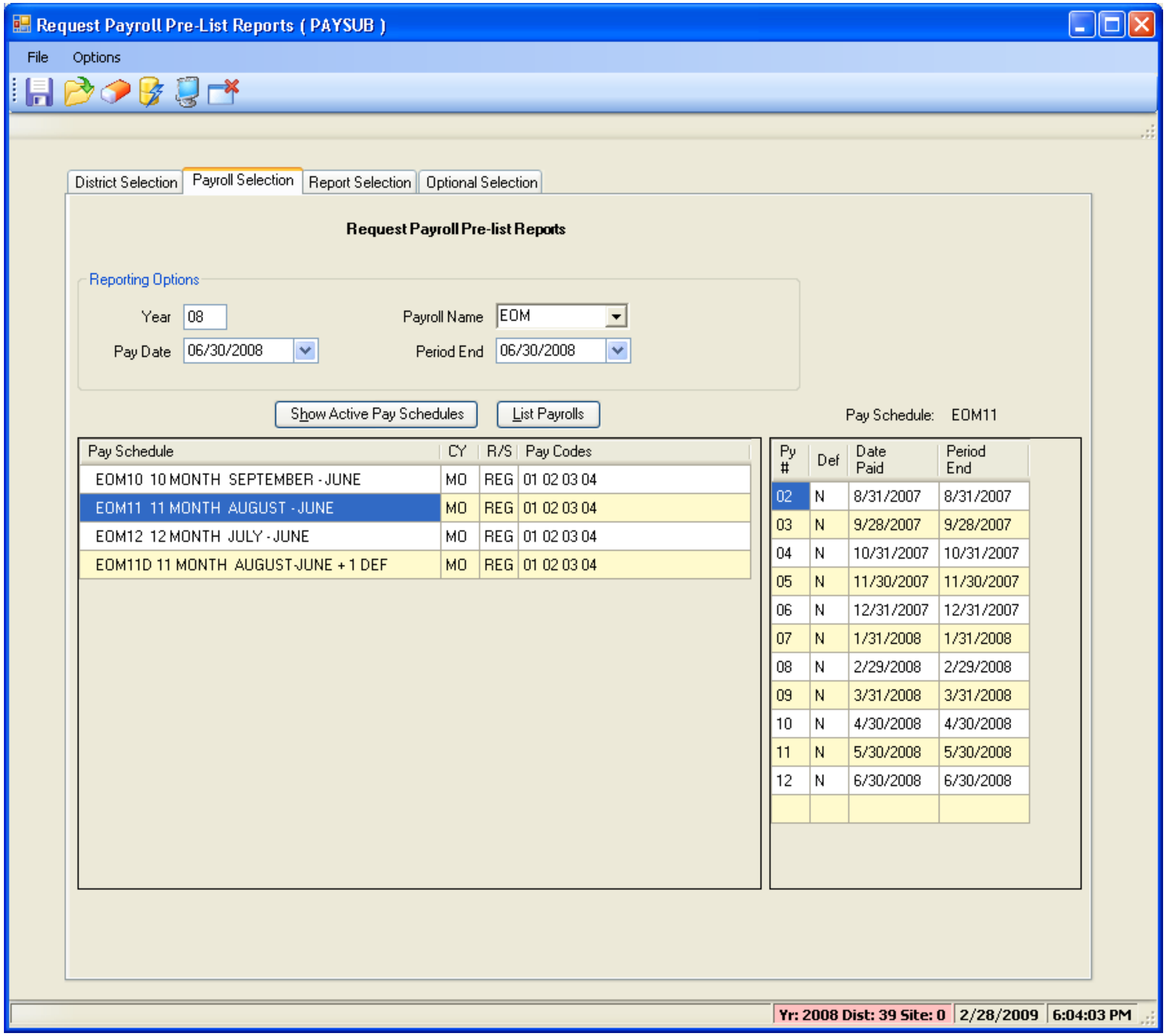
Pay Schedule: All

Pay Schedule	CY	R/S	Pay Codes
EOM10 10 MONTH SEPTEMBER - JUNE	MO	REG	01 02 03 04
EOM11 11 MONTH AUGUST - JUNE	MO	REG	01 02 03 04
EOM12 12 MONTH JULY - JUNE	MO	REG	01 02 03 04
EOM11D 11 MONTH AUGUST-JUNE + 1 DEF	MO	REG	01 02 03 04

Py #	Def	Date Paid	Period End
01	N	7/31/2007	7/31/2007
02	N	8/31/2007	8/31/2007
03	N	9/28/2007	9/28/2007
04	N	10/31/2007	10/31/2007
05	N	11/30/2007	11/30/2007
06	N	12/31/2007	12/31/2007
07	N	1/31/2008	1/31/2008
08	N	2/29/2008	2/29/2008
09	N	3/31/2008	3/31/2008
10	N	4/30/2008	4/30/2008
11	N	5/30/2008	5/30/2008
13	R	6/29/2008	6/29/2008
12	N	6/30/2008	6/30/2008

Yr: 2008 Dist: 39 Site: 0 | 2/28/2009 | 6:03:46 PM

Payroll Prelist – List Payrolls for Pay Schedule


Request Payroll Pre-List Reports (PAYSUB)
File
Options
District Selection
Payroll Selection
Report Selection
Optional Selection
Show Active Pay Schedules
List Payrolls

Request Payroll Pre-list Reports

Reporting Options

Year: 08

Pay Date: 06/30/2008

Payroll Name: EOM

Period End: 06/30/2008

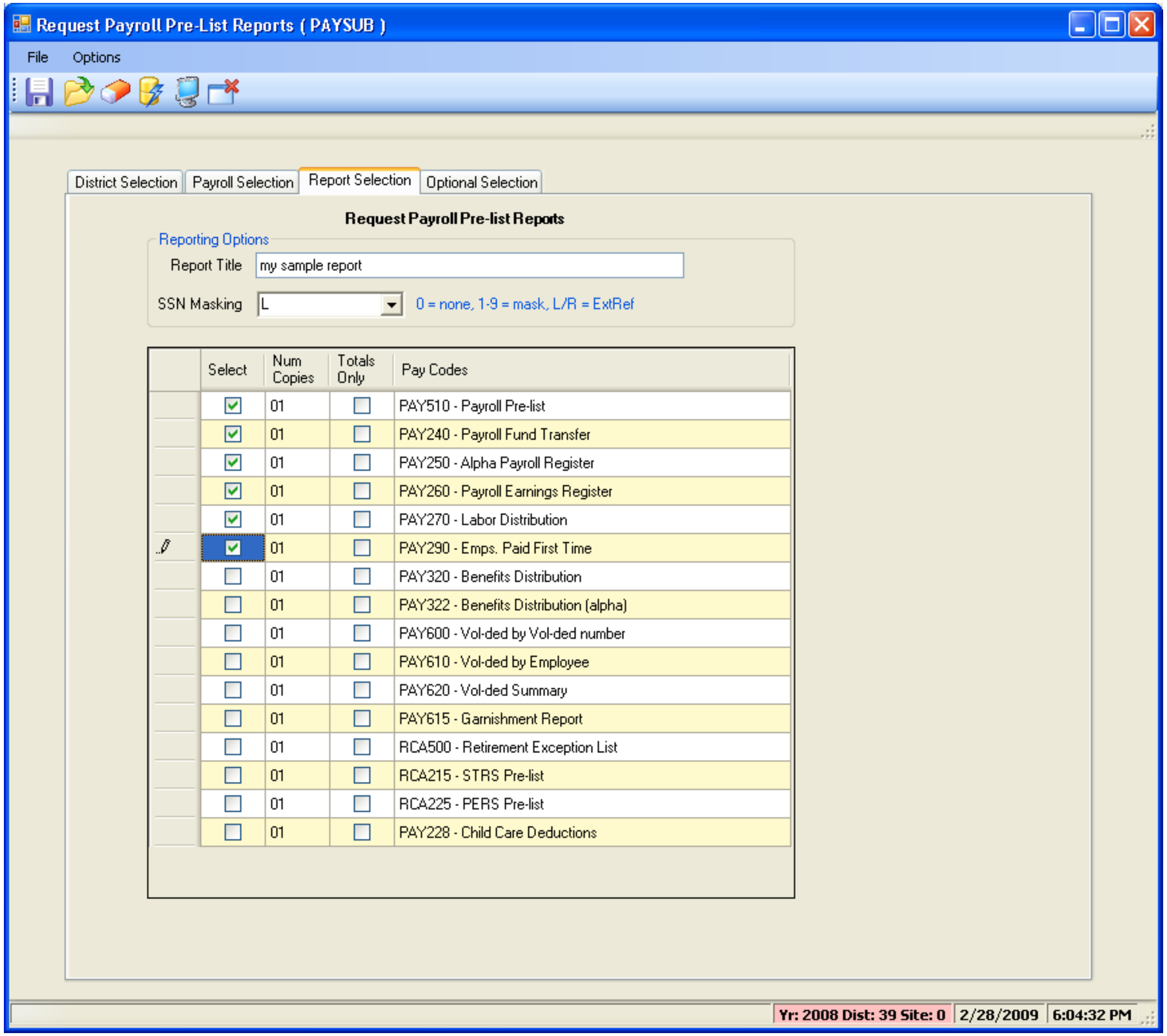
Pay Schedule: EOM11

Pay Schedule	CY	R/S	Pay Codes
EOM10 10 MONTH SEPTEMBER - JUNE	MO	REG	01 02 03 04
EOM11 11 MONTH AUGUST - JUNE	MO	REG	01 02 03 04
EOM12 12 MONTH JULY - JUNE	MO	REG	01 02 03 04
EOM11D 11 MONTH AUGUST-JUNE + 1 DEF	MO	REG	01 02 03 04

Py #	Def	Date Paid	Period End
02	N	8/31/2007	8/31/2007
03	N	9/28/2007	9/28/2007
04	N	10/31/2007	10/31/2007
05	N	11/30/2007	11/30/2007
06	N	12/31/2007	12/31/2007
07	N	1/31/2008	1/31/2008
08	N	2/29/2008	2/29/2008
09	N	3/31/2008	3/31/2008
10	N	4/30/2008	4/30/2008
11	N	5/30/2008	5/30/2008
12	N	6/30/2008	6/30/2008

Yr: 2008 Dist: 39 Site: 0 | 2/28/2009 | 6:04:03 PM

Payroll Prelist – Choose Reports


Request Payroll Pre-List Reports (PAYSUB)
File
Options
District Selection
Payroll Selection
Report Selection
Optional Selection

Request Payroll Pre-list Reports

Reporting Options

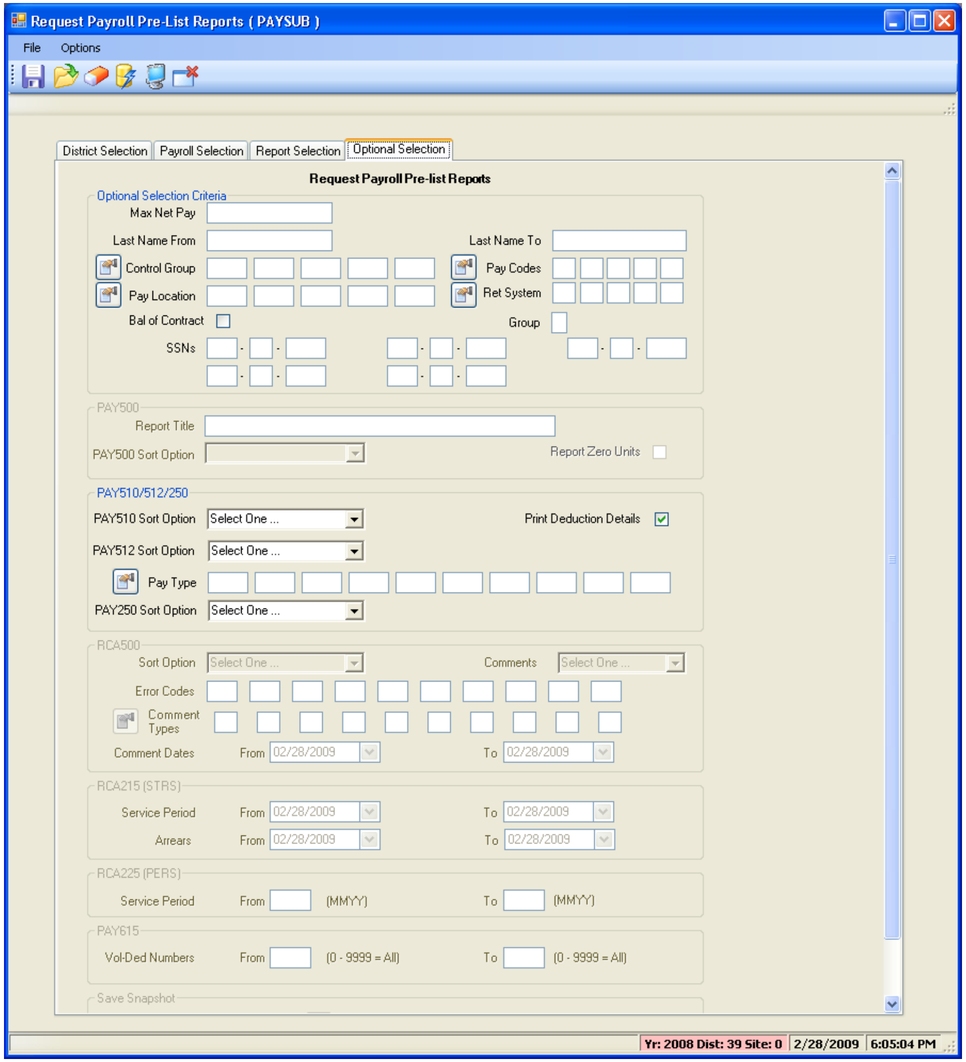
Report Title: my sample report

SSN Masking: L — 0 = none, 1-9 = mask, L/R = ExtRef

Select	Num Copies	Totals Only	Pay Codes
☑	01	☐	PAY510 - Payroll Pre-list
☑	01	☐	PAY240 - Payroll Fund Transfer
☑	01	☐	PAY250 - Alpha Payroll Register
☑	01	☐	PAY260 - Payroll Earnings Register
☑	01	☐	PAY270 - Labor Distribution
☑	01	☐	PAY290 - Emps. Paid First Time
☐	01	☐	PAY320 - Benefits Distribution
☐	01	☐	PAY322 - Benefits Distribution (alpha)
☐	01	☐	PAY600 - Vol-ded by Vol-ded number
☐	01	☐	PAY610 - Vol-ded by Employee
☐	01	☐	PAY620 - Vol-ded Summary
☐	01	☐	PAY615 - Garnishment Report
☐	01	☐	RCA500 - Retirement Exception List
☐	01	☐	RCA215 - STRS Pre-list
☐	01	☐	RCA225 - PERS Pre-list
☐	01	☐	PAY228 - Child Care Deductions

Yr: 2008 Dist: 39 Site: 0 | 2/28/2009 | 6:04:32 PM

Payroll Prelist – Selection / Report Criteria



Request Payroll Pre-List Reports (PAYSUB)

File Options

District Selection | Payroll Selection | Report Selection | Optional Selection

Request Payroll Pre-list Reports

Optional Selection Criteria

Max Net Pay

Last Name From

Last Name To

Control Group

Pay Codes

Pay Location

Ret System

Bal of Contract ☐

Group ☐

SSNs

PAY500

Report Title

PAY500 Sort Option

Report Zero Units ☐

PAY510/512/250

PAY510 Sort Option: Select One ...

Print Deduction Details ☑

PAY512 Sort Option: Select One ...

Pay Type

PAY250 Sort Option: Select One ...

RCA500

Sort Option: Select One ...

Comments: Select One ...

Error Codes

Comment Types

Comment Dates From 02/28/2009 To 02/28/2009

RCA215 (STRS)

Service Period From 02/28/2009 To 02/28/2009

Arrears From 02/28/2009 To 02/28/2009

RCA225 (PERS)

Service Period From (MMYY) To (MMYY)

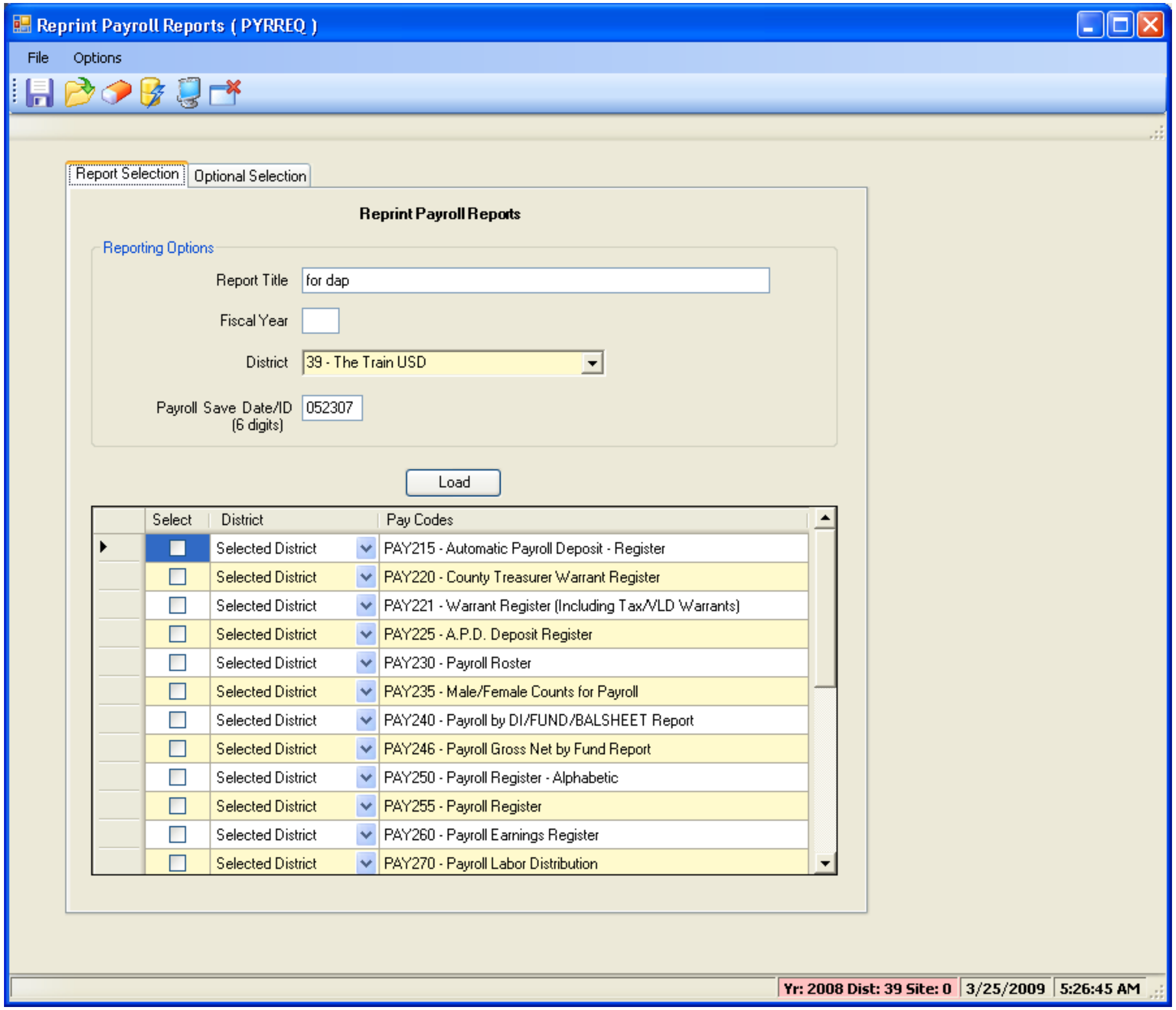
PAY615

Vol-Ded Numbers From (0 - 9999 = All) To (0 - 9999 = All)

Save Snapshot

Yr: 2008 Dist: 39 Site: 0 | 2/28/2009 | 6:05:04 PM

Re-Print Payroll Reports



Reprint Payroll Reports

Reporting Options

Report Title: for dap

Fiscal Year:

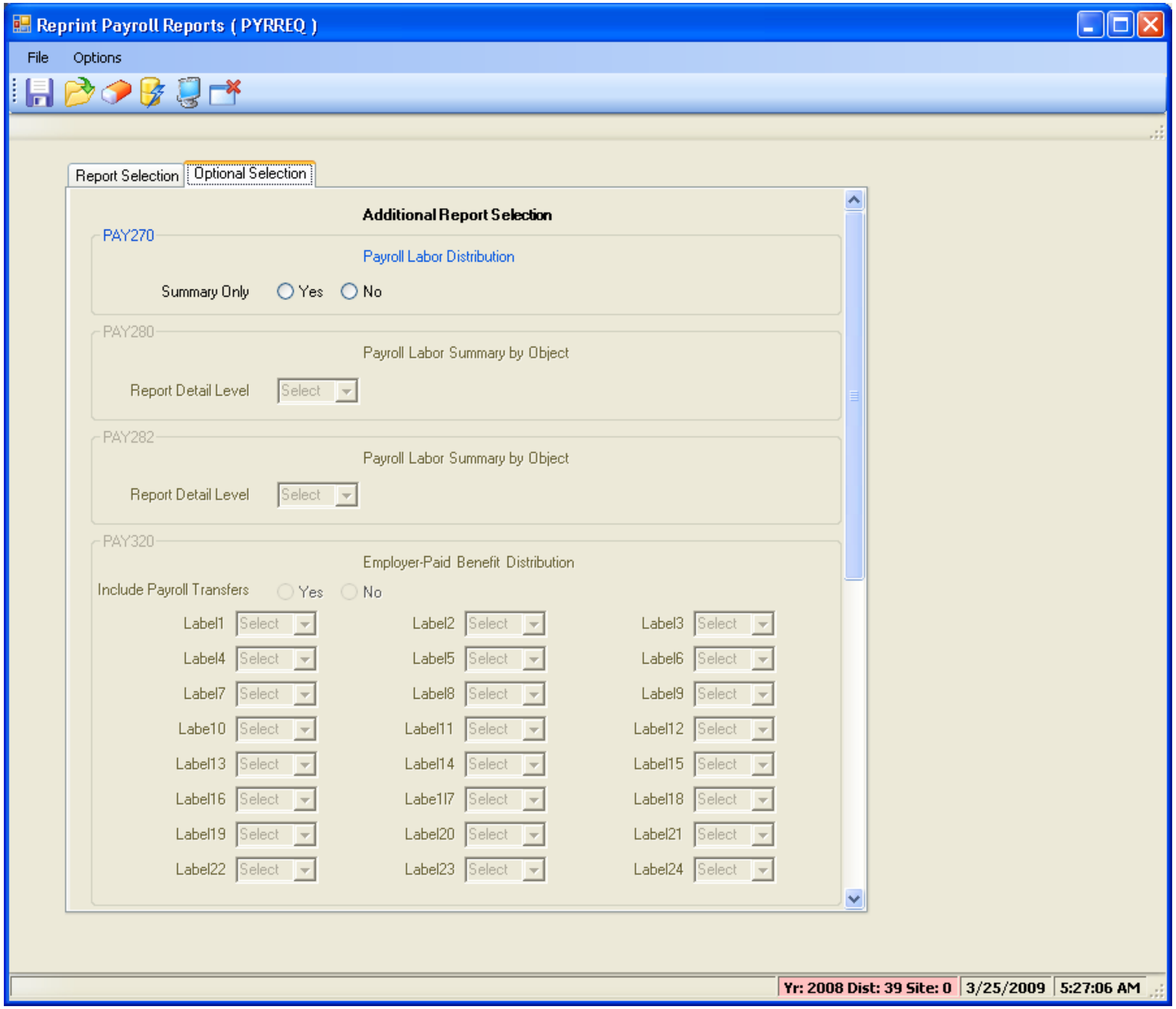
District: 39 - The Train USD

Payroll Save Date/ID (6 digits): 052307

Select	District	Pay Codes
☐	Selected District	PAY215 - Automatic Payroll Deposit - Register
☐	Selected District	PAY220 - County Treasurer Warrant Register
☐	Selected District	PAY221 - Warrant Register (Including Tax/VLD Warrants)
☐	Selected District	PAY225 - A.P.D. Deposit Register
☐	Selected District	PAY230 - Payroll Roster
☐	Selected District	PAY235 - Male/Female Counts for Payroll
☐	Selected District	PAY240 - Payroll by DI/FUND/BALSHEET Report
☐	Selected District	PAY246 - Payroll Gross Net by Fund Report
☐	Selected District	PAY250 - Payroll Register - Alphabetic
☐	Selected District	PAY255 - Payroll Register
☐	Selected District	PAY260 - Payroll Earnings Register
☐	Selected District	PAY270 - Payroll Labor Distribution

Yr: 2008 Dist: 39 Site: 0 | 3/25/2009 | 5:26:45 AM

Re-Print Payroll Reports - Criteria



Reprint Payroll Reports (PYRREQ)
File
Options
Report Selection
Optional Selection

Additional Report Selection

PAY270

Payroll Labor Distribution

Summary Only ○ Yes ○ No

PAY280

Payroll Labor Summary by Object

Report Detail Level Select

PAY282

Payroll Labor Summary by Object

Report Detail Level Select

PAY320

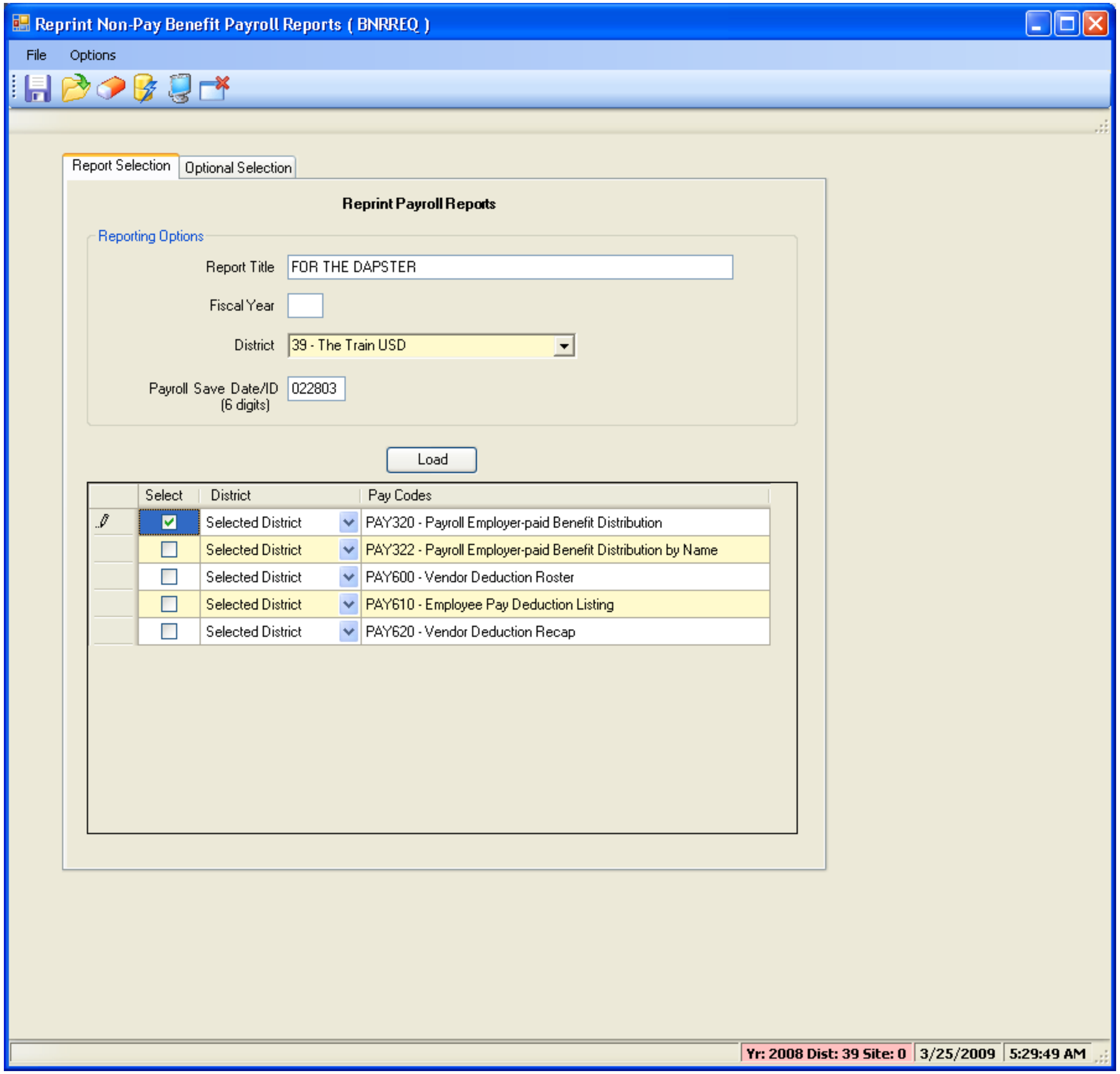
Employer-Paid Benefit Distribution

Include Payroll Transfers ○ Yes ○ No

Label1	Select	Label2	Select	Label3	Select
Label4	Select	Label5	Select	Label6	Select
Label7	Select	Label8	Select	Label9	Select
Labe10	Select	Label11	Select	Label12	Select
Label13	Select	Label14	Select	Label15	Select
Label16	Select	Labe117	Select	Label18	Select
Label19	Select	Label20	Select	Label21	Select
Label22	Select	Label23	Select	Label24	Select

Yr: 2008 Dist: 39 Site: 0 | 3/25/2009 | 5:27:06 AM

Re-Print Non-Pay Benefit Reports


Reprint Non-Pay Benefit Payroll Reports (BNRREQ)
File
Options
Report Selection
Optional Selection
Load

Reprint Payroll Reports

Reporting Options

Report Title: FOR THE DAPSTER

Fiscal Year:

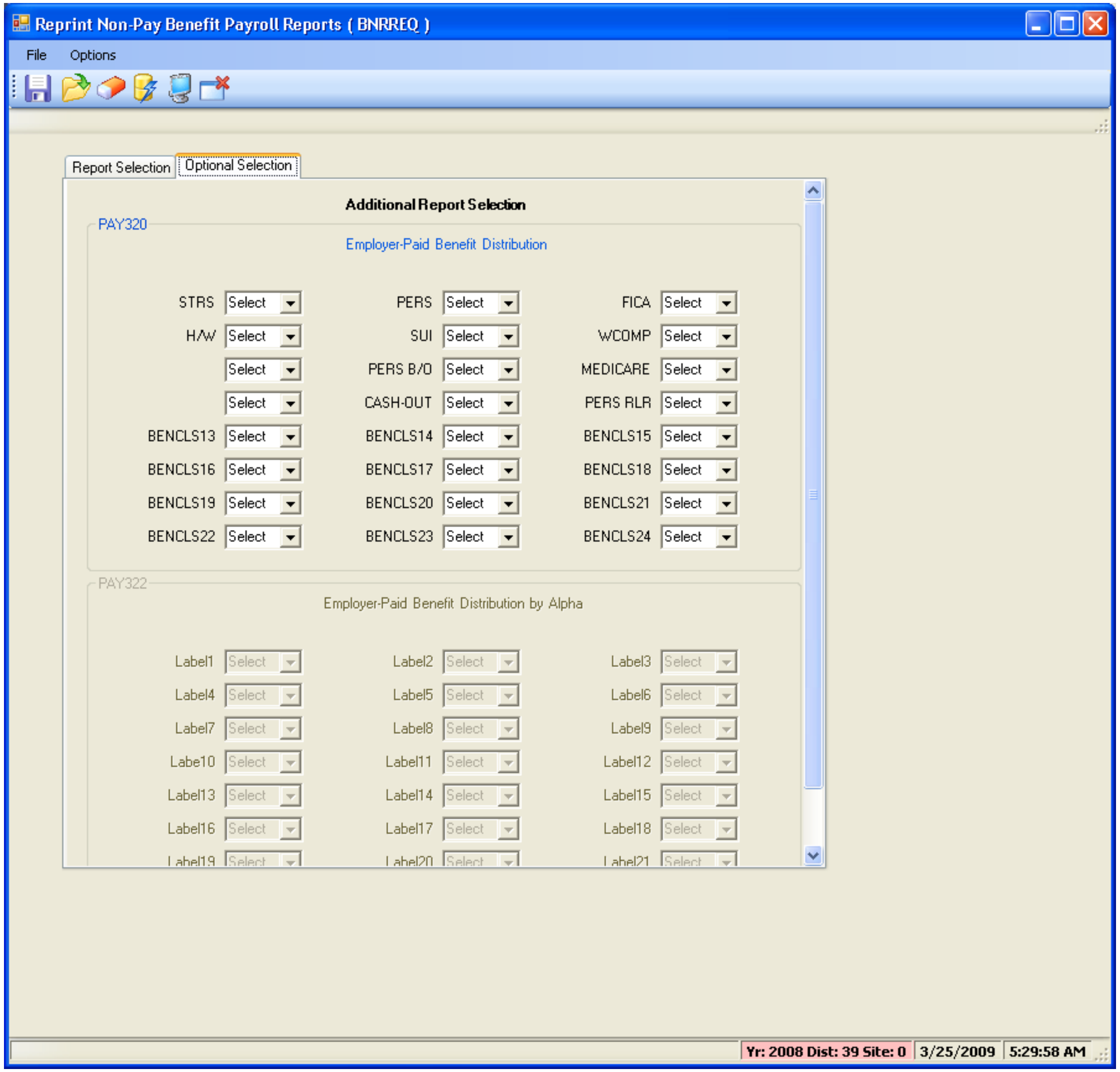
District: 39 - The Train USD

Payroll Save Date/ID (6 digits): 022803

Select	District	Pay Codes
☑	Selected District	PAY320 - Payroll Employer-paid Benefit Distribution
☐	Selected District	PAY322 - Payroll Employer-paid Benefit Distribution by Name
☐	Selected District	PAY600 - Vendor Deduction Roster
☐	Selected District	PAY610 - Employee Pay Deduction Listing
☐	Selected District	PAY620 - Vendor Deduction Recap

Yr: 2008 Dist: 39 Site: 0 | 3/25/2009 | 5:29:49 AM

Re-Print Non-Pay Ben Rpts - Criteria


Reprint Non-Pay Benefit Payroll Reports (BNRREQ)
File
Options
Report Selection
Optional Selection

Additional Report Selection

PAY320

Employer-Paid Benefit Distribution

STRS	Select	PERS	Select	FICA	Select
H/W	Select	SUI	Select	WCOMP	Select
	Select	PERS B/O	Select	MEDICARE	Select
	Select	CASH-OUT	Select	PERS RLR	Select
BENCLS13	Select	BENCLS14	Select	BENCLS15	Select
BENCLS16	Select	BENCLS17	Select	BENCLS18	Select
BENCLS19	Select	BENCLS20	Select	BENCLS21	Select
BENCLS22	Select	BENCLS23	Select	BENCLS24	Select

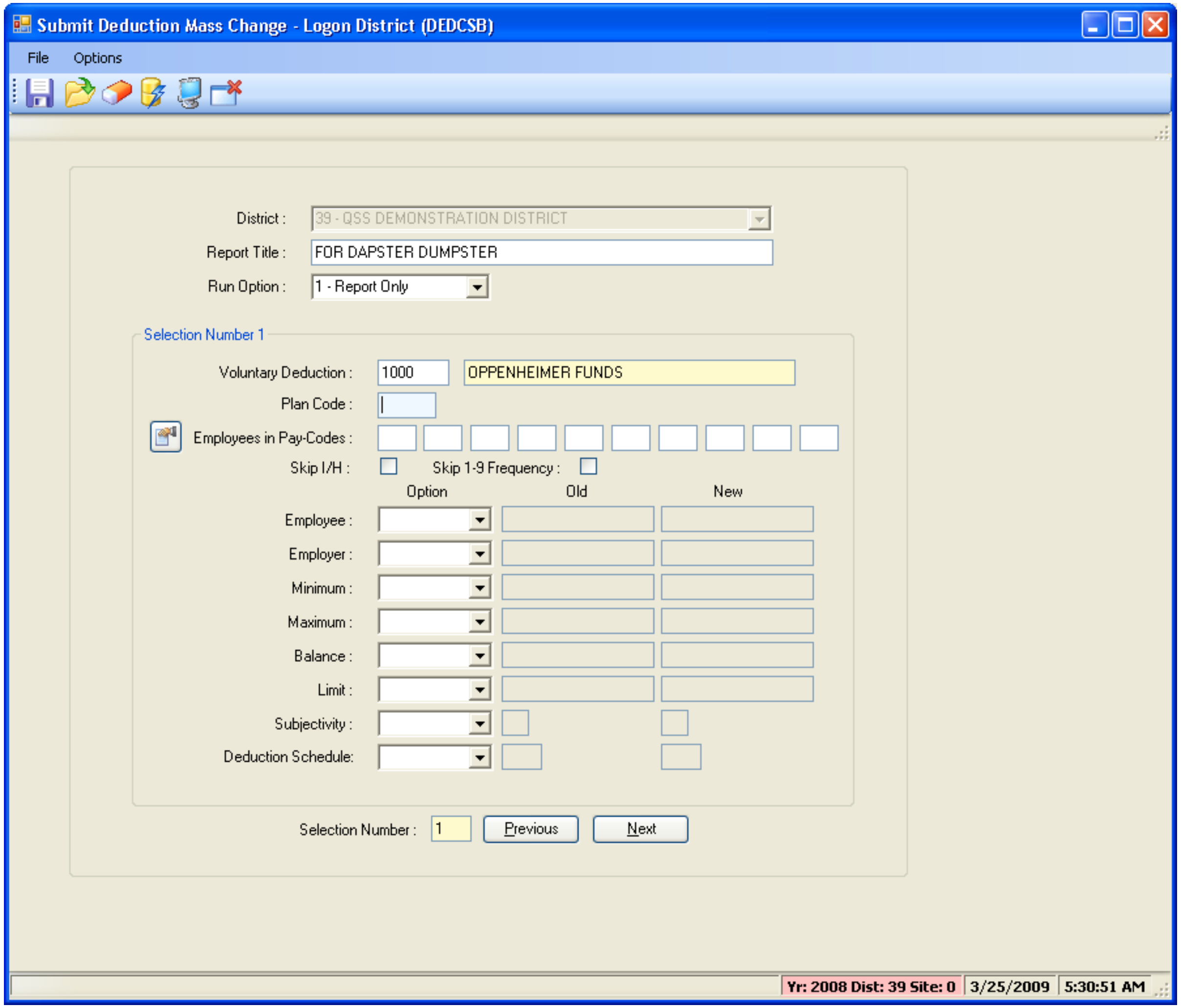
PAY322

Employer-Paid Benefit Distribution by Alpha

Label1	Select	Label2	Select	Label3	Select
Label4	Select	Label5	Select	Label6	Select
Label7	Select	Label8	Select	Label9	Select
Labe10	Select	Label11	Select	Label12	Select
Label13	Select	Label14	Select	Label15	Select
Label16	Select	Label17	Select	Label18	Select
Label19	Select	Label20	Select	Label21	Select

Yr: 2008 Dist: 39 Site: 0 | 3/25/2009 | 5:29:58 AM

Mass Change Pay-Deductions


File
Options
Selection Number 1
Option
Old
New
Employee :
Employer :
Minimum :
Maximum :
Balance :
Limit :
Subjectivity :
Deduction Schedule:
Previous
Next

Submit Deduction Mass Change - Logon District (DEDCSB)

District : 39 - QSS DEMONSTRATION DISTRICT

Report Title : FOR DAPSTER DUMPSTER

Run Option : 1 - Report Only

Voluntary Deduction : 1000 OPPENHEIMER FUNDS

Plan Code :

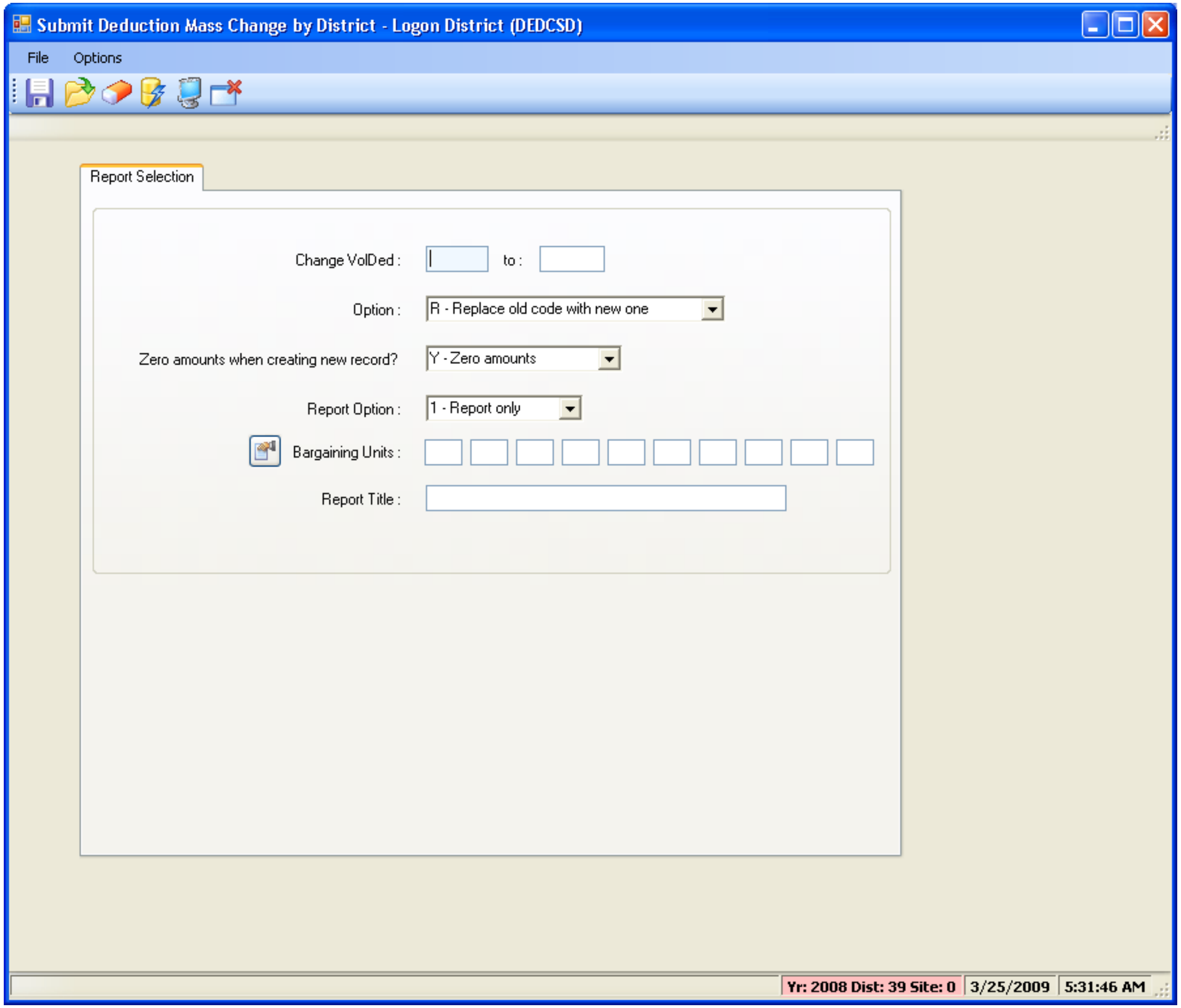
Employees in Pay-Codes :

Skip I/H : ☐ Skip 1-9 Frequency : ☐

Selection Number : 1

Yr: 2008 Dist: 39 Site: 0 | 3/25/2009 | 5:30:51 AM

Pay-Deduction Vol-Ded Change/Copy


Submit Deduction Mass Change by District - Logon District (DEDCSD)
File
Options
Report Selection

Change VolDed : to :

Option : R - Replace old code with new one

Zero amounts when creating new record? Y - Zero amounts

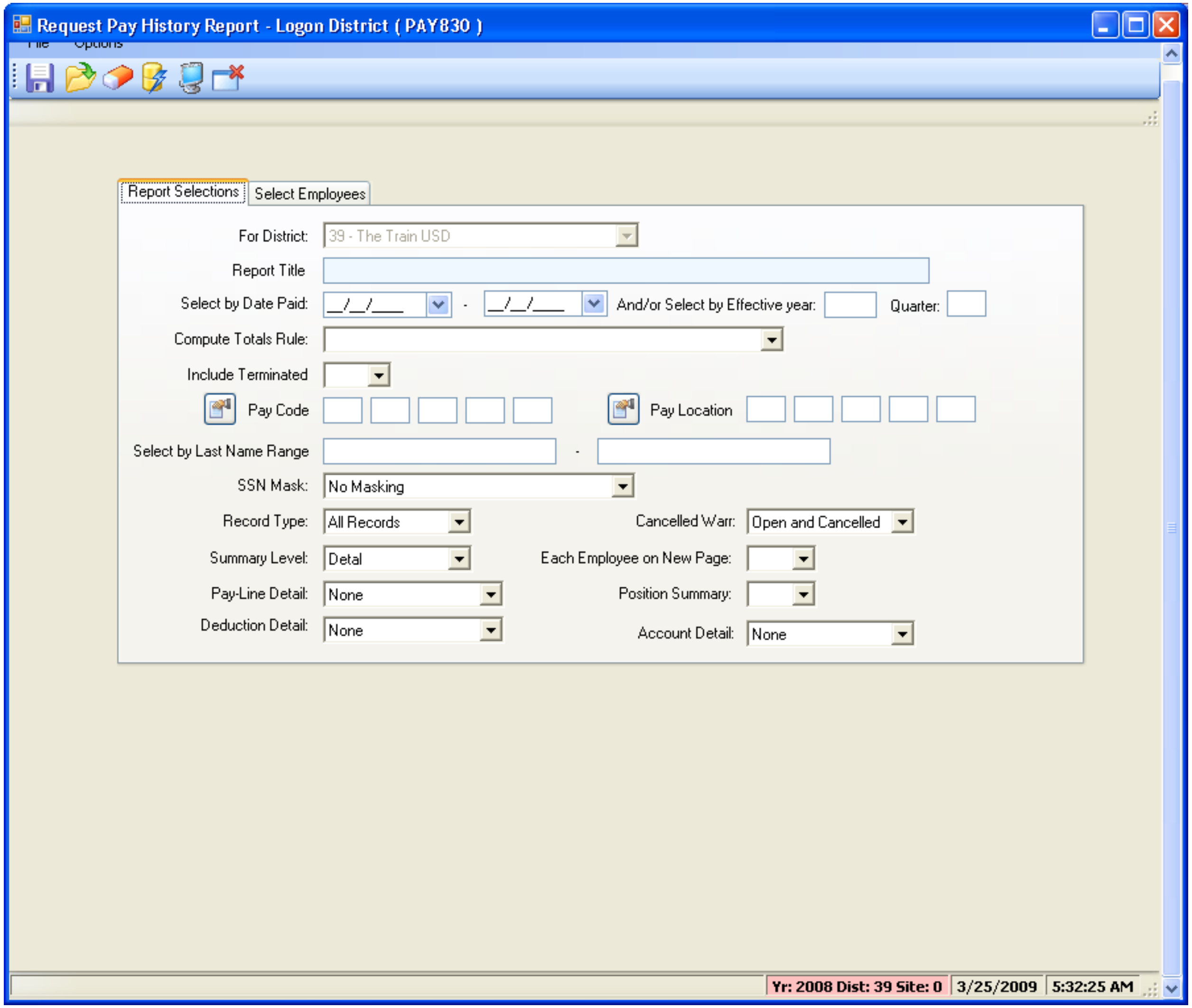
Report Option : 1 - Report only

Bargaining Units :

Report Title :

Yr: 2008 Dist: 39 Site: 0 | 3/25/2009 | 5:31:46 AM

Request Pay History Report (PAY830)


Request Pay History Report - Logon District (PAY830)
File
Options
Report Selections
Select Employees
Report Title
Select by Date Paid:
And/or Select by Effective year:
Quarter:
Compute Totals Rule:
Include Terminated
Pay Code
Pay Location
Select by Last Name Range
Each Employee on New Page:
Position Summary:

For District: 39 - The Train USD

Select by Date Paid: __/__/____ - __/__/____

SSN Mask: No Masking

Record Type: All Records

Cancelled Warr: Open and Cancelled

Summary Level: Detal

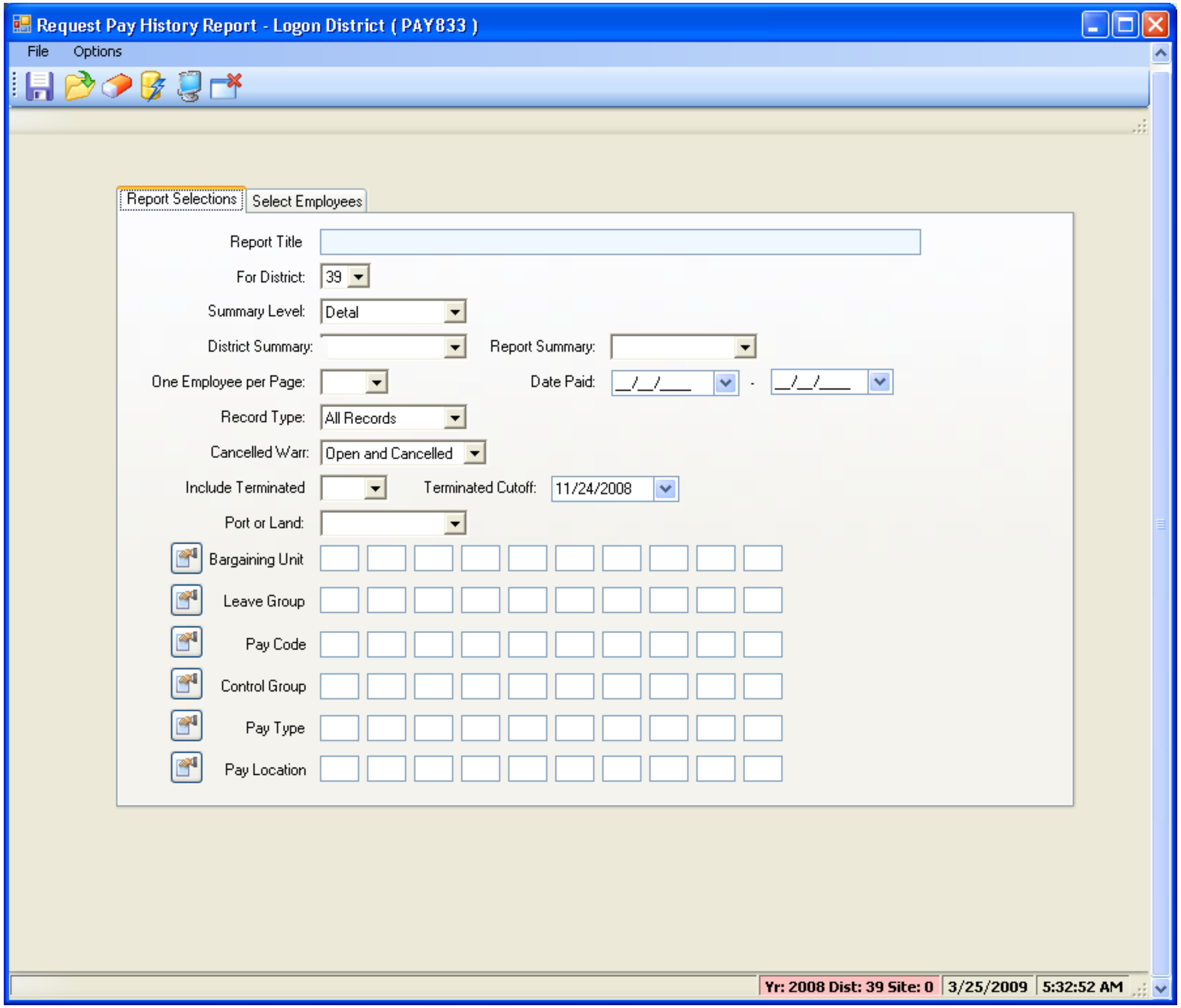
Pay-Line Detail: None

Deduction Detail: None

Account Detail: None

Yr: 2008 Dist: 39 Site: 0 | 3/25/2009 | 5:32:25 AM

Request Pay History Report (PAY833)



Request Pay History Report - Logon District (PAY833)
File
Options
Report Selections
Select Employees

Report Title:

For District: 39

Summary Level: Detal

District Summary:

Report Summary:

One Employee per Page:

Date Paid: __/__/____ - __/__/____

Record Type: All Records

Cancelled Warr: Open and Cancelled

Include Terminated:

Terminated Cutoff: 11/24/2008

Port or Land:

Bargaining Unit

Leave Group

Pay Code

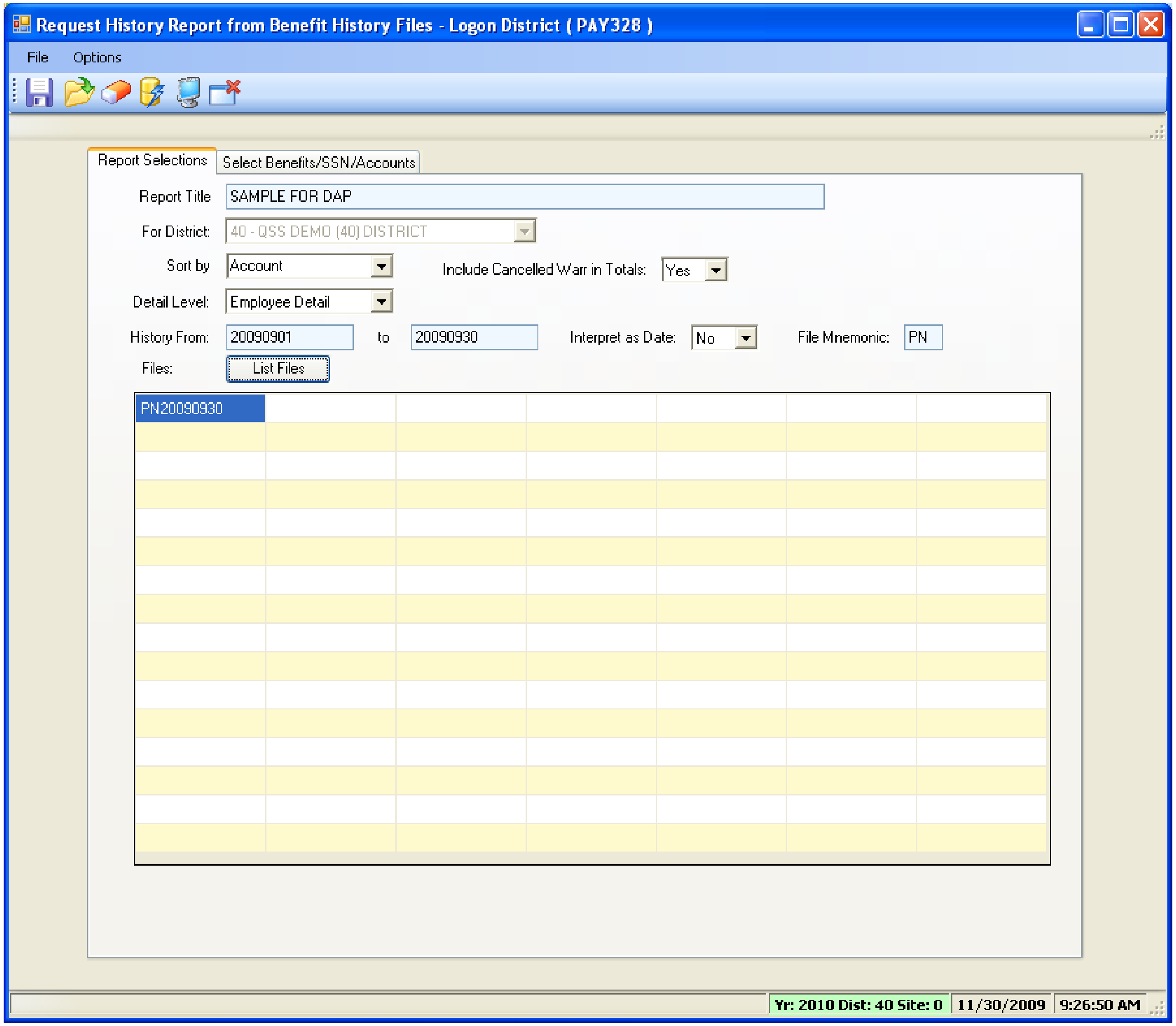
Control Group

Pay Type

Pay Location

Yr: 2008 Dist: 39 Site: 0 | 3/25/2009 | 5:32:52 AM

Request Benefit History (PAY328)


Request History Report from Benefit History Files - Logon District (PAY328)
File
Options
Report Selections
Select Benefits/SSN/Accounts
List Files

Report Title: SAMPLE FOR DAP

For District: 40 - QSS DEMO (40) DISTRICT

Sort by: Account

Include Cancelled Warr in Totals: Yes

Detail Level: Employee Detail

History From: 20090901 to 20090930

Interpret as Date: No

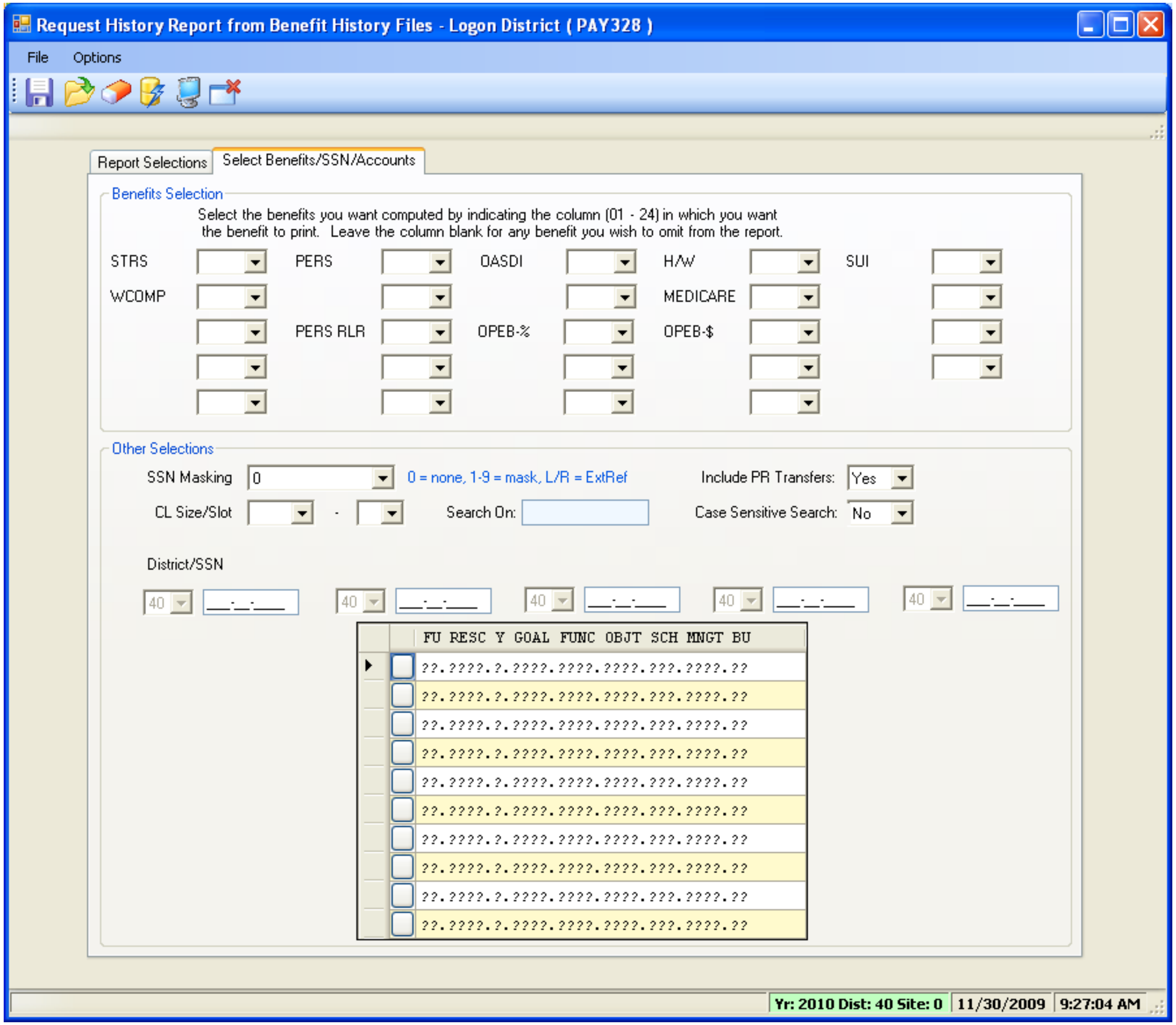
File Mnemonic: PN

Files:

PN20090930

Yr: 2010 Dist: 40 Site: 0 | 11/30/2009 | 9:26:50 AM

PAY328 – Benefits / Emp / Accts



Request History Report from Benefit History Files - Logon District (PAY328)

File
Options
Report Selections
Select Benefits/SSN/Accounts

Benefits Selection

Select the benefits you want computed by indicating the column (01 - 24) in which you want the benefit to print. Leave the column blank for any benefit you wish to omit from the report.

STRS
PERS
OASDI
H/W
SUI
WCOMP
MEDICARE
PERS RLR
OPEB-%
OPEB-$

Other Selections

SSN Masking: 0

0 = none, 1-9 = mask, L/R = ExtRef

Include PR Transfers: Yes

CL Size/Slot: -

Search On:

Case Sensitive Search: No

District/SSN: 40 ___-__-____ 40 ___-__-____ 40 ___-__-____ 40 ___-__-____ 40 ___-__-____

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FU RESC Y GOAL FUNC OBJT SCH MNGT BU
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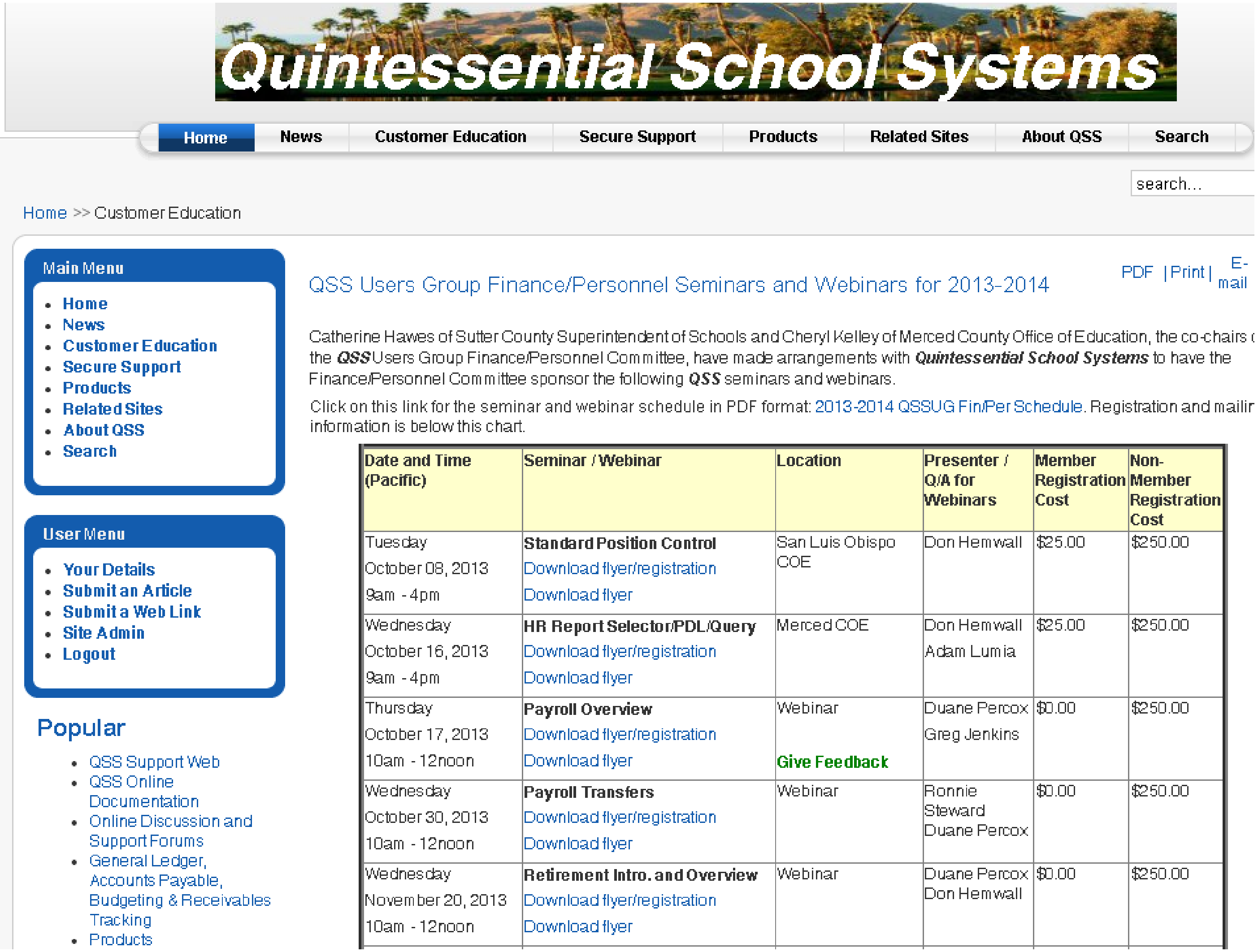
Yr: 2010 Dist: 40 Site: 0 | 11/30/2009 | 9:27:04 AM

Feedback on Webinar


Quintessential School Systems
Home
News
Customer Education
Secure Support
Products
Related Sites
About QSS
Search
search...
Home >> Customer Education
Main Menu
Home
News
Customer Education
Secure Support
Products
Related Sites
About QSS
Search
User Menu
Your Details
Submit an Article
Submit a Web Link
Site Admin
Logout
Popular
QSS Support Web
QSS Online Documentation
Online Discussion and Support Forums
General Ledger, Accounts Payable, Budgeting & Receivables Tracking
Products
PDF | Print | E-mail

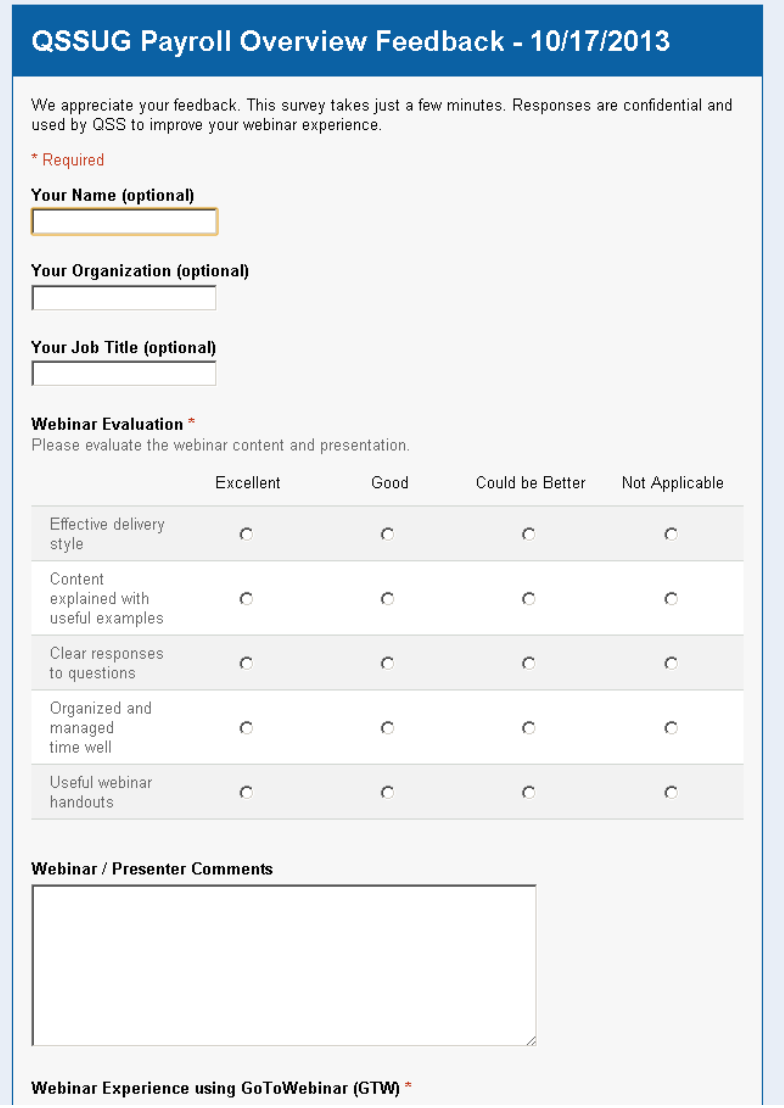
QSS Users Group Finance/Personnel Seminars and Webinars for 2013-2014

Catherine Hawes of Sutter County Superintendent of Schools and Cheryl Kelley of Merced County Office of Education, the co-chairs the ***QSS*** Users Group Finance/Personnel Committee, have made arrangements with ***Quintessential School Systems*** to have the Finance/Personnel Committee sponsor the following ***QSS*** seminars and webinars.

Click on this link for the seminar and webinar schedule in PDF format: 2013-2014 QSSUG Fin/Per Schedule. Registration and mailin information is below this chart.

Date and Time (Pacific)	Seminar / Webinar	Location	Presenter / Q/A for Webinars	Member Registration Cost	Non-Member Registration Cost
Tuesday October 08, 2013 9am - 4pm	**Standard Position Control** Download flyer/registration Download flyer	San Luis Obispo COE	Don Hemwall	$25.00	$250.00
Wednesday October 16, 2013 9am - 4pm	**HR Report Selector/PDL/Query** Download flyer/registration Download flyer	Merced COE	Don Hemwall Adam Lumia	$25.00	$250.00
Thursday October 17, 2013 10am - 12noon	**Payroll Overview** Download flyer/registration Download flyer	Webinar **Give Feedback**	Duane Percox Greg Jenkins	$0.00	$250.00
Wednesday October 30, 2013 10am - 12noon	**Payroll Transfers** Download flyer/registration Download flyer	Webinar	Ronnie Steward Duane Percox	$0.00	$250.00
Wednesday November 20, 2013 10am - 12noon	**Retirement Intro. and Overview** Download flyer/registration Download flyer	Webinar	Duane Percox Don Hemwall	$0.00	$250.00

Survey Form



QSSUG Payroll Overview Feedback - 10/17/2013

We appreciate your feedback. This survey takes just a few minutes. Responses are confidential and used by QSS to improve your webinar experience.

* Required

Your Name (optional)

Your Organization (optional)

Your Job Title (optional)

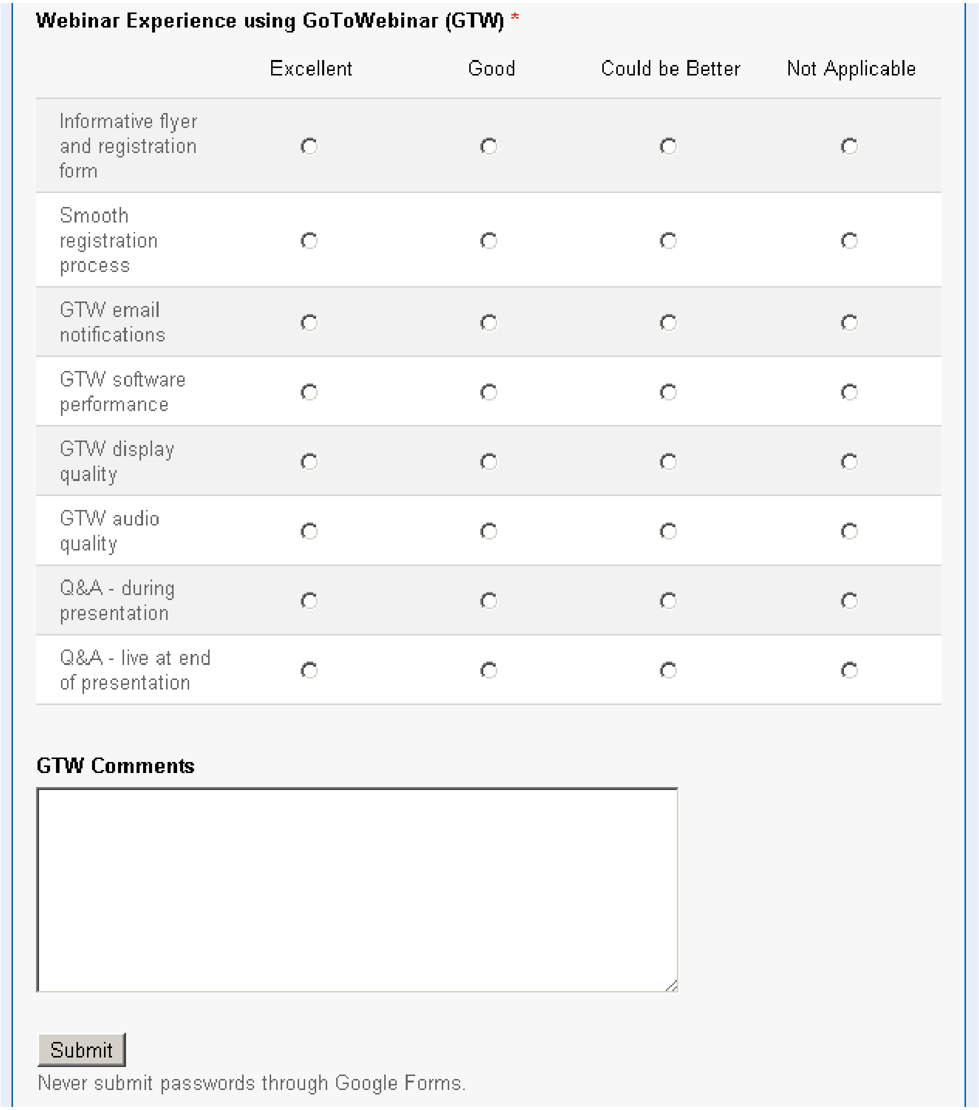
Webinar Evaluation *

Please evaluate the webinar content and presentation.

	Excellent	Good	Could be Better	Not Applicable
Effective delivery style	○	○	○	○
Content explained with useful examples	○	○	○	○
Clear responses to questions	○	○	○	○
Organized and managed time well	○	○	○	○
Useful webinar handouts	○	○	○	○

Webinar / Presenter Comments

Webinar Experience using GoToWebinar (GTW) *



Webinar Experience using GoToWebinar (GTW) *

	Excellent	Good	Could be Better	Not Applicable
Informative flyer and registration form	○	○	○	○
Smooth registration process	○	○	○	○
GTW email notifications	○	○	○	○
GTW software performance	○	○	○	○
GTW display quality	○	○	○	○
GTW audio quality	○	○	○	○
Q&A - during presentation	○	○	○	○
Q&A - live at end of presentation	○	○	○	○

GTW Comments

Never submit passwords through Google Forms.